

**BROOKLYN VILLAGE NEWS**  
**January 18, 2013**

Clerk's Office - 455-4201  
Fax - 455-1385  
PO Box 189 210 Commercial St  
Email: clerk@brooklynwi.gov

Police Department - 455-2131  
Fax - 455-1799  
Email: police@brooklynwi.gov

Public Works Dept. - 455-1842  
Fax - 455-1501  
102 Windy Lane  
Email: publicworks@brooklynwi.gov

Municipal Court - 455-1168  
Email: brooklynjudge@charter.net

Village Board - Nadine Walsten, President

Economic Development – Heather Kirkpatrick, Chair

Finance – Dean Van Den Eng, Chair

Ordinance – Sue McCallum, Chair

Personnel – Dean Van Den Eng, Chair

Planning/Zoning – Nadine Walsten, Chair

Public Works – Todd Klahn, Chair

Recreation – Jill Van Den Eng, Chair

Safety – Steve Lust, Chair

**REMINDER**

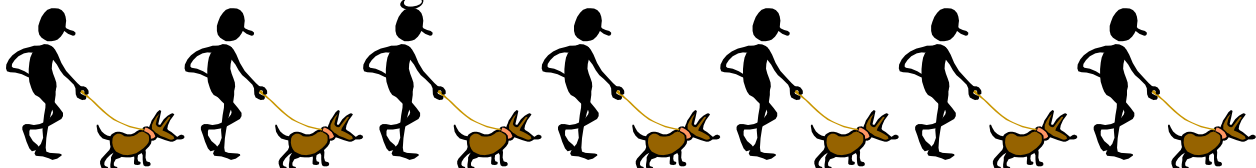
The first installment of 2012 property taxes must be paid by  
January 31<sup>st</sup>.

The Clerk's office is open M-F, 7am-5pm if you wish to pay in  
person. Payments must be postmarked no later than 1/31/13.

Dog and cat licenses must be purchased by January 31<sup>st</sup>.

Village Ordinance states that all animals must be licensed.

Fees remain unchanged for 2013 – see inside for more details



# BROOKLYN VILLAGE BOARD MEETING MINUTES

January 14, 2013

The Village Board meeting was called to order on January 14, 2013 at the Village Hall Conference Room at 6:32 pm by President Walsten. Trustees present were Sue McCallum, Steve Lust, and Dorothy Frandy. Trustees Van Den Eng, Hawkey, and Klahn were absent. Others present were Clerk Strause, Police Chief Barger, and Wayne Gilmour. A moment of silence was had to Honor the Passing of Phil Mortensen, Fire Chief, for his years of service to the Village. All stood for the Pledge of Allegiance.

Public comments: Wayne Gilmour apologized to Chief Barger for his actions earlier in the day regarding parking in front of the Union Bank & Trust building with the squad car. He requested employees to not park in front of the bank or post office in order to save those limited parking stalls for customers. He also requested the limited area between the bank drive exit and post office drive not be painted yellow (as discussed earlier with the Chief) indicating “no parking” taking away another parking stall.

Trustee Lust moved, second Frandy, carried to approve the minutes of 12-10-12.

President Walsten presented “Article C is for Community”. This is the third of four articles addressing how community and economic development overlap. DCCVA has a legal update on January 30<sup>th</sup> in Madison 6-9 pm. League of Municipalities Board meeting is Feb 1<sup>st</sup>. **Naming the new street in the Business Complex** was discussed. A copy from the George Farms abstract, dated 1915, shows the original owner name to be Crahen (pronounced Crane). George family thought a consideration for the new street name in the Business Park might be named after the original owner. Street names should be thought about.

Clerk Strause reported there will be a Feb 19<sup>th</sup> primary and the April election has a local line up of Village President: Nadine Walsten, with two residents filing for the three open trustee positions: Dorothy Frandy and John McNaughton. Year end tax collection shows 46.8% collected for Green County and 43.5% collected for Dane.

