

**BROOKLYN VILLAGE NEWS**  
**November 16, 2016**

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**Winter Parking Enforcement**  
**In Effect Beginning November 15th**



**New parking regulations:** Between the hours of 1am and 7am, Nov. 15-April 15, on-street parking is only allowed on the north side of Sunrise Dr, the west side of N Kerch St north of Douglas Dr, the north side of Marcie Dr west of Pine St, and the north side of Daisy Lane west of Fourth St. On-street parking from 1am-7am during these months on any other street in the Village is prohibited. \*(100 Block of Hotel St is 3am-7am)

**Chapter 32 – Article IV – Sec 32-87**

## Brooklyn Village Board Meeting Minutes October 10, 2016

The October 10, 2016 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Pat Hawkey. Trustees present were Sue McCallum, Kyle Smith, Todd Klahn and Heather Kirkpatrick. Trustee Bruce Crubaugh arrived late. Trustee Russell Cazier was absent. Others present were Clerk-Treasurer Linda Kuhlman, Public Works Director Mark Langer, Chief Barger, Troy Larson and Travis Anderson from Strand. All stood for the Pledge of Allegiance.

There were no Public Comments. **Hawkey made a motion to approve the minutes for 9-12-16.** Kirkpatrick seconded. Motion carried. **Hawkey made a motion to approve the minutes for 9-26-16.** Smith seconded. Motion carried. Kirkpatrick abstained.

**President's report** – Wednesday, October 12, at 6:30 is the Fire/EMS meeting. They'll be going over budget and will probably approve it. Hawkey would like all board members to attend. Village received an invitation from the Oregon School District Brooklyn Elementary School Fall Fest Open House on October 17 at 5:00 p.m. The Dane County Cities and Villages Association is holding a retreat on October 22 from 8 am to 1 pm in Sun Prairie.

**Clerk's Report** – Clerk Kuhlman and Deputy Clerk Olson attended the Municipal Treasurer's Association of Wisconsin Annual Conference in Wisconsin Dells in September. Seminars were held on end-of-year reporting requirements for DOR and also tax information. Spilde and Kuhlman attended the PSC meeting on October 5 in Dodgeville. Olson and Kuhlman attended the Dane County tax training on October 4 in Waunakee to get the calendar for tax deadlines for the year. Olson also attended training on October 6 in Madison to learn the tax receipting software. Poll workers are needed for the November 8 election, if anyone is interested. Absentee voting has started and Village has had 10 in-office and nine mailed absentee ballots. An ID is still required for voting. There were no issues with our absentee ballots mailed to residents. Johnson & Block finished the TIF report and copies were distributed to board members.

**Public Works** – Troy Larson and Travis Anderson were present from Strand. Fond du Lac tour – Strand is piloting a technology in Fond du Lac that uses algae in the treating process. Spilde & Larson attended. Fond du Lac has had this program running since August 9. They had two sessions. DNR, engineers and a lot of other municipality facilities were there. DNR seems to be at the table with them and will buy into process so it's getting appropriate communication since it's an emerging field. Fond du Lac is a single-cell algae versus others looking at the filamentous algae, but they don't have a dialogue with DNR. Pilot is doing well and meeting lake criteria, which is more stringent than our criteria. We are discharging to a small stream which is .075 milligram per liter limit. They are discharging to a lake, which is a .04, and they were meeting it through the process. It's good news, but it is not a full-blown technology. It needs apparatus that works around clock, needs to supply light, supply carbon dioxide, and separate algae at the end. The benefit, if there would be one, is if there is a market for it on the backside, and they appear to have one in plastic manufacturing. They can make a succinic acid out of remnants of algae, and they believe it's going to create a market and help offset the costs. It's unclear at this time if it's a softening of the expense or an actual payback. They won't know that in the planning period; it won't be a trusted, confirmed model at that point.

Hawkey asked if they've been given any figures for startup and costs. Larson has been talking to them about money for a pilot program and budgetary costs for full scale installation. Clearas, who runs a pilot program, is interested in partnering with the Village. Winter is very interesting to them because they don't have a lot of data in cold weather. Wisconsin would be a good case study for Clearas. They have offered to cut their rate in half and do a study here. They would man a pilot here for two weeks for \$5,000 including costs for power, chemicals, CO2, and some additional costs. Hawkey said if we're interested, when would it have to be budgeted and started. Larson said Clearas has some discretion to choose dates, but based on historical trends, January or February, because they're trying to get below 10 degrees Celsius. Kirkpatrick asked about ongoing operational costs. Travis Anderson said for O&M costs, they would want us to look at taking into account selling the byproduct. The problem is they have a wide range of what they're saying market will be. On the conservative side, one to two dollars per pound; on the high end \$10-20 per pound, looking at a payback of a few years to 40 years' difference. Otherwise, costs would be similar to other tertiary costs. The real key to this technology would be how to consider marketing that byproduct and that would pay into whether this is selected over more traditional filtration technology.

Larson said there's an important question – when it comes to capital costs, they have two modes. If you've already knocked phosphorous down with an upstream process, they size it such to polish the remaining phosphorous, and that would probably be at the upper limits of what we've already talked about with the tertiary process; the sand filter with the iron. If we did nothing upstream and let phosphorous come through at its current concentration, then it would double or triple in size and would produce a lot more algae, which would be good if it had a market, but not good if not confident in the market. Kirkpatrick asked how Fond du Lac is using theirs – in the polishing column or total phosphorous capture? Larson said they've had an established process for decades, so their pilot is small percentage. It's already sub one milligram per liter. They've played with it, they've spiked it, they're trying to stress test it, trying to find its limits. It will be a polishing column for them.

Kirkpatrick asked what they think the limit of capture will be for the polishing column? What is the most that that column is able to take up given their current testing? What's Fond du Lac's experience for their polishing column? What is the relative amount per size and organism? Larson said they're piloting it at about 15,000 gallons per day. On the document, the array of clear tubes is called a fence and they have one. A fence can run up to 50,000 gallons per day. They're running at 15,000 gallons per day. Kirkpatrick asked in terms of 15,000 gallons per day, how much phosphorous are they capturing? Larson said they varied the feed from .5 milligram per liter to 1 milligram per liter and taken it down to .04. Our plant is at the 7 milligrams per liter range right now without treatment. Kirkpatrick asked how many liters are we pumping per day? Larson said 60,000 per day. Kirkpatrick said their current market is what chemicals? Larson said they're going to have it distilled down to a succinic acid for plastic production, but they explained that the first thing people hear about is for biofuel production. What they're suggesting is if trying to go very, very low phosphorous, you have to run the system so hard that it doesn't produce oils necessary to get into that market. So they say if doing it for algae production, you can run it in a way to do biofuels. But if you're doing it for a low phosphorous limit, it's not going to produce the oils. You're trying to get a lean unit that's taking up nutrients up quickly, and in that case you don't have the same resources in the algae to do the biofuels. Instead they would refine it into succinic acid for plastic production. That's their assumed best path at this point; it's not an established path.

