

## **BROOKLYN VILLAGE NEWS**

### **December 17, 2012**

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Village Board - Nadine Walsten, President  
Economic Develop. – Heather Kirkpatrick, Chair  
Finance – Dean Van Den Eng, Chair  
Ordinance – Sue McCallum, Chair

Personnel – Dean Van Den Eng, Chair  
Planning/Zoning – Nadine Walsten, Chair  
Public Works – Todd Klahn, Chair  
Recreation – Jill Van Den Eng, Chair  
Safety – Steve Lust, Chair

## **Three Trustee positions are up for election as well as Village President Tuesday, April 2, 2013**



If you are interested in running for any of these positions, please obtain nomination papers at the Village Clerk's office.

The final day for filing nomination papers is 5:00 pm on Wednesday, January 2, 2013. If a primary is necessary, it will be held on Tuesday, February 19, 2013.

**BROOKLYN VILLAGE BOARD MEETING MINUTES  
DECEMBER 10, 2012**

The Village Board meeting was called to order by President Walsten on Dec 10, 2012 at 6:30 p.m. Trustees Lust, Frandy, Van Den Eng, Klahn, and Hawkey were present. Trustee McCallum arrived at 6:36 p.m. Others present were Clerk Strause, Chief Barger, Josh Straka, and Mark Degner. All stood for the Pledge of allegiance. There were no public comments.

Walsten moved, second Van Den Eng, carried to approve the Minutes of 11-5-12. Frandy moved, second Klahn, carried to approve the minutes of 11-12-12. Van Den Eng moved, second Frandy, carried to approve the minutes of 11-19-12. Trustee Hawkey abstained.

President Walsten reported on the Economic Development Professionals Meeting in Waunakee on Nov 29<sup>th</sup>. Paul Jaden is the new president of Thrive and conducted the meeting. The Senior Center Holiday party is on Dec 31<sup>st</sup> from 5-9 p.m. at the Center. Habitat for Humanity is looking for volunteers. Contact them at [Habitat@dane.org](mailto:Habitat@dane.org) or call 255-1549 if you are interested in this worthwhile project of building a home here in Brooklyn. General Engineering has provided the Village a zoning map at no cost, valued at \$1168. Mark Degner, General Engineering, was thanked for this service. A map was handed out of the proposed layout for the Lyman Anderson Dane County Park with a long range plan of 500 acres that will include a dog park, community gardens, sledding, many types of trails, camping area, ball field, shelter, playground, and various other amenities. The second article on economic development "B" is for Business" was handed out discussing economic development from a business standpoint.

Clerk Strause reported on the same day voter registration issue that may go to the April election as a referendum question in Dane County. Eliminating same day registration would allow for fewer election workers. It is not clear if Federal funding is tied to this registration day rule. It is estimated that 10% of voters register on election day.

**Public Works:** Trustee Klahn reported on the **annual wastewater treatment plant inspection** done on 11-20-12. The plant was found in compliance with effluent limits and all terms and conditions of the permit with no recommendations or follow up required. The new permit will contain **phosphorus levels**, however. The level set by DNR is based on their sampling of creek water downstream, closer to Evansville. The Village can do their own study with sampling closer to our area. We also can work with local farmers to create buffer strips next to the stream to prevent run off. Wastewater tips will be put in the monthly newsletter and on the website regarding products that may contain phosphorus. A three year contract with **McCann's Sewer & Drain Cleaning Service to clean the Village's lift stations** was presented. We currently pay \$1230 for each lift station. In 2013 and 2014 the rate would be \$1330 for each lift station and in 2015 the cost would be \$1500. McCann's has provided good service to the Village over the years and has assisted at no charge in some cases. Klahn moved, second Van Den Eng, carried to approve the three year contract. Requested by PW Director Langer, Van Den Eng moved, second Frandy, carried to **carry over funds from 2012 to 2013 in street maintenance (current balance \$3336), PW-tree removal (balance after grant \$4239), Cemetery tree maintenance (current balance \$618)**. Year end entries could change the current balances. Director's report was reviewed.

