

## **BROOKLYN VILLAGE NEWS**

### **February 11, 2016**

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Email: [clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

Public Works Dept. - 455-1842  
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Police Department - 455-2131  
Fax - 455-1799  
Email: [Brooklynpd@brooklynwi.gov](mailto:Brooklynpd@brooklynwi.gov)

Municipal Court - 455-1168  
Email: [brooklynmunicipalcourt@brooklynwi.gov](mailto:brooklynmunicipalcourt@brooklynwi.gov)

**BRING IT**  
— TO THE —  
**BALLOT**

**ELECTION DAY**  
**FEBRUARY 16**  
**POLLS OPEN 7 AM TO 8 PM**  
**SUPREME COURT JUSTICE**

**PHOTO ID REQUIRED**  
**STARTING IN 2016**



## BROOKLYN VILLAGE BOARD MEETING MINUTES

February 8, 2016

The February 8, 2016 Village Board meeting of the Village of Brooklyn was called to order at 6:30 pm at the Village Hall by President Pat Hawkey. Trustees present were Kyle Smith, Russell Cazier, Sue McCallum, Todd Klahn. Trustees Leavy and Kirkpatrick were absent. Others present were Clerk Strause, Deputy Clerk Kuhlman and John Marx. All stood for the Pledge of Allegiance. There were no public comments. Bill Holland representing **Green County United to Amend** was unable to appear and will request another meeting time.

Hawkey moved, second McCallum, carried to approve the minutes of 1-11-16.

**President Hawkey** read a letter from Payne & Dolan submitted to Town of Oregon and Dane County for a conditional use permit to continue sand and gravel operations by extending north from existing site onto adjoining Wingra Real Estate, LLC property. Discussion was held regarding conditional use permit. **President Hawkey** reported that a worker's comp claim has been filed by Robert Anderson, who was terminated from employment in December 2010. Clerk Strause stated no other details are available. **President Hawkey** reported she received a phone call from the **Oregon/Brooklyn Food Pantry** stating that Second Harvest is not a contributor of theirs. Hawkey would encourage people to donate directly to the Food Pantry.

**Deputy Clerk Kuhlman gave the December financials** with income of \$1,262,847.54, expenses \$114,862.83, and end of month balance in all funds of \$2,558,192.28. The Spring Primary, Feb 16<sup>th</sup> is for Supreme Court Justice. Tax collection for December and January shows 84% collected in Green County and 85% in Dane County. Delinquent tax lists are in the Trustee packets.

**President Hawkey** reported the auditors were here today and we will get the report in a couple of months. Clerk Strause said April or May.

**PUBLIC WORKS** – Hawkey reported Public Works and Finance Committees recommended to **approve the Sewer Connection and Water Impact Fees**. Klahn moved, second Smith, carried to approve. Hawkey stated there is a recommendation from Finance to approve **WWTP Surcharge rates discussed in 2015**. Discussion was held on the rates and what they include. Klahn moved to accept the surcharge rates, second Cazier. Further discussion was held on what the rates cover. Motion carried. Smith moved, second Klahn, carried to **approve minutes of 10-27-15**. Klahn reported Public Works request to have the ability to purchase a leaf stacker if one is found on sale or at auction, not to exceed \$2,500 and if money is available in the budget. Discussion was had on the condition of current stacker and availability of getting a used stacker. Klahn moved, second Smith, carried to approve **Public Works to purchase a used leaf stacker, not to exceed \$2,500, if one becomes available**. Klahn moved, second Cazier, carried to **scrap out old leaf stacker and take off parts needed**.

Discussion was held on the purchase of a new half-ton truck through state bid process and adding a backup alarm. Klahn moved, second Smith, **to purchase a 2016 Chevy Silverado half-ton regular cab with the backup alarm through the state bid at the price of \$26,959**. Discussion held on what is included on truck and also keeping the current one-ton truck to be used for trade in a few years for another one-ton. Motion carried. Discussion was held on sending **Public Works Director Langer to WRWA spring conference, March 29 – April 1**. Klahn moved, second Cazier, motion carried to approve. Hawkey stated the Village received the **2015 DNR Urban Forestry Grant check for \$5,000**. The Utilities report and Public Works report were presented. Hawkey asked the Public Works Committee to review the budget reports for overages and discussion was held on reasons for overages.

**SAFETY:** McCallum stated the Committee **reviewed the Brooklyn Police Annual Report**, recounting of tickets, activity, etc. The Committee reviewed and **updated Policy 215 on parking appendix and recommend for approval**. Discussion about policy. McCallum moved, second Smith, carried to approve Policy 215 on parking appendix. The Committee accepted Officer Larson's leave of absence letter due to his accepting a full-time position in another district. McCallum stated the Committee will be **Interviewing three candidates on February 22 for part-time police officer and are hoping to fill two positions**. Chief Barger will be gone

Feb 8-11<sup>th</sup> at a conference in Wisconsin Dells. The Committee will next meet March 17<sup>th</sup>, there will be no meeting in April and the next regular meeting will be May 5. Hawkey asked the Safety Committee to review the budget reports for overages and discussion was held on overages.

