

BROOKLYN VILLAGE NEWS
July 17, 2018

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Save the date for
our 2nd Annual
BROOKLYN NIGHT OUT

August 2nd, 2018

5:30pm - 7:30pm

Legion Park



Brooklyn Village Board Meeting Minutes June 11, 2018

The June 11, 2018 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Todd Klahn, Sue McCallum, Kyle Smith, Scott Rosenow, Brittany Springer and Heather Kirkpatrick. Others present were Rachel Brickner, Dale Arndt, Hui Meng from Johnson Block, Buffy & Greg Stahl, Dan Dean, Sarah Grapentine, Chief Engelhart and Clerk-Treasurer Linda Kuhlman. All present stood for the Pledge of Allegiance.

Public Comments – Rachel Brickner from Oregon Senior Center presented the overall annual report for 2017. Their 166 volunteers provided over 7,000 hours last year, which is more than 3 full-time positions. They provided almost 11,000 meals. About 1/3 of their users are over 80, 1/3 are in their 70s, and 1/3 are under 70. They gave 3,548 rides to people. Brickner presented a list of their community partners, who are someone or an agency who donates time or programs at the center. She also presented statistics for last year for all the municipalities they serve and broke out Brooklyn's specific stats. For Brooklyn, a few of the items included case management hours of 39.5 hours for 9 residents, and 741 meals were delivered last year. Kirkpatrick stated the info & assist numbers don't match from one page to the next and also asked if this is the 53521 zip code figures or just Village of Brooklyn. Brickner said she would look into the numbers. She also stated that 53521 includes a few of the towns as well, but their program allows them to put in the actual municipality. They have residents sign in and put in their address and the center takes the address and verifies which community it's in. So, the numbers are truly Village of Brooklyn figures.

Dan Dean – EMS Director – he saw the board would be voting for Fire/EMS district board representative, and he wanted to state his opinion. McCallum has been the rep for the last year, and she's taken an interest in the departments, shows up to meetings, trainings, asks good questions. He doesn't always agree with her, but he can talk to her about it. He would hate to remove this person who is willing to ask questions. He has nothing against other people who might want to be the representative, but in his previous dealings with Pat Hawkey and Kyle Smith in having to put hours into getting documents together, it was very taxing. If he has to deal with Hawkey or Smith again, he will put in his resignation, and they lost a lot of volunteers with what happened in the past.

Klahn – would like to have a discussion at the next meeting about Public Safety and where we stand with the claim. **Smith** – In the minutes of May 14, 2018, McCallum said she did not vote in meetings in December because it was not how she would negotiate with people who have given themselves to protect the community and did not like the way the negotiations were being handled and it also stated Smith stated he voted not to withdraw from the Fire/EMS contract. In the minutes from December 19, 2016, called to order at 6:34 by Pat Hawkey, Trustees present were Smith, Kirkpatrick, Klahn, McCallum, Cazier and Crubaugh and some members of Fire/EMS district board were present also, Resolution 1 and 2 as provided by Fire/EMS District, this is the one that was to withdraw and give them notice, everyone voted yes except for Smith who opposed. So, he wanted it stated clear that in the minutes from last meeting, even though they're stated correctly, are not true. As for comment from Dean, he doesn't think the attack is pertinent when he was the only one that voted not to withdraw. Secondly, per statute 19.83, meetings of Wisconsin government bodies, the president sent out an email asking for a quorum response on an issue that was voted on previously, but asking to get a check written, and by him allowing that email to go out, he incurred a walking quorum, and it wasn't corrected by the clerk either. She should have protected against that and it wasn't done. President Schulz stated he's new to procedures and appreciates the education.

Dale Arndt – when the Village does the sidewalks in driveways on S. Kerch project, he's totally opposed to having a contractor come in and do the sidewalks on his property. If someone else does the driveway work, the materials won't match. He would like to have his own contractor do everything. Schulz stated they will talk about this later on the agenda.

Hui Meng, Johnson Block went through the audit. There are four parts to the audit – government-wide, fund financial statements which include governmental funds and business-type funds, notes to financial statements, and required supplementary information. They also do other reports for the Village including the Form C report and PSC report, required audit communications to the board, which includes list of audit adjustments and other comments regarding internal

controls because of the size of municipality, and they recommend formalizing the terms of the advances to the TIF from the general fund and monitor expenditures in excess of budget. Public Safety was over budget last year due to the new software program, which the board used fund balance to pay for. They recommend in the future the board approve a formal budget amendment. The fund balance increased about \$92,000. The nonspendable portion is advances to TIF district of \$211,169. The assigned fund balance of \$237,893 which is set aside for specific items and also includes the excess over 30% of fund balance, and the unassigned fund balance of \$316,169. The water utility shows an operating income of \$100,820, and the sewer shows an operating income of \$106,166. The biggest general fund expenditures are Public Safety and Public Works. Taxes contribute the majority of revenues for the Village, about 57%. The other big portion of revenue is intergovernmental funds like the state shared revenue and transportation aids. The Village's General Obligation debt limit for 2017 is \$4,708.705 and our outstanding General Obligation debt is \$1,375,551, so the Village has 70% of our capacity available to borrow. 46% of tax levy collected in 2017 went to Oregon School District and 33% went to the Village, with the counties getting 17%, technical college getting 4%. **Schulz made a motion to approve the 2017 audit report as presented.** Smith seconded. Motion carried.

