

BROOKLYN VILLAGE NEWS

May 15, 2018

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As Summer is approaching please be considerate of your neighbors.

Sec. 6-12. - Injury to property by animals.

It shall be unlawful for any person owning or possessing an animal, dog or cat to permit such animal, dog or cat to go upon any parkway or private lands or premises without the permission of the owner of such premises and break, bruise, tear up, crush or injure any lawn, flower bed, plant, shrub, tree or garden in any manner whatsoever, [or to defecate or urinate thereon](#).

Sec. 6-9. - Animals running at large.

(a) No person having in his possession or ownership any animal or fowl shall allow the same to run at large within the village. The owner of any animal, whether licensed or unlicensed, shall keep his animal tied or enclosed in a proper enclosure so as not to allow said animal to interfere with the passing public or neighbors. Any animal running at large shall be seized and impounded by an animal control or law enforcement officer.

(b) A dog or cat shall not be considered to be running at large if it is on a leash and under control of a person physically able to control it or is trained and in the immediate company of a person to which it immediately responds and obeys (e.g., a dog playing a game of fetch in a field or walking alongside its owner or a member of the owner's immediate family) if such person is over the age of 12 years.

(c) Owner's liability for damage caused by dogs; penalties. The provisions of Wis. Stats. § 174.02, relating to the owner's liability for damage caused by dog or cats together with the penalties therein set forth are hereby adopted and incorporated herein.

Brooklyn Village Board Meeting Minutes April 9, 2018

The April 9, 2018 Village Board meeting of the Village of Brooklyn was called to order at 6:13 p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Todd Klahn, Sue McCallum and Russell Cazier. Heather Kirkpatrick and Brittany Springer were absent. Others present were Christy Rasso from Strand Associates, Public Works Director Mark Langer, Chief Engelhart and Clerk-Treasurer Linda Kuhlman. All present stood for the Pledge of Allegiance.

Public Comments – None.

Schulz made a motion at 6:14 p.m. to convene into closed session pursuant to WI Stats 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and WI Stats 19.85(1)(g) conferring with legal counsel. Klahn seconded. AYES – Schulz, Klahn, McCallum and Cazier.

Schulz made a motion at 6:33 p.m. to reconvene into open session. Klahn seconded. AYES – Schulz, Klahn, McCallum and Cazier.

Klahn made a motion to pay the fair market value of the land that the Village is going to acquire to widen South Kerch Street, pay the fair market value of the rental of the easement area, and for residents who will waive their right to an appraisal, the Village is willing to pay \$1,000 above and beyond the fair market value price and also willing to make an additional \$500 payment for waiver of an appeal of the process. Schulz seconded. McCallum confirmed that for those residents on South Kerch that we need to acquire property from to widen the street, the Village will pay, in addition to the value of the purchase price of the property, an additional \$1,000 if they waive their right to an appraisal and \$500 if they waive their right to appeal the amount of the payment for the property. Klahn stated in a past board meeting the board agreed to pay for installing the sidewalks in the driveways for those residents on South Kerch Street, but that would not be even for all of them, so the first \$1,000 is above and beyond anybody's cost and we wanted to make that equal for all. Motion carried.

PUBLIC HEARING - Schulz opened the public hearing at 6:40 p.m. regarding the special assessments for curb and gutter improvements and sidewalks in driveways on 228 Church Street, 302 Church Street, 199-213 S. Kerch Street, 100-106 Hilltop Court and 201-211 Hilltop Circle and Resolution 2018-06 Preliminary Declaring Intent to Levy Special Assessments Under Municipal Police Power Pursuant to Section 66.97 WI Stats. **Christy Rasso from Strand** will speak about the project and then the board will take comments from the public. Rasso stated this is a reconstruction project, utility replacement, sewer, water and storm sewer. The roadway is a full reconstruct, new pavement and curb/gutter. Instead of installing sidewalks along the whole project, sidewalks will be installed only in driveway sections. Curb/gutter and sidewalks in the driveways are 100% assessable. The preliminary assessments have been updated from the past board meeting and new sheets were handed out. The chart shows the total length per property for curb and gutter, the linear footage and then total cost. It also shows the same for the sidewalk costs. The last column are the two assessed costs combined.

Public comments – Citizen asked if this is the most updated plan. Rasso said it has changed in some respects. Citizen asked what the green is on the plan. Rasso stated it's the new driveway concrete apron, sidewalks in driveway and behind sidewalk. The residents are only assessed for sidewalk portion. The apron and behind the sidewalk are included in Village's payment. Voegtline asked who contractors are, because they're looking at a whole driveway replacement and also asked when will the work be done. Rasso stated the project may be awarded tonight and the contractor will let us know the subs within the month. Klahn said what they typically do is the crew they have to come in and pave the road is a large crew of people and they will do that work but typically send another crew to do that later. The more residents who want their driveways done, usually the more favorable the rates. Langer said the Village will have a pre-construction meeting with the contractor and we can pass the information on to the residents.

Citizen asked when the assessments have to be paid back and what the interest rate is. Attorney Hahn said special assessments can be paid all at once or in installments. It's what you agree to with the village. If paid in installments, there is generally interest. It's typically included on the tax bill. Klahn said up to ten years is the maximum and the history has been to charge the interest it costs us. Buell asked if the area behind the sidewalk will be torn up, and if it's a cement sidewalk and apron, how is blacktop blended into the cement. Rasso said if you have asphalt now, it will be asphalt. The asphalt behind the sidewalk and the apron are included in the Village's costs.

