



## **BROOKLYN VILLAGE NEWS**

**June 14, 2013**

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Village Board - Nadine Walsten, President  
Economic Develop. - Heather Kirkpatrick, Chair  
Finance - Dean Van Den Eng, Chair  
Ordinance - John McNaughton, Chair

Personnel - Dean Van Den Eng, Chair  
Planning/Zoning - Nadine Walsten, Chair  
Public Works - Todd Klahn, Chair  
Recreation - Jill Van Den Eng, Chair  
Safety - Sue McCallum, Chair



## BROOKLYN VILLAGE BOARD MEETING MINUTES

June 10, 2013

The Village Board meeting was called to order on June 10, 2013 at 6:31 p.m. Trustees Van Den Eng, Lust, and Frandy, Klahn, McCallum, McNaughton were present. Others present were Clerk Strause, PW Director Langer, Chief Barger, Tara Bast, Lori Basteau, Heather Kirkpatrick, Wm Brockman, Keith Arndt, and James Hynes. The Pledge of Allegiance was cited by all.

Public Comments came from Wm Brockman, 4593 St Hwy 92, who also owns 102 Church St. He reported he has land adjoining the business park and just found out about the Village's intentions to build a Business Complex. Brockman stated he did not receive a notice on the rezoning of the 50 acres that was annexed and has concerns on water runoff as his field was flooded again this year. His farm buildings are next to future stages of the proposed park. President Walsten will check on the mailing of the hearing notices and requested Brockman to call her for a meeting to review the business park plan.

Van Den Eng moved, second Frandy, carried to approve minutes of 5-13-13. Trustees McNaughton, McCallum, and Klahn abstained.

Tara Bast, Johnson Block & Company, Inc, presented the **2012 audit** that is now complete. An overview audit report was presented and reviewed showing the financial statements to be fairly stated. The General Fund's fund balance increased \$12,836 in 2012 for a total of \$430,147. The Village's General Obligation debt is \$907,052. The Special Revenue Fund, Debt Service Fund, Capital Projects Fund, and Tax Incremental District Fund #1 remain stable comparing 2011 to 2012. Water Utility debt at year end is \$651,286 after refinancing a revenue bond. Sewer Utility debt is \$3,746,794 after refinancing a BAN for WWTP construction. The financial report can be viewed in the Clerk's Office during regular business hours.

President Walsten had no report having just returned to the area from caring for a family member.

Clerk Strause presented the financial reports with total April deposits of \$101,225; withdrawals of \$92,323, leaving a balance on hand at the end of the month of \$1,536,182 for all funds. Several DOR notification date changes are being proposed in the Legislative's Joint Finance Budget proposal, i.e., moving from Dec 1<sup>st</sup> to Nov 20<sup>th</sup> the school levy tax credits and calculations estimated for fair market value used for lottery credit and first dollar credits, and from Oct 16<sup>th</sup> to Oct 1<sup>st</sup> the estimated dollars in the lottery fund that will be calculated for distribution. All these changes, if approved, will help speed up the process for calculating and printing tax bills so that they are out by Dec 1st.

**Public Works:** Sealed bids were opened on 5-28-13 at 1 p.m. for **bio-solids removal from the WWTP.**

Madison Metropolitan Sewerage District currently removes the Village's bio-solids and disposes at their certified locations. The contractor would need to have an approved land application site to inject bio-solids. Three bids were received of the five that were sent out. The committee recommends a one year trial year as this process may take more employee time. Bytec was the lowest bidder at \$.0256 per gallon for 2013. Van Den Eng moved, second Lust, carried to approve Bytec on a one year trial at \$.0256 per gallon. Funds for this process are already in the budget; however, bidding this out may save some of those funds. At the **public informational meeting held on 5/30 at the Community Bldg**, landscaping and the presence of the berm was discussed. The question of lowering the speed limit by Business Park on St Hwy 92 from 55 mph to 25 mph (current) rather than 55/35/25 was discussed. Langer contacted DOT and they will do a speed study this summer. Well #1 is done and working with landscaping spots seeded around the well. Bids are out and due next week for the 2013 Catastrophic Urban Forestry Grant work to be done.