Buffy & Greg Stahl of BGS Designs or Hickory Hills Custom Cabinetry presented a proposal to expand their business and also help the Village fulfill their CDBG requirements. They're looking for capital and asking for a co-investment. They're asking for a co-development or co-investment to grow their business faster. Their proposal is to ask for a capital investment for new equipment and then they would sponsor additional new hires. It would eliminate a need to put those hiring requirements on new property owners. Their overall equipment list is \$280,000 for capital equipment. At 3 years at 2% interest it's \$8,000 per month. Their timeline would be to add an additional two employees by July of 2019, and then an additional two more employees before the end of 2019, which would be a total of 5 employees. Their total out-of-pocket costs would be over \$300,000. They have one employee now. To help the community they will sponsor first responder training and allow job flexibility to anyone who joins the Fire/EMS. They will also give Brooklyn residents during the three-year repayment period, a 30-50% price reduction on custom wood-working remodel for any resident. They are willing to talk about how to structure the agreement and how financially it can be budgeted. Springer stated she will have to abstain from this decision because she's working with the Stahls. Schulz stated he'd like an itemization of the pieces of equipment. We will be finding out more on our situation in the next meetings Schulz thanked the Stahls for coming.

Schulz made a motion to approve the minutes of 5-14-18. Rosenow seconded. McCallum stated the last page in the first paragraph, "McCallum didn't vote because she," that's not what she said. She said because she didn't come to the last meeting in December of 2016 where the board actually voted to leave the district – change wouldn't too didn't and not meetings, the last meeting in December of 2016, which was three days before Christmas. She did not come to that meeting because she was not going to be part of the discussion or the vote because she opposed it. Smith asked if it could be tabled and listen to the audio. McCallum said another item where the minutes reflect what was said but what was said was not true, on the first page, very last sentence, Klahn said, "That's the way McCallum has done it in the past. It was several for the previous employee who got fired." She has never been involved in the firing of any employee or the process to get to that point. The minutes are accurate of what was said at the last meeting, but she was never involved in firing an employee. Rosenow stated that in the first full paragraph of page two, two meetings ago there were members who wanted to allocate more of the loan to general fund and less to sewer, and he remembered making the comment but the minutes attributed it to Kirkpatrick, and at the last meeting he said the previous minutes had attributed it to Kirkpatrick and he said he didn't know if Kirkpatrick said it or not and he didn't want her to get the blame for it or the credit for it, so he said he remembered saying it, so maybe it should be attributed to both, and Kuhlman confirmed Rosenow said the same thing. He wanted to clarify that both he and Kirkpatrick made the comment. Rosenow would like the minutes to say, "Rosenow stated he thought he had made the suggestion." **Schulz will rescind his motion. Klahn made a motion to table the approval of the minutes and listen to the audio.** Schulz seconded. Motion carried.

President's report – Mark Langer could not make it tonight, but this would have been his last meeting before retiring. He would like to thank Langer for his almost 8 years of service, and we'll miss him. Kirkpatrick suggested marking his service with a presentation to thank him. June 22nd is his last day. Springer suggested putting something on Facebook page. She also has a little free plant library, seed/recipe exchange library. The board will meet at Public Works on the 22nd at 6 a.m. to present Langer with the gift.

