

## **BROOKLYN VILLAGE NEWS**

### **August 15<sup>th</sup>, 2014**

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Email: [clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

Police Department - 455-2131  
Fax – 455-1799  
Email: [police@brooklynwi.gov](mailto:police@brooklynwi.gov)

Public Works Dept. - 455-1842  
Fax - 455-1501  
102 Windy Lane  
Email: [publicworks@brooklynwi.gov](mailto:publicworks@brooklynwi.gov)

Municipal Court - 455-1168  
Email: [brooklynmunicipalcourt@brooklynwi.gov](mailto:brooklynmunicipalcourt@brooklynwi.gov)

Village Board - Nadine Walsten, President  
Economic Develop. – Heather Kirkpatrick, Chair  
Finance – John McNaughton, Chair  
Ordinance – Pat Hawkey, Chair

Personnel – Nadine Walsten, Chair  
Planning/Zoning – Nadine Walsten, Chair  
Public Works – Todd Klahn, Chair  
Recreation – Stacey Hardy, Chair  
Safety – Sue McCallum, Chair



Returns October 4th  
Get ready for the fall return of  
**Free!** Family Movie Night!  
7pm | Community Bldg

## BROOKLYN VILLAGE BOARD MEETING MINUTES

AUGUST 11, 2014

The Village Board meeting was called to order on August 11, 2014, at 6:30 p.m. by Clerk Strause in the absence of President Walsten. Trustees present were Hawkey, McNaughton, McCallum, Frandy. Trustee Klahn arrived at 6:35 p.m. Others present were Chief Barger, PW Director Langer. Motion by Trustee McCallum, second Frandy, carried to appoint Trustee McNaughton as temporary chair. All stood for the Pledge of Allegiance. There were no public Comments.

Trustee Hawkey moved, second Frandy, carried to approve the Board minutes of 6-26-14. Trustee McCallum abstained. Trustee Hawkey moved to approve the Board minutes of 7-14-14. Chief Barger requested a statement be added to his report indicating he filed with the Board "after-action reports" for the Fun Run, 4<sup>th</sup> of July Celebration, Dairy Days, and tractor pull detailing issues and concerns with each event, and recommendations. Hawkey amended her motion to add this verbiage, second Frandy, carried. Trustee Hawkey moved, second Frandy, carried to approve the Board minutes of 7-31-14. Trustees McCallum and McNaughton abstained.

Clerk Strause gave the June financials as follows: Revenue \$65,044.78 and expenses \$97,353.27 for an end of month balance for all funds at \$1,296,677.72. The Partisan Primary is tomorrow, Aug 12<sup>th</sup> with poll hours from 7 a.m. to 8 p.m. at the Community Building.

**Public Works:** McNaughton moved, second Klahn, carried to approve the 6-26-14 committee minutes. There was no July meeting for lack of quorum. Director Langer presented an extended **proposal from McCann's Underground** to add three additional years to the cleaning lift stations contract. Lift stations are cleaned four times a year. Current contract ends in 2015 costing \$1500 each cleaning. The proposal would keep 2016 at the same rate of \$1500, 2017 at \$1700 each cleaning, and 2018 at \$1900 each cleaning. Klahn moved, second Hawkey, carried to approve a three year extension to the present contract thru 2018 at the indicated prices. **Purchasing a mower and declaring the existing mower, Cub Cadet Tank** purchased in 2009, as surplus was discussed. The Tank mower traded in on a Skag-Cheetah w/72" deck would bring \$1700 with a net cost of \$8595 from Middleton Power Center. There is \$5000 in the mower equipment reserve fund and \$5060 in park and street expense accounts from 2013 that could be used for a new mower purchase. Taking the Tank to Wisconsin Surplus would maybe bring more money. Klahn moved, second Hawkey, carried to purchase a Skag Cheetah w/72" deck after getting one more price on it and putting the Tank mower on Wisconsin Surplus with a reserve of \$1700, otherwise trade in on new mower. At the request of Langer, Frandy moved, second Klahn, carried to declare the old Public Works computers and ice rink as surplus and take to Wisconsin Surplus to sell, or dispose of them (monitor). **RFP's to replace two fire hydrants** resulted in one bid being received from G Fox & Sons, Janesville at a total cost of \$10,965. Budgeted amount is \$8,000. Rebidding this year or waiting until next year was discussed. Klahn moved, second Frandy, carried to wait until next year to rebid. Klahn moved, second Hawkey, carried to reject the one bid from G Fox & Sons. Utilities Director Spilde noticed on SCADA reports that well #1 was running longer to get daily volume needed. A call in to Water **Well Solutions directed the well to be shut down** and not used, and that something may need to be tightened due to the major work done on the well last year. The pump is being pulled today hoping the repair is a minor one at no expense to the Village. Hawkey moved, second Frandy, carried to approve Utilities Director Spilde to attend the **WVOA Conference in Green Bay**, Oct 7-10 at a cost of \$110 + hotel room. **Monthly reports:** 2014 Lead and copper required testing is done; required wet testing passed the first test but has failed second tests because of untimely delays in delivery services; second street sweeping of the year will be the week before Labor Day; recently seal coated streets look good; AED battery at the Community Building has been replaced.

