

BROOKLYN VILLAGE NEWS

December 20, 2010

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Village Board - Nadine Walsten, President
Economic Develop. – Heather Kirkpatrick, Chair
Finance – Vacant, Chair
Ordinance – Steve Lust, Chair

Personnel – Dean Van Den Eng, Chair
Planning/Zoning – Nadine Walsten, Chair
Public Works – Mark Bruner, Chair
Recreation – Jill Van Den Eng, Chair
Safety – Todd Klahn, Chair

Three Trustee positions are up for election on Tuesday, April 5, 2011

Incumbents: Todd Klahn, David Natzke - filed for non-candidacy, Dorothy Selje-Frandy

If you are interested in running for any of these positions, please obtain nomination papers at the Village Clerk's office.

The final day for filing nomination papers is 5:00 pm on Tuesday, January 4, 2011. If a primary is necessary, it will be held on Tuesday, February 15, 2011.

BROOKLYN VILLAGE BOARD MEETING MINUTES

December 13, 2010

The Village Board meeting was called to order on December 13, 2010, at 6:32 pm by President Walsten. Trustees present were Todd Klahn, Steve Lust, Mark Bruner, David Natzke, Dorothy Frandy, Dean Van Den Eng. Others present were Clerk Strause, PW Director Anderson, Police Chief Barger.

Public Comments: A citizen member emailed Clerk Strause asking what will be done **about snow removal from sidewalks that are not shoveled on properties that are being foreclosed**. Some are close to the school making it dangerous for kids and adults. Public Works and Police Dept will review properties that are in need of shoveling with Public Works abating the work needed to comply with the ordinance. Addresses will be given to the Clerk who will bill either the property owner and/or lender if that information is available. Any unpaid bill will be placed on the tax roll the following year as a lien on the property. Pictures will be taken of any properties in non-compliance.

Trustee Van Den Eng moved, second Klahn, carried to approve the 11-8-10 minutes with an additional listing under the budget section to include a deduction in the summer recreation of \$60.00. Trustee Bruner abstained.

President Walsten reported on her **listening sessions** which she has held every 2 weeks since October. Only two people have attended these sessions to discuss Village matters. Next one is scheduled for Jan 12th 6:30-8 p.m. Each listening session is for a targeted area in the Village and invitations are sent to those addresses. Walsten stated her plans for the next few months is to renew her focus on **energy conservation** and other “green” options to reduce Village energy costs as well as updating the Village’s current recycling policy, both 2009 campaign promises.

Clerk Strause reminded all that nomination papers are due Jan 4, 2011 by 5 pm in the Clerk’s office. Non-candidacy papers have been filed by Trustee Natzke. Former Trustee Tim Belter has stated to the Clerk that he is donating all his time while serving on the Board in 2010 as he has not handed in any time sheets for this year.

New Business: Trustee Van Den Eng moved, second Bruner, carried to appoint Trustee Frandy to the Recreation, Finance, and Economic Development Committees, and the Planning and Zoning Commission. Trustee Frandy abstained.

A bill from Kelly McCann in the amount of \$750 for piling snow on his lot #40 by the Village’s hired subcontractor from Jan thru March, 2010 in Brookhaven Estates, Second addition and a bill from the Village to Kelly McCann for mowing a lot owned by him on Fourth St were discussed. The Village mowed a lot owned by McCann two times this summer after complaints from neighbors were received per PW Director Anderson. A bill was sent to McCann for only one mowing; however, the address on the bill was incorrect. The bill totaled \$99.77 with interest. A second notice was sent in November and stated "if not paid would have be taken to the tax roll for collection". McCann called the Clerk’s office and stated he had a contract with Messner Landscaping to take care of the mowing and would not be paying the bill. Anderson stated he had complaints this summer, sent a letter to McCann who did not comply, and mowed the lot after the allotted time had expired for McCann to comply. Anderson also stated he contacted Messner and they do not have a contract with McCann and have not mowed any of his lots. Messner stated he did take a look at the lot in question in September but never mowed it. In regards to the snow piling, the Village does not pile snow on private properties without permission however, a subcontractor did. McCann states the Village did not have his permission to put snow on his lot. Even though it was a subcontractor, the Village is responsible for this work. Trustee Van Den Eng moved, second Frandy, carried to send a letter to McCann waiving the mowing fee because there was a wrong address on the invoice. Anderson reported on the black dirt that McCann stockpiled on this lot in the fall. After complaints were received, the building inspector was contacted because of lack of erosion control. The inspector called McCann to put up erosion control fencing and that the stockpiling could only be “very temporary”. The fencing was not installed correctly but now has been approved by the inspector. Concern over the “temporary” stockpiling and the possibility that weeds will grow from this pile of dirt will be addressed in the spring. In the future, any lots that are to be mowed will have pictures taken and sent with the non-compliance letter.