Citizen stated he has a large slope, so what will be done for landscaping. Rasso stated the existing slope will be matched. Citizen asked if they will be tearing up and resodding. Rasso said yes. Haynes asked if the road elevation will be changing because his is one of the lower yards. Rasso said it is changing slightly in some areas. The design will take into account drainage on each property. Citizen asked about what will be purchased. Langer said the first two properties only will be 3 feet on the west and 1 foot on the east. Attorney Hahn stated as part of the project there are going to be some temporary easements for purposes of grading for the new road surface, which will be proper and eliminate the issue. Rasso said they will be grading to blend in from top of curb to existing yard, so won't be benched like for a sidewalk. It will be blended smooth and match existing. Citizen asked when sidewalks will be put in. Klahn stated there is no immediate possibility, unless someone pushes for it or unless there is more development to the south, but there is nothing from the board to get it done any time soon. Citizen asked if there's been an offer to purchase that land. Klahn said not that the Village is aware of. Citizen said he lives on the cul-de-sac, so there won't be any more traffic down his street, so if Village is looking to do sidewalks in the future, there's never a reason to put sidewalks on his street. McCallum said whether or not it develops south of Kerch Street we don't have control, but as young families move into homes, it creates more traffic and more children in the neighborhoods, so from her point of view, sidewalk and public right of way is important to have as standard throughout the village. Citizen asked if eventually every residence in the Village would have sidewalks to accommodate families. McCallum said we have a sidewalk plan that encompasses the entire village, and there is a plan to install sidewalks everywhere. At what speed, it's hard to say.

Buell asked the price of blacktop versus concrete. Rasso stated the price shown is concrete sidewalk price and only sidewalk portion of driveway. Citizen asked if wanted concrete versus asphalt what is the price difference. Rasso stated the unit price for asphalt came in lower than concrete. Klahn stated if someone wants to switch from what they have now to concrete, the concrete guys will be there and they could do it. The concrete company will give bids to redo the whole driveway. Buell asked if that will be at the pre-construction meeting. Klahn said at the meeting a representative of the Village will be there and will get names so residents can contact them to get a price worked out. Langer stated if someone wanted to go to concrete, the only difference is the unit price of concrete to asphalt. Arndt asked if five feet is standard for sidewalks. Klahn said yes. Citizen asked if there's any way to move the street more to the west. They're losing so much of their driveway. Rasso said this is the final design, and it's gone out to bid.

Schulz called three times for more comments, and there were no more comments. **Schulz made a motion to close the public hearing.** Klahn seconded. Motion carried. Public hearing closed at 7:01 p.m.

Schulz made a motion to approve the Conditional Use Permit at 206 South First Street to build a garage over 900 square feet allowed in the Village Ordinances. The garage will be approximately 1,300 square feet. Cazier seconded. Motion carried. **Klahn made a motion to postpone approval of the Board minutes from 3-12-18 to the next meeting.** Schulz seconded. Motion carried.

President's Report - Schulz stated he received a resident complaint about noise in general from Labor Day and a request for the police department to measure the noise level with a decibel meter. The police department does not have one. The event was previously approved.

Clerk's Report -- Total deposits for March were \$77,061.62 and total withdrawals were \$133,066.01 for a total balance in all accounts of \$1,735,489.80. Financial reports were given to trustees. UBT sent their annual report. Dane County Cities and Villages is having their annual dinner on May 2; send in registration form if interested. Green County Development Corporation opened their Enterprise Center and will have a grand opening on April 19. Everyone is welcome to attend. Alliant Energy did an audit of their accounts and it was determined they will be charging us about \$259 more each month. We have sent an email asking if it can be spread out due to not having budgeted for the extra this year. We are waiting for a

response. Green County Highway Department is sponsoring their annual Local Government Day on April 16. The kids from Brooklyn Elementary sent thank you cards for using the community building for Pioneer Days. The Brooklyn Fire and EMS Associations are having their annual card party on April 14. Langer stated there was an accident a week ago at the south end of the Village on Highway 104, and the Welcome to Brooklyn signs from the Village and Chamber were destroyed. He is getting a quote from Wisconsin Sign on making a new aluminum sign that will match the two signs on Highway 92, and he is also getting a quote to replace the Chamber's sign. Kuhlman stated she has heard from the person's insurance company and will be faxing the quote as soon as we receive it. The Chamber's sign will be dealt with by the Chamber separately. Klahn stated to replace the signs with aluminum signs that will match the others after we get the quote.

Public Works - Schulz made a motion to adopt Resolution 2018-17, Preliminary Resolution Declaring Intent to Levy Special Assessment. He read the resolution. Klahn seconded. Motion carried. Langer stated we held the bid opening for the South Kerch Street/Hilltops project. Nine bids were sent out and we received two. The bids were above our preliminary numbers. He's heard there's a lot of work out there right now, and with the way prices are, these are not unreasonable. **McCallum made a motion to approve McGuire Inc. for \$1,011,703.55 for the South Kerch Street, Hilltop Court and Hilltop Circle Reconstruction Project.** Rasso sent a letter out to McGuire notifying them they were the apparent low bidder and asking them to send to the Village the list of documents to prove insurance, financial stability, etc. **McCallum amended her motion to include approval is conditioned upon receiving necessary documents to complete the contract.** Schulz seconded. Motion carried. Christy Rasso left.

