

BROOKLYN VILLAGE NEWS September 15, 2011

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Village Board - Nadine Walsten, President Person Economic Develop. – Heather Kirkpatrick, Chair Planni

Finance – Dean Van Den Eng, Chair

Ordinance – Steve Lust, Chair

Personnel – Dean Van Den Eng, Chair Planning/Zoning – Nadine Walsten, Chair Public Works – Mark Bruner, Chair Recreation – Jill Van Den Eng, Chair

Email: brooklynjudge@charter.net

Safety - Steve Lust, Chair

VILLAGE WIDE FALL DUMPSTER CLEAN-UP

Friday - 9/30 - Noon - 7 pmSaturday - 10/1 - 10 am - 4 pmSunday - 10/2 - 10 am - 2 pm





FREE COMMUNITY MOVIE!!! SATURDAY, OCTOBER 1st – 7:00PM BROOKLYN COMMUNITY BLDG

(See inside for details)

BROOKLYN VILLAGE BOARD MEETING MINUTES September 12, 2011

The Village Board meeting was called to order on September 12, 2011 at 6:30 pm by President Walsten. Trustees present were Todd Klahn, Steve Lust, Mark Bruner, Jessica Hawkey, Dorothy Frandy, Dean Van Den Eng. Others present were Clerk Strause, Police Chief Barger, Public Works Director Langer, and Pat Hawkey.

Public comments: Resident Pat Hawkey stated she didn't like 1) that community surveys which were not completely filled out would be excluded in the analysis; 2) the water study cost amendment approved last month at \$750 is a 5% increase; and the Board should not have approved this; and 3) the Vierbicher planner service agreement on the agenda for tonight should not be approved as the labor rates are extremely high. Trustee Van Den Eng moved, second Klahn, carried to approve the minutes of 8-8-2011 as amended correcting Trustee Bruner's 2012 budget misquote that he "refused to balance the budget" as the "the budget should not be balanced on the backs of our employees and we should look for cuts elsewhere before cutting the employees wages". Jessica Smith's name will be changed to Jessica Hawkey.

President Walsten attended a Dane County Cities and Villages Association meeting the end of August to discuss the agreement for the DaneCom contract coming out soon which will need to be approved and returned by Oct 15th. A policy to charge non-participating municipalities is being worked on. The Village will need to pass a resolution at the next board meeting for participation in the County's interoperable communication network.

PUBLIC WORKS: Director Langer stated items 1-8 were all items reviewed in committee with recommendation for approval. Two quotes were received for replacement of the 2008 Toolcat on municipal trade in with the low bid coming from Bobcat of Janesville for \$5,453. Carter & Gruenewald bid was \$10,391. Committee recommendation is to use \$5100 from the WWTP equipment replacement fund and \$353 from the street or snow removal accounts that will be under budget this year. Warranty would be for one year. Trustee Bruner moved, second Klahn, carried to replace the Toolcat for \$5453. Cross connection Control and Backflow Prevention Ordinance (Chapter 38.07) and correlating brochure was presented. Langer stated they are required by State code to do so many cross connection/backflow inspections a year. When water meters are changed out, the inspections will be done. Van Den Eng moved, second Bruner, carried to approve Chapter 38.07 and correlating brochure. Langer requested to extend the hours of the seasonal employee costing an additional \$1500. With the PW department being short staffed in the beginning of the summer, more hours were utilized. Van Den Eng stated he supports the increase in seasonal hours because it will save the Village money by not having to have a full time employee do the work at an OT wage. Van Den Eng moved, second Frandy, carried to approve an amount not to exceed \$1500 for the part-time seasonal employee. A price from Capital City Sheet Metal for \$3107 would replace the warped plywood along the south side of the Community Building with 24 and 18 gauge sheet metal creating a tunnel to prevent the problem of leaking into the lower level of the building. This money would be taken from the 2007 BAN and includes grading and backfill. Van Den Eng moved, second Klahn, carried to approve this project. About 600 sq ft of sidewalk and some curb & gutter around the Community Building including three ADA plates with ramps would cost approximately \$4,000 with funds to be taken from 2007 BAN. The sidewalk replacement would start on North side of building and continue to the second walkway leading to the ramp on the West side of the building. Bruner move, second Van Den Eng to approve this project not to exceed \$4500 with funds to be taken from the 2007 BAN. Walsten reported EDC was looking for someone with an landscape architecture background for design/repairs for the front of the Community Building which would include the ramp and steps that are deteriorating. An Identity Theft Prevention Policy was presented to help detect, prevent, and mitigate identity theft as it related to the utilities and customer accounts. Walsten recommended that an Identify

Theft policy be also developed for the Village. Director Langer stated the Village's Key Policy should be added as an appendix to the "Personal Information Security Procedures" section of the policy. Bruner moved, second Klahn, carried to approve the policy with changes. Policy was put together by Utility Supt Spilde.