Clerk's Report – Financials - At the end of May there were total deposits of \$1,181,675.24, which included \$1,102,456.96 from the loan proceeds. Total withdrawals were \$365,816.33, of which \$277,069.56 was debt service. The total balance in all accounts at the end of May was \$2,407,168.96. At the last meeting Kuhlman stated that Faith Majors Culp will be the helper for **summer recreation** and Emma Rae Brown will be the assistant coordinator, but that was wrong. Faith will be the assistant coordinator and Emma will be the helper. **CARPC will launch a survey** in September by A Greater Madison Vision to gather input about the region's goals for the future and how to achieve those goals. The League published a **Supreme Court decision on a TIF case**. A group of taxpayers in Eau Claire challenged the city's creation of a new TID and expansion of an existing TID. The Court determined it was a legislative determination and not a justiciable issue. Kuhlman attended the League of Wisconsin Municipalities Mutual Insurance conference in May. The conference provided updates on the LWMMI and also gave helpful safety and insurance seminars. The LWMMI **also announced they were giving dividends** back to their members again this year. Last week our agent, Mike Zagrodnick, presented President Schulz with a check for \$5,819. This represents a 60% increase over last year's dividend. **Dane Arts Buy Local is having an event on October 12 and 13** for local artists to sell their art to local businesses. Springer suggested letting Stahl know about this event. Kuhlman pointed out that **UBT was the second highest bidder on our S. Kerch Street project**. The **DOT is holding a public information meeting** on June 28 from 5:30 to 7:30 p.m. at Brodhead City Hall regarding the Highway 104 resurfacing from Highway 92 in Brooklyn to Highway 11 in Brodhead. **CARPC is having public hearings on July 12** to discuss revising sanitary sewer extension review fees and revising sewer service area amendment fee collection policy. Kuhlman talked to **Computer Know How** about installing a new server for the clerk's office and setting up two backups, one to the cloud and one physical backup, and also to look at accessing the system remotely in case of emergencies. She explained that these issues were brought up at the emergency management tabletop exercise, and right now if something happens, there is no way to access the computer system. Also, if one of the computers in the clerk's office goes down, there is no access to those materials until it's fixed. Kirkpatrick suggested looking at a larger memory than 16 gb and also, she's not comfortable backing up to the cloud. She suggested a backup to the police server, for example, or a physical location backup. Kuhlman said she will get more information. **McCallum made a motion to postpone discussion on the clerk's backup and new server**. Schulz seconded. Motion carried. Kuhlman explained that the Village has 16 bank accounts between UBT and Monona Bank. She suggested closing 7 of these accounts that do not need to be separated out and consolidating the money into the Village's general account. There are also two accounts, the recreation savings and the parks account, which were set up specifically for the recreation committee fundraisers and the parks account was set up to track park fees from developers to use specifically for the parks. Kuhlman is suggesting setting the recreation savings and the parks accounts as designated assigned accounts, so the money cannot be used for anything but their intended purposes. Rosenow asked about the interest rates and if it makes a difference if there are one or many accounts. Kuhlman stated the interest rates vary but are generally 3-4%, and the Village has a main checking account that if the balance reaches \$30,500, the excess is put into a sweep money market account. **Kirkpatrick made a motion to consolidate the treasurer, restitution and streets accounts as well as the water utility accounts and create designated fund accounts for recreation savings and parks accounts**. Klahn seconded. Motion carried.

Public Works – Kuhlman reported there are no **new updates on the WWTP permit, WQT, phosphorus**. The **pre-draft WPDES permit documents were issued by the DNR**, and Strand is reviewing them for accuracy and any potential concerns. **MEG is still waiting for a response from DNR on the WQT plan questions**. **Strand will provide proposed sewer rate scenarios prior to the June 25 board meeting**. Kuhlman passed out the **pre-construction meeting minutes**. McGuire is looking at a June 18 start date. They'll do sewer/water first. Klahn said under item 10, it states trash pickup and recycling pickup is Thursdays, and that should be Wednesday. Temporary mailboxes have been put up on North Kerch Street. Kuhlman explained that **Parisi is the subcontractor** doing the concrete work for the curb/gutter and sidewalk portions in the driveways for the S. Kerch/Hilltop Court/Hilltop Circle project. They have informed us they **no longer do extra work for private citizens on contracts**. We are waiting to see if they would do the work if the Village paid, and then the residents paid the Village back, but Kuhlman wanted to ask the board if they want to do this. Kirkpatrick thought it was part of awarding the contract. Kuhlman stated it was not part of the bid. Dale Arndt wants to have his own contractor do his driveways, including the sidewalk portions and the approach. He said it would be a hodgepodge to do it by two different companies and two different mixes. Klahn agrees but will have to look at contract. He is concerned with people doing their own stretches of sidewalk, that it gets done properly, but as long as he follows the specs and he does his sidewalk and driveway at no expense to the village, it doesn't matter what the contract says. Arndt should work with Public Works and Strand and Arndt's contractor to get it done. McCallum doesn't want to be a middle person for paying for driveway work. Klahn said the board made a general statement at the information meeting that the contractors do this sort of thing. **Smith**

made a motion to ask Strand if there is a provision in the contract about doing driveways, and if it isn't, let the residents know the Parisi won't do their driveways and the Village won't broker it for them. Klahn seconded. Motion carried. Schulz made a motion for Public Works to contact Strand and work with Arndt and his contractor on his properties. Smith seconded. Motion carried.

Smith stated the Village received about 12 applications for the **laborer/operator position**. He and Spilde and Kuhlman interviewed 5 candidates. They unanimously recommend hiring Brandon Hollis. He was the second person from last time. He's very eager and wants the position. He lives outside of Albany. Smith, Spilde and Kuhlman all picked the same top three candidates, but one had the second and third candidates in opposite order. Rosenow asked if the third candidate from last time was contacted. Smith said they tried to contact the person three times and never heard anything back. **Smith made a motion to hire Brandon Hollis for Public Works laborer/operator position at the rate previously discussed.** McCallum seconded. Motion carried.