**Public Works Report: Safe Routes to School** grant awards were announced with the Village again not receiving an award. Final paperwork for the **2012 Urban Forestry grant** was completed and filed by year end. The **2013 UFG** application has been filed for \$5,000. Resolution 2013-03 **Urban Forestry Catastrophic Storm Grant** was presented and approved upon motion by Frandy, second Lust, carried. This grant will pay for removal and/or trimming of trees in the cemetery damaged from the last snow storm. **Existing buildings located on the ten acres recently purchased by the Village for the business park** will remain as is until a grant award has been made by the CDBG Commission. No expenses can incur before this award. An award is anticipated by March. ATV's were destroying a **pathway by the cemetery** and PW placed wood chips on the trail. Posting the area was discussed and will be placed on the PW agenda. PW Director's and Utilities Supt monthly reports were reviewed.

**New Business:** Wanting to acknowledge his years of public service, a **memorial for Phil Mortensen** will be discussed at a later date as there is a Fire Dept committee working on several memorials being created.

Trustee Frandy moved, second Lust, carried to deny a “**Notice of Circumstances giving rise to Claim pursuant to WI stats 893.80**” filed by claimant, **Robert M Anderson**. Clerk Strause has notified our insurance carrier who will further handle this issue.

**Resolution 2013-1 to Authorize Proceeding with Planning for Tax Increment District (TID) #2** was approved upon motion by Frandy, second Lust with amendment to replace “north” with “east” regarding location of Business Park. Motion carried unanimously.

Trustee Frandy moved, second Lust, unanimously carried to approve **Resolution #2013-2 Creating TID #2**. Clerk will check on the January 1<sup>st</sup>, 2013, effective date that is believed to coincide with the annual assessment roll date. The Joint Review Board will be meeting on Jan 17<sup>th</sup> and will have two new members, one each from MATC and Dane County.

A Public Hearing was held by Planning and Zoning Commission on Jan 10, 2013 with recommendation for approval to **rezoning 50 acres recently annexed on the east side of the Village from Ag-Exclusive 1 to Business Park**. Business Park zoning would provide an aesthetically attractive working environment exclusively for and conducive to the development and protection of offices, assembly operations, and research and development institutions. The essential purpose of this district is to achieve development, which is an asset to the owners, neighbors, and the Village, and to promote and maintain desirable economic development in a

park-like setting. Lyle and Ann Wanless were present for the hearing supporting the rezone. Jerry Sliter submitted a letter which was read at the hearing objecting to the rezone and the business park location. Trustee Lust moved, second Frandy, unanimously carried to approve rezoning the annexed 50 acres to the Business Park on the east side of the Village, abutting St Hwy 92. Legal description is by reference attached and made a part of these minutes.

Frandy moved, second McCallum, carried to approve the **Community Antique Tractor Pullers** to use Legion Park pulling area for \$25 on June 22, 2013 from 8 a.m. to 12:00 a.m. for a tractor pull and permission to operate public address and/or amplification equipment. They will make a donation to the Fire Dept for using their electric meter in the park.

McCallum moved, second Frandy, carried to postpone indefinitely an **operator license application by Susan E Frenzel** due to a medical emergency.

**Unfinished Business:** Frandy moved, second Lust, carried to approve **Resolution #2013-04 Authorizing the Issuance and Sale of \$212,500 General Obligation Promissory Note from Union Bank & Trust.** Lust moved, second McCallum, carried to refer to Public Works Committee the proposed **Strand contract for design, bidding, construction related services for the Business Complex.** Walsten and Trustee Lust will be meeting with Belleville officials soon regarding a **combined Municipal court.** Frandy moved, second Lust, carried to postpone until Feb. when a full Board will be present discussion on the **Village's membership in the Brooklyn Chamber of Commerce.** Trustee McCallum abstained. Walsten reported she will have a committee recommendation in Feb to **review the Community building policy.** The **Oregon Senior Center** committee will be meeting soon to again review the new contract.