Combining the Village Municipal Court with another community was discussed. Oregon and Belleville have been contacted. There has been no response from Belleville. Oregon's initial reaction was to place this on their December Board agenda. Walsten stated this is going to be difficult to get accomplished by 4/30/2011 when the new four year term would begin for the new judge. Because nominations are now open for a Municipal Judge until 1/4/11, we don’t know if someone will be filing papers. A joint court system needs to be approved by both municipalities and electors in both communities are able to vote on the judge. Procedures would need to be in place for the police dept reporting

and likewise the municipal court clerk position and reporting. Oregon's attorney needs to research a proposed agreement contracting with their court and the Village may have to pay legal costs for this research. We can leave as is and if no one files for the position, the Village would have to hire a substitute judge to come in until other options are resolved. Anyone filing, would be on the ballot for a four year term. Chief Barger suggested checking with the Town of Madison on their contractual agreements with other communities for combining court systems. Walsten will also talk to our current court clerk, Shirley Hardy, who has indicated she is no longer interested in continuing. Walsten will contact the Village of Oregon as abandoning the court system is not timely.

A request from John Dewitt to release \$20,000 LOC (letter of credit) for the Brooklyn Commons retention pond was discussed. Public Works committee discussed the issue referring to Strand Engineering on the condition of the pond. Trustee Bruner reported the engineer recommends Option 1 (letter dated 12-1-2010) DeWitt excavate 6-12" of the organic material from the bottom of the basin and deep till the remaining material to provide infiltration prior to Phase Four completion; or Option 2 would excavate as in Option 1 and deep till after Phase Four completion. Per the engineer's draft letter, if Option 1 were chosen, the LOC could be removed once the work is completed and approved. If Option 2 chosen, the LOC shall stay in place until Phase Four is completed and approved. The sides are seeded. There are three lots vacant in Phase II of his development. Phase III has been sold with no development started and impact fees and park fees to be paid when building permits are taken out. Trustee Bruner moved, second Klahn, carried to grant the release of the LOC per Strand Engineering's recommendation after excavating 6-12 inches of organic material from the bottom of the basin and deep till the remaining material to provide infiltration with approval of the project by the engineer. The LOC could be released in 2011 if the work were completed and approved. The silt fence along the top of the basin could also be removed as stated above.

Trustee Klahn moved, second Bruner, carried to postpone discussion on **Chapter 51, Code of Ethics**. Trustee Van Den Eng moved, second Klahn, carried to postpone continued discussion on the **2007 BAN** until after the next finance committee meeting. Walsten stated she will send the Board an email updating the statistics she received from the **Oregon Youth Center** on the Village's youth attending these programs.

Copies of the **Focus on Energy audit results** were given to Board members regarding Village properties. Anderson reported on the changes that have been done at the WWTP and Community Building, i.e., changed ballasts in the shop from T-12 to T-8, (rebates received) along with motion detectors installed so that lights shut off; Community Building lower level some ballasts changed from T12 to T-8. Anderson stated he will soon have all the prices to replace furnaces at the Community Building. Two or three fixtures will also be changed in the Clerk's office. T-8 uses 20% less electricity to produce the same light as a T-12. Well #1 changes were discussed and may not have a payback to make the changes worthwhile.

President Walsten, Clerk Strause, and Deputy Clerk Brewer toured the Union Bank and Trust facility. President Walsten will call the Steve and Chris Eager to set up a tour time for Board members before the January meeting. UBT has offered a lease to the Village for office space.

