

## Important Things to Create/Share

1. **Personal Contact Information Sheet**  
Build a sheet with important information that is readily available to each member living in your home.
2. **Others that are living in your home**  
Create the same list for each member that is living in your home with important information that pertains to them.
3. **Relatives that live near your family**  
Create a list of relatives/friends/medical professionals who have permission to be contacted.
4. **Out of State Relatives/Contacts**  
Create a list of relatives that live out of state who would be important to contact.
5. **Medical Care Providers**  
Create a list of your (& your family members) medical care providers.
6. **Pharmacies**  
Create a list of pharmacies you use.
7. **Medical Supplies or devices.**  
Create a list of sources for your medical supplies & devices.
8. **Insurance Information**  
Create a list of your insurances policies.
9. **Any Other Important Information You Feel Needs to be shared.**

## Questions?

Contact your local emergency director to help create and build your emergency plan. Its a great way to get to know your local *Emergency Management Director* Leif Spilde at 608-455-1842

Village of Brooklyn  
PO Box 189, 210 Commercial St.,  
Brooklyn, WI 53521  
[www.brooklynwi.gov](http://www.brooklynwi.gov)  
[www.Facebook.com/BrooklynVillageWI](http://www.Facebook.com/BrooklynVillageWI)  
[www.Twitter.com/BrooklynWIGov](http://www.Twitter.com/BrooklynWIGov)



# Family Emergency Plan



Is your family prepared for an emergency when it strikes? Here is some quick information to help you get prepared.



Brought to you by the  
*Village of Brooklyn*  
Emergency Management.

## Being Prepared

Village of Brooklyn has partnered up with both Dane and Green County Emergency Management teams. Being ready for any type of emergency is important, and the Village of Brooklyn's Emergency Management team is here to help you. Here are some helpful tips and suggestions to help you and your family be prepared if an emergency should arise.

### *Brooklyn Emergency Management*

This committee helps with emergency management in preparing the Village for emergencies. Contact Leif at 608-455-1842 [www.brooklynwi.gov](http://www.brooklynwi.gov)



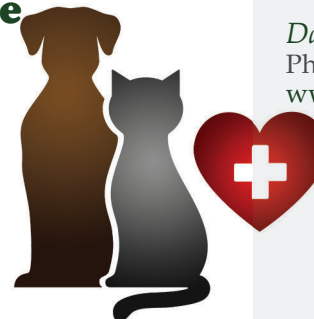
## Family Members with Special Needs

Do you know someone close to you who has a disability or a special need? Please consider taking the steps listed below to protect your loved ones during an emergency:

- Consider how a disaster might affect their needs, behaviors and mobility.
- Create an existing support network to be called upon during an emergency.
- Inform the support network where medical and emergency supplies are kept.
- Give at least one member of your support network a key to your house or apartment.
- Wear medical alert tags or bracelets to identify your disability or medical need.
- If dependent on dialysis or other life sustaining treatment, know the location and availability of more than one facility.
- If appropriate, show others how to operate your wheelchair or other special medical equipment.

## Have Pets/Service Animals?

Have all **important** information such as vet clinic and alternate caregivers listed for your pet.



## Mini Checklist Is Your Family Ready?

### Important Information

- \_\_\_ Emergency contact phone numbers
- \_\_\_ Personal Information
- \_\_\_ Members living in the home
- \_\_\_ Extended family/friends contact list
- \_\_\_ Medical Providers
- \_\_\_ Medication & Allergies list

### Plans & Kits

- \_\_\_ Communications Plan.
- \_\_\_ Shelter Plan (Near and far from residential home)
- \_\_\_ Floor Plan of Home
- \_\_\_ Emergency Plan
- \_\_\_ Fire Safety Plan
- \_\_\_ Disaster Supplies Kit Ready
- \_\_\_ Car Kit

## We Are Here to Help You Develop Your Plan:

### *Brooklyn Emergency Management*

Contact:

Leif Spilde

*Emergency Management Director*

Phone: 608-455-1842

[www.brooklynwi.gov](http://www.brooklynwi.gov)

### *Ready Wisconsin*

Phone: 608-242-3324

[www.ready.wi.gov](http://www.ready.wi.gov)

### *Dane County Emergency Management*

Phone: 608-266-4330

[www.countyofdane.com/emergency](http://www.countyofdane.com/emergency)

### *Green County Emergency Management*

Phone: 608-328-9470