**CONSENT AGENDA:** Hawkey moved, second Smith to **approve an operator license for Heather M. Muckler, and payment of all bills as presented.** Motion carried, Cazier abstained.

**NEW BUSINESS:** Clerk Strause reported quotes received for property insurance coverage for 4-15-2016 to 4-15-2017. The LGPIF quote is up 66%, \$12,541. New insurance company MPIC is \$9,051 with \$1000 deductible and \$9,142 with a \$500 deductible. Last year the Village paid \$7,549 with LGPIF. A non-renewal notice needs to be filed with LGPIF. Hawkey moved, second Klahn, carried to **file a non-renewal for State Property Insurance Fund under the Finance Committee recommendation.** Hawkey moved, second Klahn, carried to **purchase coverage for 2016-2017 with MPIC for \$9,142 with a \$500 deductible.** Hawkey moved to **chargeback 2014 payable 2015 delinquent personal Property Tax to Scout Enterprise, LLC, DBA Country Place Café Scott Zeitler.** Chargeback was explained by Clerk Strause. Second by Klahn, motion carried.

Discussion of TID # 2 Land Lease with Klondike Farms for reduced acreage. Hawkey moved, second Cazier, carried, Klahn abstained, to **Amend TID #2 land lease with Klondike Farms \$160 per acre for the remaining available acreage payable April 15.** Discussion was held on New Combination “Class B”: Fermented Malt Beverage & Intoxicating Liquors License for Lady Alibi, LLC, dba Alibi, Erin Shambrook, Agent, at 108 Hotel Street, Brooklyn and for an operator license for Erin Shambrook. Strause stated this is the former Kounty Korner property and purchase of building is contingent on receiving license. There is one available license. Hawkey moved, second Cazier, approval contingent upon purchasing of business for liquor license and operator’s license for Erin Shambrook. McCallum stated Safety Committee reviewed application and is recommending approval. Motion carried.

Resolution #2015-01 Opposition of Wisconsin State Senate Bill 432 Water Utility Transfers, sale of water services without a vote of public support. McCallum moved, second Hawkey, to approve **Resolution #2015-01 Opposition of Wisconsin State Senate Bill 432 Water Utility Transfers.** Discussion was held. Motion carried.

**UNFINISHED BUSINESS:** **Archive services for Village emails,** Cazier submitted quote of \$1,100 plus \$8 per email, plus a recommendation for another company closer. Discussion on pricing and what quote covers. Hawkey moved, second Klahn, carried to postpone discussion to next month. Finance Committee recommended, Hawkey moved, second Cazier, to **appoint Deputy Clerk-Treasurer Kuhlman to Clerk-Treasurer effective August 1, 2016.** Discussion was held regarding the necessity of hiring someone with a minimum two years in municipal government and additional clerk training and education versus on-the-job training. Motion carried, McCallum opposed. Discussion was held on **hiring process for deputy clerk-treasurer position.** Various dates for advertising position were discussed. Hawkey moved, second Cazier, carried to post from April 1 to April 29 with a hiring date of July 1<sup>st</sup>. A letter was sent to Senior Center of intent to non-renew contract that expires 12/31/2016. Finance Committee postponed to next month discussion of renewal/non-renewal of Oregon Senior Center Contract. Hawkey moved, second Klahn, carried to **postpone discussion of Oregon Senior Center Contract renewal/non-renewal.**

**Discussion on Municipal Employees Request to find ways to address Expenditure Restraints and other State laws affecting our ability to maintain services in municipalities.** Janesville Gazette article regarding health insurance rates, McCallum contacted committees in State Legislature and Senate. Received reply from Senator Lasee, waiting to hear from other entities. Presented a list to trustees and discussed Acts passed in 2015 for reference in committees and will watch what’s happening in 2016.

**COMMITTEE REPORTS:** **Planning & Zoning** did not meet but there was discussion on contacting Dane County for hearing date on Payne & Dolan conditional use permit. **Ordinance** will meet Tuesday, February 9. Smith is waiting for Chief Barger to do some measurements and report back. **Recreation** – Hawkey stated movie night went well, Get Fit is still going ahead and is having a free yoga class this weekend. They are gearing up for

the Rec Run. The craft sale will be moved to Labor Day weekend if Sno Hornets are doing Labor Day activities. Everyone was happy with the Health Fair turnout. Next year it will be held in Oregon and then alternate between Brooklyn and Oregon. McCallum reported the Historical Society is doing research on sponsoring the July 4<sup>th</sup> Fireworks. Also the Historical Society is contacting non-profits to do a joint non-profit community garage sale in April. **Personnel** — Hawkey moved, seconded Klahn to approve minutes of 1-29-16. Motion carried. The Committee reviewed the handbook and will be reviewing the trustee manual. When finished it will come back to the board. **Finance** - Hawkey moved, second Cazier to approve Clerk Strause and Deputy Clerk Kuhlman to attend the State Treasurer Conference in Appleton, April 21-22, and League Insurance Conference in Wisconsin Dells, April 28-29, as recommended by Finance Committee. Discussion was held on days of the week and costs. Motion carried. **Economic Development Committee** did not meet, but McCallum and Kirkpatrick met with Chamber of Commerce to organize a business expo.