Kirkpatrick asked if anybody explored other options. Algae and seaweed are traditionally used for agarose and agar, which is in high demand in biotech. She's surprised that isn't something it's in line for; do you know if it has? Larson said he doesn't know, but Clearas is very heavily looking at every avenue. They're venture capitalists in part and they're turning over as many stones as they can, because he's certain if they can find that revenue stream, they'll be putting systems in a lot of places. So he believes it's a main focus of their business plan.

Hawkey asked if anybody had other questions. Langer stated if we do the pilot test, Village will need \$5,000 for them, we'll need some extra for testing, extra chemicals and an electrician to run some power, so guesstimate would be about \$8,000 for whole thing. Kirkpatrick asked if the algae strain they're using is wild type or engineered. Larson said it's wild. They would seed it from a system that is acclimated. But that's one of the selling points to regulatory agencies, is that they're not bringing in something that might be invasive and they're basically letting nature take its course. They're manipulating with extra light and with the carbon dioxide but otherwise allowing nature to thrive.

Langer said the board will discuss budget tonight and next meeting so should have answer by November 1 to Clearas. Larson said Spilde is attending a conference tomorrow and so are he and Anderson where they're putting a pilot at the LaCrosse plant, which is a smaller unit. Langer said unless the board wants to make a decision tonight on the test. Hawkey said it's not on the agenda. Kirkpatrick said to keep them on the line. Larson will say there's continued interest. They know of us and they're very interested in partnering to study cold weather. The questions in the pilot large group meetings was always temperature, how to handle winter. They have tests in Montana and in Seattle, and they have full scale installations in Ohio, and Wisconsin is at least as cold as any of those and standards might be tighter and that's why they're willing to come partway on costs to do a pilot. McCallum asked if they have full scale installations in several places, not just tests like Fond du Lac, and how many places? Larson said correct, they made reference to a few. Their full-scale operations aren't necessarily treating everyone's flow but they're full time. They've left them there to do a part of the work. They are doing things like Facebook, Google or someone hired them and they have all this cooling and they will run their system adjacent to memory banks to treat used water in systems to make sure they stay cool, and they're in design for a project there.

**Larson talked about the ferric chloride test run.** Because Village is interested in trading, if we're to keep lowest costs, the plan talked about is a biological/chemical system that then trades away the remainder of what can't do with conventional treatment process. They're stress testing our system now. They have one chemical and they're pushing it

through to see how far it can go. We couldn't mimic facilities that have biological phosphorous removal, so doing chemical alone using ferric chloride and want to get a feel for how low we can go with a chemical polishing system to give us confidence or get us to chase more trades if we need to. If say we're having a hard time through getting clarifier and species of phosphorous that are coming through, if have a hard time treating it, we'll have to pursue more trades. If it's treating well, it might give us confidence, if not rich in trades at end of the cycle we're in currently. So that's going on now. No full data back from subcontract lab yet. Some data from Leif Spilde, some process control information and everything is on schedule. Will test for 30 days and we're in the 10<sup>th</sup> day currently.

**Trading status** – Larson reported they've looked at four different trades in starting this part of the process. They're dialing in on what the counties are thinking is going to be good. Models are set up and they're starting to understand more and more in the soils and topography of this area what's going to be a good trade or good bang for the buck trade; things like buffers like what would be in the CREP program. Those are looking to be good value and they've started that process. Anderson said what they're trying to avoid is having to put in costly tertiary treatment systems. It's much cheaper to get pounds of phosphorous through trading than treating at plant. So they're looking for in the range of 300-500 pounds per year ballpark of what is needed to avoid costly tertiary treatment systems but still be using chemical treatment. They've evaluated a few different options. One is looking at what can treat from stormwater runoff in the Village, and great thing about that is it's completely under our control. The issue with that is we have watershed boundary running diagonally through town so it cuts down what we're able to get as far as if do additional street sweeping and/or stormwater inlet cleaning. They've done some preliminary modeling. It's more than nothing but it's in the ballpark of 50 pounds. However, this was not determined with an acceptable calibrated model, so more work would be required to secure this type of trade. It could potentially be used to add on if we found additional trades, and we're looking to get a little bit more at the end, but not going to be all in one shot.

Another one, property drains to just outside of Allen Creek watershed. So ran into issue where boundary is in an inopportune spot. Couple of promising things learned was through modeling of land in CREP south of treatment plant, there's a couple properties. Spilde worked with Klahn on getting info on those properties. What we found there is the filter strips with the topography of the area, they're really removing a lot of phosphorous, which would be very beneficial for trade. It's in the ballpark of nine pounds per acre that the filter strips were removing, so really gives an incredible value for potential trade for land planted in corn that has fertilizer applied to it. Unfortunately, DNR is in communication with EPA as to whether we can actually count re-enrolling land in CREP as a trade. They kind of pushed back on us a little bit about that. They would accept new land going into trade, but if land in a CREP agreement is expiring and trying to re-enroll, right now they couldn't give an answer. They wanted to talk to the EPA about it. So they're still in communication with DNR as far as making it a possibility, but looks like best option so far is using something like a filter strip that's going to be enrolled in CREP as a trade. If that falls through, they'll be looking at other potential properties. They've taken a look at some available resources on the DNR website where they can look at the low hanging fruit in the area. The land that's fairly steep that maybe funnels to a specific point, where you get a lot of phosphorus removal for a low capital investment, those are the types of areas they need to look at. They've learned a lot so far but don't have a trading partner locked in, and that's what they're trying to shoot for to avoid significant upgrades that were in the last report.

Larson said budgets the board was shown earlier assumed for trading, those practices would fit fairly well. Land would be needed in excess of what's necessary in corn year, because when it rotates out of corn, they're not giving us any break, like a two-year rolling average. So in a soybean year, when there's less phosphorous that they're going to credit with, we would need more land to get the trade. So DNR is feeling their way through this, too. Before this phosphorous they only had a couple trades to really comment on and review. So there are things such as telling us early in the process that CREP land re-enrollment would be a good opportunity, now DNR is saying if it's an existing situation, we're not as comfortable. So there's a lot of questions they're still asking, so we will have to keep a lot of lines of communication open as possible. And Anderson has talked to DNR half dozen times in a week because they're still trying to figure it out as well.

Hawkey asked so while they figure this out, they're going to give us an extension, right, that should be part of the conversation; if they can't give us the answers that we need for our budgets, then they need to give us an extension. Larson said the problem is they're giving answers, but when they're confused the answer is no. They're not going to say they're not giving us answers; they're just going to continue to give us no's. Langer said they did asked if owner of strip puts it back in corn for two years and then reenrolls it, which would mean we pay them some money for it, and they move on, we did throw that at them. Hawkey said it's not re-enrolled.