Public Nuisance Abatement Policy and recommended changes to abatement letters were presented. The burden on the property owner was discussed and whether one seasonal letter or a second notice should be sent and if the second notice should be sent via certified mail. Lawn mowing, weed cutting, snow removal are the most common nuisances to abate. Walsten felt one notice was inadequate, especially during these times of economic hardship, and the first notice should be regular mail and second certified. Van Den Eng moved, second Bruner, carried to approve the sample letter as presented with one certified letter per season adding to the letter the phrase "you are encouraged to contact the Public Works Department if an extension of time is needed or any other circumstance that would prevent you from abating the situation timely. Walsten voted Nay. Bruner moved, second Frandy, carried to approve the Wastewater System Emergency Response Plan as presented.

At the August Board meeting, the findings from a flow study done by Montgomery & Assoc, found the Village contributing 7.5% or less than 10-% of the flow from the Village to the Hwy 14/92 flooding problem. A drainage agreement with property owners and the Town of Rutland needs to be finalized by Jan 1st, 2012 in order for DOT to proceed with the infrastructure construction next year. PW Committee recommended having the Village pay 10% of repair/maintenance costs and an annual free jetting of the line if needed. Walsten stated she would meet with the Town Board chair to work out an agreement and set a date for a joint meeting of both boards to finalize the agreement before submitting to attorneys for approval. Walsten moved, second Bruner, carried to postpone until Walsten can meet with the Town chair. Four quotes were received to survey the southeast side of Mt Hope Cemetery to mark spaces in order to locate specific sites for sale and burial. The two lowest costs were from Strand Engineering (\$4200) and Combs & Assoc (\$3900). Strand indicated the cost could be lower if PW employees assisted with the surveying; however, it was not sure how much could be saved. Klahn moved, second Bruner, carried to hire Combs and Assoc. for \$3900 with funds to be used from Cemetery and PW expense accounts that will be under budget this year.

2011 street maintenance projects were discussed. Adding four ADA ramps at Bowman and First Streets or two ramps at Bowman and Railroad Streets was discussed. Langer asked what projects should be completed yet this year with the balance of the 2011 budgeted dollars of \$20,000? List of streets for crack sealing was presented by Langer. Ramp costs would also be taken from street maintenance expense. Van Den Eng stated he would like to see ramps added at the intersection of Railroad and Bowman because of the heavy foot traffic in the area during park events and use the balance of the budgeted funds to crack seal whatever needs to be done. Bruner reported the possibility of a major project for next year needing mill and overlay on Teddy St and side streets costing approximately \$60,000. Replacing the 6" water main with 10" water main was also suggested in the water study report in order to increase pressure in the area. Walsten suggested the Safe Routes to School grant application to create a plan to fix the sidewalks in this area should be considered. The SRTS Application in 2012 would be for a planning grant and in the 2014. construction grant application should be made because this is a 50-50 match grant. If Teddy and S. Kerch were considered one project, (increase mains from 6" to 10" to address lower pressure in these areas), the total could cost \$450,000. Klahn moved, second Bruner, carried to spend \$15,000 for crack sealing this year with Director Langer to prioritize projects, adding one ramp at Railroad and Bowman Streets for \$889 or less. Bruner requested the balance of maintenance funds be set aside for next year's projects and will be discussed further at budget time. A request for a toddler swing at Smithfield Park was referred to the Recreation committee. Well #1 repairs will be done by the end of the month and includes masonry, insulation, tuckpointing, removing windows.