**Safety-**Chief Barger reported the department is participating in "**Click it or Ticket**" program through WISDOT. Barger applied for grant money for a **bullet resistant vest** for Officer Engelhart. Recent rental of the Community Bldg again created a problem for department staff to operate. **Policy 114** is on hold pending review by the Dane County Public Safety Communications Dept. The Safety committee was updated on current case review with follow up investigations. Officer Engelhart has entered the Village's **squad car in an international competition for best squad.** The website will be put in the newsletter and on our website for residents to vote. Expenses for the new squad have not been totaled. Safety meetings are now the first Tuesday of each month at 6 p.m. Steve Lust is chair. Ordinance will follow at 7 p.m.

**Unfinished Business**-Lori Basteau, **Dane County Community Development Block Grant** Director, explained the scope of services and CDBG contract that is in the review stages for the Business Complex. Twenty-seven (one job for every \$10,000 of grant funds) jobs are required to be created with 51% of jobs hired from low to moderate income bracket. Indexing the funds based on the criteria could also be done. The job quota timeline is required within two years from date of completion of the infrastructure. Job creation has to be newly created jobs not the jobs that come with the company. Final approval has been received with the release of HUD funds so that the full \$261,000 will be paid to the Village. Trustee Van Den Eng reported on the one hour informational meeting held on 5/30 at the Community Bldg with Josh Straka, Strand Eng., Mark Langer, Public Works Committee and other Trustees present. All neighbors with abutting property were sent invitations. Six of the eight property owners that adjoin the business park were present. The discussion revolved around options for the West property line that abuts residential property. Option 1 was trees and a swale for storm water; Option 2-doubles the number of trees, and has a swale; and Option 3 adds a 5' berm with trees planted on top and a swale on both sides of berm. Abutting property owners unanimously agreed they wanted a 5' berm in their rear yard for a sound and aesthetic barrier. All residents want the barb wire fence removed from the property line. Bids need to be sent to contractors very soon. Board needs to decide which Option should be sent for bids. Neighbor concerns also included possible night shift noise and intrusive lighting from businesses locating in the park as well as speed limits. The lowest area is on the West side which would be raised approximately two feet after grading the entire ten acres. Storm water will naturally flow north toward St Hwy 92. Option 2 is an additional \$5,000 and Option 3 adds \$15,000 to the cost. The swale, trees, berm would all be on the Business Complex side of the property line taking up 40' of space for Option 3. Maintenance would be up to the owner of the Business Complex lot. Low grow, no mow grasses were discussed at the information meeting. Langer stated he would like a two year guarantee as part of the contract to make sure trees are OK and low mow grasses are growing. No trees will be removed from residential property but overhanging branches would be trimmed to allow for earth moving equipment. Plantings would be a mixture of pine and leaf trees and bushes. A possible urban forestry or Arbor Day grant may help pay for the trees. Option 1 trees would be planted approximately 18' from the property line. The benefit of Option 3 is esthetics, with increased visual and noise barrier for residential abutting property and the approval of the South Kerch residents. The cons are the cost which is \$15,000 more, removing 40' from buildable, saleable property and requiring business park owner to be responsible for maintenance. The additional cost would add to the existing cost/acre of business park development and would either be passed on to the prospective business park owner, along with requiring maintenance, making it more difficult to sell (along with the CDBG requirements) or passed on to all of the village taxpayers. However, the berm and swale meet setbacks, and some of the green space required. There was also the question of would creating a berm at this location set a precedent to continue the berm as the business park and residential lots were developed south of the current business park and South Kerch homes. Van Den Eng moved to choose Option #2 that has a double tree line due to the additional cost of Option 3, second Frandy, carried. Trustee McNaughton voted NAY. Village requests local nurseries, i.e., Winterland Nursery and Messner Landscaping, be included in the bid document to be contacted. **Financing of the infrastructure** was discussed. A temporary loan from the Board of Commissioners of Public Lands could be utilized at 2% for up to two years. Once Bids are in, local banks will be contacted for loan rates. Kirkpatrick talked about the **Business Complex webpage** which is currently on hold pending her computer system being cleaned of virus infections. This includes the street naming contest with all data being emailed to the school but not received by the school due to virus. The street naming contest will now be redirected to the community rather than the school. Appointment of the **Economic Development prospect team** was discussed. Kirkpatrick, Walsten, Strause, and Atty Christopher have already met once with a prospect. Including PW Director Langer and someone with building expertise may be a benefit. It was questioned having our attorney present because of the cost. Walsten stated Christopher does a great deal of networking, writes developer agreements, and understands the nature of different agreements. Walsten also emphasized that these discussions involve major municipal funds and contract law which Board members do not know about. Having Christopher only attend when negotiations begin was discussed, however, Walsten stated that when a prospect is ready to meet with the Development Team, the initial negotiations start. Membership was discussed and having a developer or builder was considered however, neither member of EDC or Planning Commission is available for daytime meetings. The process is the Team would do the negotiating with arrangement then taken to the