Larson said what they wanted to do, we're at the sixth month mark of this year's path and nothing is secured. A big part of what need to do is get trades so we know whether or not can go with lesser cost capital improvement. They wanted everyone to understand there's a lot of conversation, a lot of work being done; however, we don't have the fish in the boat just yet. Kirkpatrick asked how close. Larson said if these fall through, then they're starting over. They have six land owners that property seems interesting but don't know if they hate the idea or like the idea of setting aside some land. They would use CREP model for paying them, so it would be a fair price, but don't know if they're not in CREP because they hate the intergovernmental relationships. They don't know these people. So Spilde would be a big part of helping communicate with folks. If they have to expand the search farther, might need help starting conversations and making certain getting fairest-minded audiences we can in those circumstances. Kirkpatrick asked if they have a list of existing CREP participants that we can approach. Klahn said yes and have a list of non-participating. Larson said he's been looking at topographical maps, soils maps, driving past farms and exploring in and out of that. County agencies are supposed to be resources and have been. One issue is we're in three counties in this watershed. Rock County, where most of land is in, is downstream, which is not perfect because you'll pay a little bit for loss because it's downstream, and Rock County is overwhelmed and said to get back in November. So there's still work to be done, but so far have not brought a project to them.

**2017 budget and WPDES permit** – Larson said final alternatives plan is due in 2017, which is the contract we're working in right now; that then rolls into second two years of initial plans and specs and final. So the fork in road that they're trying to navigate through is, is it a small capital project and trading or is it a large capital project. They really need to get there before they can give a crystal ball view of what to plan for in 2017 into 2018, because that's the year we're starting to report plans and specifications. So they've been talking about that, and if it went to full, we're going to do everything inside the fence, it's going to be a big project, 2-3-million-dollar range. You're going to have to start planning and design and have between \$50,000-\$100,000 planned for for that year, if that's a traditional design arc. So that's kind of the number they're looking at there. And design would continue into 2019 and then start paying capital prices.

One of things they're looking to do is put an Intent to Apply with the state so we're eligible to do Clean Water Fund monies in future, so they would put that paperwork on file with DNR. With it being unclear which fork in the road we're going to be able to travel through at this point, he can't tell exactly what to budget for at this point in time. Hawkey said this is March, correct, of 2017. Larson said yes, permit cycle is a March 31 cycle. So we've already talked about budget and agreement to do work through 31<sup>st</sup> of March, then depending on what that work becomes, the report will say what that path is, and right now hoping that path is medium-sized capital improvement project with trading. Until we know that for a fact, it's hard to give exact number. Langer said major construction is anywhere from half-million dollars, depending on trading, up to 3 million dollars. Larson said you're being designed for one of those projects.

Due on March 31, 2018 is a progress report on plans and specifications -- submit a progress report regarding progress of final plans and specifications to meet WQ Bell. It's not necessarily the final product, so if budgeted in the \$50,000 to \$100,000 range and don't spend, don't know what ramifications are in that. But because it's a progress report and not final specifications, even if it becomes a 3-million-dollar project and feels underfunded for that, it would make next year a catch-up year, and we could essentially underfund next year and still be okay because it's a progress report and not a final plans and specs. Hawkey said that's the progress report in 2018, but it's actually 2017? Larson said a majority of the work would get done in the nine months remaining in 2017 but progress report is due on March 31, 2018. That's why what you're targeting for budgeting would be right now, because three-quarters of time available to do that work would be in 2017. Hawkey said that's where you're getting the \$50,000 to \$100,000, you're doing the work that it's going to take to get us through that progress report due March 31, 2018. Larson said yes. Hawkey asked, if we do part of the other like the pilot, for example, will that be thrown in the mix with land trading and try to look at that as option, too, or not? Larson said he hopes it would be, because part of the algae pilot has a membrane at the end. So if we get into that level of technology, we would probably communicate to the DNR that we're not planning on doing trades, so that would make it inside the fence and you'd have more control, at a greater expense, but would have more control of the project because it would be inside the fence. Hawkey said the path right now we're talking 3 million dollars, if we did whatever this is, but if did path without trades, we're looking at what? Larson said that's the 3 million dollars. Hawkey said If go with Clearas, the algae removal, what is cost on that, as a guess? Larson said it would be near the costs that they gave before, in the ballpark of 2-1/2 million to 3 million dollars. So Hawkey said, both of these are at 3 million dollars or both combined, so 6 million dollars? Larson said no, not combined. Larson said the trade option would be a half-million-dollar capital project and then you'd have \$30,000-40,000 a year paying to keep watershed project viable. Could be less depending on fields and what you pay per acre for taking them out of typical production, so could be less than that.

**Langer highlighted a couple items in the CMAR report comments from DNR.** Regarding the phosphorous portion, we received a D, and DNR comments were, "Please continue to complete the steps outlined in your WPDES permit phosphorous compliance schedule to ultimately meet your phosphorous limits." In the financial management portion we received an F and the comments were, "Continue to address user charges to sufficiently fund O&M expenses for your WWTF." DNR made another comment referring to completing the CMOM, but that is completed and has been submitted to DNR. They made a mistake in their comments. Hawkey stated at this point we're not charging sufficiently to fund the WWTF and haven't been. DNR has suggested a rate increase is needed to water and sewer. Hawkey instructed Clerk Kuhlman to put some numbers together for the next meeting. McCallum asked a question about the statement on first page, "During the cold weather months and low flows it can be a struggle to run the plant," so are we not having enough running through the plant at some times? Langer stated that's correct, and when the plant was designed, it was during a major boom of construction and we never got to flows needed to make plant run well. McCallum asked if it affects our phosphorous in any way. Langer stated there's still so much phosphorous per gallon, so if more gallons, will have more phosphorous. So if plant increases, it will be built to take care of that. Larson stated if you think of Spilde as a bacteria farmer, the load we're not getting would be replacing dead and dying bacteria and he needs this food to stimulate growth. So anytime anything abrasive, cold or toxic comes through, things like that, he doesn't have food to generate growth to recover from those because system hasn't grown the same way it does. The second piece is, we have a very tight sewer system, not a lot of infiltration, whether it be into the manholes, pipes, etc., so flows, where the old rule of thumb is 100 gallons per day per person, we have windows of time that are only 42 or 43 gallons per day per person. So average drop of water sits in the system for long time and gets cold, so in winter when Mt. Horeb's plant might have spent a day in there cooling off, ours might have spent four. So it just gets colder, and in the worst of the year it makes it harder for the system to do its work. McCallum asked, obviously Clearas understands that. Larson said that's exactly why they want to pilot here. Smith asked what our efficiency rate is right now? Larson said the design would be for 200,000 gallons per day. So your design is laid out very modular. There's three additional phases in there, and we're right now at 40-35% of that first design; it didn't grow and flows are low. Hawkey said we're running at 40% because of the situation with the projection of population and it causes issues. Kirkpatrick asked, they're interested in getting below 10 degrees, is that Celsius? Larson said 42, 40 degrees F, in that range. Larson and Anderson thanked by the board and they left.

**Siren repair quotes** – Langer stated Hill Electric is trying to figure out if something was missed. They may have something but not definite. Hawkey stated the siren works for emergency, but other times like the 6 p.m. siren does not currently go off. Hill Electric is trying to investigate what's wrong.

