



## BROOKLYN VILLAGE NEWS

### June 15, 2012

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Village Board - Nadine Walsten, President  
Economic Develop. - Heather Kirkpatrick, Chair  
Finance - Dean Van Den Eng, Chair  
Ordinance - Steve Lust, Chair

Personnel - Dean Van Den Eng, Chair  
Planning/Zoning - Nadine Walsten, Chair  
Public Works - Todd Klahn, Chair  
Recreation - Jill Van Den Eng, Chair  
Safety - Steve Lust, Chair



Come join the fun in Legion Park on 7/4/12!

## BROOKLYN VILLAGE BOARD MEETING MINUTES

June 11, 2012

The Village Board meeting was called to order on June 11, 2012 at 6:32 pm by President Walsten. Trustees present were Steve Lust, Todd Klahn, Jessica Hawkey, Dorothy Frandy, Dean Van Den Eng. Others present were Clerk Strause, Police Chief Barger, Public Works Director Langer, Tara Bast, Pat & Lyle Hawkey, Darlene Nelson-Galloway & Todd Galloway, Steve & Anita Walker, and Michael Christopher.

All stood for the Pledge of Allegiance.

At 6:33, a public information hearing was conducted for **Chicken Keeping with the Proposed Ordinance Sec. 25.15** presented. Pat Hawkey stated she was OK with the proposed ordinance other than requiring a building permit with the building inspector to inspect the structure where the chickens are kept. She compared it to a dog kennel that does not require an inspection. Steve Walker asked if this ordinance is now in effect and was told this is only proposed at this time. Walker further stated he supports chickens and has no problem with four hen maximum. The ordinance calls for the entire structure to be built so that predators cannot get in. The proposed ordinance has been modeled after other communities in the area. Jessica Hawkey stated there have been no complaints in the communities she has talked to. If there are covenants recorded on a lot, the covenants take precedence over the ordinance. If the covenant is broken, it becomes a civil issue and not a Village issue. A letter submitted by Larry and Sue Bunce was read into the minutes voicing opposition to chicken keeping in the Village citing noise, litter, odor, disease, drawing wild animals as issues. Todd Galloway stated there are many wild animals currently living here as we live in the country. Walsten reported a call from a resident on Teddy St that also was against chickens. She many residents who opposed were not present because of covenants on lots in that area. The public informational hearing closed at 6:47 p.m. All residents left the meeting.

Public Comments: None were received.

Trustee Van Den Eng moved, second Klahn, carried to approve the minutes of 5-14-12 making a change on a motion made by Van Den Eng removing his first name and adding his last.

**2011 Audit report** was provided by Tara Bast, CPA, Johnson Block. An overview report was also presented and reviewed. GASB 54 has been implemented for this reporting year bringing new reporting categories. The unassigned fund balance is fairly healthy at 39%. Bast stated an unassigned fund balance at 15-25% is considered good. The Village's General Obligation debt is at \$490,721 with 88% capacity remaining. Debt limit is 5% of equalized value which is \$4,297,215. The net change in the fund balance for 2011 is \$59,085. The Special Revenue Fund, Debt Service Fund, Capital Projects Fund, and Tax Incremental District Fund remain stable comparing 2010 to 2011. Net Water Utility income for 2011 is \$108,632 and for Sewer Utility is \$158,734. Debt service cash flow for Water Utility is \$5,540 and for the Sewer Utility is (\$43,241). The overall financials of the Village is good as stated by Bast.

President Walsten reported on 2013 budget cycle with worksheets to be distributed July 5<sup>th</sup>. Walsten asked what direction does the Board want the community to go, what priorities do the Board have, what do the committees want to accomplish? She requested each committee put together their goals and the overall goals for the Board should reflect what their priorities are. On May 29<sup>th</sup>, Walsten met with Brett Frazier, Chair, Oregon Economic Development Commission, regarding economic development activity for the area. Information will be shared between the communities with those seeking relocation to this area. The scoreboard dedication was held on May 19<sup>th</sup>. Trustees Lust and Klahn and Mark Langer were present along with Walsten giving a certificate of appreciation to Pellitteri for donating the scoreboard to Legion Park.