Langer stated they trade the tool cat every year for a new one. The price has not changed from last year. He is looking at a date of May 1. **Klahn made a motion to exchange the tool cat.** Schulz seconded. Motion carried. Langer asked if we can send out letter regarding the street numbering. It was put on the website on February 27 and he's not seen a lot of changes, and police, fire and EMS would like it completed. He asked if we should get a list, send out letter, give people 30 days and then proceed from there. McCallum thought that was reasonable. Langer would like to wait to send any until we get a complete list and do the whole village before sending out. Schulz suggested if doing work in an area, look and make a list but don't take a day out just to do that. Langer said they will work on getting letters out. Langer said we received Tree City again for the 5th year in a row and we will get the stickers to put on the signs by next week. We did not get an Urban Forestry Grant this year. **Public Works Report** – trees on South Kerch are done for the street reconstruction project. Some of the skateboard items for Legion Park have been repaired and put back in the park. One item was not worth fixing so it will be trashed. We received the Focus on Energy funds for the Smithfield Park lights of \$240. Curb side brush will be picked up tomorrow. **Utility Report** – we've had five main breaks this year already, so we will be over budget. Seasonal water shut off finished on the 19th. Phosphorus trading - DNR is still asking for additional information. Strand is replying to those requests, and we're asking them more questions. McCallum asked about the communication from the DNR. Langer said that came in and Travis responded to those comments and asked more questions. The answer to the DNR's questions were answered and we're trying to find out why they're changing some of the stuff we've been told in the past. McCallum asked about the letter from Amy Garbe, that the DNR will not allow us to do a trading plan if buffer strips are not functioning and we have to monitor for two years. Langer said that's one of the issues, and we asked why this is different from what they told us before. Klahn said the buffers are still grass. Langer said at one point there was talk we could proceed further and do the trade, another was we could take them out for a year and then put them back in and then trade, and now it seems that may all be changing. One of the issues now is the DNR is saying because they're already in a program, we can't use them, but that's not what we were told before. Attorney Hahn said if we can't get it worked out, they've had to deal with this before with other clients and they can help get this resolved. Klahn said the issue is the CRP contracts are up in August and they would like an answer before that. They're ready to enroll. Hahn said if we need assistance, he thinks he can make it happen. Langer said they're trying to proceed, and we joined MEGs, so we now have some free legal time coming. Hahn said whatever happens, outside of municipal work his practice is mostly environmental law and working with the DNR. Langer stated there are some issues at the treatment plant, and they're decanting now. They had some electrical issues today and Spilde is with them now.

Safety – Green County handed out bracelets for Victim awareness week, April 8-15. Chief Engelhart gave them to the board. Engelhart has been trying to move forward with some documents and policies for the police department. One is the mission statement, and he'd like to get it approved before the new full-time officer is hired. He's putting a field training manual together and the first page should be the mission statement. He's looked at other communities and used that as a basis for the Brooklyn statement. **McCallum made a motion to approve the Brooklyn Police Department Mission Statement.** The

statement says: Our mission is to protect life and property, provide professional police services, and work with the community in a positive partnership. Core Values – Respect: Protect the rights and dignity of all citizens as defined by the United States Constitution and the laws of the State of Wisconsin. Integrity: We are committed to ethical standards and we accept responsibility and accountability for all our actions and decisions. Excellence: Quality policing through continuous improvement, training and education. Schulz seconded. Motion carried. Engelhart stated he attended the CIB conference last year in Green Bay. It's one of most informative conferences he's ever been to. If he registers early, he can save \$50. He would like to attend in September. **Schulz made a motion to allow Chief Engelhart to attend the CIB conference in September in Green Bay.** Cazier seconded. Motion carried.

Chief's report – Green county will get us numbers every month. The Village had a total of 77 calls in March. Our PD took 55, Green County took 8 and Dane County took 14. This is a big difference from last month. He's been using more part-timers. The numbers should start going down from the counties once the full-time officer gets hired. Chief Engelhart went through his activity report. Community policing is continuing. He's talked to businesses and will be presenting a safety class at the daycare. He walked marchers through town for Walk for Life. They stopped at the Methodist Church, and then Rock County assisted him in escorting them down S. Rutland. Had discussions regarding alarms with one of the local businesses and are working with them to address it. Dollar General has been selling alcohol without the cashiers having operator licenses. He spoke with manager about it, and the employees are being told to go to the clerk's office, fill out the paperwork and get their licenses. He will continue to monitor it. He's working on the abandoned vehicles in the Village.

Klahn asked Langer if there used to be a No Trucks sign past the bank coming off Highway 92. Langer thinks he is correct and will look at it. McCallum asked if discussion can be held on next agenda about possibly modifying the ending date for winter no parking on streets. She has had some residents approach her. We haven't had any snowfalls, besides the one last weekend, so maybe board can look at ending the no parking at the end of march instead of April 15.

Discussion on the operator license for Diana Sims. Chief Engelhart stated there were some issues in the past; last one was in 2009. Klahn thought the Board had denied her once before. Engelhart wanted to bring the information to the board for their decision. Ordinance states we can't consider anything outside of three years. Klahn agrees with Engelhart, we probably should deny, but can't with the last issue being in 2009 when ordinance states three years. Attorney Hahn said there is very specific criteria for denying operator licenses. Statutory standard is habitual criminal offender, and if there's nothing since '09, it's hard to say that's habitual. He said if board has concerns, they should keep an eye out, and if she violates them terms, they can do something. Klahn is in agreement. He knows the history and is not comfortable, but there's not enough to deny. **Klahn made a motion to approve the Operator License for Diana Sims.** Schulz second. Motion carried. **McCallum made a motion to approve the bills as presented.** Schulz second. Motion carried.

Schulz made a motion at 7:53 p.m. to convene into closed session pursuant to WI Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and WI Stats 19.85(1)(g) conferring with legal counsel. Klahn seconded. AYES – Schulz, Klahn, McCallum and Cazier.

Schulz made a motion at 8:35 p.m. to reconvene into open session. Todd seconded. AYES – Schulz, Klahn, McCallum and Cazier.

Schulz made a motion to approve a pay raise for police secretary to \$14.18. Cazier seconded. Motion carried. **Cazier made a motion to hire Leif Spilde as Public Works Director at \$30/hour.** McCallum second. Motion carried. **Schulz made a motion to approve updated job descriptions and title for Assistant Public Works Director and Public Works Director.** McCallum seconded. Motion carried. **Schulz made a motion to approve the posting and distribution of the advertisement to hire a full-time Assistant Public Works Director.** Klahn seconded. Motion carried. **Schulz made a motion to authorize the Village Attorney to go forward with an offer to purchase land back from Aquafix with price range that was discussed in closed session.** Klahn seconded. Motion carried.

