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BROOKLYN VILLAGE NEWS

October 28, 2015

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Email: publicworks@brooklynwi.gov

Municipal Court - 424-6551
24 W Main St., Belleville, WI
Email: brooklynmunicipalcourt@brooklynwi.gov
Website: www.brooklynwi.gov

Village Board - Pat Hawkey, President
Economic Develop. - Heather Kirkpatrick, Chair
Finance - Russell Cazier, Chair
Ordinance - Kyle Smith, Chair

Personnel - Pat Hawkey, Chair
Planning/Zoning - Pat Hawkey, Chair
Public Works - Todd Klahn, Chair
Recreation - Stacey Hardy, Chair
Safety - Sue McCallum, Chair

TRICK-OR-TREATING HOURS



When: Saturday, October 31st
Time: 4:00pm - 7:00pm



The Village of Brooklyn wishes you a very safe and Happy Halloween! For important safety tips, please see at the end of this newsletter.

BROOKLYN VILLAGE BOARD MEETING MINUTES

October 12, 2015

The Oct 12, 2015, Village Board meeting of the Village of Brooklyn was called to order at 6:35 pm at the Village Hall by President Pat Hawkey. Trustees present were Kyle Smith, Russell Cazier, Heather Kirkpatrick, and Todd Klahn. Trustees Zach Leavy and Sue McCallum were absent. Others present were Clerk Strause, Rachel Brickner, Alison Koelsch, Roland Arndt, Teresa Pelton, Kevin Visel. All stood for the Pledge of Allegiance. There were no Public Comments.

Trustee Smith moved, second Cazier, carried to approve the minutes of 9-14-15, 9-28-15, and 10-05-15.

Oregon Area Senior Center representatives Alison Koelsch and Rachel Brickner presented the 2016 budget and gave their annual report. Preliminary estimate of \$21,900 for the Village portion of their 2016 budget has not been approved yet. Budget meetings are being held in Oregon tonight and Oct 19th. The Village's amount is \$1030 more than last year. 2014 statistics were reviewed and confirmed that the numbers are 100% of Village residents. Certain services are limited to Dane County residents. President Hawkey contacted Green County to discuss receiving more extended services for our Green County residents.

Village President: No report. Clerk Strause gave the August financials with income of \$255,247.36, expenses \$189,902.86 with an end of month balance in all funds of \$1,431,198.91.

PUBLIC WORKS-The minutes of 8-25-15 were approved with motion by Smith, second Klahn, carried. Trustee Smith moved, second Cazier, carried to approve the five year road plan as presented. Monthly utility and Public Works reports were reviewed.

SAFETY-In the absence of Chief Barger, President Hawkey summarized the 10-5-15 report. New phones have been purchased and the Avya system has been totally disconnected after years of problems. The Family Services Madison/PICADA meeting on Sept 22 went well. The Dept will take the lead on getting alcohol and drug abuse information to the public on a quarterly basis. A new radar unit is being installed along with in-car router, inverter, and antenna. Parking issues on Division St will be further discussed and information will be forwarded to the Ordinance Committee to address. Also discussion will continue on traffic not yielding to pedestrians in cross walks and cross walk identifiers.

CONSENT AGENDA-Kirkpatrick moved, second Klahn, carried to approve payment of October 2015 invoices as presented; approve Halloween Trick or Treat hours for 4-7 p.m. on Oct 31st.

COMMITTEE REPORTS: There were no reports for **Planning & Zoning, Electronic Media, Emergency Management, or Ordinance.** **FIRE/EMS**-Village representative to the Fire/EMS District Board, Roland Arndt, gave a presentation on the **2016 Budget request**. Arndt stated a second part-time secretary will start after the budget hearing to assist the newly hired secretary. Changes have been made to the 2016 EMS budget. In the past, 25% of the facility cost was charged in the to the EMS and 75% to the Fire Dept. Now the split will be 50% in several line items including utility costs and building maintenance repairs between departments. A **Fire/EMS District budget meeting is this week, Oct 21 at 6:30 pm**, and Arndt believes the budget will be completed. By contract, the levy amount is not due to the Village until the third Wed in October. The EMS proposed budget is \$295,598 with 2015 rate at \$227,643, an increase of \$67,955. Two applicants are being interviewed soon for part time EMS positions. Fire chief and EMS Director would be overseeing the two newly hired employees. Arndt stated the 2015 EMS per capita was \$30 with the proposed 2016 per capita at \$60. The USDA Fire/EMS District revenue bond loan was refinanced this year saving the district \$90,000. The new loan is a general obligation debt. Arndt stated the payment plan may change to quarterly rather than the current three times a year. The current District agreement from 2005 has a cap of \$15 per capita. Arndt stated the District Board changed this to \$18 a couple of years ago but never changed the district agreement with the municipalities that make up the District with minor other language changes needed in a new contract. Last year excess funds were used to lower the budget request for both Fire and EMS. The same will probably happen again but not a lot of