**New Business: General Engineering's building permit fee schedule** showing increases for 2013 was reviewed. Some fees are unchanged while others are substantially increased. The rates have not been changed since 2007. Frandy moved, second Van Den Eng, carried to approve the new rate beginning Jan 2013. **Strand's work order #12-03 for design, bidding and construction related services for the Business Complex infrastructure** was presented in the amount of \$54,000. Straka stated most of the costs in this task order were in the CDBG submittal except for an estimated \$15,000. The work order is on an hourly rate basis and could be less dependent on the time PW employees may have to assist with the project. Included in this cost, however, is plan detail for repaving Holt Road. Clerk Strause asked that because Holt Road is not part of TID#2, this be pulled from this work order to have clear submittals for TID expense items. Straka stated other costs not included in the work order are soil borings and an archaeological survey if requested by the CDBG Commission. Also CDBG reporting will need to be done internally with a final audit required all of which can be done by the Clerk if time allows. Lust raised the question of possibly getting engineering proposals for this project.. Van den Eng questioned the number of hours required for different aspects of the proposed work order, what was covered by the previous contract for CARPC/CDBG applications, etc. The decision was to discuss this at the next Public Works Committee meeting and bring it back to the Board in January. Van Den Eng moved, second Klahn, carried to postpone this subject to the January meeting.

**Unfinished Business:** Walsten gave an update on the **Municipal Court agreement** that is being reviewed by the District 5 Court Administrator. When it is returned, a meeting with Belleville's representatives will be held in January.

**Resolution 2012-19 Petition for Annexation of 50 acres of Territory by Unanimous Approval from the Town of Rutland filed by George Bros. Farms, Inc.** was presented. Van Den Eng moved, second Frandy, and unanimously carried to approve this Resolution as recommended by the Planning and Zoning Commission. Van Den Eng moved, second Frandy, unanimously carried to approve **Annexation Ordinance Chapter 50.02** describing the 50 acres being annexed, effect of annexation, temporary zoning, severability, and payment that will be made by the Village to the Town of Rutland for 5 years equal to the amount of property taxes that the Town levied on the annexed territory as shown by the 2012 tax roll. Copies of DOT's road access approval and DOA's review approval were given to Board members.

Klahn moved, second Frandy, carried to postpone **Community Building Policy review. Oregon Senior Center Committee** did not have their meeting on Dec 7<sup>th</sup> as the contract was referred to the Oregon attorney to write and was not completed. Trustee McCallum handed out a written **Brooklyn Chamber of Commerce** response in a request by the Board for a presentation. Membership for the Village would be \$35. McCallum stated she has a conflict of interest in her position as Trustee and does not defend or disagree with the written statement as she is just presenting it. McCallum states the statement shows how the Chamber promotes business growth and they are not a public entity with no information to share publicly. McCallum stated that no one from the Chamber would come to the Board to answer questions which she felt she couldn't. President Walsten stated she has not seen anyone from the Chamber come to Planning and Zoning meetings in support of a business entity. Village membership in the Chamber will be put on the January agenda. An agreement signed by **Eric & Martha Grover regarding ag use assessment/zoning violation** has been received and the case is now closed.

**Chapter 48 Zoning** was presented for approval of revisions and updating. President Walsten stated the Special Regulations 48-18 that was approved in November 2010 needs to be inserted on page 81 in section 48-577 with insert "B" on page 83 replacing 577-2. Other changes are as follows: Page 27 48-360 (1) delete comma between "Village" and "personnel"; page 37 (48-405 (1) insert "Zoning Administrator," in first sentence before "Plan Commission or the Village Board;" Page 38 48-405 (A) changes 500' to 300' for notification to property owners; page 39 48-421 (6) should insert "report" after "written staff" and page 42 48-441(4) "or" instead of "of" between "village" and "zoning administrator". Frandy moved, second Klahn, carried to approve Chapter 48 with the previous corrections and excluding the Business Park section of this Chapter. Trustee Van Den Eng and Hawkey abstained with not enough time to read the entire Chapter.

**Chapter 48-537 B-P Business Park District** had its hearing tonight at 6 pm before the Planning and Zoning Commission with their recommendation for approval. Van Den Eng moved, second Frandy, unanimously carried to approve 48.537 B-P Business Park including Appendix "A" Business Park Covenants.

**Consent Agenda:** Van Den Eng moved, second Frandy, unanimously carried to approve as follows: approve December 2012 invoices; approve **Reserve Class B Liquor License application for Scout Enterprise, LLC, dba Country Place Café, Scott Zeitler, Agent.**

**Committee reports: Safety:** Chief Barger reported he is finalizing the OJA grant and a security camera has been installed. The change over to the new records management system should be up and running next week. Barger has informed the Fire Department that the Safety Committee is working on policy changes if they would like to offer input. New computers will be purchased if there are funds left from this year's budget. Department head expenditure limits were discussed.