Kuhlman stated the Village attorney's office submitted changes to the employee manual to incorporate some items that were brought up in Chief Engelhart's contract negotiations. They are as follows: an addition to the Work Rules Section 1.51, regarding falsification of information is prohibited; added Section 6.10 Personal Property, regarding replacement costs of

employee personal property if damaged in performance of duties; change to Section 7.2 Work Hours, to clarify language regarding employee meal breaks; change to Section 7.9 Employee Evaluations, regarding annual performance evaluations and wage adjustments based on performance; addition to Section 7.12 Discipline, to include statutory reference from police personnel discipline procedures; and the addition of a Grievance Procedure. **Schulz made a motion to approve the updates to the employee manual.** Klahn seconded. Motion carried.

Attorney Hahn left. **Planning & Zoning Commission -- Schulz made a motion to approve the Planning & Zoning Commission minutes of 12-19-17.** McCallum seconded. Motion carried. **Schulz made a motion to approve the Planning & Zoning Commission minutes of 1-16-18.** McCallum seconded. Motion carried. **Schulz made a motion to approve the Planning & Zoning Commission minutes of 2-22-18.** Cazier seconded. Motion carried. **McCallum made a motion to approve the zero lot line/zoning request form based upon the discussion at Planning & Zoning Commission with identified changes.** Schulz seconded. Motion carried. **Klahn made a motion the Village has no opposition to the Kevin Klahn extra-territorial conditional use permit.** Schulz seconded. Motion carried.

Recreation Committee – Kuhlman and Hardy had a discussion regarding raising the summer recreation wages and still be within the budget. The recreation committee passed the following wages: Coordinator without childhood degree \$12-14 per hour; Coordinator with childhood degree \$14-16 per hour; Assistant Coordinator \$9.25-12 per hour; helper \$8-9 per hour. **Klahn made a motion to approve the recreation summer youth wage amounts.** Schulz seconded. Motion carried. **Schulz made a motion to approve recreation committee minutes of 2-7-18.** Klahn seconded. Motion carried.

Schulz made a motion to adjourn at 8:47 p.m. Klahn seconded. Motion carried.

Linda Kuhlman
Clerk-Treasurer

Brooklyn Village Board Meeting Minutes April 23, 2018

The April 23, 2018 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Todd Klahn, Sue McCallum, Kyle Smith, Scott Rosenow and Brittany Springer. Heather Kirkpatrick arrived late. Others present were John Beetham, Jeff Groenier, Public Works Director Mark Langer, Chief Engelhart and Clerk-Treasurer Linda Kuhlman. All present stood for the Pledge of Allegiance.

New trustees Kyle Smith, Sue McCallum and Scott Rosenow were sworn in by the clerk. They had all previously signed their oaths within five days of the election. **Planning & Zoning Commission** – McCallum explained that the PZ Commission recommended approval of Capital City Culvert's landscaping plan. Beetham explained they have pine trees on their plan but have since found a good deal on arborvitae, so they might be using both, and he wanted to get approval from the board. **Smith made a motion to approve Capital City Culvert's landscaping plan.** Schulz seconded. Motion carried. **Duplexes on Marcie/N. Rutland** - Schulz stated the utilities are in the way of putting in a new driveway on MM so Groenier is now going to turn the duplexes and have all six enter/exit off Marcie Drive instead. PZ made a recommendation to approve Groenier's new plans. Schulz stated Public Works suggested a stop sign at the end of the private drive onto Marcie. Groenier said he will put in a stop sign. McCallum asked if he has a driveway easement approved or will he combine lots into one parcel. Groenier stated he will make it into one lot instead of three and bring a CSM in for approval. **Smith made a motion to approve the updated site plan for Groenier, changing the site to all one parcel and bringing back the CSM for approval.** Schulz seconded. Motion carried.

Public Comments -- A resident at the corner of N. Rutland Avenue and Hotel Street asked about parking in the alley. He has a truck and car and people downstairs have a trailer and two vehicles and sometimes his truck doesn't get driven for a week. The signs are up now for no parking longer than 48 hours. He said the business next to him has three spots assigned to him. The residents have no other place to park vehicles. He doesn't want to get a ticket. Langer clarified the Woodtick property is

not public property. He owns the area from behind his shop through the alley. The Village owns to the east and west of that spot. Resident asked if there's something he can do for parking there. McCallum stated it's the same ordinance as on public streets. It's always been that way. The signs were recently put up to remind people they can't park in public spaces longer than 48 hours. Springer asked what the landlord told him about parking when he moved in. Resident said when he moved in, the owner had recently purchased it. He's lived there three years and had a vehicle sit there for two weeks before. Resident said he did get a ticket, but got it dropped. Chief Engelhart said the vehicle was ticketed for registration not being up to date, but can't have vehicles there for weeks on end in a public parking area. Schulz stated change would require an ordinance rewrite. He's not saying it can't be done, but not today. Smith asked when the enforcement of no parking in alley started. McCallum said it's been an ordinance forever, but once the alley was cleaned up and repaved is when signs were put up to enforce. Discussion on issuing permits or leasing the stalls. Schulz told resident to have landlord contact Village and it can be put on a future agenda. Schulz thanked him for coming in.

McCallum made a motion to approve the minutes of March 12, 2018. Schulz seconded. Motion carried. **McCallum made a motion to approve the minutes of April 9, 2018.** Schulz seconded. Motion carried. Springer abstained.

Clerk's Report – Information was given to trustees regarding the FEMA courses that need to be taken. The Clerk's Office will be closed on April 25 through 27 due to the Municipal Treasurer's Conference in Kohler. **Open Book is scheduled for May 31** from 4 p.m. to 6 p.m. at the Clerk's Office. **Board of Review** needs to be scheduled within 45 days from April 23 and due to the tax rolls not being completed by then, the initial Board of Review is scheduled for May 23 at 6 p.m., at which time they will reconvene to **June 18 from 6 p.m. to 8 p.m.** Local Government Day was held in Green County last week. Information from that meeting was handed out. A resident asked about selling his cemetery plots back to the Village. Kuhlman informed him that the Village doesn't do that, and he asked if the board could review it. Klahn stated he thinks it's in the statutes that cemetery plots can be sold to others at face value. Kuhlman will do some research and get back to the board.

