

Brooklyn EMS  
Business Meeting Minutes  
July 11<sup>th</sup>, 2017

Present: Brock, Bruce, Cathy, Cheri, Dan, Dave Dorn, Evelyn, Justin, Kaleigh, Karl, Kyle M, Sarah,

Absent: Al, Brian, Brittany, Chad, Chuck, Clayton, Dave P, Holly, Jacob Bachim, John Beranek, Karen Bartelt, Kevin, Leif, Linda, Marion, Matt, Paige, Rachell, Sienna, Steve, Tim

Call meeting to order: 18:35 on July 11, 2017 by Dan Dean

Reports:

Approval of Minutes:

- Motion made by Justin to approve the June Business Meeting Minutes, 2<sup>nd</sup> by Bruce. Motion carried.

Secretary/Treasurer:

- Motion made by Sarah to approve the July Treasurer's report, 2<sup>nd</sup> by Dave. Motion carried.

Director's Report:

- Elite – Let Dan, Sarah or Evelyn know if there are any problems
  - Evelyn – Make sure to respond to messages from Evelyn about changes to the report
- Reminder to clean/restock the ambulance after calls
- Download Elite Reports from the CAD Run Number (County) EMS incident # (our local).
- Aladtech EMS Scheduling software
  - Dan is going to see if someone from Aladtech will come to show off the software
  - Talk to Dan if you want to give it a try because we need people to try it out
  - Will bring this up again next month
- State Retention Program
  - After 10 years, starting from when we start the program, the money will not be back dated
    - 50% invested after 10 years and 100% invested after 20 years
    - The money that goes into the fund varies from year to year, but is probably starting at about \$450 per year, and this is matched by the state
  - August 16<sup>th</sup> – Representative from Lincoln Financial (one of the state approved vendors) making a presentation to District Board
  -
- Other

Fire Liaison:

- Extrinsication with Fire – June 15<sup>th</sup> at 19:00

Medical Director:

- Not Present

Assistant Director:

- Still need lots of help on all shifts, including weekends

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- Weekend Winner
  - June – Sarah Grapentine
- Scheduling/Weekend Crews
  - New crews are out
  - Some copies are available on the Conference room table and new copies will be posted
- Other

Training Officer's Report:

- Training – July 18<sup>th</sup>
  - Training TBD – Sarah will send out a message
- Other

Maintenance Officer Report:

- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
  - If something is wrong, please put it in the log book in the radio room
  - Do not shut off the thermostats, this does not save us energy, and the thermostats control multiple places (ie the offices in the building)
- CAD
- Clothing
- Elite
  - See above
- Fund Raiser = all members
  - Concessions for Baseball Tournament – Raise Money for Youth Fund
    - July 14<sup>th</sup> (16:00-20:00), 15<sup>th</sup> (All Day), 16<sup>th</sup> 08:00-13:00
    - Kaiser Park in Oregon
    - Youth Fund provides money for the Rescue Kids, Halloween candy and fruit
- Infection Control
  - Injury reports are in the radio room
- Membership
- Public Relations
- Quality Control

Old Business:

- None

New Business:

- Brooklyn Night Out – August 3<sup>rd</sup> – starts at 17:00
  - Will take the ambulance down for PR with the community
  - Need people to help for this!
- Next Month we will talk about donating to the trust fund for Steve B's grandson
- Other

Motion made by Justin to adjourn the meeting at 18:55, 2<sup>nd</sup> by Cheri.