

BROOKLYN FIRE & EMS DISTRICT BOARD MEETING MINUTES 5/22/18

Meeting was called to order at 6:32 pm by President Mark O'Brien. Members present were Kim Gruebling, Jim Lunde and John Marx. Also present were Tom Bowers, Dan Dean and Joanne Van Norman. Sue McCallum arrived at 7:10 pm.

Motion: Gruebling/Lunde to approve minutes of 4/25/2018 meeting. Motion carried.

No Public Comments

Motion: Lunde/Marx to hire Searl Electric to install outlet for new refrigerator. Motion carried.

Motion: Gruebling/Marx to approve Automatic Aid Agreement with Oregon Fire District. Motion carried.

Discussion regarding payment of Searl Electric invoice for extra work done for Simplex alarm installation: Simplex has offered to pay ½ of the invoice. All Board members agreed that we are not responsible to pay the other ½. (\$742.50) District Secretary was instructed to inform Simplex that we will not pay any of the invoice and that they must contact Searl Electric to discuss payment of the total amount. If there is no resolution, it will come back for discussion at the next meeting.

No action required for request by Greg Hofmeister. Village Engineers informed him that the request for connection to the Fire Station grinder pump is not allowable due to current main size.

Chief Bowers reported that the old Tender #8 will be sent to WI Surplus for hopeful sale. He found the original bill of sale from 1986 purchase – Chassis was \$24,000 and tank was \$12,500.

New air bags are being purchased at a cost of @\$10,000 (1/2 of new equipment budget). It will take about a month to receive tem.

EMS Director reported that 4 new people have been hired. 2 are licensed and 2 will take the summer EMT class. He has another person to interview in June.

There have been 75 runs YTD.

Brooklyn EMS will be participating in the State EMS Annual Trauma Conference on Thursday. There will be a presentation by Dr. Abernathy relating to the accident on Hwy 14 where the semi landed on top of the car. Brock Padley will be presenting as Incident Commander. This is the second time in 6 years that we are participating.

Motion: O'Brien/Marx to appoint Brock Padley as Assistant EMS Director (replacing Dave Dorn who resigned from the Service.) Motion carried. Oath of Office was administered.

Issue of Evansville EMS calls has been tabled.

The current Part Time EMS Employment agreement states that the applicant must have at least one year of experience and pass all tests. After discussion it was decided to remove the one year of experience and establish a probationary period – length to be decided by MS Officers.

Motion: Marx/Lunde to eliminate the requirement of a 1 year of experience from the current Employment Agreement and establish a Probationary period per applicant – length to be determined by the EMS Officers. When only an EMT and a Rookie respond to a call, a page should be sent for an additional EMS. Motion carried.

Motion: Gruebling/McCallum to pay off the Ambulance loan and approve purchase of new CPR Manikins. Total cost of Manikins to be up to \$5,000. Motion carried with one nay vote from John Marx. There will be more discussion regarding undesignated previous year's Budget funds at budget time.

John Marx presented information on rules for Record Retention that he obtained from the City of Madison. Joanne will pull out the items that pertain to us and provide a copy at the next meeting. This is in preparation for cleaning out the file room.

Dist. Sec. reported that there will be a draft of the audit ready for the June meeting.

The current copier has been repaired several times. When the finisher quits working, nothing works and we have to wait for a technician – which could be days. She asked that it be replaced with a Canon as soon as possible. She was instructed to get a proposal from Gordon Flesch and bring it to the next meeting.

There was a call out to Mason Barber for an alarm at the station. He texted her in the morning because he wasn't sure what to do. She called Simplex to have a technician come out to repair. She is asking that someone else take this responsibility of getting service set up. She will meet with the person and explain the process etc.

Alton Erickson is having a party to celebrate his 59 years on the Fire Department on Sun, 7/8. It will be here at the station. District Board members were given invitations.

Just a reminder that budget time is coming. Budget meeting (and Joint Municipal Meeting) will be on September 12, 2018.

Next meeting will be on June 20, 2018

Motion: Lunde/Gruebling to adjourn at 8:05 p.m. Motion carried.