Smith stated we have received about 13 applications for the **Public Works Assistant Director** position. He will volunteer to be on the panel to hire. We have changed the screening criteria and the questions and wanted to get input from the board. Langer, Spilde and Kuhlman will do the screening, and Smith, Kuhlman and Spilde will do interviews. Schulz suggested asking how community-oriented they are and what they can bring to the community. Smith asked if the board wants a decision for the meeting on the 25th of June or have a few weeks gap in between hiring's and bring back the decision to the July 9 meeting. Smith also asked if the board wants the top candidates to come in for a second interview with the board. He thought it was only department heads in the past. McCallum said they talked about doing that, maybe the three top candidates. **Klahn made a motion to put the Public Works assistant director hiring on the next two meetings; and if works out for June 25, okay, and if not, the July 9 meeting.** Schulz seconded. Motion carried. Smith said if anyone wants to add questions, email the clerk.

Public Works Report – thank you to Dan Olsen for helping out at dumpster days. We had 8 refuse containers for 26.25 tons and two metal containers for 6.05 tons. Cleaned storm sewers and fixed an issue with the inlet box at N. Rutland and Lincoln Street. Hired seasonal worker, a 16-year-old from Evansville, Aaron Anderson, and he started last Friday and will work every day during the summer from 6 a.m. to 2 p.m. Public Works put in the speed bumps at Legion Park and have noticed vehicles driving in the grass around them. Engelhart said he's discussed it with Public Works and they've talked about putting up trees or something on the sides. He said it's not a big rut. Someone has also spun out on the top of the speed bump. He would like to see one more closer to the bend. **Utility Report** - Kirkpatrick asked about the "WWTP not running great" comment. Kuhlman stated they're working with Aquafix to find the right combination of chemicals but was not told there was any major problem.

Safety – Chief Engelhart stated we've been in contact with Whitebox about **converting the data from City of Madison**. Whitebox is in the process of getting the information from the City and then they will get us a new quote. Kuhlman stated she received an email just before the meeting and they have reduced their price by \$1,000, so a price of about \$8,000, but we need to verify that. Engelhart asked if the board wants him get a quote from Lantech. Kirkpatrick said yes. Chief Engelhart stated there were 98 calls total in May, 69 by Brooklyn inhouse, 78 including traffic, 4 calls to Green County, 25 calls to Dane County. He went through his **police report**. He recently attended a **walkthrough for active shooter at the Oregon School District**. He's **training the new part-time officer**. He recently went to the **daycare and did a safety talk during safety week**. Officer Johnson will qualify in firearms shortly and is set up for three shifts at the end of the month. Engelhart is working with the training group to do **firearms training in July at the Yellowstone range**. **May 21st he went to WIBRS training** and Hartwig went as well. Brooklyn is one of the few WIBRS certified agencies in the state.

Schulz and McCallum reviewed the bills. **McCallum made a motion to approve the list of checks dated 6-11-18, including reimbursement to Vicki Olson for \$20.82.** Schulz seconded. Motion carried.

McCallum would like to give the **Business Complex businesses a welcome gift**. She suggested giving them a \$100 gift certificate to Pleasant Prairie Greenhouse, and then it would be a standard gift for every business when they open. It would then be a standard gift for everyone. Right now, that would include Capital City Culverts and Hickory Hills Custom Cabinetry. Kirkpatrick suggested going to Winterland Nursery instead, since the Village has worked with them frequently.

Smith made a motion to give a \$100 to Winterland Nursery to the businesses in the Business Complex. Kirkpatrick seconded. Motion carried.

Documents were handed out regarding past discussions on **sewer connection fees**. Rosenow stated the Marcie/Pine/Cedar/Juniper area would like to hold another block party. Last year everything went well. There were no incidents. It's mostly families with little kids. Smith asked about closing down the street. Rosenow said Marcie Drive at Juniper will be barricaded and Marcie at Pine, so people can still get in and out of the loop. **Schulz made a motion to approve the Marcie/Pine/Cedar & Juniper Block Party application for the date of July 14, 2018, from 2 p.m. to 10:30 p.m.** Rosenow seconded. Motion carried.

Alcohol licenses – Kuhlman and Engelhart stated there are 4 operator license applications that need to be discussed. Board discussed Riebe's application discrepancy. Kirkpatrick suggested changing the application to read within the last three years. **Kirkpatrick made a motion to approve Scott Riebe's operator license application pending his correction on the application form.** Schulz seconded. Motion carried. Board discussed Nelson's application discrepancy. **Kirkpatrick made a motion to approve Hope Nelson's operator license application pending her correction on the application.** Schulz seconded. Motion carried. Smith seconded. Motion carried. Board discussed Meyers' application. **Smith made a motion to approve operator licenses for Linda Dybala, Cynthia Jazdewski, Diana Sims, Sharon Wienke, Thomas Moreland, Stacy Trumpy, Daniel Marshall and Taylor Meyers.** Kirkpatrick seconded. Motion carried. Board discussed Shambrook's application. **Klahn made a motion to approve the Combination "Class B" fermented malt beverage & intoxicating liquor license for Lady Alibi, dba Hotel 108 Tavern & Table, Erin Shambrook, agent.** Smith seconded. Motion carried. **McCallum made a motion to approve renewal of Combination "Class B" fermented malt beverage & intoxicating liquor license to Anchor Club, to approve renewal of Combination "Class A" fermented malt beverage & intoxicating liquor licenses to Brooklyn Mini Mart and Dolgencorp dba Dollar General, approve cigarette licenses for Anchor Club, Brooklyn Mini Mart and Dollar General and approve coin operated machine licenses for Brooklyn Mini Mart and Anchor Club.** Schulz seconded. Motion carried.