Public Works – Arbor Day celebration is Friday, April 27. Trees will be planted in Legion Park between 11 and 12. The 4th graders are helping and a DNR representative will give a short talk to the students. **WWTP permit** – at the last meeting, board told Langer to respond to DNR one more time. We've received more questions and gotten some answers. He's having Strand use our time at MEG until it's gone, and if he doesn't get a good answer, he would like to come back to get approval to have Village attorney look into this. So far everything sounds pretty good but will bring back to next meeting. Put out **tree bids** to six local companies. Two responded -- Jim's Tree at \$5,050 and Cap City at \$8,440. Bid is for removing 5 trees and 7 stumps, with Village doing work after they're on the ground. There's 2 at the corner of Rutland and Church, 2 next to the well and another on North Street. He's requesting permission to spend the \$4,200 left in budget, and either take one tree out of the scope of work or find money in budget somewhere else. He will use Jim's. Smith made a motion to spend \$5,600 to remove all trees and stumps and find money in the budget. McCallum explained that the board previously earmarked undesignated funds, which will be completely used. Klahn said to take it out of the budget, and if we get down to spot where we don't have it, we'll worry about it later. **Smith made a motion to spend \$5,100 to remove all trees and stumps.** Schulz seconded. Motion carried. Update on **S. Kerch/Hilltop Court/Hilltop Circle reconstruction project** -- Alliant has work to do in advance of the construction and they will be starting shortly. They have surveyed for their work and McGuire will be starting first week of June. They have 12-14 weeks to complete the project. Letters have gone out to residents on S. Kerch regarding the acquisition of property, with a response date of May 15.

Safety – Chief Engelhart cleaned out the evidence room before Chief Barger left. He's going to start disposing of bikes not usable. He will utilize dumpster days for metal, and bikes that can be used will be sent over to surplus. There are items from 2003-2006. Smith asked if there's a set time we have to keep. Engelhart said it has 30 days in policy, or if it's connected to a case, keep a little longer. Most everything is expired 5-7 years. **Schulz made a motion to approve evidence disposal or sale at the discretion of the PD.** Klahn seconded. Motion carried.

Schulz and McCallum went over bills. Schulz asked trustees to look at committee listings. Scott Meier's term is up for renewal this year on Planning & Zoning Commission. Schulz hasn't been able to ask him if he wants to continue on the Commission. Springer reminded trustees that Recreation Committee was amended to have up to two trustees, so there is a position open. Smith asked if it could be tabled to next meeting to double check with Meier and look at open spots. **Klahn made a motion to approve Adam Clayton to the Planning & Zoning Commission for a 3-year term.** Schulz seconded. Motion carried. **Schulz made a motion to postpone further approvals on committee list.** Klahn seconded. Motion carried.

Schulz made a motion to approve the special event permit for Anchor Club for an outdoor event in the alley behind the Anchor Club on June 16th. Klahn seconded. Motion carried.

Greg Johnson from Ehlers appeared by phone. He reviewed the revised pre-sale report for the bond. He explained the bond issue. The summary of the bond is as follows -- street portion, net amount borrowing of \$607,194; sewer portion of \$199,991 and water portion of \$286,256, so total amount of capital is \$1,093,441 and then also factored in are transactional expenses, so the total amount of borrowing is \$1,150,000. McCallum asked about the credit for \$1,900 estimated interest. Johnson explained that when we get the bond it will earn some interest before it's spent on the project. Rosenow asked if it's allowable to separate the bond into two separate bonds to not run into additional regulatory process issues with FCC. Johnson explained we'd have two sets of transactional costs. Johnson explained the requirements for post-bond. The Village can do it themselves or contract out. (Kirkpatrick arrived at 7:30 p.m.) The levy is estimated to go up \$32,235 in 2019 for debt service levy and then decline going forward from that. The increase on a \$200,000 home would be about \$65 per year, assuming tax base remains constant. The Village's GO debt limit needs to be no more than 5% of total debt value. Revenue bonds do not count towards GO debt limit. Based on current revenue streams their projection is no possible adjustment will be needed until 2021 for water. Factoring in debt service payment and bonds, there will likely be a need for potential adjustment to sewer rates going forward. It's something that will need to be monitored closely. Discussion on distribution to sewer utility. McCallum asked about the rounding up factor in regards to the sewer utility. Village is trying to keep sewer costs down, so can the number be rounded down. Johnson explained bonds are sold in blocks of \$5,000 and that number will change based on the sale, but Village could apply cash to the difference and round it down. Kirkpatrick discussed the sewer rates and trying to find a way to keep them lower. Johnson explained Village could finance the bond completely through the levy. Kirkpatrick asked if we can reduce the sewer portion and increase street portion. Johnson stated if you reduce the sewer portion, Village will need cash, because you can't increase bond to make up shortfall somewhere else. Rosenow suggested allocating \$200,000 into sewer cost and the additional \$10,000 overhead to other two categories. Johnson explained it's proportionally split based on amount of bond for each purpose. Kirkpatrick suggested less overhead applied to sewer and more applied to street project, so not to go over \$200,000, then go up to \$650,000 in streets and apply cash to make up the difference, for a total of \$1,145,000. **Klahn made a motion to approve Resolution 2018-08 Initial Resolution Authorizing \$650,000 General Obligation Bonds for Street Improvement Projects.** Kirkpatrick seconded. Motion carried. **Klahn made a motion to approve Resolution 2018-09 Initial Resolution Authorizing \$295,000 General Obligations Bonds for Water System Projects.** Kirkpatrick seconded. Motion carried. **Klahn made a motion to approve Resolution 2018-10 Initial Resolution Authorizing \$200,000 General Obligation Bonds for Sewerage Projects.** Kirkpatrick seconded. Motion carried. **Klahn made a motion to approve Resolution 2018-11 Providing for the Sale of \$1,145,000 General Obligation Corporate Purpose Bonds, Series 2018A, of which \$650,000 is for streets, \$295,000 is for water and \$200,000 is for sewer projects.** Schulz seconded. Motion carried.