With no objection, the Personnel Committee report was moved up on the agenda. Trustee Van Den Eng presented a **wage and fringe benefit resolution for 2012**. The committee recommends the Village pay 100% of the lowest State health insurance plan in Tier 1 (Unity Community)costing \$1244.30 per month per employee. Each employee is currently paying \$66 per month for the lowest cost plan. Employees that have a higher cost plan pay in addition to this amount. The 2012 Village offer would save the employees \$66 per month. As the Unity Community premium decreased \$30 per month for 2012, the Dean Insurance plan increased \$90 per month. Employees have the option of changing to a lower cost plan. The Committee also recommends a wage freeze for 2012. New rules for 2012 as calculated by ETF take 88% of the average qualified insurance plans in each county to determine a maximum amount that can be contributed by the Village. The Village is allowed to pay 100% of the health care costs on the lowest

premium because the calculations on the new 88% rule for Dane County is \$1209.47 and Green County \$1487.05. Employees are also paying 5.8% of their pension contribution which started with the Aug 25th payroll. Trustee Bruner stated if there is a wage freeze and they have to pay 5.8% pension, employees are losing money. Wages were frozen for 2011 and employees also had to contribute more toward their health insurance. A 4% increase was given in 2010 which was split between the increase in cost of insurance premiums and the per hour rate. Van Den Eng stated he would like the health ins calculations inserted in the 2012 budget to see if any funds are left. Bruner requested to look at the rate of inflation for possible increases. Van Den Eng moved, second Klahn, carried to postpone approval of the resolution but include health ins rates in budget worksheets.

Request by the Heart of Brooklyn to lease the Community Building gym from 2:30 - 6 p.m. M-F for an after school program was discussed. There would be 15-24 kids doing activities until picked up by parents. Heart of Brooklyn employees would set up, tear down, and clean up (sweeping and mopping any liquids or glue) the area. Extra Village costs would be for heat, utilities, and special cleanup if needed to be done by PW employees. A compromise from \$35 per day (recommended by the Finance committee) to \$30 per day on a trial basis with an extra charge if there are bigger messes that need to be cleaned up was recommended. Bruner moved, second Van Den Eng, carried to approve the request during the school year at a cost of \$30 per day with the agreement to include specific requirements for clean up.

Klahn moved, second Lust, carried to approve **President Walsten to be the Village's representative to the Oregon Economic Development Commission**, Oregon Chamber of Commerce.

Bruner moved, second Frandy, carried to approve American Legion's request to construct a display case in the lower level north room between the coat racks.

2012 property assessment and a letter received from Michael Boyeson requesting a re-evaluation of property was discussed. Walsten stated she invited Boyeson to this meeting. Clerk Strause presented an overall picture of the changes in equalized values by class of property in the State with the total equalized value of all classes down by 1.82%. Strause also displayed a State map indicating the impact per county with Dane being down .92% and Green down 1.59 percent. As reported by the Village's assessor, the Village will be around 100% on equalized value this year. Equalized value reports from DOR are not out yet. The Village would not be in violation at 100% as indicated in Boyeson's letter. A re-evaluation would cost \$20,000+. When doing a reval, the goal is to be at or near 100% which the Village is currently. Clerk will send Boyeson information on current equalized values.

Unfinished Business: Urban Forestry Grant-Van Den Eng moved, second Frandy, carried to approve the Urban Forestry Grant Application as amended requesting \$5,000 with an applicant match of \$4830 of in kind work. Grant application is due Oct 3rd. Bruner moved, second Klahn, carried to approve Resolution 2011-09 for this application.

The **draft lease agreement submitted by Union Bank & Trust** for the Village to lease a portion of the UBT bank was reviewed by the Finance Committee. Clerk and President Walsten will meet with Steve Eager on Thurs. morning to discuss changes to the lease agreement before it is reviewed by the Village attorney.

Concealed carry law was further discussed. Chief Barger stated the Department of Justice has not finalized the training requirements with educational sessions starting next month. Barger advised to not do any work on the new ordinance until DOJ has worked out the details; everything is in a holding pattern for now.

Municipal court update - Process for hiring a clerk of court and the need for a substitute judge was discussed. Barger stated there would be a new electronic filing system beginning in mid 2012. If needed, the District V Court Administrator would appoint a temporary judge who may or may not have their own court clerk. The District V office will be contacted for more information.