excess funds to draw from currently. Pres Hawkey corrected the 2015 per capita which was \$40 not \$30 as previously stated. Hawkey also stated the \$18 per capita rate is not legal as it was never signed by all the municipalities. Kyle Smith said he has on file an open records request for Fire/EMS financials. Smith continued that five days in June the EMS was out of service and has a concern over coverage. There is a discrepancy on coverage between data from the District and data from the 911 Center. Who is responsible for collection of data from runs/calls was questioned. A private company is hired to do collections with the run sheet submitted to them. There is no pay for mutual aid or no transport. The collection rate of 60% is more realistic counting Medicare patients. If we are required to pay quarterly, the Village should be getting quarterly statistic reports also. Contracting out the EMS service has been looked at. Salaries will go from \$129,800 to proposed \$173,840 which includes two full time employees and on call pay. A commitment from those being trained was discussed so that the employee being trained would stay on working for the District. Last year EMS run charges were increased \$100 to be comparable to Dane County fees. Hawkey stated she is thankful to the volunteers but has concerns that we do not have coverage 24/7. Residents believe they have 24 hr services and don't. Hawkey asked what we can do as options over the last year are not working; a week out of service is irresponsible. Arndt was thanked for all his efforts. Appreciation was given to the many volunteers who have worked hard over the years giving their all. More volunteers are needed to provide 24/7 coverage .

Recreation - Website contingency plan-Springer has resigned but Chair Hardy knows how to update the website and there will be no downtime for that site. **Personnel**-Kirkpatrick moved, second Smith, carried to approve the 7-29-15 minutes. **Finance**-Next budget meeting date will be starting at 6 p.m. on Oct 21st. The Dept of Revenue granted waivers to all counties in WI for the 2015 new mandated property tax bills. This will take affect for the 2016 tax bills. **EDC**-Hawkey moved, second Kirkpatrick, carried to postpone until November approval for the TIF Policy and Application as it is still being worked on. Update on marketing-Brooklyn's presence was at the World Dairy Expo last week and will have a booth at the In Business event next week.

NEW BUSINESS: Smith moved, second Kirkpatrick, carried to move up on the agenda all items before the scheduled closed session. **Municipal Court committee** was never established. Hawkey moved, second Klahn, carried to appoint President Hawkey and Trustee Cazier, with alternate Trustee Kirkpatrick to this committee. President Hawkey requested **reassignment of committees** for those assigned to Trustee Zach Leavy who has not attended a Board or committee meeting for several months. There has been no response from Leavy either by email or phone. Hawkey moved, second Klahn, carried to the reassignment as follows with re-evaluation in November: EDC-Cazier, Safety-Klahn, Planning & Zoning-Kirkpatrick, Electronic Media-Cazier. Hawkey moved, second Cazier, carried to approve a **temporary increase to 70 hours of comp time** for Clerk Strause due to the resignation and hiring process for a Deputy Clerk-Treas.

UNFINISHED BUSINESS: Cazier continues to work on **email backup**. Currently \$3,000 is in the proposed budget for this.

At 8:29 p.m., Klahn moved, second Smith, unanimously carried to convene to Closed Session Pursuant to WI Stats 19.85 (1)(e) to discuss client negotiations for the Business Complex, TID #2. Klahn moved, second Smith, carried to reconvene to open session at 10:05 pm. Hawkey moved, second Smith, carried to adjourn.

Carol A Strause, MMC, WCMC, CMTW

**Prepare to “Fall Back” by
Checking Home Detectors**
*Daylight Saving Time ends
Sunday, November 1, 2015*

Daylight Saving Time ends this Sunday as we “fall back” and set clocks back one hour.



CLUE: If you keep believing, the dream that you wish will come true...

DOUBLE HEADER
Saturday
November 7, 2015, 5 pm
Brooklyn Community Bldg.