Village Board. Van Den Eng moved, second Klahn, carried to appoint President, Clerk, attorney, PW Director, and Kirkpatrick to the prospect team. Trustee McCallum voted Nay. Another meeting with a prospect will be this week. A special Board meeting may be needed after that. Planning and Zoning will meet soon to reconsider changes to the covenants for the business park.

**US Post Office proposal** was discussed. The proposal would eliminate first-class mail processing in the Madison Processing and Distribution Center and move the operation to Milwaukee slowing first-class delivery for South Central Wisconsin and the elimination of 54 middle-class local jobs. Resolution 2013-06 was read by Walsten going on record in opposition to this proposal which would have serious impact on cash flow management. Trustee Frandy moved, second Van Den Eng, carried to approve the Resolution 2013-06. Trustees McNaughton, Klahn voted NAY; Lust abstained.

Michelle Brewer was hired and has started working as a temporary, part-time **Municipal Court Clerk** to get through the back log of cases that need to be filed and reports that need to be completed and filed with both counties. She will no longer be needed once the report filing is caught up. **Ordinance recodification** continues. Walsten and McNaughton will be getting together to check on ordinances that still need Village Board approval before being sent to Municipal Code. **Community Building policy review committee** has not met. **Oregon Area Senior Center Board** met to further work on an agreement but no copy of the revisions has been received. The previous **compensation agreement for Fire Chief wages** to have Fire Chief Leif Spilde work four hours a week during Village work hours and have the Village receive reimbursement from the Fire District was going to be brought up for a vote, however, the decision was that Spilde will continue to volunteer his own time with no need for an agreement between the Fire District and the Village.