**Langer went over the Public Works/Utility reports** – Village had first and only broken water main, fire hydrants have been oiled and greased and flushed. There are new pumps in lift station and there's still some electrical to finish, but no call-ins since then. Samples pulled for sludge hauling. Trees and stumps removed on Lincoln Street and Church Street. The white street lines are finally painted. Green County couldn't get their sprayer working but they finished today. Can't get lawn mowing help. Fall Dumpsters had three refuse and 1 metal dumpster; one and a half tons of refuse and almost three tons of metal. There were four cremations last weekend. The Skag mower has been replaced. It was budgeted. Hawkey asked how dumpster days went. Langer said he did not hear of any issues. Smith said he saw a lot laying around the dumpsters on Sunday and asked if we had enough dumpsters. Langer explained they normally have two trash and one for metal in the fall and sometimes make a decision on Saturday morning to get more. This year he pushed down the trash in one dumpster and the other wasn't used yet, so he made a decision not to get another one. He said usually Mondays in spring and fall are a mess to clean up. It took them until Wednesday to clean everything up this year. Before next spring would like to talk about dumpsters. Hawkey stated over the weekend the dugout at Legion Park was full of bees. She sprayed in the dugout and moved the trash cans away from there. Langer stated he will check again but bees have been an issue all summer. McCallum asked if they found the flag sitting in the vestibule of the building that she put there; it came off pole and was laying on the ground. Langer said they took another down on Railroad Street that was in bad shape.

**Safety Report** - All board members received the After-Action Report for Labor Day and Chief Barger's report. Chief Barger stated he's working on filling the \$1,000 grant the police department was awarded for equipment. The Village of Brooklyn Police Department is joining Dane and Green County High Visibility Enforcement Team to plan traffic enforcement targeting drunk driving and seat belt enforcement. It used to be a traveling program where we would have to go to other municipalities. Now, we can have an officer work a few hours and do a particular enforcement action, submit the hours and get a certain reimbursement of wages. He will experiment with it and fill it with part-time officers and see what can happen from there. Chief Barger stated he thought it was a good year with the Labor Day event. He

has been trying to set up a meeting with the snowmobile clubs to go over the After Action Report. Hawkey said to send the report to people who signed the permit or email it to them. Smith suggested shorten Item #9, don't need to send the description of the whole incident to them. Chief will shorten it before sending it to the clubs but wanted board to know about the interaction. Smith suggested shortening it or put in different wording. The way it is now seems like we're throwing everything back on them, when there was some misunderstanding that could have been fixed. He suggested shortening it for them in the After-Action Report.

**Hawkey made a motion at 7:34 p.m. to convene into closed session pursuant to Wis Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee.** Smith seconded. AYES – Smith, Kirkpatrick, McCallum, Crubaugh, Klahn and Hawkey. NAYS – none.

**Hawkey made a motion at 9:10 p.m. to reconvene out of closed session.** Klahn seconded. AYES – Smith, Kirkpatrick, McCallum, Crubaugh, Klahn and Hawkey. NAYS – None.

**Hawkey made a motion to approve a raise for Deputy Clerk Olson starting October 1, 2016 to \$16/hour.** Klahn seconded. Motion carried.

**Hawkey made a motion to approve a raise for Deputy Clerk Olson starting January 1, 2017 to \$17/hour.** Klahn seconded. Motion carried.

**Hawkey made a motion to approve a 25 cent per hour raise for full-time and three-quarter time employees of the Village for year 2017 with the exception of the deputy clerk, police secretary and part-time officers.** Klahn seconded. Motion carried.

**Hawkey made a motion to approve no payment of health insurance premium by employees for the year 2017.** Smith seconded. The overall health insurance premiums went down from last year. Motion carried.

**Hawkey stated Langer, Spilde, Goelz, Engelhart and Barger will have vacation carryover from 2016 into 2017.** She will send an email to everyone confirming.

**Klahn made a motion to approve Class "B" fermented malt beverage & Class "C" wine license for Three Brothers Pizza, LLC, non-intoxicating beverage license for Three Brothers Pizza, LLC and operator license for Nestor Garcia Romero.** Smith seconded. Motion carried.

**Hawkey discussed the budget calendar.** All board members received budget documents. The 28<sup>th</sup> of October is the date the proposed budget needs to be posted to hold the budget hearing in November. The October 24<sup>th</sup> meeting will just be discussing the budget. We will get the Fire/Ems budget Wednesday night. Hawkey stated all accounts were put into the 2017 budget at the same amount as 2016, except for accounts under contract that will change for 2017, for example, rent. For any additional changes, an explanation will be given. Discussions on senior center, youth center and summer rec will be during the next meeting. Discussion on using all or a portion of the total general obligation debt in the levy limit will be at next meeting. Hawkey stated next meeting will have discussion on what to do with sewer and water budget as well.

**Hawkey made motion to approve bills as presented.** Hawkey and Smith reviewed bills before the meeting. Smith seconded. Discussion on getting a volunteer to do it for next meeting. Crubaugh volunteered to go over bills next meeting. Motion carried.

**Auditor RFP's were discussed. Hawkey made a motion to accept Johnson & Block as auditor.** They are our current auditors and they've been doing a good job and they came in with the lowest bid. McCallum seconded. Motion carried.

**Hawkey suggested moving chicken ordinance to the November meeting.**

**Klahn made a motion at 9:20 p.m. to adjourn.** Bruce seconded. Motion carried.

Linda Kuhlman  
Clerk-Treasurer

## Brooklyn Village Board Meeting Minutes October 24, 2016

The October 24, 2016 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Village Hall by President Pat Hawkey. Trustees present were Sue McCallum, Kyle Smith, Todd Klahn, Bruce Crubaugh and Heather Kirkpatrick. Trustee Russell Cazier was absent. Others present were Clerk-Treasurer Linda Kuhlman, Public Works Director Mark Langer and Chief Barger. All stood for the Pledge of Allegiance.

**Public comments – Carol Callahan spoke.** She's been a resident at Genesis Housing since 2009 here in Brooklyn. She's a retired school teacher. She heard the board would be deliberating budget and came to praise the benefits of living in town as a senior citizen. The No. 1 thing is the EMS and Fire Department are top of the line and are prompt and efficient and professional. Second, she praised the park department. She has called on them, and they give thoughtful care and are a valuable resource. Her front window looks out on Legion Park. She likes the Labor Day activities, it's a treat to see kids in the park and is a wonderful asset. Mark knows what he's talking about and answers questions quickly. Mainly she came to raise awareness of role the Oregon Senior Center plays in her life and other people in the village. The Senior Center provides guidance for many services. She had a stroke 18 months ago and she turned to them because she was not able to drive. They provided medical equipment to use, meals on wheels, getting transport to grocery shopping and medical appointments was all arranged through Rachel, and half-hour of free legal advice. Rachel told her there was a possibility the Village Board might be pulling funding and it would particularly affect her because she's in Green County and her services would have to go through Monroe. She said it would be a big drag to have their services off the chart. Rachel told her as of January at this point a bunch of services would be withdrawn without budget contributions. She asked Rachel how much money and Rachel didn't know what to tell her about how much. She didn't get information as to what dollar figure is being talked about. She said Brooklyn is exploding in growth. She said it would be nice to take into consideration the seniors and the ridiculous value of Oregon Senior Center. They're just wonderful. They have equipment over there and Rachel moves quickly. Rachel told her to write a letter or come to the meeting. So she wrote a letter and handed it to the board. Her neighbor Shirley was present also. Hawkey thanked Ms. Callahan for coming and said the board will take this information into consideration when we get to that in the budget. Ms. Callahan said she loves it here.