**Planning and Zoning** met at 6 pm tonight and approved the Village Board to set a hearing date to rezone 50 acres of the newly annexed area. Frandy moved, second Klahn, carried to set **Jan 10<sup>th</sup> for a hearing by Planning & Zoning Commission to rezone 50 acres from Ag Exclusive 1 to Business Park.** **Ordinance committee** asked for input on Chapter 19.03-23 Key Lock Boxes and if they should be mandated or optional for businesses. The committee is working on goals with one being to complete the re-codification in the first quarter of 2013. There was no Fire/EMS report. **EDC** discussed purchasing Adobe software to be used for marketing of the Business Park but may be more cost effective to pay a monthly fee for use of special software. The railroad may be reconstructed so Lycon of Oregon will be able to use this service. It is questionable whether it will be reconstructed from Oregon north or include the line going through Brooklyn to Janesville. **Emergency Management** will be meeting in January. **Recreation committee** did not meet as there was no quorum. Judging the holiday lights will take place next week. **Personnel committee** presented **Chapter 2.14 Compensation Time** from the Personnel Manual which would allow ¾ time employees to bank up to thirty hours at straight time. Van Den Eng moved, second Klahn, carried to approve this amendment to Chapter 2.14. A new **policy 2.16 for snow days** was presented to have employees use personal time, comp time, or vacation time if they cannot get to work because of the weather. This practice is currently being used

but no policy directed the procedure. Employees can also make up the work time if they wish. Klahn moved, Frandy second, carried to adopt 2.16 as written.

**Finance:** Hawkey moved, second Klahn, carried to approve financing **\$212,500 Capital Projects with Union Bank & Trust Co at a rate of 1.95% for 10 years with Quarles and Brady underwriting the loan at a cost of \$4,000.** The lower interest rate did not include the underwriting. As **Sprint will be upgrading their system** which is located on the Village's water tower, they have offered a onetime fee of \$2,000 plus paying all Strand Engineering review and General Engineering inspections costs and permit fees. Van Den Eng moved, second Klahn, carried to accept this offer. Klahn moved, second Hawkey, carried to release \$200,000 of collateral – held by Union Bank & Trust Co. as we are currently over collateralized. **Ad hoc committees: Recycling**-no report. **Website**-Hawkey moved, second McCallum, carried to approve purchasing Town Web Design's upgrade in January 2013 for \$300. Klahn moved, second Frandy, carried to adjourn 8:12 p.m. Carol Strause, Clerk-Treas.



STAY TUNED FOR THE WINNERS!



**President's Letter**  
**December 12, 2012**  
**Nadine S. Walsten**

One of the pleasures of being Village President is to be able to represent this community at various organizations, events or government functions. One of those happened last week when the **Master Plan of the Anderson Farm County Park** was announced by Dane County Executive Parisi and Supervisor Bollig at the site of the new park. This announcement also celebrated **the planned purchase of another 200 acres** of Lyman Anderson's farm, totaling over 400 acres for the park. I have heard occasional references to the County creating a new park and that Lyman Anderson, former County Board supervisor, had been instrumental in creating this park out of his farmland. But what a park this will be!! It will be a valuable resource for Brooklyn residents as it is only about 3 miles away, between County A and the southern edge of the Village of Oregon along Union Road. The park includes an exciting variety of outdoor activities: sledding hill; over 5 miles of hiking, horseback riding, snowmobile, and cross country skiing trails; farm learning area; farming market plots; woodland restoration areas; camping and competitive sports fields. And for Brooklyn dog owners, there will be a 40 acre dog exercise area at the corner of County A and Union Road! The Village of Oregon and the County will develop the sports fields jointly. There will be a copy of the map of the Master Plan at the Village Clerk's office for those of you who wish to check this out. And if you look closely, you will see a dotted line for a "Proposed Evansville to Madison Bike Path!!" I don't know when the County expects to begin development of this park but with this leadership we can begin to visualize two of our "wishes"--a dog park and a bike path! With the County and other municipal collaboration, we just might see this bike path become a reality some day. In the meantime, our County tax dollars are creating an outdoor space where we can reconnect with our green spirit and the natural areas almost in our back yard.

Speaking of natural areas in our backyard, one of my goals as Village President has been to find a natural area in our Village. I have talked before about the **woodland south of the east addition to the cemetery** (not the dump) and our Public Works Director, Mark Langer, informed me today that the trails in the woodland have been dressed with wood chips and are ready for those of you who wish to stroll in this quiet, secluded woods. There isn't a sign for the entrance but if you explore the south edge, you will see the path. I love walking there—you might, too.