**Consent Agenda** – Van Den Eng moved, second Klahn, carried to approve the consent agenda as follows: Approve payment of June 2013 invoices as listed; Approve **Temporary Class “B”/”Class B” permit for Brooklyn Fire & EMS for Legion Park August 30-Sept 2, 2013 for Labor Day Festival**; a. Temporary Operator licenses for above: Steven Boettcher, Daniel Dean, Darren Arndt, John Beranek, David Peth, Jason Lewis; b. Amplification Permit and Extension of park hours for Aug 30-Sept 2; **Approval of annual 2013-2014 licenses** as follows: COMBINATION CLASS B: FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS: Stanley R. Slater, dba Kounty Korner, 108 Hotel Street; Arlene Elmer, dba Anchor Club, 112 Hotel Street; COMBINATION CLASS B RESERVE: FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS- Scout Enterprise, LLC, dba: Country Place Café, agent Scott Zeitler, 233 Douglas Dr; COMBINATION CLASS A: FERMENTED MALT BEVERAGE & INTOXICATING LIQUORS: Brooklyn Mini Mart, LLC, Nissin Rodriguez, agent, 355 N Rutland Ave ; OPERATOR LICENSE RENEWALS: Cheyenne Jones, Linda Dybala, Dani Maher, Julie Bruner, Josephine Kuha, Gerald Elmer, Cynthia Jazdzewski, Terri Johnson, Brandie Ziegler; NON-INTOXICATING BEVERAGE LICENSE (soda): Country Place Café, Kounty Korner, Anchor Club, The Market Place, Brooklyn Mini Mart, Steiny Jo’s Bakery; CIGARETTE LICENSE: Anchor Club, Brooklyn Mini Mart; COIN OPERATED MACHINE LICENSE: Brooklyn Mini Mart -5, The Market Place -1, Kounty Korner -5, Anchor Club -9. Trustee McCallum Abstained.

**Committee Reports- Planning & Zoning** will be meeting soon, no date set yet. **Ordinance** is working on Chapter 19 with the recodification process in final stages. **Fire-EMS**-No report. **EDC** will be meeting Thursday night working on a marketing plan. **Recreation’s Fun Run** was last Saturday with thirty registered and was successful. There is no band hired yet for July 4<sup>th</sup>. **Summer Recreation’s lead co-coordinator** has taken another job. There was no second to Van Den Eng’s motion to hire Gabby Proto (who was previously hired as assistant co-coordinator) as she is only 16 and unable to be hired for this lead position. McCallum suggested contacting the Oregon School for information on who may be available for this position. Van Den Eng moved, second Klahn, carried to delegate the decision as to whether to hire someone new or cancel the program to President Walsten after consultation with Trustees Frandy & McCallum or any other Trustee by the end of this week. Van Den Eng moved, second Klahn, carried to appoint Kayte Goglio as a new committee member. There were no reports from **Emergency Management, Recycling, or website**.

Van Den Eng moved, second Klahn, carried to adjourn at 8:54 pm.  
Carol Strause, MMC

President's Letter

June, 2013

Nadine S. Walsten

After being away for the past month caring for a sick family member, I have returned and "hit the ground running" or so it feels that way. Not only has the Village moved ahead very nicely without me, so have the trees, flowers, weeds, and my garden. Although I wish I could be in two places at once, it is wonderful to be back home in Brooklyn! I remember being very homesick as a kid when I visited my friend, Carol Ott, who had moved away to Isanti, Minnesota. I was surprised to have that same heavy, heart-aching feeling return but I shouldn't have been—"being home" is unreplaceable.

At the Board meeting on Monday night, we had a multi-faceted discussion about the latest issues that pertain to the business park—west boundary landscaping and berm decision; job creation requirements that result from having a Community Development Block Grant for our infrastructure; marketing/web page information; etc. As some of you may be aware, the buildings in the park were removed during a practice burn by our Fire Department a week or so ago. We are now at the final stages of design so the project can be let out for bids, and, hopefully, the street which enters the Complex can be completed by this fall. (Therefore, any new businesses can begin building at that time, too.) EDC is meeting 6/13 and the focus is on completing the marketing plan for the park.