We are still taking applications for Crafters, Artisans & Direct Home Businesses. For more information, check out our website brooklynrecreation.org/fallartscraftsfair

This is also a great time to check the things that keep us safe and ready for emergencies such as smoke and carbon monoxide detectors. For more information on carbon monoxide poisoning, visit: <http://dhs.wisconsin.gov/eh/Air/fs/CO.htm>.



BROOKLYN ELEMENTARY

Brooklyn Elementary is ALWAYS seeking volunteers to read with children. If you would like to know more, please contact Kerri Modjeski, Principal at krm@oregonsd.net or 835-4501.

We welcome you to become part of our school community!

**Brooklyn's Fall
Arts & Crafts Fair**
Saturday, November 14
Brooklyn Community Building
9 am - 3 pm

**Crafters, Artisans & Direct Home
Businesses from the area will be
present.**

Oct. 2015 News from Your Senior Center
By Rachel Brickner

It is Medicare Open Enrollment time of the year again. From mid-October until December 7 each year, people enrolled in Medicare have the option to change their insurance coverage.

Everyone who has a Prescription Drug Plan (Medicare Part D) should review their plan annually to make sure they continue to be enrolled in the plan that is the most cost effective one. Seniors can receive assistance reviewing those plans at the Senior Center, or at their pharmacy.

The Senior Center staff is trained to use Medicare's website, and can sort all of the plans available locally to determine which one will take the least money out of your pocket in 2016. The plans change from year to year, and what might have been the least expensive plan in previous years may not be the cheapest plan for you in 2016.

Also, drug plans vary in cost by person. The plan that is the cheapest one for your neighbor or spouse is not necessarily the cheapest one for you. The cost is based on your particular prescriptions, which are likely not the same as your neighbor's or spouse's prescriptions. That is very different from the way insurance companies charge for supplement plans, in which everyone pays the same price for the same plan.

Figuring out which insurance is best for you is complicated. The Senior Center staff is here to help seniors navigate the annual fall Open Enrollment period, and to make sure people aren't spending more on drug coverage than they need to spend. This

service is free. If you have questions about any Medicare coverage, or any insurance that complements or supplements Medicare, now is the time to get the answer. Call 835-5801 for an appointment.



****SENIOR LUNCH****

Please note that there will be *NO* senior lunch in **November** due to Thanksgiving.

There will be a special senior lunch on **Thursday, Dec. 3th** at noon in the Brooklyn Community Building.



The Clerk's office and Public Works Dept. will be closed on Thursday, November 26th for Thanksgiving and Friday, November 27th.

POLICE DEPARTMENT

September Activity Report

Suspicious Activity	3
Parking citations	8
Ordinance violations	1
Juvenile Off./Comp	1
Animal	2
Damage property	1
Open records request	5
Assists	16
Traffic incident	39
Traffic citations	8
Traffic warnings	4
Disturb/Disorderly	1
Misc Comp/arrests	3
Theft	3
Financial/Fraud	4
Total calls:	99



PUBLIC WORKS DEPT

Leaf pickup will continue as demand requires and weather permits. Residents are asked to rake leaves into the street gutter with NO twigs or other debris mixed in.

POLICE DEPARTMENT

* * * REMINDER * * *

Parking regulations: Between the hours of 1am and 7am, Nov. 15-April 15, on-street parking is only allowed on the north side of Sunrise Dr, the west side of N Kerch St north of Douglas Dr, the north side of Marcie Dr west of Pine St, and the north side of Daisy Lane west of Fourth St. On-street parking from 1am-7am during these months on any other street in the Village is prohibited. *(100 Block of Hotel St is 3am-7am)



UTILITY BILLING INFO

- *Please do not STAPLE your check to your utility payment stub! Either use a paper clip or place your check along with your payment stub in an envelope.
- *Make sure that your written amount on your check matches the number written inside of the box on your check. If these amounts are different, the bank only takes what is on the written line.
- *Delinquent utility amounts will be placed as a special charge on your tax bill. Payments should be made by 11/1/15 to avoid a 10% penalty. Delinquent amounts not paid will be placed on the tax roll.

Let's Tackle the Grease in This Kitchen!

Why should I help?

- Prevent grease buildups from blocking sewer lines.
- Stop sewer overflows into streets and storm drains.
- Save money spent on costly cleanups of sewage spills.
- Reduce the number of times you have to clean your grease trap (food services).
- Protect the quality of our water.

DO!



- ✓ Put oil and grease in covered collection containers.



- ✓ Scrape food scraps from dishes into trash cans and garbage bags and dispose of properly. Avoid using your garbage disposal.