Clerk Strause reported there were 656 voters at the June 5<sup>th</sup> recall election which is 82% of those registered in Dane County and 81% in Green County. The next election is Aug 14<sup>th</sup>, 2012 with a November election to follow.

**PUBLIC WORKS:** Nine commercial businesses are in need of a **cross connection inspection**. As this State law was adopted many years ago, the inspection process was never done for commercial entities. As discussed in committee, it was felt we needed to protect our drinking water and have the first round of inspections for commercial entities hired out and paid for by the Village. Owners are responsible for any repairs needed and also would be responsible for re-inspection every two years. The committee's recommendation is to **hire General Engineering** at a cost of \$945. Van Den Eng moved, second Klahn, carried to hire General Engineering at a cost of \$945 to inspect nine properties. Trustee McCallum abstained. Money to pay for this will be taken from the Water Utility. R&K, Evansville, was the lowest proposal for **sewer repair on Market Street at \$1975.00**. This cost does not include street restoration. Langer stated he will get prices on repairing the street from Tri County when they are here on July 9<sup>th</sup> to do Teddy St. Van Den Eng moved, second Klahn, carried to approve **hiring R&K** at the above price. Langer reported almost 50% of the infrastructure in the Village is 60 years old. Generally the water and sewer infrastructure is the same age. The committee met to discuss the **2.13 acres owned by Landmark** abutting the WWTP. The recommendation is to make an offer to purchase this lot for \$2,000 an acre + all costs. The Village could use this lot if the wastewater plant ever needs to expand or the Village builds other municipal offices in this area. If owned by the Village, destiny of that parcel would be controlled. Klahn moved, second Van Den Eng, carried to offer Landmark \$2,000 per acre in addition to paying all

closing costs and fees. Trustee Hawkey voted Nay. A formal letter will be sent with this offer. Langer requested to seek prices for **installing sidewalk ramps at intersections on Bowman St.** Cost could range up to \$3700. Dependent on the cost, the project may have to wait until the 2013 budget. Langer will get three quotes for intersections as labeled C-D and E-F which would be paid by the Village. As yearly calibrations are required, B&M Technical Services reports that our **DR2 Spectrophotometer (testing for fluoride & phosphates) and chlorine tester are out of calibration** and unable to be repaired as the equipment is 30-40 years old and obsolete. There are no parts available and they recommend we do not waste any money on repairs. The calibration cannot be done to meet DNR specs. Klahn moved, second McCallum, carried to get pricing to replace this equipment which could cost as much as \$5400. Green County Highway will be here on Wednesday to start **crack sealing streets.** Notices will be posted on doors asking for all vehicles to be moved from the streets. June 18-21 Langer will be attending a **forestry conference at Green Lake. Emergency Management Damage assessment training** is next week. The independent report is back on **water meter testing for Kounty Korner**s with the meter found to be accurate.

At 7:51 pm, Attorney Michael Christopher arrived. Trustee Klahn left the building. Frandy moved, second Van Den Eng to **convene to closed session pursuant to WIS Stats. 19.85 (1)(g) conferring with legal counsel for the governmental body regarding zoning violations in residential districts.** The Board will reconvene to open session at approximately 8:20 p.m. The motion was unanimously carried by voice vote. At 8:40 p.m., Frandy moved, second McCallum to reconvene to open session, with motion unanimously carried by voice vote. Trustee Klahn was called to return to the meeting. Attorney Christopher left at 8:44 p.m. Trustee Klahn returned to the meeting at 8:46 p.m.

McCallum moved, second Van Den Eng, carried to move forward in sending notices to two property owners regarding **zoning violations with growing crops in residential districts** and direct Public Works Director, Mark Langer, to carry out the **public nuisance violation on property owned by Eric Grover (7 parcels)** implementing abatement per Chapter 22.06 and 22.07. Trustee Klahn abstained.

**Committee Reports: Planning and Zoning** will be conducting a public hearing on the revised Comprehensive Plan on 6-25-12 at 6:30 p.m. at the Community Bldg. **Ordinance committee** will be meeting on the 4th Thursday of each month at 7:30 p.m. following the Safety Committee meeting at 6 p.m. **EDC-wayfarer signs** will be given final approval this week. There is nothing new on lighting to report.