One of the most controversial decisions prompted by the creation of the business park (Business Complex) has been how to accommodate the neighbor's wishes along the west property line to provide a visual/noise barrier that will maintain the current esthetics of the neighborhood. Because the plan for the Complex is to have businesses that are considered light industrial, it is expected that noise and unattractive buildings including intrusive lighting, will meet the standard set. We are asking in our covenants that buildings are compatible with residential architecture as well as prohibiting intrusive lighting, noise, and other disturbances. We had initially included having a berm which would create a 5' foot earthen barrier with trees planted on top along this west property line. However, to accommodate adding more cost to the infrastructure decided at the April 30 meeting, the engineer designing the park, realized that it would require an additional \$15,000 to put into place the original plan with the berm thus we needed to revisit that initial decision. On Monday night, the discussion centered on the three alternatives: Option 1—one row of trees, bushes; Option 2—2 rows of trees, shrubs and Option 3—berm w/ 1 row of trees planted on top of the berm. Each option requires a shallow drainage swale, with Option 3 requiring a swale on both sides of the berm. Option 1 is \$5,000 which is in the budget. Option 2 is \$10,000 (an additional \$5,000) and Option 3 is \$20,000 (an additional \$15,000). There is controversy about how wide the berm has to be; whether the double row of trees will be effective; whether a berm now will set a precedent for future expansion to the south; how will the additional costs be financed; and will having 40 feet taken up by the berm work against selling the west side lots? After discussion, the Board voted in favor of Option 2.

However, I have an apology to make: Two of the effected neighbors arrived at approximately 7 pm and because the Public Comments section of the agenda was at 6:40 pm, I wrongly assumed they came to listen to the discussion and the vote. I was informed the next day they had been advised to come late but would be allowed to speak—I didn't get that message and I sincerely apologize. I'm not sure it would have changed the vote, but I did not mean to prevent the opportunity to speak to residents who rightly assumed they would have that chance.

Nadine

# PUBLIC WORKS DEPT

**Reminder:** Brush pickup is the 2<sup>nd</sup> Tuesday of the month.

**Brush must be placed in the terrace, parallel to the curb and not by utility poles, boxes. Please put ends in the same direction.**

The Compost pile is located near the entrance of the WWTP and is open 6am-2:30pm.

**PLEASE: DO NOT MOW GRASS INTO THE STREETS!!! NOT ONLY DOES IT CLOG STORM SEWERS, BUT IT CAN BE DANGEROUS CAUSING HARM TO PEOPLE OR VEHICLES!!!**

# POLICE DEPT

## MAY ACTIVITY REPORT

Animal Complaint	2
Assists	17
Open Records Request	4
Parking Citations/comp	3
Traffic crashes	1
Theft	3
Traffic incidents	19
Traffic Warnings	7
Traffic citations	20
Damage property	1
Misc Comp/Arrests	5
Juvenile Offenses/Comp	4
Domestic/Family	1
Alarms	1
Municipal Ord. Violations	1
911 Disconnect	1
<b>Total</b>	<b>90</b>

## SENIOR POTLUCK LUNCH

Thursday, June 27<sup>th</sup>

Brooklyn Community Building  
Lower level in kitchen

Bring a dish to pass and come and enjoy great food and good company!

## June Law of the Month

### Drivers are responsible for all unbuckled passengers

All drivers must ensure that all their passengers are buckled up before departing for their destination whether they're traveling just down the road or across the state. In fact, drivers may be charged with a safety belt violation for each unbuckled passenger.

If a child is unrestrained in a vehicle, the cost to the driver will increase significantly. A violation of child safety restraint requirements costs from \$150 to \$263 depending on the age of the child and the number of offenses within a three-year period.

Passengers who are unbuckled are extremely vulnerable to serious injury or death in a crash even at relatively low speeds. In 2012, there was a dramatic 37 percent increase in fatalities for passengers in automobiles and light trucks compared with the previous year.

The significant increase in passengers' deaths in 2012 indicates that there were far too many vehicle occupants who likely died because they were not wearing safety belts and consequently were ejected from their vehicle or thrown around violently inside it during crashes.

To increase compliance with the mandatory safety belt law, the Brooklyn Police Department and other law enforcement agencies continue to crack down on unbelted drivers and passengers.

"There were more than 100,000 convictions in Wisconsin for failure to fasten safety belts last year. Among all traffic violations statewide, safety belt convictions were second only to speeding convictions. Click It or Ticket is more than just a slogan. When officers see an unbelted motorist, they will stop the vehicle and issue a citation.