**Wayne Ace, Town of Oregon Chair:** Also agreed with Ms. Callahan and hopes board can find money for the Oregon Senior Center. But he came to discuss the Fire/EMS differences with the Village and the Fire/EMS District Board. He would like to call a joint meeting with all municipalities at Oregon Town Hall to get something worked out without attorneys. He'd like to try this and if it doesn't work, we can always go back and start over. It may take two or three meetings. Mr. Ace will chair the meeting to see if things can be worked out. Hawkey stated she talked to Mr. Ace and thought it would be a good idea. It will take a commitment from Village Board to show up at meeting and make a decision with a quorum of board present. Klahn stated he's glad someone is willing to listen. Smith said the same. Ace said he'd like to do the meeting on a Wednesday night. No board members had a problem with a Wednesday. Ace said he talked to Mark O'Brien and he was okay with the meeting. Hawkey said the board is in favor of whatever Ace can do and the board really appreciates it. Ace will get in touch with President Hawkey and will put an agenda together. He will try for 6:30 for a couple of hours and see how it goes; it may be longer. Hawkey stated Wayne has a copy of the mediation letter as well.

**Hawkey stated board minutes from last meeting are not ready yet so they will be taken up at next meeting.**

**President's Report** – Oregon Softball Association donated \$500 to recreation committee. They donated because they use the fields at Legion Park and Smithfield Park. They've in the past helped with other items in the park and the board wants to thank them. Brooklyn Elementary Fall Festival and Open House – McCallum has a map of building, it was very interesting, very nice building, got a tour. If anyone has the opportunity and wants to tour the building, ask the principal. Don't know if solved problems with parking. Kirkpatrick said at the beginning of this year, residents spoke with principal about parking. In the past, everyone in the neighborhood has had people park in their driveways and residents can't get into their own garages. The school has been good about letting parents know and information has been posted on Brooklyn group and it seems to have helped so far, but have had only one event so far. Hawkey said the school had 4<sup>th</sup> graders at the door to the new classrooms telling people the advantages to the new classrooms and the student at music room said they were happy they didn't have to be in a closet anymore. McCallum said school got everybody involved as far as children and teachers; it was very nice. Chief said it is a lot better since construction is

done with the buses and working with parents coming and going and trying to keep things flowing well, but it takes a while for a learning curve. Chief asked about the status of the ordinance regarding the parking signs by the school. Smith said one side was finalized but doesn't think it went into an ordinance. McCallum said waiting for final measurements and they received but don't believe ordinance was followed through on. Smith will check emails on status. McCallum said will have to pass an ordinance. Chief Barger stated since construction is completed, there are no No Parking signs or restricted parking signs from west side of U to where they come in, which creates an issue, and all other signs are not the same. So the goal was to get them the same signs and adopt the state statute with regard to when people can park and not park. It would help to get those signs done so it's all the same. Kirkpatrick said right now north side of street has a bit more restricted parking than south side. Smith will check email. Hawkey said the clerk will pull the parking ordinance and will get it on the next meeting.

**Clerk's Report** – Financial reports for October were handed out to board trustees. Received notification that judge dismissed the Robert Anderson claim for worker's comp. Board received information regarding water and sewer rate increases. According to the PSC we are not eligible for simplified rate case; our percentages are okay so far. Sewer rates were looked at about a year ago and the board voted on an increase in sewer connection fees and water impact fees but no change in monthly rates. Strand informed the clerk that they would need to do a study to determine what a rate increase should be.

Kirkpatrick stated the board looked at rates of other municipalities and it's worth revisiting and calling other municipalities on their rates. Hawkey stated PSC regulates water rates only, not sewer rates. Sewer rates are determined by the village and takes into account items like the DNR's comments regarding the CMAR report and working with the phosphorous issue and what it's going to cost. Kirkpatrick stated when Business Park was going in the Village looked at a list of what other municipalities were charging and Brooklyn was going to be higher than other areas. Kirkpatrick will look for list of municipalities and what they charged; otherwise we should recheck municipalities.

**Siren update** – Langer stated Hill Electric was here today and they will be coming back tomorrow. They think it's a relay problem and that will take care of problem. Langer will keep board informed.

**Stop Sign at Rutland & 92** – Chief Barger stated signs that were supposed to be up a year ago have finally been ordered. They will be black on yellow background. As soon as signs are in, the WI DOT will put them on agenda for install. State sent email that they will be done. State did an internal study and decided black on yellow. Hawkey asked if it will be a stop ahead sign. Chief Barger said it will say Cross Traffic Does Not Stop and will be underneath the stop sign. They're changing the color to meet current standards. Hawkey asked if there is a sign like that now? Chief Barger stated there is and figures the new colors will be more eye-catching or obvious. Hawkey said a resident had made a request for a flashing stop sign. Barger said WI DOT stated it doesn't justify it; there are no accidents, no incidents reported. Smith said with no accidents, nothing will happen, and we can't just change sign without WI DOT approval. McCallum suggested someone should keep track of incidents. Klahn and Barger stated it only counts if there's a crash or a citation is written. Hawkey wanted to make the point because several residents had asked about this and this is what the DOT says. Chief Barger reported people believe it's a four-way stop, and also southbound traffic has to pull out some distance because the church steps block to the east and problem to west is there's a dip in the roadway. Northbound traffic is usually not the culprit but do think it's a four-way stop. Some just don't fully stop. Kirkpatrick asked if there's a potential DOT exception because it's not a flat open intersection; there have been a lot of near misses. She has reported some and Barger reported there's been people who pull out in front of the squad car. Kirkpatrick asked if DOT is aware of obstructions in the intersection and those are clearly challenges. Chief said yes, because when he talked to people a year ago and when UW was doing their study, he pointed it out and they have all the data. Hawkey wants to make sure residents know. Langer said residents can call DOT also. Chief will get phone number for DOT. Hawkey would like to bring it up in minutes so residents know what's happening.

**Rec committee update** – Crubaugh stated craft show went well, only complaints were exhibitors downstairs not getting enough traffic. Mini tractor pull is going to be given to the bank. There were some issues with equipment Saturday. Rec committee will let bank take over that from now on. Ballet and pre-ballet going well but don't have exact figures. Get Fit - yoga is holding its own, Zumba is sporadic and Beachbody is sporadic but it's a free DVD. New banner is being ordered for movie night because old one is hard to read. Healthy Living Expo on January 14 in Oregon. Rec committee will let Oregon have it in future years because they have more people and resources to put in than we do. Stacey has been trying to help out but they haven't reached out to her. Hawkey stated there is a balance of accounts for recreation in packets. McCallum asked how many children were in summer rec? Crubaugh said it was in the upper twenties. Wayne Ace stated he took them on the bus and it was right around 32. Wayne Ace said it's a good organization, very

well behaved and good leaders. Hawkey also stated Rex Tilley has left committee so maybe we need to solicit a new member. If think of anyone send recommendation to board.