2007 BAN-EDC is the only committee left to calculate costs for projects to possibly be taken from this fund. EDC will have figures for the October Board meeting. Balance of the 2007 BAN funds will pay down the debt with the balance being refinanced early 2012.

Discussion continued regarding the **Oregon Senior Center 2012 contribution**. A joint meeting will be held in the Town of Oregon on 9-14 to discuss funding. Village participant numbers are low. The Village's contribution for 2011 is \$14,336. The Town of Dunn has indicated they will be cutting their funding from the program which could impact services provided. Many of the same services are available through the

county; however, the center co-ordinates activities and services and provides case management when needed. Dane County is reducing funding which also will have an impact. Walsten will attend the 9-14 meeting and the Board will continue to discuss if the Village will maintain funding at the same level or reduce it.

2012 Budgets - no update. The Oct 10th agenda will continue the budget process with a special budget meeting date set at that time.

Bruner moved, second Lust, carried to approve the **consent agenda** as follows: Approve payment of Sept 2011 invoices; approve Co-operative Agreement with Town of Brooklyn for recycling waste oil and appliances (required by new 2012 recycling laws); approve Clerk to attend Ehlers Financial Levy Limit Workshop on Thursday, September 15 at Fitchburg Public Library from 1:30-3:30pm; approve Clerk and Deputy Clerk to attend election training on Sept 19th in Town of Middleton with Clerk's office closed from 8:15am – 1:00pm; approve Mark Langer to attend the Community Tree Management Institute on Nov. 9&10, 2011, Feb. 28&29, 2012 and June 19&20, 2012 at a cost not to exceed \$400.

Committee reports: Safety - Chief Barger reported on abatement of junk vehicles with most owners compliant. The Village's new identification cards are ready. Barger will receive training to help the Dept of Corrections conduct regular residential status checks on sex offenders living in the Village. Committee discussed the possibility of moving toward an alternate-side parking procedure for winter parking but decided to stay with the no street parking. Dept received a recognition plaque from WISDOT for participation in "Click it or Ticket" traffic campaign. A WISDOT representative will meet with employees about possibly setting up a service provider station in the Village to issue voter IDs. Due to a recent phone call, Barger requested the Board consider a peddlers permit/license ordinance to regulate this activity.

Planning & Zoning-Walsten reported the commission will further discuss a request to rezone property on S. Rutland from residential to commercial. A hearing date will be set at the next meeting. Comprehensive plan and zoning ordinance work continue. Ordinance - no update. Fire-EMS-will discuss budget in October. Personnel-A Discipline and Grievance Policy and employee filing form were presented. Van Den Eng stated suggestions from the League of Municipalities and Towns Assoc were combined to create the policy. One change needs to be made to match the policy on the employee filing form from five (5) to seven (7) business days to file the form from the date of the event occurring. Bruner moved, second Klahn, carried to approve the policy and employee form per the committee's recommendation. **EDC** - Community survey has had an 18% return on surveys with one day left for residents to return the survey. A **Vierbicher planning contract** was presented. Contract will be on a time and expense basis with employee rates being either \$80, \$100 or \$120 per hr. (depending on educational degree); rates which are consistent with other planner and consultant costs. Village attorney has reviewed the contract. Frandy moved, second Lust, carried to approve the contract. Trustee Hawkey voted NAY. Recreation-Frandy reported the bouncy house was a success the one day that it could be used Labor Day weekend clearing about \$131. There were no reports for Emergency Management or ad hoc committees.

Bruner moved, second Klahn, carried to adjourn at 9:45 p.m.

Carol A. Strause, MMC, CMTW, WCMC

1st Annual Fall Fest

Sponsored by Brooklyn Chamber of Commerce
SATURDAY, OCTOBER 8TH 2011, 9AM-5PM
BROOKLYN ELEMENTARY SCHOOL (no admission fee)
BRING SCHOOL SUPPLY ITEMS TO DONATE & RECEIVE DOOR PRIZE TICKETS!