**Safety:** Chief Barger's report: WIDOT has completed the second phase of the traffic speed study on Church St (St Hwy 92) and added an elongated pavement marking indicating a 25 mph speed limit for westbound traffic

entering the Village. The third phase of the project will be a follow up speed count. Dane County EMS provided a presentation on transporting handcuffed patients and patient lift assists by law enforcement. Barger stated he had already met with Brooklyn EMS Director, Evelyn Hall, to discuss these matters. Barger was quoted in the July 2014 issue of "The Police Chief" magazine by the International Chiefs of Police Association regarding a traffic study survey of law enforcement asking "What is the biggest highway safety threat today?" Barger quoted "Too many drivers believe their driving skill is better than it is and don't appreciate the negative outcomes of their complacency." Brooklyn PD was recognized by WIDOT for its participation in the June 2014 "Click it or Ticket" mobilization. Dane County Executive, Joe Parisi, reappointed Chief Barger to the Dane County Local Emergency Planning Committee. Part time officer interviews will begin soon. DaneCom has again been pushed back for start up with a request to the FCC for the final quarter of 2014 for final install. There was no committee meeting this month for lack of quorum. However, a representative of the Sno-Hornets was present to discuss **Labor Day activities** with Chief Barger and Trustee McCallum. The formal **application for a special event** that is being worked on by the Committee was also discussed with the representative and the need for a timeline to go with the application. Barger presented his department **computer replacement cost estimates**. After presentation to the Finance Committee, their recommendation approved spending not to exceed \$9300. New Baycom quote today removed the \$500 docking station. Lease options would be more costly. Chief Barger listed a new cost estimate for the squad car Panasonic Toughbook CF-31, Dell Server, and installation for both, with a possible 75% match from WIDOT at \$6491 but would have to wait for funds in the new budget cycle beginning Oct 1<sup>st</sup>. The balance for the Village would then be \$2163.72. Outlay reserve for computer equipment is \$4450 less the Village's share of \$2163.72 leaves a balance of \$2286.28 from the outlay reserve. Barger also requested to purchase a new laptop for his office and one for Officer Engelhart from the balance of funds. The request for two laptops was not presented to the Finance Committee. Barger was directed to bring the request for two laptops back to Finance after Oct 1<sup>st</sup> when DOT will know what their funding will be. Klahn moved, second Hawkey, carried to purchase the Panasonic Toughbook for the squad and server with installation not to exceed \$9300 using the \$4450 budgeted funds and wait for possible DOT grant of \$6491. Trustee McCallum stated the Committee is now going forward **reviewing all liquor license/operator applications** as passed in 2012 while the committee continues to work on the special events policy and timeline for filing.

**New Business:** Clerk Strause explained the urgent need to conduct a public hearing to **correct Village Ordinance 48-552(4) and 48-553(3)** to bring into compliance with State Code wording related to existing nonconforming uses and structures allowing a rebuild of like footprint or larger if necessary to comply with State or Federal requirements if the property is destroyed. Village ordinance as it exists does not allow a rebuild. A nonconforming property is in the process of being sold with the mortgage lender not approving a loan until the wording is corrected. Hawkey moved, second Klahn, carried to set Sept 8<sup>th</sup> for a hearing date per above. Rob Roth, Zoning Administrator from General Engineering, will correct the wording hopefully at no charge as Chapter 48 was last updated in 2012 with changes in the State Code prior to that. Clerk Strause explained the need for a public hearing to **amend Chapter 45 Section 1.5(2)(a) and 9.0 Floodplain** to incorporate new Flood Insurance Rate Maps (FIRM) for Dane County and to amend the enforcement and penalty section. Klahn moved, second Hawkey, carried to set the hearing date for Sept 8<sup>th</sup> for Chapter 45 per above.