**Business Park update:** At the December Board meeting 12/10, the Board approved the annexation of the 50 acres and set the public hearing for the rezone of this land from agriculture to business park for 1/10/2013 at the Village Hall. **THIS IS A PUBLIC HEARING SO ALL INTERESTED SHOULD PLAN TO ATTEND.** (There is a display of the park at the Village Hall.) On 12/12, we will have the closing on the 10 acres of land the Village is purchasing. If the rezone is approved at the Village Board in January, the TIF (tax incremental financing) plan will be almost complete. This leaves only the meetings with the Community Development Block Grant Commission in February to find out if we are given the final approval for the \$261,000 for the infrastructure installation. We just might be able to break ground the summer of 2013. Beginning in January we will begin work on the marketing package for recruitment of new businesses into the park. We have all ready had interest and there is a need for business park space in this area so I'm hopeful we will realize one of my dreams of bringing new business with jobs to this Village.

Other items on the Board agenda:

1. Approved financing a Capital Projects loan at 1.95% interest rate from UBT with Quarles and Brady underwriting the loan for \$4,000.
2. Accepted a one time payment from Sprint for upgrade to antenna on water tower for \$2,000.

If you are a **resident and wish to run for the Village Board**, you can still take out nomination papers so your name is on the ballot for the April, 2013 election. The deadline to turn them in is January 2. If you are interested and want to know more, the Clerks' office staff would be happy to discuss with you the role and responsibilities of a trustee. We also have an orientation manual that is very helpful. There are many exciting things happening on the local government level and we need talent, not experience, to speak for the residents. If you want to make a difference as a citizen, serving on the Board, Commission or committee in this Village is definitely worth a look.

Peace and joy for all of you this Holiday Season and may 2013 shine on us all!

# NOTES FROM PUBLIC WORKS

There will be no more leaf or brush pickup. Brush pickup will resume in spring.

## Snow Removal

All sidewalks must be cleared of snow within 24 hours of snowfall ending. Snow **may not** be put into the street.

The owner or user of each mailbox shall, within twenty-four (24) hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox, and shall remove the snow and ice away from the curb or area in front of the mailbox, a minimum of fifteen (15) feet on each side of said mailbox.

*Please clear snow from around fire hydrants and water meter readers also.*

The Public Works Department will close at 11am on Dec. 24<sup>th</sup> and Dec. 31<sup>st</sup>. They will be closed all day on Dec. 25<sup>th</sup> and Jan. 1<sup>st</sup>



No Parking on Village Streets from 1 am – 7 am. until April 15th



## VILLAGE CLERK'S OFFICE

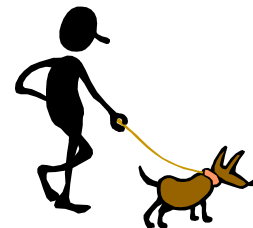
The office will be closing at noon on 12/24 and on 12/31. The office is closed all day on Dec. 25<sup>th</sup> and Jan. 1<sup>st</sup>  
As an added convenience to residents this year, we will be open on Sat., Dec. 29<sup>th</sup> from 8am - noon for tax collection purposes.

\*\*\* REMINDER \*\*\*

Dog and cat licenses must be purchased by January 31<sup>st</sup>. If you have not previously registered your pet (age 6 mo. or older) with the Village, please provide a copy of a current rabies certificate. Also, if your pet was re-vaccinated during 2012, please provide a new certificate. The fee is as follows:

Neutered/Spayed dog - \$12  
Unaltered dog - \$17  
Cats - \$5

Village ordinance states that all animals must be licensed. Only 3 dogs/cats are allowed per residence.



## Property Tax Payments

The first installment of your property tax bill must be paid to the Village Clerk by January 31<sup>st</sup>. A 1/31/13 postmark will be honored. DO NOT put payments in the drop box after 5 pm on the 31<sup>st</sup>.

**News from Your Senior Center**  
**By Rachel Brickner**

Season's Greetings from the Senior Center to all of you! The holidays tend to be a social time, and most people enjoy that. Social connections are important to everyone, but can be more difficult to maintain as we grow older. Without the regular network of contacts that a job can provide, and a perhaps shrinking group of friends, seniors can become more isolated than they should be.

The Senior Center hosts a number of regular activities that encourage people to get together and enjoy each other's company. These activities range from playing pool on Thursday mornings to playing cards several afternoons each week. There are groups that play cribbage, bridge and sheepshead each week. There are card parties twice monthly for the euchre players. The Senior Center also has a Wii bowling team that gets together to practice and enjoys friendly competitions against other local senior centers. The focus of all of these activities is on having fun, and newcomers are welcome!

