

BROOKLYN FIRE & EMS DISTRICT BOARD MEETING MINUTES 1/25/17

Meeting was called to order at 6:34 pm by President Mark O'Brien. Members present were Kim Gruebling, Pat Hawkey, John Marx, and Jim Lunde. Also present were Tom Bowers and Joanne Van Norman.

Motion: Gruebling/Marx to approve minutes of 12/21/2016 minutes. Motion carried.

Public Comments: Todd Klahn asked if there will be sufficient funds to operate the EMS service. This will be discussed during the Dist. Sec/Treas. report.

Chief Bowers reported that General Communications has installed the new antenna on our tower. There is still some programming to be done for the new radios. He is working on getting report for 2% dues completed. The Municipal Clerks will need to complete their part when they receive an email that the report is ready. Payroll for 2016 was just completed and was under budget. No update on Dane Com.

EMS Report was tabled until later in the meeting as EMS Director was not yet available.

John Marx reported that he had contacted the office of the attorney recommended for mediation services regarding costs. He had not received a return phone call yet. He looked at their website and it stated "Rates Upon Request" and they also charge the IRS mileage rate. This could get very expensive when coming from Fond du Lac. He also contacted someone who lives in the Town of Brooklyn who knows people who do mediation. There is a non-lawyer group that does industrial mediation and fees can range from \$150/hr. to \$300/hr. He also spoke with Mary Ann Sumee who has a group that does mediation. They are not lawyers but Dan Moser and her are retired judges. There are four people in the group and they charge @ \$250/hr. They also do Arbitration. They requested all parties submit statements outlining the grievances one week before meeting. Depending on the complexity, they then set aside ½ or a full day to meet.

The Dane County Bar Assoc. also does case mediation and the fee is \$75/per party with a 3-4 hour maximum.

Motion: Lunde/Mark to remove "Discuss and vote on letter received from Village of Brooklyn Attorneys Fenner and & Seiler dated 9/20/16" from the agenda. Motion carried.

Motion: Gruebling/Mark to remove "Discuss and vote on letter received from Village of Brooklyn Attorneys Fenner and & Seiler dated 9/27/16." Motion carried.

Motion: Gruebling/Lunde to table response to letter received from Village of Brooklyn Attorneys Fenner and & Seiler dated 12/21/16. John Marx took issue with several of the statements in the December 21 letter from the village attorney, describing them as "inaccurate and misleading." Motion carried.

Motion: Hawkeye/Gruebling to deposit money from Ambulance Fund CD in the EMS General Checking account. (\$11,865.21. Motion carried.

Motion: Hawkey/Gruebling to cash in "Cash Reserve CD" (\$83,500.00 + interest) and deposit funds in General Checking account until a new Municipal Agreement is passed. Motion carried.

Motion: Marx/Lunde to send a letter to the Village's Planning & Zoning Administrator explaining the situation regarding a member living at the Fire Station and what steps are being taken to resolve the issue. Van Norman will write the letter. Motion carried.

District Sec/Treas. distributed 12.31.16 Financial Statements for Fire and EMS. They are not final numbers for 2016. There are some invoices yet to come in and also the depreciation schedule needs to be updated. She will hopefully have final year-end statements with budget comparisons at the February meeting. She will also look into the disposal of the large TV in the small Conference Room and the old copier also in that room.

Next meeting will be on Wed. 2/15/17.

Motion: Gruebling/Lunde to adjourn at 7:40pm. Motion carried.