**FIRE/EMS District Contract** revisions were discussed. Items will be discussed at next District meeting. Fire/EMS minutes from last meeting and agenda for February 17 meeting were passed out. Discussion was held on issues presented at last District meeting. Also discussed were representation of municipalities on the District Board, need for written authorization from each municipality before purchasing equipment, need for written authorization from municipalities before loans are approved, occasional audits, more accountability, borrowing for the District. Trustee Klahn stated he is grateful for the discussion. Hawkey said all are welcome to be at meetings. Hawkey said the next step for the contract is to send off to District.

Discussion was held on when to make payments to Fire/EMS, quarterly or three times per year. Attorney advised to do three times per year until settle contract for EMS portion - pay Fire Department on last year's agreement, three times per year, February, August and December, and pay \$15 per capita for EMS. Discussion on payment amounts continued. Clerk Strause reported the total for Fire is \$62,207.84 and February payment for Fire will be \$20,735.95. Hawkey moved to **pay \$20,735.95 for the payment due February according to 2016 budget amount for the Fire**, second Klahn. Further discussion was held on when to pay. Motion carried, Smith opposed.

EMS payment, directed to pay \$15 per capita, which comes to \$7,085 three times per year, February, August, December. Hawkey stated If new contract settled, can immediately make motion to pay. Hawkey moved to **pay \$7,085 to EMS at \$15 per capita on the current contract due in February**, second Klahn. Discussion continued on when to pay. Motion carried, Smith opposed.

At 8:50 pm, Smith moved to adjourn, second Hawkey, motion carried.

Linda Kuhlman, Deputy Clerk-Treas.

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## **VILLAGE HALL OFFICE HOURS** **CHANGED EFFECTIVE FEBRUARY 1, 2016**

The Village Clerk's Office Hours starting February 1, 2016, are **Monday thru Thursday, 7 a.m. to 5 p.m.** The Office will be closed on Fridays. There will be further review of these hours at the April Board meeting.



# PUBLIC WORKS DEPT

## Snow Removal

*All sidewalks must be cleared of snow and ice within 24 hours of snowfall ending.* It is against Village Ordinance to blow, plow or shovel snow into or across the street.

“The owner or user of each mailbox shall, within twenty-four (24) hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox, and shall remove the snow and ice away from the curb or area in front of the mailbox, a minimum of fifteen (15) feet on each side of said mailbox.”

*Also, please clear snow from around fire hydrants and water meter readers.*

## SPRING CLEAN UP DAYS

**April 15<sup>th</sup> – 24<sup>th</sup>**

*Friday, 4/15: 2 pm – 7pm*

*Saturday, 4/16: 10 am – 4 pm*

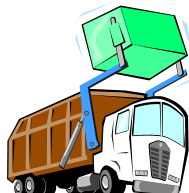
*Sunday, 4/17: 10 am – 2 pm*

*Mon. thru Fri.: 2 pm – 7 pm  
(4/18-4/22)*

*Saturday, 4/23: 10 am – 4 pm*

*Sunday, 4/24: 10 am – 2 pm*

**For more info: (608) 455-4201**



# POLICE DEPARTMENT

## Activity for January

Traffic Incidents	26
Traffic citations	1
Suspicious Activity	2
Animal	1
Damage to Property	1
Assists	4
Misc/Comp arrests	4
Open records	2
Disturbance/Disorderly	1
Parking Citations	<u>5</u>
<b>Total</b>	<b>47</b>



No Parking on Village Streets from  
1 am – 7 am. until April 15<sup>th</sup> except for  
designated areas