An amended **Key Policy and key security form** was presented adding Village President information and clarification of Board Member initials (BM). Trustee Bruner moved, second Lust, carried to approve the Policy and security form with correction on the security form to add "Board Member" definition.

Clerk Strause reported she still has not heard back from **DOT on the annual billing for the 2002 Hwy 92 project**. Calls have been made since Sept to get answers on the continued billing from this project. Anderson stated he had contacted DOT's project engineer, Mark Vesperman, and is waiting for a return call. Strause contacted Pam Dunphy, Dane County Highway, hoping to get a DOT contact to resolve the questions. Dunphy had a Dane County Accountant call Strause and stated he would find a contact and call back.

Trustee Van Den Eng moved, second Klahn, carried to approve the **Consent Agenda paying December invoices and approving Ordinance Chapter 35 Revision of Bicycles, Play Vehicles, In-Line Skates & Skis**.

Reports: Public Works: Director Anderson stated he called Dane County questioning the **Hwy MM blacktopping cost** that was billed at \$20,000 when it was suppose to be \$17,000. This bill will be held for next month's payment.

Anderson stated the Village has been recognized as "**System of the Month**" by **Wisconsin Rural Water Association** for providing Village customers with a high level of service and assisting the WRWA in their mission of providing service and assistance to all communities in the State. WRWA's website links to the Village's website and this recognition. Anderson presented his director's report detailing the work done by Public Works during November. **A sewer lateral repair on N. Rutland (residence address 103 Hotel St)** was dug up because of blockage discovered two weeks ago causing a sewer back up. Wis Rural Water brought a camera down to televisé. Anderson stated the lateral settled from the major water main break a few months ago that washed away the fill from under the lateral. The Village repaired the lateral and placed temporary cold mix for pavement with hot mix to be installed next spring.

Planning and Zoning Commission - Trustee Van Den Eng has resigned from the Commission. Trustee Frandy has been appointed in his place.

Ordinance - Trustee Lust reported the committee has been meeting and soon will wrap up the recodification review with Chapter 22 reviewed by department heads and Chapter 19 reviewed by police department. Next meeting Chapters 23, 25 and 32 will be worked on. Chief Barger will meet with the committee next week. Chapter 24 is being sent back to Public Works.

Safety-Trustee Klahn reported the committee recommends carrying over from the 2010 budget \$600.48 (amount proposed at budget for a 1/2 time position for New world) to pay a tech person up to a **3/4 time position to run New World** county-wide. Village's share of the cost would be \$600 as other municipalities are also involved. Trustee Lust moved, second Van Den Eng, carried to carryover \$600.58 from 2010 budget to 2011 budget to cover above cost. Chief Barger updated the monthly activity report. Village domain, Brooklynwi.gov is finally switched which took a long time but is now done. Barger stated he is setting up new email accounts using the ".gov" domain. All employees will soon have the same ".gov" address. Winter parking enforcement is going well with warning slips provided the last two weeks. Department's domestic abuse policy will be presented next month. Job description **policy directive #102** is being presented and includes all department job descriptions in order to streamline the department. Klahn moved, second Lust, carried to approve Directive #102. Barger will be attending a meeting in Oregon on Wed regarding the law on how to handle community notification if a sex offender moves to a community. Barger stated he has sent a preapplication to the Office of Justice Assistance for one portable and one mobile radio (new radios for DaneCom system) which has qualified the Village to apply for the **Homeland Security Round 6** grant authorization for radio replacement. The application is due December 15th. Barger stated he would like to have three portable radios for the DaneCom system, instead of only two portables, which is currently the case. There is expected to be \$3900 from this year's budget to carryover to 2011 to take care of the costs for this grant cycle. Trustee Klahn moved, second Natzke, carried to carryover \$3900 for radios to the 2011 budget.

Fire/EMS will be meeting 12-15 and will be appointing a secretary-treasurer and electing officers.