- ✓ Remove oil and grease from dishes, pans, fryers, and griddles. Cool first before you skim, scrape, or wipe off excess grease.



- ✓ Prewash dishes and pans with cold water before putting them in the dishwasher.



- ✓ Cover kitchen sink with catch basket and empty into garbage can as needed.



- ✓ Cover floor drain with fine screen and empty into garbage can as needed.

DON'T!

- ✗ Don't pour oil and grease down the drain.



- ✗ Don't put food scraps down the drain.



- ✗ Don't run water over dishes, pans, fryers, and griddles to wash oil and grease down the drain.



- ✗ Don't rinse off oil and grease with hot water.

More Ways to Tackle Grease

- ▶ Use environmentally safe cleaning products instead of harsh detergents or cleaners that can damage sewer lines.
- ▶ If you generate large amounts of used cooking oil, recycle it. To find a recycler, check the phone book under "recyclers" or "rendering companies."
- ▶ If you generate small amounts of used cooking oil, pour it into a container you can throw away. Never pour it down the drain.
- ▶ Start a compost pile at your home with scraps that are not meat. Find out about composting in the TCEQ publication, "A Green Guide to Yard Care" (GI-028).

Brooklyn Police Department Halloween Safety Tips

The Village of Brooklyn officially recognizes "Trick or Treating" to take place on Halloween afternoon and evening from 4:00 p.m. to 7:00 p.m. The "trick" for parents is to help their children find the "treat" in a safe Halloween so we have some suggested safety tips below.

We do think of Halloween as a time for treats and fun; however, on a more serious and important note, the National Safety Council says that roughly four times as many children aged 5-14 are killed while walking on Halloween evening compared with other evenings of the year, and falls are a leading cause of injuries among children on Halloween. Most Halloween-related injuries can be prevented if parents closely supervise school-aged children during trick-or-treat activities.

The National Safety Council suggests the following for children out on Halloween:

- ✓ Go only to well-lit houses and remain on porches or front steps rather than entering houses
- ✓ Travel in small groups while being accompanied by a responsible adult
- ✓ Bring treats home before eating anything so parents can inspect them
- ✓ Fruits should be washed before eating
- ✓ When in doubt, throw it out
- ✓ Use flashlights, stay on sidewalks and avoid crossing yards
- ✓ Cross streets at the corner only and stay together before crossing
- ✓ Do not cross between parked cars
- ✓ Walk and don't run
- ✓ Treat bags or sacks should be light colored and have reflective trim for visibility
- ✓ Wear bright, reflective and flame retardant clothing
- ✓ Costumes should not hang below the ankles to avoid tripping and falling
- ✓ Costume accessories like swords should be made out of cardboard or flexible materials
- ✓ Use face painting instead of masks as masks can obstruct a child's view
- ✓ Avoid hats that will slide over eyes
- ✓ Avoid wearing long baggy or loose costumes
- ✓ Be reminded to look left, right and left again before crossing the street
- ✓ Discuss route and return time before venturing out
- ✓ Feed children a good meal before leaving to help avoid eating treats before inspection
- ✓ Dress for the weather

The Brooklyn Police always urge children to avoid accepting things from strangers so we urge parents to explain to their children that Halloween is a special night and that accepting treats from strangers is acceptable. Parents should explain safety matters with children and what they should do in certain situations. Children will react more appropriately when armed with information rather than being scared or frightened into action.

J.F. "Harry" Barger
Chief of Police
Brooklyn Police Department

VILLAGE OF BROOKLYN 2016 PROPOSED BUDGETS

The Village Board for the Village of Brooklyn will conduct a public hearing for the proposed 2016 Budgets on November 9, 2015 at 6:30 p.m. at the Village Hall, 210 Commercial St. 2016 Budgets are summarized below. Complete budgets can be viewed at the Village Clerk's Office, 210 Commercial St, Brooklyn, WI during regular hours, Monday-Friday 7 a.m.-5 p.m.