**Fire/EMS update** – meeting was on October 12. Next meeting is set for November 16. Not sure how this will work out with Town of Oregon. The request at the October 12 meeting was to take final contract to boards and boards will come up with approval of contract. We're not doing that at this point and will hold off until all municipalities can meet. They went through budget. McCallum and Kirkpatrick and Kuhlman were at the meeting. McCallum said she took away a couple positives. Marx and another gentleman both said there were issues worth discussing on letter and appreciated that we sent back more itemized list of discussing points. One concern with mediation is there was no cost in the letter. She thought we should have. Kirkpatrick stated that John Marx had spoken to our attorney for over an hour but didn't ask that when he spoke to her. Kirkpatrick asked him that after the meeting and he said he didn't think it was his position to get that information. McCallum said their other contention with us was the fact we haven't paid what they consider our total liability for EMS this year. To her it was like a light going off and how do we resolve that. Klahn stated board's previous discussion was it was leverage and we thought we'd be done with the discussions and the contract before now and had budgeted for it and voted not to follow through because there were things in the contract that we were working through a year ago. McCallum said they see it like a negative wedge, from her perspective. McCallum said they voted not to fund assistant secretary for district, EMS or fire department. That was something we asked for; we didn't want an assistant secretary/treasurer for the district. The language is in that they may but it's not in their budget for EMS or Fire. She saw that as a positive. Thinks Hawkey made a good point about applying \$83,000 from sinking fund into budget. They were going to use about \$11,000 equated to EMS portion. This is related to the building loan. She said Hawkey asked about it several times. Kirkpatrick said they did not apply any of it. McCallum said that's a concern for all municipalities. She said it wasn't all negative. She felt there was some but didn't stay until the end of the meeting. The Board did decide if purchase large piece of equipment in future, it's cheaper to finance over 15-20 years rather than saving up now. Hawkey said she was glad people attended and everyone has a different takeaway when they attend and it's good to have an idea of what's being discussed there.

**Klahn made a motion for Trick or Treat hours to be 4 p.m. to 7 p.m. on October 31.** Smith seconded. Motion carried. Hawkey made a motion to approve bills as presented. Hawkey and Crubaugh looked at them before the meeting. Klahn seconded. Motion carried.

**103 Hotel Street** – Clerk Kuhlman explained that about a year ago the resident asked if they could take down the fence because it was falling down onto their property. They've now put gravel down and it looks like the gravel is on Village property. Clerk Kuhlman spoke with the property owner and informed them it might be over the property line. The Village does not have a CSM but there is one for 103 Hotel Street. The property owner said he put the gravel down to the fence line. Clerk said she would bring the issue to the board and get back to the resident. The resident also stated they'd be interested in purchasing the property from the village. Kirkpatrick said in the past the village had engaged a UW student named Kirk Penney to do a study to look at downtown and potentially re-laying it out to be more functional. At the time the thinking was to look at the property and the piece farther behind and other property and see what could be done. The Village never heard anything back from him. Clerk Kuhlman said Nadine Walsten hadn't seen anything come back either. Kirkpatrick asked if board wanted to pursue that again. She is reticent to say we want to sell until decide what to do with downtown, which is covered by TIF, and there was previous discussion on turning it into a blighted TIF to extend life of TIF and allow to do other development, but it was put on back-burner until after business park. The idea was to get some of the TIF money from the business park to revitalize the downtown. DOT would have to be involved because of state highways and county highways. McCallum stated the Village paid \$20,000 for the property and it would be about 6 to 8 parking spots, 9 at max. Hawkey said we don't have a survey. Kirkpatrick said we should get one. Hawkey said she would not want to make a decision on sale of property without a survey. It's hard for anyone to say whose it is without a survey. She made a suggestion to look at part of the budget and put money in for the property to be surveyed. Kirkpatrick said it makes sense and was surprised there wasn't one. Hawkey said it was talked about but never got done. There are no documents. **Hawkey made a motion to move the decision to budget discussion.** Klahn seconded. Motion carried. Clerk Kuhlman also added that the new owners of the property next to the cemetery driveway had been parking on the Village property and over a manhole. A letter was sent out to the owners and they have not parked on the property since.

Hawkey stated the board received a draft notice regarding the Business Park noise and construction that will go out to residents and in the newsletter. Because properties have not closed, please read it, make suggestions, but she would prefer we don't send it out until after closings have taken place. Kirkpatrick said closings are to take place before the

end of November and all companies have been sent the developer's agreements. We have not heard anything back as of this date.

**Hawkey made a motion at 7:19 p.m. to convene into closed session pursuant to Wi Stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee.** Smith seconded. AYES – Smith, Kirkpatrick, McCallum, Crubaugh, Klahn and Hawkey. NAYS – none.

**Hawkey made a motion at 7:47 p.m. to reconvene from closed session.** Klahn seconded. AYES – Smith, Kirkpatrick, McCallum, Crubaugh, Klahn and Hawkey. NAYS – none.

**Budget:** General Fund, Water Utility, Sewer Utility, Debt Service Fund, Special Revenue Fund, Mt. Hope Cemetery Fund, Capital Projects Fund, TIF Funds #1 & 2: Levy Limits/debt schedules, Fire & EMS Budgets, Oregon Senior Center and Oregon Youth Center were reviewed and open for discussion. **Fund 100, General Fund – Revenues** – Get Fit/Movies in Recreation down because it doesn't include revenues from Fourth of July which we don't have anymore. **Expenses** -- \$8,199 coming back to Village because of disbanding the municipal court. Clerk/Deputy Clerk wages went down from last year about \$7,300 and should be \$59,745 and benefits are down \$7,596 and should be \$26,304 due to having new employees. Public Works and Police wages and fringes were refigured using wages agreed to at last meeting. Also, Public Works wages were reallocated throughout all accounts to more accurately depict work done in each account. **Public Safety budget** – police secretary hours were changed from 10 hours per pay period to 11 hours per pay period. Discussion on changing from LERMS records management system to Spillman. It was determined there would be money left from this year's budget to cover the expense. The squad car Capital Project Fund amount will not be added next year and that money will go towards new computers for the Police Department. **Public Works Budget** - \$40,000 in Street Improvements account was moved from Capital Projects to General Fund. It was agreed to hire a new Public Works employee full-time starting January 1 at \$15 per hour with wages to be split 50% in general fund, 25% in sewer fund and 25% in water fund. **Oregon Senior Center** was discussed and decided we will not sign a new contract but will donate \$15,000 next year to the Oregon Senior Center. The **Oregon Youth Center was discussed.** McCallum would like to see a donation of some kind, but it was decided to not give a donation next year. **Summer recreation** – McCallum talked about school having summer program and we lost money on summer rec this past year. Hawkey stated there's no transportation to Oregon summer school and it's hard to get students from Brooklyn to Oregon. McCallum pointed out they're losing \$4,200 so far this year. Hawkey suggested McCallum come up with some suggestions to recreation committee. **No changes were made in recreation budget. No changes were made in cemetery fund. Revenue fund changes due to principal and interest payments. Capital Project Fund** – moved street improvement account to General Fund and will not contribute anything to squad car account. When a new squad is needed in the future, borrowing will be considered.

