

MINUTES
BROOKLYN FIRE & EMS DISTRICT BOARD MEETING
6/29/2016

Meeting was called to order at 6:32 pm by President Mark O'Brien. Members present were Kim Gruebling, Pat Hawkey, John Marx, and Jim Lunde. Also present were Jason Krueger (Reliant/Pearce rep.), Dan Dean, Sarah Grapentine, Tom Bowers, Heather Kirkpatrick, Wayne Ace, Russell Cichy, Ted Stuntebeck, Dave Peth, Kyle Mortensen and Kim Kraabel.

Motion: Marx/Gruebling to table approval of May 4th and 25th, 2016 meeting minutes. Motion carried.

Russ Cichy, Town of Brooklyn Treasurer, presented information regarding use of Real Estate equalized valuation and Personal Property valuation for the Fire Department budget. He recommended eliminating the inclusion of Personal Property values as the State is considering not having personal property taxes in future years. He also suggested that the Fire District Sec/Treasurer contact the 3 County Clerks and the WI. Dept. of Revenue to obtain the equalized valuation numbers for the 5 municipalities instead of each municipal clerk providing the numbers. He presented a spreadsheet which showed calculations including PP, without PP and using county and state provided numbers. He offered to work with the District Sec/Treasurer to obtain the numbers for the 2017 budget.

Mr. Cichy also stated that funds can be borrowed from the Board of Commissioners for the new tender. He stated that it is a very simple process and each municipality would have its own set of loan documents.

One bid for the tender was received by 6:30 pm on 6/29/16. Five bid requests had been sent out. The bid was from Pierce (Reliant Fire Apparatus Inc. Slinger, WI). Amount of bid - \$238,673 minus an interest discount of \$9,484 applicable if paid in full at time of accepting bid for a total cost of \$229,189.00. Bid states that there is a 30 day deadline for acceptance however, Jason Krueger stated that it would actually be at least 90 days for acceptance.

The Fire Department personnel will review the bid document and hopefully have a recommendation at the July Fire District meeting.

Motion: Marx/Hawkey to pay the attorney bill of \$486 since there was not a specific policy in force at the time. Gruebling stated that he had an issue with paying the bill since there was no authority or approval given to anyone to make the contact at the time. O'Brien stated that he agreed with him and even though there was no formal, written policy, there was a verbal policy that if an attorney needed to be contacted, the person would consult with the Fire District Board President to obtain approval first. He stated that he wanted it noted in the minutes that the invoice was being "Paid under Protest." Roll call vote : Lunde, Marx, O'Brien, Hawkey – aye. Gruebling – Nay. Motion carried.

Motion: Marx/Hawkey to select a 5 year term, paid annually (\$650), for the lam Responding contract. Motion carried.

Chief Bowers reported that the newer tender had an electrical fire and was repaired at Kayser Ford. There is no estimate of the cost yet.

He also reported that the Hurst Jaws of Life unit has been fixed and is back in service. The Brooklyn Fire Association has decided to purchase a new battery operated Hurst tool and donate it to the Fire District. Cost will be \$23,000. Tool will have more power and be lighter to handle. It should be delivered in August.

A new 3-gas monitor was purchased to replace the old CO detector which had become unreliable. Cost is \$1,864 and will come from New Equipment budget line.

EMS Director Dan Dean reported that there have been 75 calls YTD. He distributed a report showing response times, municipalities served, etc. Out of service hours since hiring part time staff has dropped from @10% to less than 2%.

The new CAD system is being installed and training on will be held. \$3500 had was in the budget for the purchase however, there may be an additional cost of \$500-600. The new reporting software will be in use starting August 1st. The new Life Pack 15 will be on the ambulance in the next week or two. The AED that was purchased by the EMS Association has been received and will be donated to the Brooklyn Police Department.

Motion: Hawkeye/Marx to table to July meeting amendments to BFEPD agreement. Motion carried.

Date of next meeting is 7/27/2016

Motion: Gruebling/Lunde to adjourn at 7:40 pm. Motion carried.