General Fund	2015 BUDGET	2015 Est. Year End	Proposed 2016 BUDGET	% Change
Taxes	\$ 532,127	\$ 532,127	\$ 505,901	
Other Taxes	\$ 58,209	\$ 60,294	\$ 58,100	
Intergovernmental Revenues	\$ 222,505	\$ 247,387	\$ 241,163	
Licenses & Permits	\$ 19,620	\$ 34,711	\$ 23,500	
Fines, Forfeitures, & Penalties	\$ 5,000	\$ 2,168	\$ 2,000	
Public Charges for Services	\$ 95,160	\$ 94,832	\$ 95,410	
Investment & Misc. Income	\$ 18,100	\$ 19,812	\$ 19,075	
General Fund Revenues	\$ 950,921	\$ 991,332	\$ 945,149	-0061%
General Government	\$ 221,792	\$ 224,879	\$ 237,535	
Public Safety	\$ 417,577	\$ 429,527	\$ 394,362	
Public Works	\$ 246,746	\$ 225,470	\$ 246,221	
Leisure Activities	\$ 61,806	\$ 65,258	\$ 63,931	
Development Expenses	\$ 3,000	\$ 3,138	\$ 3,100	
General Fund Expenditures	\$ 950,921	\$ 948,273	\$ 945,149	-0061%

Debt Service Fund

Taxes	\$ 100,670	\$ 100,670	\$ 112,656	
Special Assessments and Interest	\$ 319	\$ 319	\$ 306	
Loan Proceeds	\$ -	\$ -	\$ -	
Debt Service Fund Revenues	\$ 100,989	\$ 100,989	\$ 112,962	11.86%
Debt Repayment	\$ 100,989	\$ 100,989	\$ 112,962	
Debt Service Expenditures	\$ 100,989	\$ 100,989	\$ 112,962	11.86%

DEBT

	Balance 12/31/2015	2016 Prin Payment	Balance 12/31/2016
General Obligation	\$ 1,042,665	\$ 79,742	\$ 962,923
Water Bond	\$ 462,324	\$ 64,188	\$ 398,137
Sewer Bonds	\$ 3,184,020	\$ 205,929	\$ 2,978,091
TID #2 Loan	\$ 334,704	\$ 63,503	\$ 271,201

2015 Proposed Levy

General Fund	\$ 505,901
Debt Service Fund	\$ 112,656
Mt Hope Cemetery	\$ 6,850
Capital Projects	\$ 72,266
TID#2	\$ 113,701
2015 TOTAL	
PROPOSED LEVY	\$ 811,374
2014 Levy	\$ 782,619
Levy Increase	\$ 28,755
Percent Increase	0.03674%

	2015 Budget	2015 Est Year End	2016 Proposed Budget	
WATER UTILITY				
Public Charges	\$ 283,376	\$ 284,875	\$ 284,517	
Misc Revenue	\$ 4,120	\$ 4,310	\$ 4,300	
Water Utility Revenues	\$ 287,496	\$ 289,185	\$ 288,817	.46%
Expenses	\$ 277,004	\$ 279,645	\$ 330,615	
Debt Service	\$ 68,580	\$ 68,580	\$ 68,580	
Water Utility Expenses	\$ 345,584	\$ 348,224	\$ 399,195	15.51%

	2015 Budget	2015 Est Year End	2016 Proposed Budget	
SEWER UTILITY				
Public Charges	\$ 478,720	\$ 482,205	\$ 482,225	
Misc. Revenue	\$ 25,315	\$ 25,565	\$ 25,515	
Loan	\$ -	\$ -	\$ -	
Sewer Utility Revenues	\$ 504,035	\$ 507,770	\$ 507,740	.74%
Expenses	\$ 426,187	\$ 418,045	\$ 520,635	
Debt Service	\$ 287,314	\$ 287,314	\$ 287,246	
Sewer Utility Expenses	\$ 713,501	\$ 705,359	\$ 807,881	13.23%



November 2015

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
1	2 Yoga Bliss Basic/101 - 6:30 pm	3	4 RECYCLING Zumba - 6:30 pm	5 Yoga - TBD	6	7 Movie Night - 5 pm
8	9 Board Meeting - 6:30 pm Yoga Bliss - 6:30 pm	10	11 Zumba - 6:30 pm	12 Yoga - TBD	13	14 Arts & Crafts Fair 9 am -3 pm
15 OPEN GYM - Pickleball/ Badmitton 2 pm -4 pm	16 Yoga Bliss Basic/101 - 6:30 pm	17	18 RECYCLING Zumba - 6:30 pm	19 Yoga - TBD	20	21
22	23 Yoga Bliss Basic/101 - 6:30 pm	24	25 Zumba - 6:30 pm	26 Clerk/PW office closed THANKSGIVING	27 Clerk/PW office closed	28
29	30 Yoga Bliss Basic/101 - 6:30 pm					

notes

Check out the village website at www.brooklynwi.gov