**Consent Agenda:** Frandy moved, second Lust, carried to approve payment of January 2013 invoices as listed and approve an **operator license application for Josephine Y Kuha.**

**Committee: Safety-**The OJA grant is completed with documentation submitted for reimbursement; changeover to the updated NewWorld RMS is not completed; grant has been approved through the NewWorld Consortium to purchase two computers for the office to access the new system; Officer Engelhart was able to get the Portable Breath Tester that has not been functioning properly replaced for free; software upgrade was necessary for the squad camera at a cost of \$395 if ordered by Dec 31<sup>st</sup> (\$750 after 12/31). Chief Barger presented a price quote from **Kayser Automotive Group for a 2013 Ford Utility Police Interceptor at \$29,365** which is a State bid matched by Kayser with extras. Ewald Ford has this vehicle under State contract at \$23,189. McCallum moved, second Frandy, carried to approve this purchase from Kayser. Frandy moved, second McCallum, carried to approve **Policy 104, Hiring Process.** This process will be used for hiring all department employees with the exception of the Chief. Safety committee report will be moved on the agenda following the Public Works report in Feb.

**Planning and Zoning:** Walsten moved, second McCallum, carried to appoint Tom Schmidt to the Commission. **Ordinance:** McCallum read the committee's 2013 goals which included **completing the recodification process** within the first quarter of 2013. Walsten stated she wants revised ordinances sent for recodification before new committee is seated in April and will be taking care of what needs to be sent to Municipal Code to finish this step. McCallum questioned what has been approved and what hasn't and the process to complete. **Chapter 19 Fire Protection** was presented for approval. Trustee McCallum handed out a sheet detailing the changes. Changes were discussed. President Walsten requested the ordinance be postponed until the Fire Department can reorganize and have time to review the ordinance and give input. McCallum stated some changes were made on the Assist. Chief's recommendation and the committee is recommending approval. Frandy moved to postpone, second Lust, carried. **EDC** will be meeting later this week.

**Recreation-**Frandy reported contribution requests for July 4<sup>th</sup> are being sent this week. Sub-Committee has been set up to work on a craft show. There were no other committee reports. McCallum moved, second Frandy, carried to adjourn at 8:18 p.m.

Carol A Strause, MMC

## **President's Letter January 2013**

**Nadine S. Walsten**

Happy New Year! I just returned from a 3 week visit with my daughter and her family in Belgium and it was rich to spend Christmas there. I never get over seeing village streets with Christmas decorations from the 1800s and cobblestones, a scene which looks like a Hallmark Christmas card--except it's "real." I was also impressed when I met with an elected official (our equivalent of county board supervisor/city council alder) in the Board chambers, that I had my choice of coffee, tea or wine which, it turns out, is served during their meetings. I think we should consider this--a glass of wine or beer could make our Board meetings a whole lot more pleasant!

I was deeply saddened to learn of our Fire Chief, Phil Mortensen's death, while I was gone. What a shock and what a great loss! At our Board meeting Monday night we had a moment of silence to honor Phil's memory and his service to this village where he lived and gave so much of himself to make our lives safer and better. Like many community leaders, they do the work of three people and no one appreciates this until they are gone. The Fire and EMS Departments of today stand on the shoulders of people like Phil and have learned from their predecessors' experience. So it is with our Brooklyn Fire and EMS Departments. Leif Spilde, Deputy Fire Chief, and the other leaders have excellent skills and the experience to take up Phil's mantle and move the departments forward. We need to support them during this time. They are there for us and now it's our turn. Remember, if you are looking for a place to find a "family", the reward of making your community safer, and new experiences, call the Department and ask about signing on as a volunteer. You get to meet some neat people, like Phil.