Schulz made a motion to approve Treasurer's Week Proclamation for April 15-21. Smith seconded. Motion carried. **Schulz made a motion to approve Municipal Clerk's Week Proclamation for May 6-12.** Smith seconded. Motion carried. **Schulz made a motion to approve Public Works Week Proclamation for May 20-26.** Smith seconded. Motion carried. **Schulz made a motion to approve Safety Week Proclamation for May 13-19.** Smith seconded. Motion carried. Smith suggested posting the Proclamations on the website.

McCallum stated several residents have approached her about changing the **winter no parking ordinance**, so she thought it needed a discussion. Rosenow suggested alternate side parking. Springer stated in talking to Chief Engelhart about this issue, it's not possible due to house numbering. Kirkpatrick suggested designating a direction for parking. Rosenow suggested declaring snow emergencies. Kirkpatrick suggested the board discuss this issue in the future. Schulz stated that Lisa Lappley at the **Planning & Zoning Commission** meeting asked about the possibility of building a house on the Reese property, either at the end of Bowman Street or off Highway 92. PZ suggested she work with a surveyor and come back with a plan for building. **Recreation Committee** – Springer stated May 3 is Dime-A-Dip. The Recreation Committee would love it if all board members would come. They're also still looking for donated dishes. It starts at 4:30 until 6:30 at the community building. They are doing door hangers to promote it. May 5 is the last movie night until the fall, and it starts at 6:30 p.m. They'll be showing Coco.

Kirkpatrick said she will not be at the May 14th meeting. Kuhlman stated it's the only board meeting next month. **Schulz made a motion at 8:35 p.m. to Convene into Closed Session Pursuant to WI Statutes 19.85(1)(c) considering employment,**

promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Klahn seconded. AYES – Klahn, Kirkpatrick, Smith, McCallum, Rosenow, Springer and Schulz. NOES – none.

Schulz made a motion at 9:41 p.m. to reconvene into open session. Klahn seconded. AYES – Klahn, Kirkpatrick, Smith, McCallum, Rosenow, Springer and Schulz. NOES - all.

Schulz made a motion to continue the hiring process for a new full-time Police Officer with candidates from the additional list of possible applicants. Kirkpatrick seconded. Motion carried. Schulz made a motion to authorize Chief Engelhart to offer Derek Johnson a part-time police officer position at \$20/hours. Smith seconded. Motion carried. McCallum made a motion to release Chad Klahn from employment in the Public Works Department. Springer thought we were trying to get input from Spilde. Schulz and McCallum stated they received input from Spilde in the past, and it isn't working out for the position he was hired for. Schulz seconded. Smith suggested waiting to get input from Spilde because he will be in charge. Klahn abstained, Rosenow abstained. Ayes – Kirkpatrick, McCallum, Schulz. Noes – Smith, Springer. Motion carried.

Kirkpatrick made a motion at 9:45 p.m. to adjourn. Schulz seconded. Motion carried. Schulz called the meeting back into session at 9:47 p.m. to approve bills as presented. Schulz and McCallum reviewed the bills. Schulz made a motion to approve the bills as presented. McCallum seconded. Rosenow abstained. Motion carried. Schulz made a motion at 9:47 p.m. to adjourn. Kirkpatrick seconded. Motion carried.

Linda Kuhlman, Clerk-Treasurer



PART-TIME SEASONAL PUBLIC WORKS EMPLOYEE

The Village of Brooklyn is seeking a seasonal part-time Public Works employee to assist with mowing, trash pickup, brush/compost work, etc. Must have a valid driver's license. Applications are available at www.brooklynwi.gov or by email to publicworks@brooklynwi.gov. Wage starts at \$10.00 per hour. Applications must be received no later than 5:00 p.m. Friday, June 1, 2018 to the Village Hall at 210 Commercial Street, PO Box 189, Brooklyn, WI, 53521 or email above.

Public Works Department

MAY 20-26, 2018



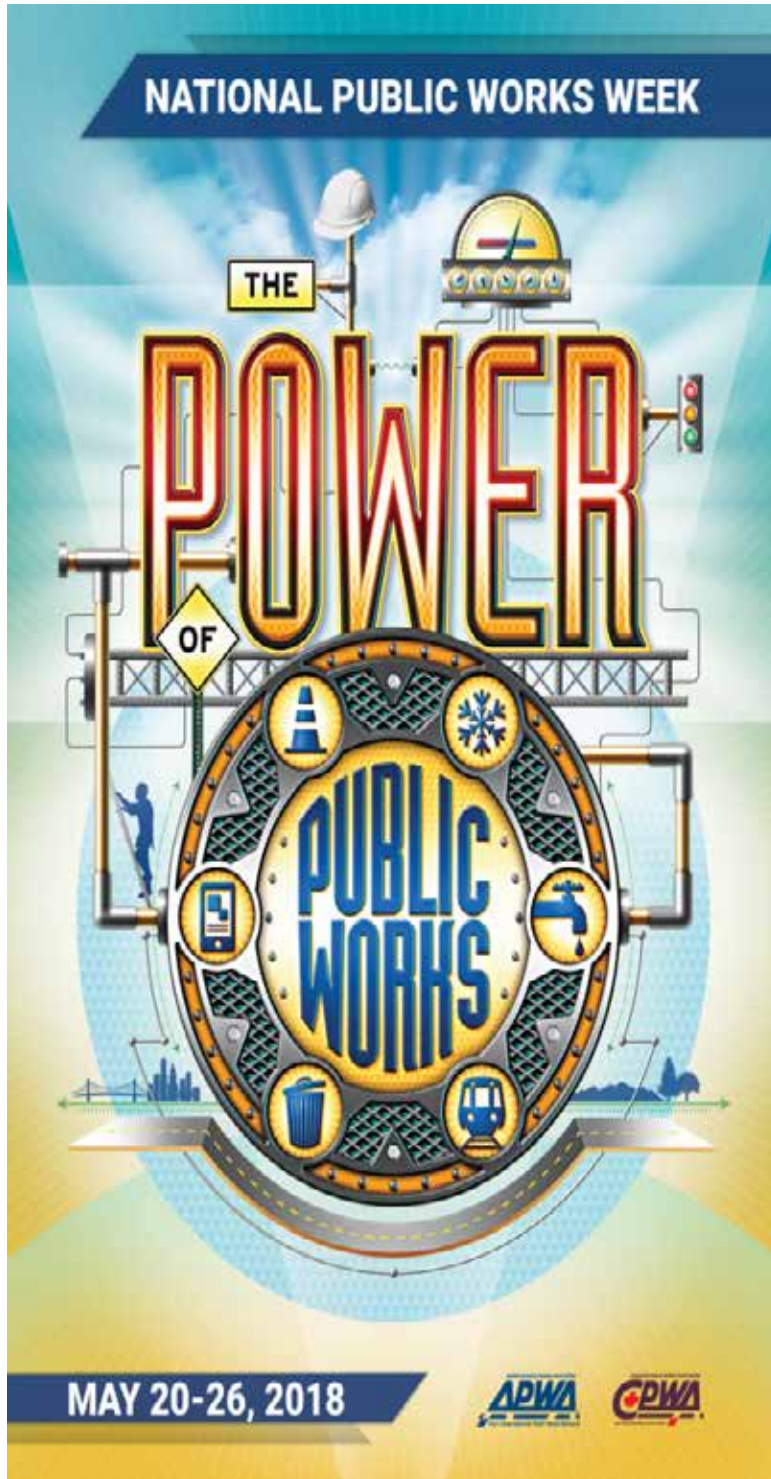
NO mowing into the streets.