Personnel – Trustee Van Den Eng presented an amendment to the **Personnel Manual Section 2.8 Health Insurance** which would be effective for 2011 changing the wording from "Any employee regularly working 30 hours or more each week will have group health insurance paid at 100% by the Village." to "The Village **may** pay up to 100% of the group health insurance for any employee regularly working thirty (30) hours or more each week." Van Den Eng stated this reflects the Board's decision in the 2011 budget that freezes the amount the Village pays at the 2010 lowest base premium. Trustee Bruner stated the timing of the amendment is wrong and should have been done before the budget was adopted. Benefits are reviewed annually. Changing the wording would allow the Village to pay 100% or any amount as voted on each budget year. Having a separate benefit pamphlet to hand to employees summarizing benefits was discussed but would duplicate the employee manual to some degree. Trustee Van Den Eng moved, second Klahn, carried to approve the amendment as stated.

EDC's open house was held on Nov 9th with about 25 business people attending. A panel of presenters from both Dane and Green Counties agencies and local banks was very informative. Of particular interest was the importance of four businesses that want to expand, wanting to purchase land and/or building. Olivia Perry, Economic Development Specialist with Dane County Planning & Development, offered to help the Village with an economic development strategic plan.

Recreation-Trustee Natzke has resigned and Trustee Frandy will take his place on the committee. There will be a **family fun night in February** with a limited number of youth accepted. **Caroling** will occur on Thurs, 12-16 at 7 p.m. The new **ice rink** needs work after the recent ice storm.

Emergency Management continues to meet with the proposed plan to be presented in January. The revised **Emergency Management Committee description** for the employment manual and ordinance code was presented with motion by Walsten, second Van Den Eng, carried to approve. The **Emergency Management Director job description** was presented and approved per motion by Van Den Eng, second Klahn. Employee, Leif Spilde, was designated the Emergency Management Director. The American Red Cross has requested the Village's Community Center be designated as an **emergency shelter**. Trustee Bruner moved, second Frandy, carried to approve this request. Training for Board members could be held in January for the NIMS 100 class. Trustee Bruner has taken NIMS 100,200 and 700 on line and Trustee Lust has taken NIMS 700 on line. Basic training for Board members is a requirement of FEMA.

There were no reports for **Bluegrass, recycling, or website ad hoc committees**. Email addresses for Trustees and employees will again be changing to the new ".gov" address. **Finance** met to review bills and financial reports.

At 9 p.m., Van Den Eng moved, second Klahn with roll call vote to convene to closed session pursuant to Wis Stats 19.85 (1)(b) to consider dismissal, demotion, or other discipline of Robert M. Anderson, AYE: Klahn, Lust, Bruner, Walsten, Frandy, Van Den Eng. NAY: none. ABSTAIN: Natzke. The Board estimated time to reconvene at forty-five minutes. Klahn moved, second Bruner, carried to reconvene to open session at 10:35 p.m.

President Walsten announced the Board would be meeting in **closed session on Thursday, Dec 16th** at 6:30 p.m. to **discuss Anderson's Performance Improvement Plan** issues, issues with organization, deadlines, time away from the Village, notification from Nov 18th and unprofessional conduct issues that have arisen as well as discrepancy in time sheets vs WRWA attendance and minutes from WRWA. Anderson has the right to request the meeting be in open session. The Board will convene to closed session to deliberate.

Trustee Klahn moved, second Bruner, carried to adjourn at 10:40 p.m.

Carol A. Strause, MMC

SPECIAL BROOKLYN VILLAGE BOARD MEETING MINUTES

December 16, 2010

A special Village Board meeting was called to order by President Walsten on December 16, 2010, at 6:35 p.m. with Trustees Klahn, Lust, Bruner, Natzke, Frandy, Van Den Eng present. Others present were Bob Anderson and Village Attorney Michael Christopher.

At the request of employee Bob Anderson for a closed session, the meeting was convened to closed session per motion by Bruner, second Klahn, pursuant to Wis Stats 19.85 (1)(b) to consider dismissal, demotion, or other discipline of Robert M. Anderson with roll call vote as follows: AYE: Klahn, Lust, Bruner, Walsten, Natzke, Frandy, Van Den Eng. NAY: none. Clerk Strause left the room.