If your interests run more toward crafts, we have craft classes regularly, as well as a group that meets to make cards together, a group that knits and crochets together, and a group of volunteers that works on quilts for the needy.

The Senior Center shows recently-released movies two afternoons each month at the Center and the price is simply a donation. The Center also hosts a potluck luncheon each month that is sponsored by the Silver Threads. This is a separate organization that welcomes any senior as a member, and encourages fellowship and fun. Their monthly luncheon is always followed by entertainment of some sort, and the members enjoy themselves very much.

With all of the social opportunities at the Senior Center, there is no reason why any senior should be isolated or alone. Contact with other people is an important part of staying healthy. Call us at the Senior Center (835-5801) for more details about any of our programs, and come on in and try out something that interests you. We would love to see you!

2013  
**TRASH & RECYCLING**  
**SOME WINTER REMINDERS:**

**DO NOT** put bins on top of snow banks or in the street. Please place in the driveway apron. Christmas wrapping paper is recyclable. Remember to always have bins out by 7 am

**BROOKLYN POLICE DEPT**

Activity for November

Animal	1
Traffic citations	12
Traffic warnings	6
Assists	5
Suspicious activity	2
Dist Atty	2
Traffic incident	24
Misc/comp arrests	2
Open Records	2
Disturb/Disorder	1
Ordinance violation	1
911 Disconnect	3
Domestic/family	1
Parking citations	10
Alarms	2
Other	1
Juvenile off/comp	4
<b>Total</b>	<b>79</b>

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REMEMBER TO CHECK OUR WEBSITE  
AT [WWW.BROOKLYNWI.GOV](http://WWW.BROOKLYNWI.GOV)  
STAY INFORMED OF VILLAGE  
HAPPENINGS AND SIGN UP TO  
RECEIVE THE VILLAGE NEWSLETTER  
ELECTRONICALLY. YOU CAN ALSO  
"LIKE" US ON FACEBOOK  
<http://www.facebook.com/pages/Village-of-Brooklyn/156667871059054>

**December Law of the Month:  
Driving too fast for conditions causes  
many wintertime troubles**

Even people who take pride in being under control in every situation can easily lose control of their vehicles on icy or snow covered roads when they drive too fast for conditions.

“When there’s ice, snow and slick spots on roadways or when visibility is reduced because of bad weather, driving at the posted speed limit might actually be too fast for conditions. The speed limit is based on a dry roadway and good driving conditions. You might not be able to stop or control your vehicle at that speed on a slippery road or during hazardous weather.”

Slowing down when driving conditions deteriorate is not just sound advice—it’s also the law.

It is illegal to drive at speeds that exceed what is reasonable and prudent under existing road conditions. Drivers are required to adjust their speeds to take into account both the actual and potential hazards due to weather, highway conditions or other traffic.

A violation of this state law costs \$213.10 with four demerit points added to the driver’s record. A second offense within a 12-month period costs \$263.50 with four additional points.

“The slogan ‘Snow Means Slow’ also applies to four-wheel drive and other heavy-duty vehicles, which need ample room to stop on slippery roads. It’s too late to change your driving behavior after your vehicle is in the ditch or involved in a crash. If you drive too fast for conditions, you likely could end up paying a couple hundred dollars for a traffic ticket in addition to your towing and vehicle repair bills.

**SENIOR POTLUCK LUNCH**

Noon – January 24<sup>th</sup>  
Brooklyn Community Building  
Bring a dish to pass and enjoy some good company with Brooklyn residents!

**WINTER PARKING**

**New parking regulations:** Between the hours of 1am and 7am, Nov. 15-April 15, on-street parking is only allowed on the north side of Sunrise Dr, the west side of N Kerch St north of Douglas Dr, the north side of Marcie Dr west of Pine St, and the north side of Daisy Lane west of Fourth St. On-street parking from 1am-7am during these months on any other street in the Village is prohibited. \*(100 Block of Hotel St is 3am-7am)



**WRITE ONE LESS CHECK EACH MONTH!!!**

Pay your water bill automatically on the 25<sup>th</sup> of each month. For more info, contact Kim at 455-4201 ext. 1.

**ZUMBATHON!!!**

Saturday, January 19, 2013  
10am-11:30am – Comm. Bldg.  
\$10 in advance, \$15 at the door  
100% of the proceeds go to the Diane Strassman ALS Medical Fund.  
Contact Ashley Anderson to pay in advance: [ashleyjoanderson@yahoo.com](mailto:ashleyjoanderson@yahoo.com)  
\*Sponsored by the Brooklyn Recreation Committee