

Brooklyn EMS
Business Meeting Minutes
April 3rd, 2018

Present: Alicia, Brittany, Brock, Cathy, Cheri, Clayton, Evelyn, Josh, Justin, Kyle M

Absent: Al, Aubree, Bruce, Chad, Corey, Dan, Dave P, Karl, Karen B, Leif, Linda, Maddie, Marion, Matt, Melissa, Tim

Call meeting to order: 18:30 on April 3, 2018 by Cheri C

Reports:

Approval of Minutes:

- Approved by Cathy, second by Brock

Approval of treasury Report:

- Approved by Evelyn, second by Clayton

Director:

- Elite
 - Check Mileage, Does not always populate from CAD correctly
 - Careful checking Oriented X4, If you don't scroll down, the four you see and select includes, "normal baseline for patient" and this shouldn't be selected if not relevant.
- Refresher- Have until April 20 do get all completed
 - New certificate will be emailed to your Madison college email
 - Once license is updated, copy needed for the wall. If you need instructions on how to print the copy, see Cheri
- Assistant Director position will be voted on at May meeting, Dave Dorn officially resigned, effective immediately
- Adopt a HWY April 14. Set up for card party at 9am, adopt a hwy after set up.
- Card party April 14, looking at needing desserts, there will be a sign up in the radio room
- Weekend Winner
 - Will be picked in May

Fire Liaison:

- Nothing to present

Medical Director:

- Not Present

Training Officer's Report:

- Training – April will be training on the new protocols and there is a quiz that must be filled out by all EMTs. The training will have all changes highlighted. If you are not able to attend training, you still must fill out the quiz for all the changes. Quizzes and protocol manuals will be available after the training for use.
- Cory now has her student permit and can have patient contact, but cannot run alone. She needs a trip back from a hospital, and will then be certified to drive
- Alicia needs a trip back from a hospital and she will be certified to drive as well

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Maintenance Officer Report:

- Other

Committee Reports:

- Ambulance
- Bylaws
- Building
- CAD
- Clothing – Cheri
 - Will be looking at doing an order. Notify Cheri if there are items needed.
- Elite
- Fund Raiser- Card party: A lot of prizes donated, Fliers available on the table if you have a place to hang one up, list where it will be hung up so no duplicates. Evelyn will msg everyone about the signup sheet for desserts. A signup sheet for help the night of will also be in the radio room. Clayton will talk to Leif about putting it on the village sign.
- Infection Control
- Membership
 - Elliot Frie voted on, Clayton nominated, 2nd by Brittany. Motion carried.
- Public Relations
- Quality Control

Old Business:

- None

New Business:

- None

Motion made by Clayton to adjourn the meeting at 18:57, 2nd by Justin.