Fire/EMS District Commission Representative – Klahn stated at the last meeting he recommended Smith as the new representative, and it was a 3-3 tie. He would like to bring up the vote again. **Klahn made a motion to recommend Smith as Fire/EMS representative.** Smith seconded. Discussion by the board. Vote was taken - Rosenow no, McCallum no, Klahn yes, Smith yes, Schulz no. Kirkpatrick and Springer abstain. Motion is denied 3-2.

Schulz made a motion to postpone the committee reports to the next meeting. Kirkpatrick seconded. Motion carried. **Schulz made a motion at 10:14 p.m. to convene into closed session pursuant to WI Stats 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Business Complex); and WI Stats 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental entity has jurisdiction or exercises responsibility.** Kirkpatrick seconded. AYES – Rosenow, McCallum, Klahn, Smith, Kirkpatrick, Springer and Schulz. NOES – none.

McCallum made a motion at 10:47 to reconvene to open session. Schulz seconded. AYES – Rosenow, McCallum, Klahn, Smith, Kirkpatrick, Springer and Schulz. NOES – none.

McCallum made a motion to adjourn at 10:47 p.m. Schulz seconded. Motion carried.

Linda Kuhlman
Clerk-Treasurer

Brooklyn Village Board Meeting Minutes June 25, 2018

The June 25, 2018 Village Board meeting of the Village of Brooklyn was called to order at 6:31 p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Sue McCallum, Kyle Smith, Scott Rosenow and Brittany Springer. Todd Klahn and Heather Kirkpatrick were absent. Others present were Buffy & Greg Stahl, Village Attorney Mike Hahn, and Clerk-Treasurer Linda Kuhlman. All present stood for the Pledge of Allegiance.

No Public Comments. Schulz asked to move up the discussion on an ad hoc committee to discuss the Stahl proposal, since the Stahls are present. He suggested establishing an ad hoc committee to research the request of Greg and Buffy Stahl made at the last meeting and recommended Springer, Kirkpatrick and McCallum be on the committee. Springer said she can't be on the committee because of her work for the Stahls. She suggested referring it to the EDC Committee. **Schulz made a motion to defer a decision on the Stahl proposal to the EDC committee.** Springer seconded. Motion carried. They should be meeting early July. Buffy Stahl asked if they can make a decision as soon as possible.

Schulz made a motion at 6:36 p.m. to convene into closed session pursuant to WI Stats 19.85 (1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Business Complex); and WI Stats 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (Police Department & Business Complex). Springer seconded. AYES – McCallum, Rosenow, Smith, Springer and Schulz. NOES – none. **Smith made a motion at 7:16 p.m. to reconvene into open session.** Schulz seconded. AYES – McCallum, Rosenow, Smith, Springer and Schulz. NOES – none.

Schulz made a motion to approve the draft termination agreement to authorize purchasing of property from Aquafix and authorize village president, clerk and attorney to take necessary steps to finalize the purchase. Rosenow seconded. Motion carried. **Schulz made a motion to negotiate the repurchasing the TC Countertops parcel on terms discussed in closed session, and for village president, clerk and attorney to take whatever action necessary if terms of agreement are agreed upon, including further negotiations by the attorney as discussed in closed session.** Springer seconded. Motion carried.

Discussion on completing the stormwater basin in the Business Complex. Attorney Hahn will need to review statutes regarding special assessments. **McCallum made a motion to accept Strand's amendment to the BBC stormwater design task order in the amount of \$10,000.** Schulz seconded. Motion carried.

Kuhlman stated that she listened to the minutes from the 5-14-18 meeting and on page 5 McCallum did state, "she wouldn't come to the meeting," not meetings as it was originally stated. **Schulz made a motion to approve the 5-14-18 minutes with the correction.** Rosenow seconded. Motion carried. Smith abstained. **Schulz made a motion to approve the 6-11-18 minutes.** McCallum seconded. Motion carried.

President's Report – Schulz stated he received a complaint on the way to the meeting that no one opened the Community Building so they couldn't hold Country Heat. Springer will let Hardy know.