## SPRING ELECTION

**Tuesday, April 5th**

**Polls will be open from**

**7 am – 8 pm**

**PLEASE COME OUT AND  
VOTE!!!**



Open gym – February 21, 2 pm



**Monday- 6:30pm**  
**Yoga Bliss: Yoga 101**

**Wednesday - 6:30pm**  
**Zumba**

**Thursday - 7:30pm**  
**Yoga Bliss: Slow Flow/Yin**

**Saturday - 9:30am**  
**Yoga Up®**

**All classes are held at the Brooklyn  
Community Buiding.**

**check out our website for more  
information  
brooklynrecreation.org**



**NEW START TIME of 6:30pm**



**FREE Family Movie Night is  
Saturday, March 5th**

**Clue:  
It's On In the Amazon**

**6:30pm | Brooklyn Community Building  
Doors open at 6:00pm**

## **Pre-Ballet & Ballet classes start March 8th**

**check out our website for more  
information  
brooklynrecreation.org**

*It all started with a single session.*



### **Benefit Concert**

**March 5, 2016 @ 1:00**

**for THE BROOKLYN AREA VETERANS MEMORIAL  
OREGON HIGH SCHOOL PERFORMING ARTS CENTER**  
Tickets: Lower \$25.00, Upper \$20.00, Door \$30.00 Call: 608-617-0500  
Contact: Brooklyn Vets at 608-516-5401 or 608-455-5049

### Music and Taxes

"That's music to my ears!" is an expression we have all heard and can appreciate. Everyone's taste in music is different, and what is delightful to one person's ear can be less appealing to someone else. In the next few weeks the Senior Center will host three different music programs designed to appeal to a variety of musical tastes.

On Leap Day, Feb. 29, at 10:45 Dan Sutter will be performing a program of American standards—the traditional songs we all know and love. Dan is well-known to frequenters of the Center for his past performances as Elvis. This year it will be a treat to hear what he can do as himself! This program will be followed by a meal that features on-the-bone ribs. On Monday, March 7, the Retro Swing Band will be playing at the Senior Center at 1:45. This 18 piece ensemble has received acclaim for its performances of big band tunes and other nostalgic favorites. This group performed at the Center last year and the audience thoroughly enjoyed it.

Finally, on St. Patrick's Day (Thurs. March 17), Tom Kastle will be here with a program of Irish and Maritime music. His program will begin at 12:30 after a traditional Irish meal featuring corned beef and cabbage. All of these programs are free to the public, and the meals are based on a donation for people 60 and over. To reserve a meal, please call the Center at 835-5801 by noon of the last business day before the program. Tax time is also upon us, and if you need help preparing your taxes, or information about where you can go for assistance, please call the Senior Center at 835-581 and ask for Rachel or Carol.



### WRITE ONE LESS CHECK EACH MONTH!!!

Pay your water bill automatically on the 25<sup>th</sup> of each month. For more info, contact Linda at 455-4201 ext. 1.

## SENIOR POTLUCK LUNCH

Thursday, February 25, 2016

Noon

Community Building Kitchen  
Bring a dish to pass and enjoy good company!



OREGON / BROOKLYN  
FOOD PANTRY

The Oregon/Brooklyn Food Pantry is contracted with TEFAP and Community Action Coalition. They are no longer affiliated with Second Harvest.

For more information about receiving food, making donations, volunteering, or weather-related cancellations, check their website at [www.obfp.org](http://www.obfp.org), find them on Facebook, or call United Way 2-1-1 (dial 211).

contact: [oregonfoodpantry@hotmail.com](mailto:oregonfoodpantry@hotmail.com)



REMEMBER TO CHECK OUR WEBSITE AT  
[WWW.BROOKLYNWI.GOV](http://WWW.BROOKLYNWI.GOV)  
STAY INFORMED OF VILLAGE HAPPENINGS  
AND SIGN UP TO RECEIVE THE VILLAGE  
NEWSLETTER ELECTRONICALLY.



# March 2016

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
		1 Tire,oil,battery pickup	2 Zumba-6:30pm	3 Recreation Mtg- 6:30 pm Yin Yoga – 7:30 pm	4	5 Yoga Up® – 9:30 am Maggie Mae Veterans Concert Oregon 1 pm FREE Movie Night- 6:30pm
6	7 Yoga Bliss-6:30pm	8 Pre-Ballet 6:00 pm Ballet 6:45 pm	9 RECYCLING Finance Mtg 5:30 pm Zumba-6:30pm	10 Yin Yoga – 7:30 pm	11	12 Yoga Up® – 9:30 am
13	14 Board Meeting – 6:30 pm Yoga Bliss-6:30pm	15 Pre-Ballet 6:00 pm Ballet 6:45 pm	16 Zumba-6:30pm	17 Safety Mtg 6:00 pm Yin Yoga – 7:30 pm St. Patrick's Day	18	19 Yoga Up® – 9:30 am
20	21 Yoga Bliss-6:30pm	22 Pre-Ballet 6:00 pm Ballet 6:45 pm	23 RECYCLING Zumba-6:30pm	24 Senior Potluck Lunch- Noon Yin Yoga – 7:30 pm	25	26 Yoga Up® – 9:30 am
27 EASTER	28 Yoga Bliss-6:30pm	29 Pre-Ballet 6:00 pm Ballet 6:45 pm	30	31 Yin Yoga – 7:30 pm		