Per Village Ordinance Section 24-93 (c) Regulation of dumping - *Protection of street, public places and water*. No part of the contents of or substance from any sink, privy, cesspool or drywell, nor any manure, garbage, ashes, refuse or other waste shall be thrown by any person or persons, or be allowed to run or drop upon or remain in any street or public place, nor shall the same be thrown into or allowed to fall or run into any of the water surrounding said village save through the public sewers.



Please remember to keep your lawns and weeds mowed.

According to Village Ordinances 24.56 regarding noxious weeds and/or 24.57 regarding the length of lawn. It is declared in said ordinances that “every person shall destroy all noxious weeds on all lands which he/she shall own, occupy or control in the Village” (24.56), and “lawns on lots or parcels of land which exceed six (6) inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomforting bits of plants, constitute a fire safety hazard in that debris can be hidden in the grass, interfere with the public convenience and adversely affects the property values of other land within the village”.



Brush Pickup Has Begun

(2nd Tuesday of each month)

Please place brush in the terrace, parallel to the curb, and in separate piles. Be sure to stay away from any electrical/telephone equipment. All cut ends need to be placed in the same direction.

See example below



NOTE: Leaves are **NOT** picked up in the spring. You can bring them to the compost pile at the Wastewater Treatment Plant on S. Rutland.



**Garbage & Recycling
the week of Memorial Day
will be picked up on
Thursday, May 31st**



The Clerk's office and the Public Works Dept.
will be **CLOSED** on Monday,
May 28th, in observance of Memorial Day.

CLERK'S OFFICE



OPEN BOOK & BOARD OF REVIEW

Open book will be held on May 31st from 4 pm – 6 pm at the Village Hall (210 Commercial St). If you have any questions regarding your property assessment, take this opportunity to talk with the Village Assessor.

Board of Review will be held on June 18th from 6 pm-adjournment at the Village Hall (210 Commercial St).
(You must make an appointment.)



NATIONAL POLICE WEEK MAY 13 – 19, 2018



Police Department

Activity Report

Calls for Service	April
Burglaries	0
Thefts	0
Suspicious Activity	3
Animal	0
Damage to Property	3
911 Disconnect/Mis-Dial	0
Open Records Request	2
Assist Citizen	2
Assist Fire Department/EMS	1
Assist other agencies	2
Assist Village Departments	1
Traffic Incident	
Total Traffic Crashes	0
Traffic Incident	19
Traffic Citations	0
Traffic Warnings	1
Enforc. /Gen. Activity	
Misc. Comp/Arrests	0
Drug Charges/Comp	0
Referral to District Atty	1
Phone/Internet/Social Media	0
Domestic / Family / Assaults	1
Disturbance/Disorderly/Threats	0
Financial/Fraud	1
Missing Person/Check Welfare	1
Municipal Ord. Comp/Violation	5
Alarms	0
Juvenile Offenses/Comp	0
Found Property	1
Community Policing	2
Parking Citations/Comp	1
Court Orders/Warrants	0
Total Calls:	47

Community News & Events

COMMUNITY POTLUCK

May 24th at Noon

Brooklyn Methodist Church

Bring a dish to pass.

Table service and beverages
are provided.

All ages welcome.



Village Wide Garage Sales

Friday, May 18

Saturday, May 19

Sunday, May 20



Brooklyn Area Historical Society Annual Fundraiser Garage Sale

102 N. Rutland, Community Bldg
Friday, May 18, 8am – 4pm
Saturday, May 19, 8am – 4pm
Sunday, May 20, 9am – 2pm

In the lower level, enter from Hotel
St.

Fudge, plants, household, books,
more.

No clothes.

We accept donations for the sale on
Friday during the day.

608-455-1503

Brooklynhistory@msn.com

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News from Your Senior Center May 2018

By Rachel Brickner

Good nutrition is vital to good health. It isn't always easy for seniors to make sure that they are eating well, but the Senior Center can help make healthy, tasty eating easier.

Every weekday except Thursday, a healthy, balanced meal is served at 11:45 at the Senior Center. (On Thursdays, the meal is served at a local restaurant—more on that below.) For those 60 and over the cost of the meal is a donation (\$4.00 minimum donation is recommended).

The meals available at the Center are catered, so we must know in advance if someone is interested in joining us on any given day. The menu is the centerfold in our monthly newsletter, which is available locally, at the Center, on-line, and via US mail (call us at 835-5801 to take advantage of that last option).