Clerk's report – The next election is August 14, and it is a Partisan Primary, voting for one political party only. Absentee voting starts July 2 from 7 a.m. to 5 p.m. Monday thru Friday, except July 4 and July 18. Then on November 6 is the fall election. Dane County might have a referendum on the ballot in November having to do with the Dark Store tax loopholes. Brickner from the Senior Center sent information clarifying the numbers on her report from the last meeting. The number of clients under the info/assist column on the first page equal the info/assist and loan closet totals on the second page. The S. Kerch/Hilltops project started last week and they started the infrastructure work today. The acquisitions are moving forward, but it's more involved than anyone thought. Spoke with Lantech, the Police Department's computer company, and am getting a quote on new server and backups for the clerk's office and Police Department. We received a total of 15 applications for the full-time police officer. It was narrowed down to six to be interviewed on July 10. The CIB is conducting an audit of the Police Department. It happens about every three years, and there are several other agencies in Dane County being audited as well. We anticipate there will be a couple items out of compliance mainly having to do with the location of the police department. The TID annual Joint Review Board meetings will be held on July 9 at 5:00 and 5:30, before the board meeting. We're doing interviews tomorrow for the Assistant Public Works Director.

Schulz and McCallum reviewed the bills. **Schulz made a motion to approve the bills as presented.** McCallum seconded. Motion carried.

McCallum asked the board to discuss **sewer impact fees.** She would like to explore if sewer impact fees can be a way to reduce rates. Board discussed and decided to do more research and put on next agenda.

Schulz made a motion to reinstate the Personnel Committee with Smith, Springer and Schulz. Discussion on review of the employee handbook and any personnel issues that may come up. Smith seconded. Motion carried.

Kuhlman explained that in March there was a water main break on S. First Street and it broke the sewer main going to the home there. We had to dig into their lawn and front porch to repair the sewer main, and we were waiting for the contractors doing the paving/concrete work on the S. Kerch project to fix it. The homeowners have called to say it's become unsafe and they would like it fixed as soon as possible. Spilde has one quote for doing the concrete work on the porch and another quote for doing the paving work for all the water main breaks through the winter. **McCallum made a motion to contract with Green County to do water main paving repairs not to exceed \$9,100.** Schulz seconded. Motion carried. **Smith made a motion to review three bids on the concrete repair at 201 First Street with authorization for PW to accept a bid not to exceed \$3,000.** Smith seconded. Motion carried.

Planning & Zoning Commission – Kuhlman explained relatives of the Reese property want to build next to the farm. They are now looking at a plot to the west of the farm but east of what would be 4th Street. The engineers and Public Works have reviewed and confirmed the water and sewer hookups. If they use the plot they're suggesting, the farm shed on the Reese parcel will be noncompliant, and the zoning administrator suggested either making the plot smaller, changing the zoning ordinances or taking down the shed. The owners are looking at making the parcel smaller, but the PZ Commission would like to explore changing the ordinance to reflect all possible situations for the village in the future. **Schulz made a motion to authorize the zoning administrator to research and report to the PZ Commission regarding agriculture zoning setbacks in the Village.** Rosenow seconded. Motion carried.

Recreation Committee – Get Fit classes are on Mondays and yoga on Wednesdays; summer youth started today and has 20 kids signed up, but may get a few drop-ins; next event is Brooklyn Night Out August 2 at Legion Park, unless rain and then in the community building. They are inviting businesses and the board members to attend.

Fire/EMS District – at the May 22 meeting they looked at undesignated funds for both fire and EMS. They decided to pay off the ambulance loan for \$37,000 and the remainder will be looked at in budget process. They may adjust per capita amount. Fire has a balance but it's minimal. EMS is also spending \$3,000-4,000 for new CPR mannequins. Marx is going to access a records retention list from the City of Madison. Discussion regarding getting budget ready and an annual meeting in September for the municipalities. At the June 20 meeting it was decided there will be no meeting in July and next meeting will be August 15. September 12 will be the joint municipality budget meeting. Auditors came with draft audit. It was a two-part audit, look at financials as risk base and then as an internal controls. The board will be looking at internal controls, what they are and how to fix them. Justin Wicik is new medical officer for fire department. EMS had three people in class and one fell out because that person is an RN and is going through short course to get certification. Dan Dean is meeting with medical director tomorrow; they might have to change directors. Multiple EMS districts are having same training at different locations. Should have draft budgets at next August meeting. Records retention schedule was adopted. Evansville EMS - Marx is monitoring the runs. There were 1-2 times where we should have been called instead of others south of Evansville.

Schulz made a motion to adjourn at 8:32 p.m. Smith seconded. Motion carried.

Linda Kuhlman, Clerk-Treasurer

Public Works Department

Brush Pickup

(2nd Tuesday of each month)

Please place brush in the terrace, parallel to the curb, and in separate piles. Be sure to stay away from any electrical/telephone equipment. All cut ends need to be placed in the same direction.

See example below



NO mowing into the streets.

Per Village Ordinance Section 24-93 (c) Regulation of dumping - *Protection of street, public places and water.* No part of the contents of or substance from any sink, privy, cesspool or drywell, nor any manure, garbage, ashes, refuse or other waste shall be thrown by any person or persons, or be allowed to run or drop upon or remain in any street or public place, nor shall the same be thrown into or allowed to fall or run into any of the water surrounding said village save through the public sewers.



Reminder: Second half of property taxes are **due to the County** by **July 31st**.