At 8:50 p.m., Bruner moved, second Van Den Eng, carried to reconvene to open session. Chief Barger, Clerk Strause and Anderson were present.

Trustee Klahn moved, second Van Den Eng to terminate Robert M. Anderson for unprofessional conduct, falsifying records, and insubordination; Anderson will pay 100% of COBRA; he will be paid any balance of vacation and compensatory time, and may apply for unemployment with roll call vote as follows: AYE: Frandy, Lust, Klahn, Van Den Eng, Walsten. NAY: Natzke, Bruner. Motion carried. A Letter of Termination was given to Anderson.

Bruner moved, second Van Den Eng, carried to adjourn at 8:55 p.m.

Carol A. Strause, MMC

In reference to the termination of Mr. Bob Anderson, former Public Works Director, the following steps have been taken: In December of 2009, Mr. Anderson received a verbal warning and a performance improvement process was implemented by the Board. In July, 2010, Mr. Anderson and the Personnel Committee drafted a performance improvement plan which was approved by the Board and Mr. Anderson. Monthly meetings were held with him to address performance issues through 11/18/10. On 12/13/10, the Personnel Committee recommended to the Board termination due to unprofessional conduct, falsifying records, and insubordination. At the 12/16/10 Special Board meeting, the Board upheld the Committee's recommendations by a 5-2 vote.

**President's Letter
December, 2010
YEAR END REPORT**

Nadine S. Walsten

With the benefit of Skype (a video call from the computer, allowing you to see and speak to your caller), my Belgian granddaughters, Eva and Sara, showed me their new Christmas dresses “from Gramma”. They will be arriving 12/27 so Christmas will be late at our house but no less caloric! I remember few presents from my childhood, but when I bring out the old recipes, I remember the food, the smells; and hanging the Swedish straw wreaths symbolizes our family heritage. Lefse, Swedish potato sausage, Spritz Christmas cookies, sweet/sour red cabbage, and, of course, the sweet potato, pineapple, marshmallow casserole, are required dishes. “Making a memory” is what Christmas is really all about and it’s what makes this Season rich instead of what money can buy.

If you’ve gotten your tax bill, you will see the Board (as well as other taxing agencies listed), held their tax increases to a minimum and, for the Village, cutting out everything that isn’t essential plus delaying expenditures we can’t avoid, until next year (i.e. not saving for future large purchases, etc.) was done. We froze wages and benefits for our employees, cut out fireworks, bluegrass festival, some recreation programs and cancelled any additional public works projects that would require additional loans. The mill rate for the Village is \$7.49/\$1,000 of assessed value. One caveat: If we have an opportunity to advance our economic development plans, i.e. land for business expansion, for example, we cannot let this slip by; however, most likely this would be in partnership with a developer or purchased with phased-in conditions. The sewer rates continue to be a hardship, but for now, we do not see any increases beyond the proposed implemented last year. Hope the economy picks up so we have new commercial or residential construction.

Here is a partial list of what has been accomplished in 2010 by the Board, its committees and departments:

The Police Department, under Chief Harry Barger has almost tripled service calls and department activities and has increased coordination with law enforcement agencies over both counties. With the Safety Committee, BPD has approved new policies and revised law enforcement ordinances. Wade Engelhart was hired as a permanent part-time officer (24 hours/week) to increase needed police coverage. The DaneCom Emergency Radio Interoperability System was approved by Dane County Board and the Village agreed to participate at a cost of approximately \$4000/year beginning in 2014.

The Public Works Department, addressed the stormwater issues in Smithfield Park by installing storm sewers; with Dane Co Highways funding, resurfaced Hwy MM (N. Rutland) for \$20,000 plus special assessments, and participated in the discussions on the Hwy 92 and 14 flooding remediation project. A trial program for water deduct usage was implemented but more temporary meter participants are needed to evaluate its effectiveness. Street maintenance (extends time between street resurfacing) will be implemented on a limited basis in 2011. I will propose the application for Tree City USA to the Public Works committee which will qualify the Village for grants to address maintenance, emerald ash borer, etc.