It is time to review the accomplishments of your local government for the previous year in this Letter, but after putting together the list for 2012, it is much too long to detail here. However, I can summarize the core activities by saying "think: business park." In the past year, the Village has successfully created a 50 acre business park on the east side on Highway 92. We applied for a \$261,000 infrastructure and completed 6 months of intense work to meet the contingencies attached to these funds. We have annexed 50 acres, purchased 10 acres to develop, received approval to provide sewer and water into the annexed area, and created a financing instrument that will allow the Village to recoup much of its expenses with this venture. Planning and Zoning completed its revision of our Comprehensive Plan, Zoning Code and stormwater ordinance, all necessary to achieve the creation of our business park. We are waiting for the next steps in the Community Development Block Grant Commission process, and if all goes well, we should receive the final word on the grant funds in March. This coming year we hope to break ground in late spring or early summer and put in the infrastructure. The Economic Development committee is working with our economic development consultant on creating an Economic Development Strategic Plan (a broad multifaceted plan), which also includes marketing our 10 acres. We hope to bring not only new businesses but jobs to Brooklyn. The other important accomplishment is the Village refinanced the remaining \$2 million loan on the wastewater treatment plant without raising sewer rates!! And, our tax rate for 2013 is 3 cents less/\$1000 than 2012. Not bad!! Nice work by our Village Clerk and financial advisors.

As I said, I am finalizing a two page, single spaced report on all of the activities Departments, Committees and the Board accomplished in 2012. I am very proud and pleased by the accomplishments of the past year. Our trustees have put in a lot of work and hours this past year to make these things happen. Watch for the report on the website: [www.brooklynwi.gov](http://www.brooklynwi.gov) or call the office, 455-4201, for a copy.

I wish you success and love in 2013...  
Nadine

# NOTES FROM PUBLIC WORKS

## Snow Removal

All sidewalks must be cleared of snow within 24 hours of snowfall ending. Snow **may not** be put into the street.

“The owner or user of each mailbox shall, within twenty-four (24) hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox, and shall remove the snow and ice away from the curb or area in front of the mailbox, a minimum of fifteen (15) feet on each side of said mailbox.”

*Also, please clear snow from around fire hydrants and water meter readers.*

The last Christmas tree pickup will be on Thursday, January 31<sup>st</sup>. After that date, you must dispose of them yourself.

## POLICE DEPARTMENT

Activity for December

Animal	3
Traffic Incidents	17
Financial/fraud	2
Assists	6
Traffic citations	10
Traffic warnings	10
Open Records	2
Suspicious activity	2
Ordinance violation	5
Alarms	1
Misc comp/arrests	2
Juvenile off/comp	1
Parking citations	12
Disturb/disorderly	3
Domestic/family	2
<b>Total</b>	<b>78</b>



## VILLAGE CLERK'S OFFICE

The first installment of 2012 Property taxes must be paid by Jan. 31<sup>st</sup>. The Clerk's office is open from 7am - 5pm, M-F if you wish to pay in person. You can mail your payment, but it **MUST** have a postmark of no later than 1/31/13. Please note that the Clerk's office will hold special **TAX COLLECTION HOURS** on Saturday, January 26<sup>th</sup>, 2013 from 8am-noon for an added convenience.

**\*\*\* REMINDER \*\*\***

Dog and cat licenses must be purchased by January 31<sup>st</sup>. If you have not previously registered your pet (age 6 mo. or older) with the Village, please provide a copy of a current rabies certificate. Also, if your pet was re-vaccinated during 2012, please provide a new certificate. The fee is as follows:

Neutered/Spayed dog - \$12

Unaltered dog - \$17

Cats - \$5

Village Ordinance states that all animals must be licensed. Only 3 dogs/cats are allowed per residence.

**There will be a Primary Election on  
Tuesday, February 19<sup>th</sup>**

**Polls will be open from  
7 am – 8 pm**

**Brooklyn Community Building  
102 N. Rutland Ave.**

If not previously registered to vote, you will need to provide proof of residency.



Sat. February 2<sup>nd</sup> – 7 pm  
Community Building Gym  
(102 N. Rutland Ave.)

Bring a blanket, bean bag, lawn chair  
(with a blanket to put under your chair  
to preserve the floor) to sit on  
Refreshments will be sold.