**Unfinished Business:** **Capital Improvement Plan**-McNaughton reported he is still matching up EDC survey results with rating sheets done by Trustees and department heads. **Ordinance Recodification**-no update. **Proposed Intergovernmental cost sharing agreement Brooklyn/Belleville – Municipal Court System Update**-Clerk Strause reported the referendum question has to be completed by August 26<sup>th</sup> for August 27 submittal to both counties. Timing is critical for the Board to create the question(s), attorney review of same, and perhaps yet another Board meeting after the review all by August 26<sup>th</sup>. Keeping the question(s) simple is desired. Consensus was to have a special Board meeting Thurs night, Aug 14<sup>th</sup> at 6 pm to work on the question. **Community Building Policy Review** - Final version is close to completion for submittal to the Board.

**Computer/IT upgrade**-all departments have now been approved for upgrades. **RFP for Village Attorney** was presented with due date to be changed to Oct 3, 2014. Frandy moved, second Hawkey, carried to approve the draft changing the due date to Oct 3, 2014.

**Consent Agenda:** Frandy moved, second Hawkey, carried to approve all items as follows: Trustee McNaughton abstained. Approve payment of August 2014 invoices as listed; Approve **Sno Hornets operator Licenses for Aug 29, - Sept 1, 2014 for Labor Day weekend Tractor/Truck Pull at Legion Park**: Connie McNaughton, John McNaughton, Traci Schultz, Lisa Nolte, Jerry Nolte, Perry Jorgenson, Trenton Diehle, Mark Stephens, Melissa Francois, Steven Clark, Brenda Klitzman, Robert Clark, Carol Clark, Shelley Barry, and Sherri Clark; Approve **Resolution #2014-04 Green County Matching Road Fund**.

**Committee Reports: Planning and Zoning**-no report. **Ordinance**-Per the committee's recommendation, Frandy moved, second McCallum, carried to prepare and upload all ordinances whether updated or not to the Village's website so that they are available to the public. **Fire/EMS**-no report. **EDC**-no report. **Recreation** will meet this Thurs at 7:30. **Emergency Management**-Hawkey moved, second Klahn, carried to approve the updated Cooling/Warming Center Operations Policy. **Personnel**- Work continues on employee reviews. **Finance- 2015 budget timetable** was reviewed with the possible need for two special Board meetings. Notice from the insurance company reported as of 10-1-14 **workers compensation rates will increase** on average 6.9% for Villages. Village policy expires 1-1-2015. **Review of open charge accounts** was done on a list provided by the Clerk. The committee recommends the list of accounts be left as is making it easier to track spending by vendor. Dollar General purchases, however, will utilize a charge card. Hawkey moved, second Frandy, carried to approve Deputy Clerk Brewer attending the annual WMCA Conference in Rothschild Aug 20-22. Our auditors recommend we have a Fund Balance of at least 25% of operational costs. The 2013 Fund Balance is \$525,210. 2013 operational costs were \$1,740,575 x 25% = \$435,144. The 2013 Fund Balance increased \$304,585 from 2012 mostly due to refinancing in 2013. There were no recycling or website reports.

Hawkey moved, second Frandy, carried to adjourn at 7:55 pm.

Carol A Strause, MMC, WCMC, CMTW

**Thank You to all of Our Participants this Year!**



**Thank You to Our 2014 Event Sponsors!**

		
		
Side Pony Yogi	ISR For Avon, Stacey Hardy	
Wanless Auction	Brooklyn EMS	
Abey Farms	Mary Kay Consultant, Nikki Dykstra	
Larson Acres	Restorative Massage	
Larson Bros	Thrive /It Works, Danielle Kaiser	
Evansville Golf Club		

# PUBLIC WORKS DEPT

Street sweeping will be done either 8/26, 8/27 or 8/28 depending on the weather. Please keep vehicles off the streets from 6am-4pm these days so the curb lines can be swept.

Hydrant flushing will take place Sep 15-30

## Brush Pickup

Please remember to place brush in the terrace, and parallel to the curb. Thank you!

This is just a reminder that the Clerk's office AND Public Works Department will be closed on Monday, September 1<sup>st</sup> in recognition of Labor Day. We will re-open on Tuesday, September 2<sup>nd</sup>.