**Recreation:** Hawkey moved, second Van Den Eng, carried to approve **summer recreation hiring** as follows: Claire Cantwell, coordinator/director at \$12 ph for up to 30 hrs a week/7 weeks; Gabrielle Proto, recreation assistant at \$10.25 ph up to 16 hrs a week/6 weeks; Jack Hagstrom recreation assistant at \$10.25 ph up to 16 hrs a week/6 weeks. Van Den Eng moved, second Hawkey, carried to approve an **amplification permit for July 4<sup>th</sup>** in Legion Park. Van Den Eng moved, second Hawkey, carried to approve an **extension of park hours for July 4<sup>th</sup>** in Legion Park. Frandy reported this year's **fireworks show will be the best ever** with a new pyrotechnical vendor, Dan Dean. A staging plan meeting will be held very soon. **Recreation Fun Run** held last Saturday made approximately \$500 and will help pay for the fireworks. More donations are needed as no tax dollars are budgeted for this show. **Emergency Management's Damage Assessment class** will be held next week in several locations. **Personnel**-No report. **Finance** reviewed the **sewer connection fees, sewer user fees,** and other revenues of the sewer utility with no recommendation for an increase at this time. The fee structure will continue to be monitored in particular for revenue as it relates to debt coverage ratio.

**Recycling**- No meeting. **Website**-Frandy moved, second Hawkey, carried to accept the resignation of Steve Wagner from the committee and approve the appointment of Brit Springer. **Bluegrass**- No Meeting.

**New Business:** Walsten announced the good news that the Village has successfully survived the first round of cuts from the **CDBG grant application for economic assistance funds for infrastructure for a business park.** The full application (2nd round) would be due the end of July. The application will ask for \$261,000 of CDBG funds. Walsten presented a contract from **Vierbicher who would provide economic development services** two days a month for six months with an economic development strategic plan provided the Village at the end of the six months. The services would be provided by Errin Welty. EDC made the recommendation for approval of this contract with Vierbicher. The cost would be \$9200 with funds taken from the Planner account which has \$9070 including carryover funds from 2011 in the amount of \$4270. Frandy moved, second Van Den Eng, carried to approve this contract for Vierbicher's professional services.

Letter from **Louis Fahey requesting to be exempted from refuse/recycling charges** because he does not use these services was denied per motion by Hawkey, second Lust, carried. Contract with Pellitteri is for so many households and is in effect until 2015. It would be difficult to keep track of those that want the service and those that do not want the service. Van Den Eng moved, second Klahn, carried to approve President Walsten attending the **League of WI Municipality's Board of Director's meeting in Bayfield July 11-13<sup>th</sup>.** McCallum asked for future agendas from these meetings to view the topics. Walsten reported discussion is had on bills coming forward from the Legislature that affect municipalities (cities and Villages) and deciding what position the League will take on pending legislation. LOM agendas may not arrive in time before the next Board meeting. **Annual license renewals:** Van Den eng moved, second Klahn,



carried to approve the following annual license renewals: COMBINATION CLASS B: FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS: Stanley R. Slater, dba Kounty Korner, 108 Hotel Street; Arlene Elmer, dba Anchor Club, 112 Hotel Street; COMBINATION CLASS A: FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS: Brooklyn Mini Mart, LLC, Nissin Rodriguez, agent, 355 N Rutland Ave ; CLASS B BEER AND CLASS C WINE: Scout Enterprise, LLC, dba: Country Place Café, agent Scott Zeitler, 233 Douglas Dr; OPERATOR LICENSE RENEWALS: Cheyenne Jones, Linda Dybala, Aimee LaDell-Sharp, Daniel Rodriguez, Gerald Elmer, Cyndi Jazdzewski, Terri Johnson; NON-INTOXICATING BEVERAGE LICENSE (soda) Country Place Café, Kounty Korner, Anchor Club, The Market Place, Brooklyn Mini Mart; CIGARETTE LICENSE: Anchor Club, Brooklyn Mini Mart, COIN OPERATED MACHINE LICENSE: Brooklyn Mini Mart -6, The Market Place -1, Kounty Korner -8, Anchor Club -8. Trustee McCallum abstained.