Please remember to keep your lawns and weeds mowed.

According to Village Ordinances 24.56 regarding noxious weeds and/or 24.57 regarding the length of lawn. It is declared in said ordinances that “every person shall destroy all noxious weeds on all lands which he/she shall own, occupy or control in the Village” (24.56), and “lawns on lots or parcels of land which exceed six (6) inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomforting bits of plants, constitute a fire safety hazard in that debris can be hidden in the grass, interfere with the public convenience and adversely affects the property values of other land within the village”.



Clean Tap, Clean Water

Maintaining high-quality drinking water in your home



Where to get more information

- Contact your water provider or utility for more information
- US Environmental Protection Agency's (EPA's) Water Health Series and Water on Tap (www.epa.gov/safewater)
- EPA's WaterSense for helpful information on water-efficient products for the home (www.epa.gov/watersense)
- American Water Works Association's (AWWA's) consumer website, DrinkTap.org (drinktap.org)
- AWWA's brochure on household backflow prevention, *Backflow prevention is a two-way proposition*
- Canadian Institute of Plumbing and Heating has a consumer website. www.ciph.com/becausewatermatters

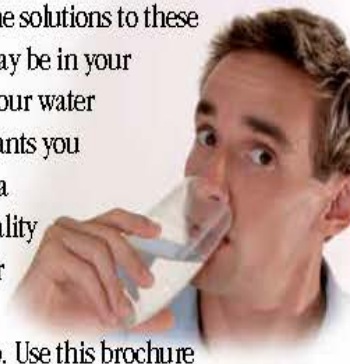


American Water Works
Association

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The next time you fill a glass with tap water, take a close look at the faucet and sink. Is the sink area clean? Are there stains on the fixtures? Does the tap water have an unusual smell or color? The solutions to these issues may be in your hands. Your water utility wants you to enjoy a high-quality tap water through every tap. Use this brochure yourself, or use it to work with a licensed plumber, to inspect your faucets and water use areas, such as sinks used to tap drinking water and for food preparation, to find areas for improvement.



Top faucet tips for homeowners

1. Install faucets that are certified to be "lead-free" or contain no lead.
2. Clean faucet aerators and strainers regularly.
3. Clean and disinfect sinks and faucets regularly.
4. Keep sink drains unclogged and clear of materials so that the drains work properly.
5. Use cold tap water for drinking and preparing food.
6. A good time to collect fresh drinking water to chill in the refrigerator is after a lot of household water use, such as laundry and dishwashing.
7. Remove aerators and flush cold water taps (open the faucets) after household plumbing work or when water has not been used for several days.
8. Only connect water filters and other devices intended for drinking water to household faucets. Do not connect hoses or other devices to faucets for non-drinking water purposes.
9. Keep hazardous chemicals or unsanitary materials away from faucets and sinks used for drinking water or food preparation.
10. Maintain water treatment systems as recommended by the manufacturer.



How do you know if your faucet or sink may be causing a problem?

The most common signs that your faucet or sink is affecting the quality of your drinking water are discolored water, sink stains, a buildup of particles, unusual odors or tastes, and a reduced flow of water.

The kitchen sink

The cleanliness of the kitchen sink is important because it is where you get water for drinking and cooking. Chemicals and bacteria can splash and accumulate on the faucet and aerator. Hand washing, soap scum buildup, and the handling of raw meats and vegetables can contaminate your sink. The sink's surfaces need to be cleaned and disinfected regularly.



Sink drains

Drains that are not well maintained can give rise to sewer and sulfur (rotten egg) odors. Clogged drains can lead to unclean sinks and backed up water in which bacteria can grow and contaminate the faucet and the foods being prepared around the sink. Pink and black colored biological slime growth can build up around drains. Disinfect and clean the drains and the area around the drains. Flush regularly with hot water.



Faucets, screens and aerators

Aerators are located on the tip of faucets and can collect particles such as from lead plumbing materials, sediment and minerals. Low flow from the faucet may be one sign of this. Remove and clean the aerators or screens on a regular basis. When installing new faucets and fixtures, be sure to select models that are certified "lead-free" or have no lead.



If particles are found in the faucet's screen and they float on water, they could be pieces of plastic from the hot water heater's dip tube, which is the component that brings cold water to the bottom of the heater's tank. Have a plumber check the water heater for debris accumulated in the tank. Faucet gaskets can break down and cause black, oily slime or particles. If this is found, replace the faucet's gasket with a higher-quality product.

White scaling or hard deposits on faucets and showerheads may be caused by hard water or water with high levels of calcium carbonate. You can clean these fixtures with vinegar or use water softening to reduce the calcium carbonate levels for the hot water system. Pink or black slime in the showerhead should be cleaned out when it becomes noticeable because this could be biological growth.



Water treatment devices

Point-of-use water treatment systems, installed at the tap or on the water line under the sink counter, must be installed properly and maintained as recommended by the manufacturer. A smell of rotten eggs can be a sign of bacteria in the filters or treatment system. The system can also become clogged over time. The water treatment device may need



replacing or cleaning. If your refrigerator has a built-in ice maker, chances are it has a small filter on the water supply line, and this filter needs to be maintained by regular checking and cleaning or replacement.

