



DECEMBER 2018 VILLAGE NEWS

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Last day to pay 2018 Taxes in Dec. is 12/28.

The Clerk's Office will be closed on Mon. Dec. 31st.

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### **THREE TRUSTEE POSITIONS & PRESIDENT POSITION AVAILABLE**



Three Trustee Positions & President Position are up for election in the spring.

If you are interested in running for any of these positions, please obtain nomination papers at the Village Clerk's Office after December 3rd.

The final day for filing nomination papers is  
5 pm on January 2, 2019.

If a primary is necessary, it will be held in February.

## **Brooklyn Village Board Meeting Minutes November 12, 2018**

The November 12, 2018 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Sue McCallum, Scott Rosenow, Todd Klahn and Brittany Springer. Trustees Kyle Smith and Heather Kirkpatrick were absent. Others present were Christy Rasso from Strand Associates, Public Works Director Leif Spilde, Chief Wade Engelhart and Clerk-Treasurer Linda Kuhlman. Also present were residents Lana Lepinski, Madelyn Buell, Andrea Johnston, Katie Edington, Ethan Monson, Nissin Rodriquez. All present stood for the Pledge of Allegiance.

**Public Hearing on 2019 budgets** was called to order at 6:30 p.m. There were no comments. **McCallum made a motion at 6:31 p.m. to close the public hearing.** Klahn seconded. Motion carried. The public hearing was closed.

**Public Comments** – Lana Lepinski informed the board that there's an eight-foot section of gutter that's crumbling because it's too cold and she's also concerned about how they will level off the area near the box by her yard. She doesn't want there to be flooding in the spring because it's too low. Rasso will make note and talk to McGuire. Madelyn Buell read a statement to the board regarding the issues she's experienced over the course of the project. She would like to see a penalty enforced on the contractor and would like to see that money given to the residents in the project. Andrea Johnston voiced her concerns about issues she experienced. Katie Edington also voiced concerns over issues. She would like a deadline when the project will be finished in the spring and would like a penalty enforced on the contractor. Lana Lepinski also stated she hopes their mailboxes will be restored before winter. Nissan Rodriguez expressed his concerns about the flooding in his backyard from the pond. Three-quarters of his lawn is under water and it's getting worse and worse. 2008 was bad but not like now. Is there something that can be done in the future. Rosenow asked how much money they would want to be returned if Village imposes a fine. Buell stated at least labor, something fair. No further public comments.

**Christy Rasso from Strand explained the change order.** The Village will receive a credit for additional maintenance that will be needed in the future to the sanitary sewer lines at the end of S. Kerch Street. The grades were a little flatter than stated in the plans. In the future there may be more development to the south and it won't be a problem. The next three items are regarding the five residential properties where the contractor agreed to replace the entire driveway, so these are the additional amounts. It's being added to the contract so he's held accountable to do the work in the spring. The original substantial completion date in the contract was September 28. At the last board meeting it was changed to November 2 for substantial completion. The original contract end date was October 12 for final completion. We're extending the contract to end May 17, 2019 to complete everything. Katie Edington asked if they will come back and rip up their driveway by May 17. Rasso said yes. McCallum asked why we're being billed for additional asphalt driveways. Rasso stated that the village set up an agreement with the residents to pay it back to the Village. Spilde asked about the warranty start date. Rasso said it will be the May 17, 2019 date. Springer asked if mailboxes will be restored before winter. Rasso said yes, they will be. She's meeting with the contractor tomorrow morning. Spilde said they were starting to look for mailboxes to put back. The residents should set them in their front yards. Springer asked if the concrete problems will be fixed next spring. Rasso said yes, it's covered under warranty and will be fixed next spring. How they fix will depend on severity. If large chunks, they'll replace in six-foot sections. Rasso said driveways will be paved on Wednesday in one layer. She said they will pave in the afternoon when it's a little warmer. If there's a problem, they will fix it in the spring. It's under the warranty. McCallum asked how Public Works feels about plowing with binder course. Spilde stated he plows that and isn't concerned. Klahn stated a majority of the time they leave a binder course on for 2-3 years to let all construction get completed, and if there's a soft spot, it's easier to replace and then put on the final coat. Cosmetically it will look better. Rasso stated the manholes are flush with the binder. McCallum asked what the contract says that we can fine. Rasso stated it's \$1,000 per day past the substantial completion date.