**Unfinished Business: Clerk's Office moving expense** so far is \$2991 with \$760 prepaid in 2011. Location of board meetings will be discussed at the next meeting. Walsten stated an **Open House** could be held later this summer or early fall inviting the residents to see the new Village Hall, and giving the Departments an opportunity to showcase what new changes are going on in all departments. This will be on the July agenda. **Ordinance for residential chicken keeping** will not go back to the Ordinance committee as changes prompted by the public informational hearing and Board discussion were edited into the ordinance. The one time building permit inspection fee and the annual permit fee of \$10 will be kept in the ordinance. There will not be another hearing with the ordinance placed on the July agenda for approval. **Municipal court**-Walsten stated the ad hoc meeting has not been held with Belleville officials.

The final draft of the **Hwy 14/92 flooding remediation intergovernmental agreement with DOT and the Town of Rutland** was again presented. Van Den eng moved, Klahn, carried to approve correcting several typos. Town of Rutland and DOT have already approved the contract.

Hawkey moved, second Frandy carried to approve the **consent agenda** as follows: Approve payment of June 2012 invoices as listed; Appointment of Nila Natzke to 2012-2013 Election Board.

Safety Committee: Chief Barger reported the Judge's computer hook up after the move is now complete as is the newly secured evidence and property room. The department assisted with the Fun Run last Saturday and offered some suggestions for next year. The new speed board is up and running. A grant has been submitted for \$3300 with the WI OJA for evidence room equipment, construction, and security camera. Policy # 205 Body Armor was presented. Hawkey moved, second Frandy, carried to approve this policy clarifying that full time officers and the Chief will be provided body armor by the department.

Van Den Eng moved, second Klahn, carried to adjourn at 9:44 p.m.

Carol A Strause, MMC, WCMC, CMTW

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President's Letter

June 14, 2012

Nadine S. Walsten

The flowers on my deck are starting to take aim on jumping out of the terra cotta pots, the wrens are nonstop chatter and spring seems to have quietly moved into a wonderful summer--few bugs, not steamy and just the right temperature. When Wisconsin gets its weather right, it is unequalled. Just has a little trouble staying there more than a day or two....

Highlights:

\*The **Legion Park Scoreboard Dedication** on May 19 was a nice event! The Pelliterri family was there and lit the scoreboard to honor the Oregon-Brooklyn Fast Pitch Girls Softball Program, as well as members of each age range of girls teams, supportive parents, Recreation and Public Works trustees Lust and Klahn, Public Works Director Mark Langer, and girls softball leaders, Dana Leikness and Larry Flukiger. It is a first for the Brooklyn diamond to have the girls program play their games here! I was also impressed at how well groomed the diamond and playing field were. The gopher problem and damage has been a challenge but the fields are now mowed and no more gopher holes to trip over. Get out the bats, balls and gloves and come down for a chance to really appreciate a clean, prepared field, just waiting for the game to begin.

\*We held an informational hearing on a **proposed chicken keeping ordinance** Monday night, and after hearing concerns for the past 2 months, I was surprised very few residents attended and only two written comments expressed opposition. It will be on the agenda for a vote next month, July 9.

\*The recall election broke all records for voter turn out!! 81% for Green and 82% for Dane! Barrett and Mitchell carried the Village by a wide margin. Congratulations to every one who voted—as you know, I believe in democracy and it is only as good as we make it and that means: Vote!

**Economic Development Community Development Block Grant** update: To my surprise, the grant that I wrote for our EDC and Village Board requesting \$261,000 for infrastructure for a business park, made the first cut!! They now want a full application before 7/27/12. Should we get this funding, we can use it to match an equivalent amount from other funding sources, and who knows?—we just might have the beginnings of a business park with land available, at long last, for our growing businesses!

Secondly, since last month, EDC developed and the Board approved a proposal to have an **Economic Development professional on site 2 days/month X 6 months**. Errin Welty, Vierbicher & Associates, will work with the ED Committee to initially identify what our economic strengths/weaknesses are, interview some of our businesses for input and do some “hand holding” as we complete our CDBG application, develop our projects and move toward our goals. At the end of her term, she will also have created an economic development strategic plan to guide future economic decisions. Welcome, Errin, we are glad to have you here!