One last point

Use properly maintained and dedicated glassware for drinking water. Store water in clean covered containers in the refrigerator. Make sure that ice stays fresh and clean. You serve a key role in ensuring that the safe and good quality drinking water provided to your house by your water utility is maintained through every tap.

Police Department

Activity Report

Calls for Service	June
Burglaries	0
Thefts	0
Suspicious Activity	2
Animal	1
Damage to Property	3
911 Disconnect/Mis-Dial	0
Open Records Request	2
Assist Citizen	2
Assist Fire Department/EMS	0
Assist other agencies	6
Assist Village Departments	1
Traffic Incident	
Total Traffic Crashes	0
Traffic Incident	11
Traffic Citations	2
Traffic Warnings	3
Enforc. /Gen. Activity	
Misc. Comp/Arrests	0
Drug Charges/Comp	0
Referral to District Atty	0
Phone/Internet/Social Media	0
Domestic / Family / Assaults	0
Disturbance/Disorderly/Threats	1
Financial/Fraud	1
Missing Person/Check Welfare	2
Municipal Ord. Comp/Violation	9
Alarms	1
Juvenile Offenses/Comp	0
Found Property	0
Community Policing	3
Parking Citations/Comp	8
Court Orders/Warrants	0
Total Calls:	58

COMMUNITY VEGETABLE STAND

Methodist Church Parking Lot

Anyone can donate excess garden produce that they may have on hand. Anyone can take produce from the stand that they can use.



COMMUNITY POTLUCK

July 26 at Noon

Brooklyn Community Building

Bring a dish to pass.

Table service and beverages are provided.

All ages welcome.



July 2018 News from Your Senior Center

By Rachel Brickner

The warm weather and long daylight of summer is fleeting, and we encourage people of all ages to enjoy the special pleasures of summer as much as possible. That is one of the reasons the Senior Center is proud to partner with a number of local organizations to help sponsor the Sounds of Summer concert series.

The public is invited to Triangle Park in Oregon to hear live music on Tuesday nights, for three weeks in July, and three weeks in August. The first concert is on July 17 and will be followed by two more on subsequent Tuesday nights in July. The first Tuesday in August will see a break in the Concerts, when National Night Out takes center stage. The Senior Center will have a booth at National Night Out, and this year will be offering free blood pressure screening as well as free bone density screening. Please come find us, and our amazing volunteers, on August 7. Concerts resume on August 14 and continue each Tuesday evening through the rest of the month. All concerts begin at 7 PM. There is food available to purchase from local vendors at each concert. Food is available starting at 6 PM. If the weather fails to cooperate, the concert will be held indoors at the Senior Center.

The Summer Concert Series features a variety of music, all of it fun to listen to. The food is from local vendors and is reasonably priced. The Tuesday evening concert series is a fun, affordable way to take advantage of the joys of the summer season. Come join us in Triangle Park!



FYI for Village Residents

On August 5, 2018 - The 35th Annual Bike MS: Toyota Best Dam Bike Tour will be traveling through our community. More than 1,500 Cyclists will participate and ride up to 200 miles each day as they travel from Pewaukee to Madison, with an overnight stay in Whitewater. The event raises awareness and funds for research, as well as programs and services for those affected by MS.

If you would like to engage with this wonderful event. You can make motivational signs, cheer, or even set up a lemonade stand for cyclists.

WRITE ONE LESS CHECK EACH MONTH!



Pay your water bill automatically on the 25th of each month. Contact Vicki at 455-4201 ext. 1 for more information



Saturday, September 1st
9am-3pm

Brooklyn Elementary School Building

204 Division Street, Brooklyn WI

Support Your Local Businesses

Still Accepting Applications for Crafters/Vendors
for more information or to download an applications
visit our website at

<http://brooklynrecreation.org/fallartscraftsfair/>

All Classes are held at the Brooklyn Community Building

Wednesday
6:00pm - Yoga
Slow Flow



Country Heat®
will return to
Monday
night/6:00pm in
September



August 2018

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
			1	2 Brooklyn Night Out – Aug 2 nd Legion Park 530 p – 730 p	3	4
5	6	7 Tire, Battery & Oil Pick-up	8 Recycling	9 Rec Meeting 6 p	10	11
12	13 Board Meeting 630 p	14 Brush Pick-up	15	16	17	18
19	20	21 Planning & Zoning Mtg 630 pm	22 Recycling	23	24	25
26	27 Board Meeting 630 p	28	29	30	31	

notes

Clerk's Office Hours – Monday – Friday, 7 a.m. to 5 p.m.

Check out our Village website at www.brooklynwi.gov

Facebook: [brooklynvillagewi](https://www.facebook.com/brooklynvillagewi) **Twitter:** [@BrooklynWIGov](https://twitter.com/BrooklynWIGov)