

Brooklyn EMS  
Business Meeting Minutes  
June 6<sup>th</sup>, 2017

Present: Brock, Bruce, Cathy, Cheri, Clayton, Dan, Evelyn, Justin, Kaleigh, Karl, Kyle M,

Absent: Al, Brian, Brittany, Chad, Chuck, Dave Dorn, Dave P, Holly, Jacob Bachim, John Beranek, Karen Bartelt, Kevin, Leif, Linda, Marion, Matt, Paige, Rachell, Sarah, Sienna, Steve, Tim

Call meeting to order: 18:41 on June 6, 2017 by Karl Flanagan-Morris

Reports:

Approval of Minutes:

- Motion made by Evelyn to approve the May Business Meeting Minutes, 2<sup>nd</sup> by Clayton. Motion carried.

Secretary/Treasurer:

- Motion made by Brock to approve the June Treasurer's report, 2<sup>nd</sup> by Bruce. Motion carried.

Director's Report:

- Elite – Let Dan, Sarah or Evelyn know if there are any problems
  - Evelyn – Make sure to respond to messages from Evelyn about changes to the report
    - There was an issue that seems to now be resolved – Brock said he could post his report just fine
- Reminder to clean/restock the ambulance after calls
- Download Elite Reports from the CAD Run Number (County) EMS incident # (our local). Open in Chrome to avoid printing issues
  - Printing issues seem to be fixed
- Aladtech EMS Scheduling software
  - Dan is going to see if someone from Aladtech will come to show off the software
  - Talk to Dan if you want to give it a try because we need people to try it out
  - Will bring this up again next month
- Fire and EMS appreciation at Warner Park July 9<sup>th</sup>, game at 16:00 – Dan will confirm
  - They need enough notice for tickets, so there is a sign up in the radio room
  - Free tickets for the Duck Blind during the game with food and drinks provided
  - Make sure to sign up by June 9<sup>th</sup>, because Dan is giving them the list of people
- Other

Fire Liaison:

- Extrication with Fire – June 15<sup>th</sup> at 19:00

Medical Director:

- Not Present

Assistant Director:

- Still need lots of help on all shifts, including weekends
- Weekend Winner

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- April – Clayton Schulz
- May – Sarah Grapentine
- Scheduling/Weekend Crews
  - Tabled until next month
- Other

Training Officer's Report:

- Training – June 20<sup>th</sup>
- Other

Maintenance Officer Report:

- New Stethoscopes are on the ambulance
- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
  - If something is wrong, please put it in the log book in the radio room
  - Do not shut off the thermostats, this does not save us energy, and the thermostats control multiple places (ie the offices in the building)
- CAD
- Clothing
- Elite
  - See above
- Fund Raiser = all members
  - Concessions for Baseball Tournament – Raise Money for Youth Fund
    - July 14<sup>th</sup> (16:00-20:00), 15<sup>th</sup> (All Day), 16<sup>th</sup> 08:00-13:00
    - Kaiser in Oregon
    - Youth Fund provides money for the Rescue Kids, Halloween candy and fruit
- Infection Control
  - Injury reports are in the radio room
- Membership
- Public Relations
- Quality Control

Old Business:

- None

New Business:

- Other

Motion made by Brock to adjourn the meeting at 19:05, 2<sup>nd</sup> by Bruce.