Due to licensing restrictions, we  
cannot advertise the name of the  
movie but here's a clue: "Manny,  
Diego and Sid take to the seas on an  
iceberg set adrift and encounter  
pirates and sea creatures in this  
popular and prehistoric sequel" PG  
To find out what's playing, please call  
455-4201

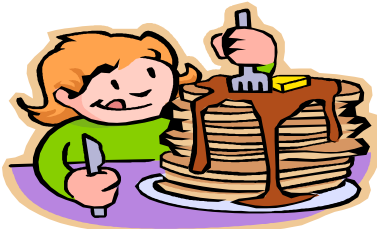
## OREGON AREA SENIOR CENTER

219 PARK ST

PANCAKE BREAKFAST  
AND BAKE SALE

SUNDAY, JANUARY 27<sup>th</sup>  
7 AM - NOON

ADULTS - \$5 CHILDREN - \$2



## VOLUNTEERS NEEDED

The Brooklyn Fire and EMS  
Departments are in desperate  
need of Firefighters, EMT's and  
Drivers. Training is provided and  
a stipend is paid for runs.

Sleeping quarters at the station  
have been completed so if you  
know of anyone who lives in the  
county who may be interested,  
please pass this information on  
to them.

For Fire/Driver information,  
contact Leif Spilde at 455-3812.  
EMS - contact Roseann  
Meixelsperger at 455-3812.



Brooklyn Cub Scouts Pack 352

### 30<sup>th</sup> Annual Chili Dinner

February 3, 2013

11am - 2pm

Brooklyn Community Building

\$5.00 All you can eat, or take home a gallon of  
chili for \$25.00

**\*\*No Parking on Village Streets  
1 am – 7 am. until April 15<sup>th</sup>**

## News from Your Senior Center

The Oregon Area Senior Center is excited to be hosting a number of free, informative programs in the next few months that the staff feels can greatly benefit people over 50. The first of these programs will focus on tenant rights, and the rest are a series of job search workshops.

Staff from the Tenant Resource Center will be at the Senior Center on Tuesday, Jan. 29 at 2:00 PM to discuss basic tenant rights, and how to assert those rights. Recent changes in Wisconsin laws affecting landlord-tenant relationships will be addressed, and individual consultations will be available free of charge. If you are a renter, you may want to attend.

Beginning on Friday, Feb. 8, and continuing every Friday at 2:00 PM through the end of March, the Senior Center will be hosting a series of job search workshops, presented by the Dane County Job Center. These workshops are free and open to anyone over 50. If you are interested in changing jobs or considering returning to the work force, these workshops are meant for you.

Each workshop presents a different subject and will help you focus on a piece of the job search puzzle. Each is meant to help those over 50 be more comfortable in today's competitive employment market. Subjects range from identifying your employment skills to internet job searches, from marketing yourself to using LinkedIn on the internet.

For more information about these workshops, or to register for them, please call Anne at the Senior Center at 835-5801. You can also read more in the Senior Center's newsletter, The Rome Corners Reporter, which is available at various businesses in the area, and on-line at [www.oregonareaseniorcenterwisconsin.com](http://www.oregonareaseniorcenterwisconsin.com).

Join us at the Senior Center to learn about tenant rights, and job search skills. Knowledge is a powerful thing!

## SENIOR POTLUCK LUNCH

Thursday, January 24, 2013

Noon

Community Building Kitchen

Bring a dish to pass and enjoy good company!



## **NEW POST OFFICE HOURS**

(Effective 1/12/13)

New window service hours are 7am-11am M-F and 8am-11am on Saturdays. Mailbox access hours are 6am-8:15pm M-F as well as Saturdays. Mailbox pickup will be ready by 10am on M-F as well as Saturdays.



## WATER SAVINGS TIPS

\*If your toilet flapper doesn't close after flushing, replace it.

\*If your dishwasher is new, cut back on rinsing. Newer models clean more thoroughly than older ones.

\*Washing dark clothes in cold water saves both on water and energy while it helps your clothes to keep their colors.