**Crafty?**

Brooklyn Recreation is looking for crafters & vendors for the **Fall Arts & Craft Fair**  
email vendor@brooklynrecreation.org

Date: November 8, 2014 | Learn more at [www.brooklynrecreation.org/fallartscraftsfair](http://www.brooklynrecreation.org/fallartscraftsfair)



## Brooklyn Labor Day

# TRUCK & TRACTOR PULL

Brooklyn Legion Park  
Sponsored by  
Brooklyn & Oregon Snowmobile Clubs

### AUGUST 29TH-31ST

**FREE ADMISSION & PARKING**  
at various points of Madison off Hwy 51  
**BEER & FOOD TENT - ALL 3 DAYS**  
Absolutely No Carry in Beverage or Food

**Friday, August 29th**  
6pm - Stack Sandwiches - Oregon/Brooklyn VFW  
6pm - CATP Antique Tractor Pull

**Saturday, August 30th**  
10am - Farm Tractor & Amateur 4wd Truck Pull  
Kids Pedal Tractor Pulls During Intermissions  
11am - Chicken BBQ (Oregon Masonic Lodge #4161)  
1pm - Kids Games and Activities  
3pm - Tri County Mini Rods (Supercharged Tractors)  
7:30pm-11:30pm - Music By: Virginia Liquor Company

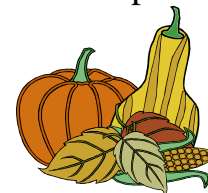
**Sunday, August 31st**  
9-11am - Pancake Breakfast  
Sponsored by The Brooklyn Community Bank  
-Featuring "Big Jakes Pancakes"  
10am - Farm Tractor & Amateur 4wd Truck Pull  
Kids Pedal Tractor Pulls During Intermissions  
10am - South Central Wis. Tractor Pullers  
1pm - Kids Games & Activities  
2pm - Southwest WI Pullers, LLC 2.5 Diesel Trucks  
7:00-11:00pm - Music By: Super Tuesday

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MORE INFO AT [WWW.OREGONSNOWBLAZERS.COM](http://WWW.OREGONSNOWBLAZERS.COM) OR [WWW.BROOKLYNSNOWBLAZERS.COM](http://WWW.BROOKLYNSNOWBLAZERS.COM)

## BROOKLYN LUTHERAN CHURCH LUTHERAN CHURCH HARVEST SWISS STEAK DINNER

Sunday, October 12<sup>th</sup>  
Brooklyn Community Building  
4 – 7 pm



**August News from your Senior Center**  
**By Rachel Brickner**

A healthy body and a healthy brain. That is what we all hope for as we age. Healthy bodies and brains don't just happen. They require an investment of time and energy to stay in good shape.

Much of the programming at the Oregon Area Senior Center is directed at helping seniors achieve the goals of healthy bodies and healthy brains, and early September will see the beginning of several new opportunities for seniors to invest in themselves.

“Brunch for Your Brain” is a new program that will start Sept. 9, and run on Tuesday and Thursday mornings at 10:30 through Nov. 13. This class will introduce participants to a variety of topics relevant to brain health. Learn how the brain works, stress relief tactics, memory building exercises, left/right brain activities and much more.

The instructors for this class are a pair of teachers retired from the Oregon School District: Nancy Johnson and Gunnard Swanson. This course promises to be a lot of fun, as well as good for your brain. Call Ann at 835-5801 to reserve your spot. The cost for the multi-week program is \$10, and space is limited to 16 participants.

September will also see the beginning of new sessions of Mindfulness for Older Adults 55 and Over. This course focuses on the mind-body connection, and can bring a greater sense of ease, resiliency and wellbeing into your life. There will be two different six-week sessions of this class, both on Friday mornings from 9:30-10:30, and each six week session costs \$42.

Gentle Yoga for Adults over 55 will be held on Friday mornings from 10:45-11:45 starting Sept. 5. Again, there will be two different sessions, and the cost will be \$30 for six weeks or \$6.00 per class on a drop-in basis.

Please call the Senior Center at 835-5801 for more detailed information about these and other opportunities to continue to build on your healthy bodies and healthy brains.

**WRITE ONE LESS CHECK  
 EACH MONTH!**

Pay your water bill automatically  
 on the 25<sup>th</sup> of each month.  
 Contact Kim at 455-4201 ext. 10  
 for more information

**POLICE DEPT.**

July Activity Report

Assists	27
Suspicious Activity	2
Animal Dist/Complaint	1
Traffic crashes	1
Traffic citations	1
Traffic warnings	3
Traffic incidents	10
Damage to property	3
Misc. complaints/arrests	4
Domestic/family	2
Ordinance violations	6
Open Records	27
Disturb/disorderly	1
Park citations/comp	<u>5</u>
<b>Total Calls</b>	<b>93</b>



**SENIOR LUNCH**

Senior lunch will be held on  
 Thursday, September 25<sup>th</sup> at  
 Noon in the Community  
 Building kitchen. Bring a dish to  
 pass and come join us!!!