**Community Survey (demographics):**

This the last of the survey installments began several months ago. It is helpful to know the demographics of the group of people who completed the survey when trying to understand the “why” of question responses. First, one hundred twenty-two (122) households out of approximately 530 filled out the questionnaire. This is a 22% return rate. (The question regarding how many persons living in the household was confusing without more specific information on ages, so this will be ignored for now.) If you look at the age range questions, however, you will see the respondents were young. Fifty-nine (59%) percent were ages 25—44, with a following spike in the 55-64 age range at 31.1% We know from the 2010 census data that the average age of Brooklyn residents is 32.8 years, reflecting a young population with young families.

The length of residency in Brooklyn was also telling: Twenty-three (23%) percent less than 5 years; 34.4% 5-10 years, 12.3% 11-20 years and 30.3% more than 20 years. This means 57.4% had lived in Brooklyn less than 10 years. The last indicator of how much Brooklyn has become a commuter community is the primary place of work. It should come as no surprise that 63.9% work in Madison, 9.8% work in Fitchburg, 4.9% work in Middleton, and .8% work in Monona for a total of 79.4% working in metro Madison. However, 13.9% work in Oregon and, surprisingly, only 2.5% work in Janesville.

I hope this look at the community survey has been helpful. Overall, the demographics of the respondents is a pretty accurate reflection of what the 2010 census data says about Brooklyn. We are a young, mobile population mainly with young families who commute to Madison to work, moved here to buy a home and have lived in Brooklyn less than 10 years. Call me at 455-1457 with question/concerns/ideas.

# PUBLIC WORKS DEPT

**Reminder:** Brush pickup is the 2<sup>nd</sup> Tuesday of the month.

**Brush must be placed in the terrace, parallel to the curb and not by utility poles, boxes. Please put ends in the same direction.**

The Compost pile is located near the entrance of the WWTP and is open 6am-2:30pm.

**PLEASE: DO NOT MOW GRASS INTO THE STREETS!!! NOT ONLY DOES IT CLOG STORM SEWERS, BUT IT CAN BE DANGEROUS CAUSING HARM TO PEOPLE OR VEHICLES!!!**



# ORDINANCE OF THE MONTH

## 23.07 Regulation of fireworks.\*

(A) No person shall use, keep, discharge, explode, sell, expose or offer for sale any fireworks within the limits of the village unless he shall be authorized by a fireworks permit as hereinafter provided. The term "fireworks" in this section shall be defined so as to bring within the prohibitions of this section all fireworks prohibited by Wis. Stats., 167.10 as amended or renumbered from time to time. Nothing in this section shall prohibit fireworks specifically exempted from regulation by Wis. Stats. 167.10 nor shall this section be construed so as to conflict with that statute.

(B) Nothing herein contained shall prohibit the use of fireworks for pyrotechnic displays given by fair associations, amusement parks, the Village of Brooklyn Recreation Committee or civic organizations under a fireworks permit granted by the village board nor shall the provisions of this section prohibit the use or sale of colored flares or the use or sale of blank cartridges for theatrical purposes or for signal purposes in athletic contests or sports events, or by railroads for signal purposes, or for the use by militia, police or military organizations.

(C) All organizations obtaining fireworks permits from the village board shall take all reasonable precautions with regard to the protection of the lives and property of all persons. Before granting any fireworks permits the village board shall determine that the applicant will exercise reasonable precautions with regard to the protection of the lives and property of all persons and shall require the applicant to guarantee the payment of all claims that may arise by reason of injuries to persons or property from the handling, use or discharge of fireworks under such permit. Any activity pursuant to the permit must be supervised by the Brooklyn Police Department and/or the Brooklyn Fire Protection District. Further, before any permit may be issued by the Village President, the permit must be reviewed and approved by the Fire Chief and Police Chief.

(D) Fee. The applicant for the fireworks permit shall be responsible for any and all costs incurred by the Village and/or the Brooklyn Fire Protection District in connection with the issuance and use of the permit.

