

## BROOKLYN FIRE & EMS DISTRICT BOARD MEETING MINUTES 10/04/17

Meeting was called to order at 7:13 pm by President Mark O'Brien. Members present were Kim Gruebling, Sue McCallum, John Marx, and Jim Lunde. Also present were Tom Bowers, Dan Dean and Joanne Van Norman

Motion: Gruebling/McCallum to approve minutes of 9/13/17 meeting. Motion carried.

No public comments.

Motion: Gruebling/Lunde to renew the Retirement CD at UB&T bank for 18 months at a rate of 1.5%. Motion carried.

Motion: Marx/Lunde to proceed with the SAP pending Municipalities approval. Upon Municipal approval, the buyback cost of \$40,450.00 will be funded 75% from "undesignated funds" and 25% from Fire and EMS Associations. Motion carried.

Motion: McCallum/Gruebling to approve authority to move budgeted funds from one line item to another without changing the total budget amount. Motion carried.

Motion: Lunde/Marx to table, pending receipt of further information from Fire and EMS, establishing a procedure to ask for a recommendation from EMS and/or Fire on how to allocate budget monies not spent at yearend. Fire and EMS are requested to have recommendations on procedures and anticipated capital expenditures. Marx would like to know what a minimum "rainy day" fund should be (as a percentage of total budgets). Motion carried.

The operations directors of Rock and Dane counties will be meeting with Gruebling, Marx and Dean to discuss call out times for Footville, Evansville and Brooklyn EMS and time it takes to transfer a call from Rock to Dane county. Goal is to determine what service would be the quickest to respond to a call in Town of Brooklyn and Town of Union. They will be attending a meeting with Evansville Safety Committee on 10/10/17

Chief Bowers reported that they had responded to a major fire recently. Stoughton Fire was at our station as back up during the time the trucks were at the scene. MABUS works well. Only problem with Danecom was due to operator error on our part. There was hose damage but they're hoping to pay for the repairs/replacement with current budgeted funds.

He met with our vendor regarding the SCBA upgrades. He was given an estimate of \$200 – 225K. Replacement will be done in 2019.

The new tender survived the Hurricane in Florida and should be delivered to WI soon. No idea on pickup date yet.

Fire received a \$1000 grant from Alliant Energy for a new Defibrillator. The balance of \$1000 will come from budgeted amount for new equipment.

EMS Director Dean handed out call reports however the reports are still not accurate. He also reported that they have hired 1 new part time person. They have a couple more applications for volunteers to consider. Trick or Treating will be moved to Marcie Drive this year.

Next meeting will be on 11/15/17.

Motion: Lunde/Gruebling to adjourn at 8:04 pm. Motion carried.