**Clearas pilot test program for phosphorous removal was discussed under the sewer budget.** It was decided not to do the test program at this time. Hawkey suggested Kirkpatrick write a letter to DNR regarding the phosphorous requirements and how the timeline and costs on municipalities is an undue burden. Langer also suggested getting other municipalities and organizations to write letters as well.

**McCallum discussed the Sewer plant debt and the refinancing.** She thought the discussion at the time of refinancing was the impact fee fund was to pay off the water tower loan but it got brought into another loan instead. She questioned why that fund was not used to pay down debt. Hawkey said we will contact auditor and try to clear up the debt schedule. Also will clarify when sewer connection fees are to be charged. **Sewer budget** – change engineering account budget to \$59,000 for the next phase in the phosphorous removal process.

Last issue on agenda there's a meeting scheduled for Town of Brooklyn on Monday, November 14 and Hawkey would like to move the Village of Brooklyn meeting to November 15, because Fire/EMS may be on their agenda and she would like people to be there. **McCallum made motion to change the Village Board meeting to Tuesday, November 15.** Also, Hawkey would like November 15 meeting to be only board meeting in November due to Thanksgiving. Crubaugh seconded. Motion carried.

**Hawkey made a motion to cancel the board meeting on November 28.** Smith seconded. Motion carried.

**Smith made a motion to adjourn at 10:50 p.m.** Crubaugh seconded. Motion carried.

Linda Kuhlman  
Clerk-Treasurer

## ***2017 BUDGET APPROVED***

The 2017 Budget has been finalized by the Village Board. This is a recap of some of the line items that have been increased, reduced, discontinued or removed totally from the 2017 budget in order to stay within the levy limits.

**Senior Center** – Donation of \$15,000.

**Full-time Public Works employee** – Increase of \$53,656 (wages & benefits)

**Clearas pilot test for phosphorous removal** - \$8,000

**Engineering expenses in General Fund and Sewer Fund** - \$40,000 increase in each, for  
DNR phosphorus removal project

**Surveys of Village-owned properties** - \$1,400

**EMS** – Total budget impact for 2017, \$91,147.05 (\$84,026.15 + building debt of \$7,120.90).

Increase of \$6,127.05 from the 2016 budget.

**Fire** – Total budget impact for 2017, \$72,714.61 (\$51,351.92 + building debt of \$21,362.69).

Decrease in the budget from 2016 due in part to removal of the fire truck sinking fund.

### **Items completely removed from the budget and will not be funded for 2017:**

Municipal Court – Discontinued as of April 30, 2016. (Municipal Court citations are being handled by Dane and Green County)

Squad car Capital Projects account (funds set aside in 2015 and 2016 will be used for new computers for police department)

TID #2 marketing and broker expenses

Oregon Youth Center

The 2017 budget is under the formula for **Expenditure Restraint Program** with DOR's recent release of growth factor data with the Village having to remain under 1.11% expense increase in the General Fund to qualify for ERP funds in 2018. The current 2017 General Fund proposed expenditure is at \$1,084,638 which is under the 2016 expense of \$1,111,141.

The **levy will be \$773,624.89**, less exempt computer aid. It is a decrease of \$10,924.22 from last year. The allowable levy will have a **mill rate of \$9.02/1000**, which is a **decrease from last year of \$.14/1000** assessed value. This does not account for any TID increment values.

Any questions regarding any items on the 2017 budget, please contact the Village Clerk's Office  
455-4201

Fax - 455-1385

PO Box 189 210 Commercial St

Email: [clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

**2017  
PET LICENSE FEES**



**Dog license fees for 2017 remain the same as last year. The cost is \$12.00 per spayed or neutered dog and \$17.00 per unaltered dog. Cat license fees remain the same at \$5.00. Licenses for 2017 can be obtained from the Village Clerk's office beginning the week of December 12th.**

**Current rabies vaccination information needs to be provided to obtain license. If you have any questions, please call the Clerk's office at 455-4201.**

**COMMUNITY POTLUCK  
December 1<sup>st</sup> at Noon  
Brooklyn Methodist Church**

**Bring a dish to pass – table service and beverages are provided.  
All ages welcome.**



**Food  
Collection**

The Village of Brooklyn has once again paired up with Pellitteri Waste Systems to help collect food for their ThanksGIVING Back Program.

Non-perishable food items are being collected through November 25 to help those less fortunate. There is a collection box at the Village Clerk's office. The donations are going to The Oregon/Brooklyn Food Pantry.



To Seneca Foods for their donation of canned goods.



Thank you to the Public Works Department for their help with getting this donation.



# POLICE DEPARTMENT

## September & October Activity Report

	Sept	Oct
Suspicious Activity	2	1
Thefts	1	1
Animal	1	2
Damage Property	1	1
911 Disconnect/Mis-Dial	2	0
Open Records	3	5
Assists	2	1
Disturbance/Disorderly/		
Threats	0	2
Financial/fraud	3	0
Traffic Incidents	39	24
Traffic citations	7	1
Traffic Warning	5	1
Traffic Crashes	0	1
Misc./comp arrests	2	7
Community policing	2	0
Parking citations/comp	1	1
Municipal Ord/Violation	2	2
Assist Fire/EMS	2	0
Assist other agencies	1	2
Assist Village Dept.	2	0
Court, Orders, Warrants	0	1
Found/Missing Property	0	1
Juvenile/Curfew/Alcohol	0	2
Domestic/Family/Assaults	0	2
<b>TOTAL</b>	<b>78</b>	<b>58</b>

REMEMBER TO CHECK OUR WEBSITE AT  
[WWW.BROOKLYNWI.GOV](http://WWW.BROOKLYNWI.GOV)

STAY INFORMED OF VILLAGE HAPPENINGS  
 AND SIGN UP TO RECEIVE THE VILLAGE  
 NEWSLETTER ELECTRONICALLY. YOU CAN  
 ALSO "LIKE" US ON **FACEBOOK**

<http://www.facebook.com/brooklynvillagewi>



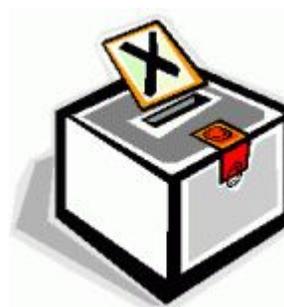
## Ordinance of the Month

**When vehicle  
 deemed abandoned.  
 Brooklyn Ordinance  
 Sec. 32-84**

Whenever any vehicle has been left unattended without the permission of the property owner for more than 48 hours, the vehicle may be deemed abandoned, and if the conditions constitute a public nuisance, the provisions of chapter 24, public nuisances, will apply.



## VILLAGE PRESIDENT AND THREE TRUSTEE POSITIONS AVAILABLE



Village President and  
 Three Trustee  
 Positions are  
 up for election this  
 spring on Tuesday,  
 April 4, 2017

If you are interested  
 in running for any of  
 these positions, please obtain nomination  
 papers at the Village Clerk's Office.