\*State law reference: Regulation of fireworks, Wis. Stats., 167.10. and 60.29(18)(a).

\*Annotation: Flynn v. Kaukauna, 241 Wis. 163 (1942); 60 Op. A.G. 238 (1971).

# POLICE DEPT

## MAY ACTIVITY REPORT

Animal Complaint	3
Assists	14
Open Records Request	4
Disturbance/Disorderly	1
Suspicious Activity	3
Theft	4
Traffic incidents	26
Traffic Warnings	1
Traffic citations	12
Damage property	1
Misc Comp/Arrests	4
Juvenile Offenses/Comp	2
Domestic/Family	1
Financial	2
Municipal Ord. Violations	1
911 Disconnect	1
<b>Total</b>	<b>80</b>

## OFFICE HOURS

Both the Clerk's office and the Public Works Department will be closed on Wednesday, July 4<sup>th</sup> for Independence Day.



## SENIOR POTLUCK LUNCH

(ALL ARE WELCOME!)

Thursday, June 28<sup>th</sup>

Brooklyn Community Building

Lower level in kitchen

Bring a dish to pass and come and enjoy great food and good company!



The Brooklyn Summer Youth Recreation Program begins on Monday June 25 2012 from 1pm-4pm at the Legion Park Shelter.

Cost: \$15.00 per child, \$5.00 for each additional child. This fee will help us with a multitude of expenses necessary for providing this program. The Summer Youth Recreation Program runs 6-weeks, Monday through Thursday. Children who live in Brooklyn are welcome to spend time in this program where we provide a safe place to have fun, socialize and learn a little during the summer months.

Sign-up sheets will be available from 7:00-5:00pm at the Village Hall (210 Commercial St) and on the Brooklyn Web Site:

[www.brooklynwi.gov](http://www.brooklynwi.gov)

What can you expect from the program...lots of fun! Our program includes all kinds of activities for your child that range from Arts & Crafts to a variety of sports and physical activities. Our program is well rounded to provide learning skills, exploration and of course field trips!

We look forward to another great summer and meeting all of the children interested in the program. For more information, please contact Stacy of the Brooklyn Recreation Committee via email at [jaswolfe@msn.com](mailto:jaswolfe@msn.com) or [recreation@brooklynwi.gov](mailto:recreation@brooklynwi.gov)

### Is Money Tight?

Call the FoodShare Helpline at 1-877-FOOD-635.

Many individuals and families are struggling to make ends meet. Would you like to see your budget stretch further? FoodShare Wisconsin may be able to help. FoodShare is a food assistance program and is for anyone with low or no income. This includes working people, students or those receiving Social Security, SSI, SSDI or Unemployment. You could receive monthly deposits on a debit-like card to help with your food purchases and allow you to use other money on other necessities.

If your income is less than the amount shown for your household size, chances are good that you will be eligible. Call the FoodShare Helpline today to complete a confidential prescreening and make an appointment for free application assistance.

**A FoodShare Outreach Specialist is available for**

Family Size	Maximum Income Guideline
1	\$1,816
2	\$2,452
3	\$3,090
4	\$3,726
5	\$4,362

**application assistance in several communities in Dane and Green Counties.**

Call the **FoodShare Helpline at 1-877-366-3635** today!

### News from Your Senior Center

By Rachel Brickner

#### Oregon Area Senior Center Outreach

Did you know that your local senior center has **durable medical equipment** available for loan at no cost? The Oregon Area Senior Center has medical equipment meant for short term loan. Most items are available for up to two months, although provisions can be made for a longer loan period, depending on availability. Items include walkers, bath benches, commodes, canes, transfer benches and wheelchairs. We have both standard wheelchairs and a limited number of lightweight models. The lightweight wheelchairs can be checked out for three days at a time. These are especially nice if someone is going on an outing that may require more walking than is comfortable.

Loan closet items are useful for: someone who has suffered an injury or had surgery and does not anticipate needing equipment permanently; someone preparing for a houseguest who requires equipment; or someone who needs equipment while

their own is being repaired or is on order. The Senior Center's equipment is meant for short term loan, it is free (although donations are ALWAYS welcome), and it is available to anyone living in the Oregon School District.