Crafters 💆 Vendors 💆 50/50 Raffle

Bake Sale & Luncheon (Brooklyn United Methodist Church)

™Kids crafting with Brooklyn 4-H

FREE TRICK OR TREAT BAGS FOR KIDS!!! (sponsored by Brooklyn's area businesses)

President's Letter September 12, 2011

Nadine S. Walsten

In August, I joined my family for a two week trip to Florence, Italy, actually renting a 300 year old "condo" in the mountains where the mantle on the hearth was 5 feet tall. Being an art enthusiast, it was especially heartening to stand in front of Leonardo da Vinci's painting, The Adoration of the Magi, and the 10 foot tall sculpture of David by Michaelangelo. The wineries in the Chianti region weren't bad either. Whenever I travel, whether it's in the US or out of the country, I'm so impressed by the talents and richness of the people, their history and, in the process, end up discovering more about myself and the assumptions about life, proper behavior, values, etc., I didn't know I had. In a country that is thousands of years old, standing in an Etruscan grave yard, I can't help but be impressed how "young" our country is and how our history is just getting started. Brooklyn was incorporated in 1905—just "last week" by Italy's historic calendar.

The **community survey** has been distributed and on line since mid-August and I'm delighted to report we have received over 100 surveys out of approximately 500 households. This is an excellent opportunity to give feedback to your Board and to the Committees and Planning Commission as we form and prioritize our goals for the next 5, 10 or 20 years. I realize the deadline was 9/13, but if you still have the questionnaire, please fill it out and drop it off at the Clerk's office or payment box. (I think it might still be online on the Survey Monkey website as well.) We will be analyzing the responses this coming week so don't delay.

A question was voiced at the last Board meeting, why can't people fill out parts of the survey and not the rest. To analyze survey data objectively, each question is a complete data set and the number of responses needs to be the same for each question. Consequently, surveys that have not completed all the questions, can't be included in the analysis.

So if you haven't completed your survey as yet, please do so by this week-end, and remember to answer all the questions. I speak for the Board and all the committee/commission members when I say how appreciative we are of your participation in this important process.

Oh yes—I'm glad I'm not the Village President of a village that has a combination of medieval and contemporary water/wastewater systems. Our sewer rates are outrageous but you don't sniff sewer gas or wonder if you should drink the water in Brooklyn!

Ciao!

CHECK OUT OUR WEBSITE!!!

www.brooklynwi.gov

PUBLIC WORKS DEPT



Leaf pickup will begin as demand requires. Residents are asked to rake leaves into the street gutter with NO twigs or other debris mixed in.

HYDRANT FLUSHING

FALL DUMPSTER HOURS

Friday - 9/30 - Noon - 7 pmSaturday - 10/1 - 10 am - 4 pmSunday - 10/2 - 10 am - 2 pm

**As this service is only offered to Brooklyn <u>Village</u> residents, please be prepared to show proof of residency.

BROOKLYN LUTHERAN CHURCH HARVEST SWISS STEAK

ARVEST SWISS STEAK DINNER



Sunday, October 9th

Brooklyn Community Building

4-7 pm

Adults - \$9 6 – 10 yrs. - \$5

Under 6 – Free

Carryout - \$10

Family Movie Nights begin!



Join us for a fantastic family movie in the Community Center

Gymnasium

Saturday, October 1st at 7:00pm

(doors open at 6:30pm)

Enjoy Fresh Popcorn, Assorted Candy, Chocolate and Soda.

Available at the concession stand in the downstairs kitchen.

Bring a pillow, blanket and chair.

And get ready for a

FREE fun family night together.

Do you want to know what's playing? Here's your clue: A suburban family moves to a new neighborhood with their large yet lovable Great Dane, who has a tendency to wreak havoc in his own oblivious way. Rated PG.

If you can't figure it out, call 455-4201 ext. 44 to find out!

POLICE DEPARTMENT

August Activity Report

Burglaries/thefts	3
Drug charges/comp	1
911 Disconnect	1
Open records request	3
Assists	17
Traffic incident	18
Traffic citations	18
Traffic warnings	13
Misc Comp/arrests	7
Domestic/family	1
OAR/OAS	1
Ordinance violations	19
Juvenile offenses	11
Curfew violations	5
Alarms	<u>2</u>
Total calls:	120

OREGON/BROOKLYN FOOD PANTRY



CONTACT: Linda Fuller

oregonfoodpantry@hotmail.com

LOCATION: Hefty Warehouse, corner of Union & Lincoln, Oregon TIME: 3:00 to 6:00 p.m.