The final day for filing nomination papers  
 is 5 pm on January 3, 2017. If a primary is  
 necessary, it will be held on February 21,  
 2017



## ***Brooklyn Area Chamber Annual Santa Day***

Sat., Dec. 10, 11 am-1 pm

Brooklyn Methodist Church  
Corner of Rutland & Hwy 92

\*Bring Your Camera to  
take a photo with Santa

\*FREE Regifting center, Methodist  
Church's children's free store shop  
for family members, with gift  
wrapping (Children 12 and under)

\*Requesting new/like new items to be  
donated to the regifting center. Please  
contact Cleo (608)-455-8595.

\*FREE craft projects.

\*Methodist Church will have a  
Concession Stand Available.



## **Nov. 2016 News from Your Senior Center**

By Rachel Brickner

Are you looking for different activities to fill your time now that fall is upon us? The Senior Center hosts a variety of possibilities to keep your mind and body engaged while providing an opportunity to get out and enjoy the company of other people. Every month the Center prints a 16-page newsletter, The Rome Corners Reporter, which highlights all of the activities that take place at the Center. You can get a copy of the Newsletter in a number of ways. We mail the Newsletter to anyone who pays the cost of the postage. We email the Newsletter to anyone who requests that we do so. The Newsletter is also available online on the Village of Oregon's website. Finally, copies of the Newsletter are available for pick up at the Senior Center, as well as various other locations, including clinics.

If you are interested in receiving the Newsletter by mail or email, please call the Center at 835-5801 and ask for Anne.

The Newsletter gives you 16 pages of details about up-coming programs, on-going events, groups, classes and activities. Support groups, computer classes, exercise classes, card groups, meals, craft classes, movies and more are all detailed in the Rome Corners Reporter.

Do you like to play Dominoes? Are you interested in joining a book club? Would you like to shoot pool with a friendly group? What about enjoying a sing-along? Would you like to explore an activity gaining popularity among adults with our Adult Coloring Group?

Do you need to borrow medical equipment while recuperating from surgery or an incident? Would you like to meet with the Veteran's Services officer? Do you need a ride to the grocery store? Would you like to learn more about free eyeglass adjustments here at the Center?

Information about these subjects and many more is available in the Rome Corners Reporter. Call us if you have any questions about how to receive this publication: 835-5801.

Click on Link to Take you to the  
[November 2016 Oregon Senior Center  
Newsletter.pdf](#)



## Are You Ready for Winter?

Time to get your home and car ready for cold and snow

(MADISON) – It is time to face the inescapable truth, winter is coming to Wisconsin. We all need to brush up on our winter driving skills and cold weather preparedness.

Governor Scott Walker has declared November 14-18, 2016 as Wisconsin’s Winter Awareness Week. The annual campaign, sponsored by Wisconsin Emergency Management (WEM), Wisconsin Department of Transportation (WisDOT), and the National Weather Service (NWS), reminds us now is the time to get ready before the snow and cold hit.

“Make sure you have an emergency supply kit in your car – it could save your life,” says Major General Don Dunbar, Adjutant General and Wisconsin’s Homeland Security Advisor. “If you slide off into a ditch and are stranded during a storm, food and other items in your kit could help keep you and your family safe until emergency help arrives.”

The emergency vehicle kit should contain items such as flashlight, first aid kit, booster cables, emergency flares, water and snack food along with extra gloves, hats, scarves and blankets. In addition, make sure you have a shovel and a bag of sand or kitty litter to help provide traction if you get stuck.

Every winter in Wisconsin, officials say approximately 50 people are killed and more than 4,900 are injured in crashes on icy or snow-covered roads. Many of those crashes are caused by driving too fast in winter conditions.

“The posted speed limit is based on dry pavement and good driving conditions. But the posted limit may be too fast for conditions when a road is snow covered and slippery,” says David Pabst, director of the WisDOT Bureau of Transportation Safety. “During severe winter storms, the safest decision is to not drive until conditions improve. Law enforcement officers frequently respond to vehicles in the ditch and chain-reaction crashes when motorists should not have attempted to

travel. Slowed or stalled traffic on slippery roads also delays tow trucks and snowplows, which are trying to get roads cleared, as well as emergency responders.”

In addition to getting your vehicles winterized and putting together an emergency vehicle supply kit, now is also good time to get your home ready for the cold months ahead. Put together an emergency preparedness kit for your home that contains a three-day supply of non-perishable food and water in case there is no power during a winter storm. Also make sure your flashlights have new batteries and you have a NOAA Weather Radio to receive any emergency alerts.

For more information visit ReadyWisconsin at <http://ready.wi.gov>. You can also follow ReadyWisconsin on Facebook, Twitter and Instagram.

For the complete media kit: [http://www.readywisconsin.wi.gov/news/2016/Winter\\_Aware\\_Media\\_Packet2016.pdf](http://www.readywisconsin.wi.gov/news/2016/Winter_Aware_Media_Packet2016.pdf)



**The Clerk’s Office and Public Works Dept. will be closed on Thursday, November 24<sup>th</sup> for Thanksgiving and Friday, November 25<sup>th</sup>.**





*Free!*  
**Family  
Movie Night**

**Saturday,  
December 3rd**

**It's a DOUBLE FEATURE**

**1st Clue:  
Just keep swimming**

**2nd Clue:  
"I shall call hm squishy and he shall be  
mine andd he shall be my squishy"**

**Doors open at 4:30|  
1st Movie starts at 4:45|  
2nd Movie starts 6:30pm**

**It's that time of year  
again.....time to deck  
out the house with  
holiday lights.**

check out our website for more information  
<http://brooklynrecreation.org/holidaylights/>

**Holiday Lights**  
Contest

Village of Brooklyn



# December 2016

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
				1 Free Beach Body Workout 6:30 p	2	3 Movie Night Doors Open 4:30 pm 1st Movie at 4:45 pm 2nd Movie at 6:30 pm
4	5 Yoga 6:30 pm	6	7	8 Free Beach Body Workout 6:00 p Yoga 6:45 pm	9	10 Santa Day 
11	12 Board Meeting – 6:30 pm Yoga 6:30 pm	13	14 RECYCLING	15 Free Beach Body Workout 6:00 p Yoga 6:45 pm	16	17
18	19 Yoga 6:30 pm	20	21 	22 Free Beach Body Workout 6:00 p Yoga 6:45 pm	23 CLERKS OFFICE & PUBLIC WORKS CLOSED	24 CHRISTMAS EVE
25 CHRISTMAS 	26 CLERKS OFFICE & PUBLIC WORKS CLOSED Yoga 6:30 pm	27	28 RECYCLING	29 Free Beach Body Workout 6:00 p Yoga 6:45 pm	30 CLERKS OFFICE & PUBLIC WORKS CLOSED	31 NEW YEAR'S EVE 

**notes**

Clerk's Office Hours – Monday – Thursday, 7 a.m. to 5 p.m.

Check out our Village website at [www.brooklynwi.gov](http://www.brooklynwi.gov)

**Facebook:** [brooklynvillagewi](https://www.facebook.com/brooklynvillagewi)    **Twitter:** [@BrooklynWGov](https://twitter.com/BrooklynWGov)