Brooklyn Police Department





The Brooklyn Summer Youth Recreation Program begins on Monday June 24 2013 from 1pm-4pm at the Legion Park Shelter.

Cost: \$15.00 per child, \$5.00 for each additional child. This fee will help us with a multitude of expenses necessary for providing this program. The Summer Youth Recreation Program runs 6-weeks, Monday through Thursday. Children who live in Brooklyn are welcome to spend time in this program where we provide a safe place to have fun, socialize and learn a little during the summer months.

Sign-up sheets will be available from 7:00-5:00pm at the Village Hall (210 Commercial St) and on the Brooklyn Web Site:

[www.brooklynwi.gov](http://www.brooklynwi.gov)

What can you expect from the program...lots of fun! Our program includes all kinds of activities for your child that range from Arts & Crafts to a variety of sports and physical activities. Our program is well rounded to provide learning skills, exploration and of course field trips!

We look forward to another great summer and meeting all of the children interested in the program. For more information, please contact the Brooklyn Recreation Committee via email at [recreation@brooklynwi.gov](mailto:recreation@brooklynwi.gov) or the Village Clerk's office at 608-455-4201.

## **OFFICE HOURS**

Both the Clerk's office and the Public Works Department will be closed on Thursday, July 4<sup>th</sup> for Independence Day.

## **News from Your Senior Center By Rachel Brickner**

The Oregon Area Senior Center is a great place to take a class, or attend a special event, but there are also a number of on-going activities here that you are welcome to participate in whenever you would like. The Senior Center is a busy place, with many opportunities for socializing and exercising your brain.

Seniors are welcome to drop in any time, and there are several regularly scheduled activities that might satisfy someone's particular interest. Playing cards is a good social activity as well as good exercise for the brain. The Center hosts a number of card groups each week. *Bridge* players are welcome on Mondays at 1:30. *Sheepshead* players meet Tuesday at 12:30. A group of *Euchre* players gets together weekly on Wednesdays at 1:00. *Cribbage* is the game enjoyed on Thursdays at 1:00. All of these groups would welcome new players of any skill level.

The *pool* table here at the Center is put to use every Thursday morning beginning at 9:00, and again, all skill levels are welcome. *Wii Bowling* is practiced every Monday and Friday at 9:00, with interested players participating in a league that competes against other area Senior Centers. *Bingo* is played at the Center the fourth Thursday of each month at 9:30.

If your interests run towards arts and crafts, there is a *Knit/Crochet Group* that meets the second and fourth Wednesday of each month at 2:00. The third Monday of each month at 9:00 a group of *Rubber Stampers* gets together to visit and create. They bring their supplies along with them. A group of *seamstresses* meets the fourth Monday of each month at 1:00 under the auspices of RSVP (Retired Senior Volunteer Program). Participants do most of their sewing at home, but work together to create items such as quilts, which are donated to needy people.

Getting out of the house to watch a *movie* can provide a welcome break from the usual routine as well. The Senior Center hosts a movie at 1:00 the first Tuesday of each month. These are generally recent releases that have made the rounds in the theaters in the last few months.

June also has a number of special events scheduled here at the Center. The Oregon High School Shadow Armada *Marching Band* will be performing in the parking lot between the Senior Center and the library on Tuesday, June 18 at 10:30. On Wednesday, June 19 at 10:00 the Center will be hosting the annual *Over 90 Celebration*, which includes a musical performance by The Trahms Sisters with Teddy Stempo. (Reservations are requested for that show, to assist with room set-up.) Our final special program in June is called *Humor for Health* and will explore how a sense of humor can improve your health. That program will be held on Thursday, June 27, at 1:00.

Expand your world and broaden your connections by joining us at the Senior Center for a drop-in activity or a special event. We would love to see you!