The Economic Development Committee has been very involved in exploring alternatives for business park land, has conducted a feasibility study, and will aggressively continue this initiative in 2011. A program directed to support existing businesses and encourage economic expansion was initiated with an Open House for local businesses on 11/9/2010. EDC will be meeting with businesses who are looking to expand and for ways the committee can assist in 2011. The slowed economy has really delayed progress in this area. EDC also revised the EDC section of the Comprehensive Plan.

The Recreation Committee continued its music series, movie nights, Dime a Dip dinner, Get Fit program, and new this year, brought back the Village ice rink! Hooray!!

The Planning and Zoning Commission completed revision of the Sign Code ordinance, created and passed a telecommunications ordinance addressing antenna towers, and revised the Proposed Land Use map for the Comprehensive Plan. Drafting a wind turbine ordinance, revising Chapter 48 (Zoning) ordinance, and commissioner orientation are planned for early 2011.

The Ordinance Committee has been focused on the recodification of the Village ordinances which requires reviewing/revising so all ordinances are current. You will notice that almost all committees have been working on drafting current versions of ordinances in their area.

The Personnel Committee has been heavily involved with a Performance Improvement Process since July, 2010. As a result, there are a number of projects remaining from this year that will be completed in 2011, in addition to the recruitment and hiring of a new Public Works Director.

Updating our Emergency Management Program has been a major focus since July, 2010, also. Designing the emergency response; revising our manual; creating the position of an Emergency Management Director; and, redrafting an emergency management ordinance have almost been completed this year. Elected official training will occur early next year.

Ad Hoc Committees: Maintaining the www.brooklynwi.gov website has been the focus of the **Website** committee. This website needs to be upgraded as part of our economic development plan. The **Recycling** Committee supported two electronic round ups (with Oregon Rotary and adjacent municipalities). In 2011, the Committee needs to find a permanent location in the Village government structure for recycling. The **Bluegrass Festival** Committee is working on fundraising and if successful, will be able to continue the Festival in 2011 but without Village support. This festival has created recognition for the Village throughout the state as well as throughout Thrive's 8 County Economic Development region. Village promotion is its primary purpose, however, because subpar attendance has been a continuing problem, the Festival has not generated a profit—which it must do--and the issue of what should be the Village's region-wide promotion event will be revisited next year.

Energy conservation, one of my campaign promises and a continuing priority, was limited to a partial installation of the Focus on Energy recommendations. The remaining recommendations will be completed this winter, and ideally, a long term energy/sustainability plan will be addressed in 2011.

We created and appointed a Village Historian, Sharon George, whose historical information can make the newest resident feel like a part of the "roots" of Brooklyn. She has plans for archiving the Village records, mapping the cemetery, etc. in 2011.

Here are a few priorities for 2011: Revisit the Community Building Policy and make it less restrictive; Explore space opportunities for municipal offices currently in the Village Hall; and implement the new Municipal Court services law. The office hours and Listening Sessions I am holding for the neighborhoods, are designed to encourage citizen input into setting these priorities. Watch for your invitation and be sure to stop in!

I didn't run to be politically popular, I ran to represent the interests of the residents and protect the Village, however, I am not alone. This Board and its committees have the interests of this Village at heart and deserve our thanks. I would like to personally thank the trustees, committee members and staff who have dedicated the time and energy it takes to be a responsive and effective government. May 2011 move the Village in a positive direction and creatively solve our problems.

May you have wonderful memories of this Holiday Season.

December law of the month:

At the time of this writing the snow is in the air, winter is getting near. The winter parking Ordinance is in effect through out the Village. The official start of winter is not until December 21st. There are many reasons why accidents occur, but during the winter there are many more things to consider during winter driving than any other time of the year to make your travel much safer for you and other motorist on the roadway.

As you prepare yourself to travel to your destinations this winter take extra precautions while doing so. Take some extra time to arrive safely and be patient with other motorist during wintry weather road conditions. No one likes to receive a citation. A citation for Driving to Fast for Conditions (**State Statue**) **346.57 (3)** can cost you \$126.60 along with 4 points against your driver's license.