September 29, October 27, November 17, December 15, 2011

Anyone living within the Oregon School District is eligible to use the Food Pantry. New clients are requested to bring a utility bill with their name and address on it during their first visit to the Food Pantry, to establish their address. If you know of someone who is in immediate need of food, please call 211. Donations accepted on the second Saturday of every month from 10am-11am.

September Law of the Month:

Park Closing Time

Brooklyn Ordinance 20.01

20.01 Park closing time.

It shall be unlawful for any person to be or remain in any public park in the Village of Brooklyn between 1 hour after sunset * and 6:00 a.m., except for events authorized or sanctioned by the Village Board. The Village Board has expressly sanctioned the use of said park after the closing time for the summer softball league games.

Enjoy the park, have fun, but be respectful to all of the residents that reside close to the park(s) and adhere to the above Ordinance.

Failure to adhere to the above Ordinance could result in a citation and a penalty of up to \$235.00.

WRITE ONE LESS CHECK EACH MONTH!!

Pay your water bill automatically on the 25th of each month via bank direct debit. You can also make your payment online at

www.brooklynwi.gov.

Contact Kim at 455-4201 ext. 10 for more information or e-mail deputyclerk@brooklynwi.gov



Oregon Rotary Club & Village of Brooklyn host computer, electronic, and appliance recycling event

Resource Solutions will again be in Oregon collecting computers, electronics, and appliances for recycling on Saturday, October 8, 2011.

Residents of Oregon, Brooklyn, and surrounding communities may bring these items to Holy Mother of Consolation Church, located at 651 N. Main Street in Oregon, from 8am-noon.

Resource Solutions is ISO 14001:2004 Certified and is also an E-Cycle Wisconsin registered collector and recycler. At Resource Solutions, all computers and electronics accepted for recycling will be recycled for their base metals, glass, and plastics.

SPECIAL EVENT PRICING

No Charge for These Items: Computer Mice, CPU's, Laptops, Keyboards, Computer Cords, Circuit Boards, Flat Screen Computer Monitors (LCD), UPS, Power Strips, Scanners, Printer Cables, Printers, Copiers, Telephones, Cell Phones, Fax Machines, VCR's, DVD Players, Stereo Equipment, Remote Controls, Calculators, Lead Acid Car Batteries, Rechargeable batteries from laptops, cell phones, and power tools.

Recycling Fee for These Items:

CRT Computer Monitors - \$10 each

Televisions - \$30/\$50 each

Appliances - \$5 each (microwaves, stoves, washers, dryers, water heaters, furnaces, lawn mowers (oil must be drained and tires removed)

Freon-containing Appliances - \$15 each (air conditioners, dehumidifiers)

Fluorescent Light Bulbs: 4' and 8' - \$1 each

Please call Resource Solutions for a price quote if you don't see your item listed

For more information, please call Resource Solutions at (608)244-5451 or visit www.recyclethatstuff.com

SENIOR LUNCH

Please join us for a Senior Citizen Lunch potluck on Thursday, September 22^{nd} , at noon in the Brooklyn Community Building kitchen. Bring a dish to pass if you can, and come enjoy the company!

Recent Changes to Wisconsin Election Laws

There have been several changes to election laws recently including: photo ID, absentee voting and ballot requests, signing the poll book and more. To view more detailed information on these changes and the new photo ID law, visit our website at www.brooklynwi.gov and click on the "elections" tab. There is also information on here about how to obtain an identification card to vote if you do not have a drivers license. You can also pick up a brochure on this in the Village Clerk's office or call 455-4201 and we can answer any questions.

CLERK'S OFFICE CLOSED

The Village Clerk's office will be closed on Monday, September 19th from 8:15am-1:00pm for election training.

FALL FITNESS CLASSES

Get Fit Brooklyn part of the Recreation Committee of Brooklyn is now offering 2011 Fall Fitness classes taught by a certified instructor. Weekly classes will be located at the Community Building in Brooklyn. Registration form is available in the Clerk's office or online at

www.brooklynwi.gov Sessions: Thursdays, Oct 6-Nov 10 Time: 6:30pm Classes: Zumba

> Discount rates for 6 weeks Single - \$30 Couple - \$45 55+Seniors - \$20

Free admission for kids age 9 and older accompanied w/parent. For more info, call Steve/Tari Lust at 455-1326