There are generally at least two and sometimes three meal options to choose from each day. There is usually a choice of an entrée that includes meat and one that does not. On Fridays, there is a third option as well: a hearty salad. The salad offering changes weekly and might include such choices as: Seven Layer Salad, Beef Taco Salad, Caprese Salad or a Fruit Plate. If you call in to reserve a meal, be sure to let the staff know whether you would like the meat entrée, the meatless entrée, or a salad.

On Thursdays, senior lunches are served at Ziggy's on South Main Street in Oregon. As part of Dane County's My Meal, My Way program, seniors select lunches from an eight-meal menu specially designed to meet nutritional requirements. There is no need to call ahead and reserve your meal on Thursdays. Seniors can come to Ziggy's anytime between 11:30 and 1:00 to take advantage of the program. That meal is also donation-based, with a suggested minimum donation of \$4.00. For seniors living in Dane County, there is transportation available to the Senior Center or to Ziggy's if transportation is needed in order to take advantage of the meals.

Home-delivered meals are also available to seniors who qualify for them, regardless of which County they live in. Seniors are asked to call the Center at 835-5801 to discuss that possibility.

Eating well can be challenging, but the Senior Center's meal programs are designed to help meet that challenge. Invest in yourself by making the effort to give your body the healthy food it needs to perform at its best for you!

COMMUNITY ANTIQUE TRACTOR PULLERS

\$2K PULL DAY



SATURDAY MAY 26TH - 12PM

Brooklyn, WI

www.tractorpullers.org

Presented by:
Community
Antique
Tractor
Pullers

3750, 4000, 4500, 5000, 5500, 6000, 6500, 7000, 7500

Farm Classes- 3mph - All normal CATP Farm Tractor rules apply

3750, 4000, 4500, 5000, 5500, 6000

Modified Antique- 4mph - All normal CATP Modified Antique rules apply

4500, 5500, 6500

8mph - All normal CATP rules apply

Rules & Payout

For larger payout classes- \$500 guaranteed for 1st place in each class
70% entry payout down to 5th place - \$25 entry fee for each class below -

4350 Farm Class | 6150 Farm Class

Farm Payout Classes Rules- 18" from centerline 18" high hitch, 15.5x38 tired to 4350 & 18.4x38 to 6250
No cut or appear-to-be cut tires (if they look cut, they are cut) -
10% over stock on RPM's - 3mph paced class over stock

4350 Modified Antique Class | 6150 Modified Antique Class

Modified Antique Payout Classes Rules- 18x18 hitch, 18.4x38 tires- top cut radial tires-
20% over stock on RPM's - 4mph paced speed





The Brooklyn Recreation Committee would like to say THANK YOU to all that donated a dish and/or volunteered your time for the Dime A Dip Dinner. We would also like to say thank you to all those who attended the dinner, we appreciate your support. The money raised by this event will go towards new park equipment and/or future Recreation Committee Events. Again, we just want to say THANK YOU for your support.





Save the date for
our 2nd Annual

BROOKLYN NIGHT OUT

August 2nd, 2018
5:30pm - 7:30pm



Saturday, September 1st
9am-3pm

Brooklyn Elementary School Building

204 Division Street, Brooklyn WI

Support Your Local Businesses

Still Accepting Applications for Crafters/Vendors
for more information or to download an applications
visit our website at

<http://brooklynrecreation.org/fallartscraftsfair/>



Click It or Ticket NEWS RELEASE

From the Wisconsin DOT, Division of State Patrol,
Bureau of Transportation Safety

Village of Brooklyn Police Department

Date: May 18, 2018

The Village of Brooklyn Police Department will join hundreds of other law enforcement agencies throughout Wisconsin for the annual Click It or Ticket safety belt enforcement campaign from May 21 to June 3, 2018.

"We enforce Wisconsin's mandatory safety belt law – not to write citations – but to help save lives and prevent needless injuries," quoted Chief Wade Engelhart. "Right now in Wisconsin we know that about nine out of 10 motorists consistently wear a safety belt. We also know that the 10% who fail to buckle up account for nearly half of the drivers and passengers killed in Wisconsin traffic crashes each year."

The state's safety belt use rate of 89.4% is the highest ever, but it still lags behind the national average. Last year in Wisconsin, there were 58,899 traffic convictions for failure to fasten a seat belt.

Motorists who are hurt or killed in traffic crashes because they didn't buckle up create tremendous economic losses such as medical expenses. According to the National Transportation Safety Board, the rest of society pays for nearly 75% of these economic losses through higher insurance premiums, taxes, and other public funding.

In Wisconsin, law enforcement officers can stop and cite motorists for failing to wear a safety belt. In addition, drivers can be cited for every unbuckled passenger in their vehicle. "Again, this is about preventing injuries and saving lives," Chief Engelhart said. "Before hitting the road, drivers need to ensure that everyone is buckled up, every seat, every trip."



June 2018

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
					1	2
3	4	5 Tire, Battery, Oil Pick up	6 Yoga 6 pm Rec Mtg 7 pm	7	8	9
10	11 Village Board Mtg 630 p	12 Brush Pick Up	13 Recycling Yoga 6 pm	14	15	16
17	18	19 Planning & Zoning Mtg 630 p	20 Yoga 6 pm	21 SUMMER BEGINS 	22	23
24	25 Village Board Mtg 630 p Summer Youth Recreation Starts	26 Summer Youth Recreation Starts	27 Recycling Yoga 6 pm Summer Youth Recreation Starts	28 Community Potluck Noon – Methodist Church Summer Youth Recreation Starts	29	30



notes

Clerk's Office Hours – Monday – Friday, 7 a.m. to 5 p.m.

Check out our Village website at www.brooklynwi.gov

Facebook: [brooklynvillagewi](https://www.facebook.com/brooklynvillagewi)

Twitter: [@BrooklynWIGov](https://twitter.com/BrooklynWIGov)