As you prepare yourself take extra time to prepare your vehicle, so it is safe to drive when we have those cold snowy mornings. Take the time to completely clean all your windows from the snow or frost that built up overnight on them. While clearing the windows take some extra time to clean the snow from your headlights and taillights. Failure to keep your windows clear can earn you a citation for Motor Vehicle Windows not reasonably clean (**State Statue**) **346.88 (4)** the cost for violating this can cost you \$88.80 along with 2 points against your driver's license.

Take the extra time to arrive at your destinations safely.

Have a safe and enjoyable holiday season.

Brooklyn Police Department

NOTES FROM PUBLIC WORKS

There will be no more leaf or brush pickup. Brush pickup will resume in spring.

Snow Removal

All sidewalks must be cleared of snow within 24 hours of snowfall ending. Snow **may not** be put into the street.

The owner or user of each mailbox shall, within twenty-four (24) hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox, and shall remove the snow and ice away from the curb or area in front of the mailbox, a minimum of fifteen (15) feet on each side of said mailbox.

Please clear snow from around fire hydrants and water meter readers also.

The Public Works Department will be closed on Dec. 24th and Dec. 31st. They will be open until 11:00am on Dec. 23rd and Dec. 30th.



No Parking on Village Streets from
1 am – 7 am. until April 15th



VILLAGE CLERK'S OFFICE

The office will be closing at noon on 12/23 and on 12/31. The office is closed all day on Dec. 24th.

As an added convenience to residents this year, we will be open on Sat., Jan. 29th from 8am - noon for tax collection purposes.

*** * * REMINDER * * ***

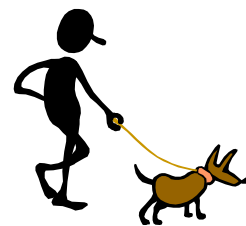
Dog and cat licenses must be purchased by January 31st. If you have not previously registered your pet (age 6 mo. or older) with the Village, please provide a copy of a current rabies certificate. Also, if your pet was re-vaccinated during 2010, please provide a new certificate. The fee is as follows:

Neutered/Spayed dog - \$12

Unaltered dog - \$17

Cats - \$5

Village ordinance states that all animals must be licensed. Only 3 dogs/cats are allowed per residence.



Property Tax Payments

The first installment of your property tax bill must be paid to the Village Clerk by January 31st. A 1/31/11 postmark will be honored. **DO NOT** put payments in the drop box after 5 pm on the 31st.

RECREATION COMMITTEE

FREE

COMMUNITY MOVIE

Sat. January 8th – 7 pm

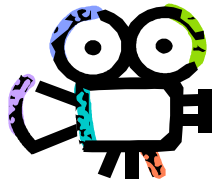
Community Building Gym
(102 N. Rutland Ave.)

Bring a blanket, bean bag, lawn chair
(with a blanket to put under your chair to
preserve the floor) to sit on.

Refreshments will be sold.

Due to licensing restrictions, we cannot
advertise the name of the movie. To find
out what's playing, please call

455-4201 ext. 44



SENIOR CENTER

219 PARK ST

PANCAKE BREAKFAST
AND BAKE SALE

SUNDAY, JANUARY 23rd
7 AM - NOON

ADULTS - \$5 CHILDREN - \$2



2011 Oregon/Brooklyn Food Pantry

Contact Person: Joyce Larson (222-3399)

Location: Hefty Warehouse, 1092 Union Rd.,
Oregon (corner of Union & Lincoln)

Dates: January 27, February 24, March 24, April
28, May 26, June 23.

Drop off date is the 2nd Saturday of the month
from 10-11:00am.

2011

**TRASH & RECYCLING
SOME WINTER REMINDERS:**

DO NOT put bins on top of snow banks or
in the street. Please place in the driveway
apron. Christmas wrapping paper is
recyclable. Remember to always have bins
out by 7 am



BROOKLYN POLICE DEPT

Activity for November

Theft	3
Traffic citations	3
Traffic warnings	12
Assists	5
Suspicious activity	1
Animal complaint	2
Traffic crashes	3
Misc/comp arrests	6
Open Records	2
Financial	2
Ordinance violation	1
Underage alcohol	2
Other	3
Total	45