She's saying substantial completion date is November 8. Rasso explained substantial completion date is when all that is left is behind the curb but would like to find the exact language in the contract. McCallum and Springer would like to impose a fine for the most days we can according to the contract. McCallum made a motion that we establish liquidated damages of \$1,000 per day from November 3 until the mailboxes are installed and paving of disturbed portion of driveways up to the sidewalk is finished. Springer seconded. Buell asked if this money will go to the residents for dealing with the project all summer or will it be going to the overall price. Rosenow said that question can be put on the agenda for next meeting. Rasso would like to check the contract language for a definition of substantial completion. Springer will withdraw her second. Motion fails for lack of a second. Springer asked what happens if May 17 date is not met. Rasso said liquidated damages can be imposed. **Klahn made a motion to accept change order No. 2.** Schulz seconded. Motion carried.

Schulz asked to move up the discussion on the **Douglas Drive flooding**. McCallum stated it's a federal wetland and we can't pump it. There was a special spot that all the drains come off the streets at the corner of Douglas and N. Kerch and was all done according to federal specs so it wouldn't go into a federal wetland. As far as she knows, we can't pump it. Klahn stated that's because it's a natural pond. It was there before the development was put in and was prior to homes being developed around it. Rodriguez asked why there were lots built in wetland. McCallum said there are no structures on the back, and if you put a structure, it was at your own risk. The homes were built high enough to be out of the water table. She understands and empathizes with the residents and has seen levels go up and down. Rosenow asked if we've looked at getting federal approval to pump. Rodriguez asked if Village can make it deeper. Klahn said the problem there is the elimination of grasses, habitats, is where we would get into an issue with the federal government. Spilde stated he talked to neighbors that were familiar with the public meeting that happened in 2008, and they said the DNR and attorney were there and said it wasn't an option. He remembers getting bids to pump and it would be very expensive. Rodriguez asked if Village could have some communication with DNR. Schulz said as a homeowner voicing concern, it would be more beneficial to go to DNR. Klahn said he would probably get better answers than we would. McCallum suggested getting together with neighbors and write to the DNR.

Rasso stated **substantial completion** as stated in the contractor is "contractor shall by that date have the utility improvements, concrete curb and gutter and asphalt to the roadway surface substantially completed." Rasso stated November 8 is when they paved. **McCallum made a motion to assess \$1,000 per day in liquidated damages to McGuire Inc. for 6 days from November 3 to November 8 for not meeting the substantial completion deadline.** Springer seconded. Motion carried. **There was no action taken on the Douglas Drive flooding.** The board thanked the residents and Rasso.

**McCallum made a motion to approve the minutes of October 8, 2018.** Schulz seconded. Motion carried.

**President's report** – Schulz was contacted by the pastor of the **Lutheran Church** about a water collection issue in front of the steps leading to the street. The board has the email and photos that were sent. She was told it would be reassessed this year. Spilde said it was discussed within the last year, and without putting in storm sewer or reconstructing the street, there's really no option. He went down after a normal rain and it didn't look as bad as the photo, and the other side of street has the same issue. Schulz said a cold patch was installed right in front of steps last winter. He stated at this point, there's not much more we can do. As far as action, we should send a reply to the church. McCallum suggested taking the steps out at that location and locating them farther up the street where there is a driveway cutout and can change the loading zone to that location. Spilde said they can revisit the patch. The flow is toward Main Street, so it goes toward the storm drain on Main Street. It's really flat. Klahn wondered if a solution is to fill the storm gutter halfway full of blacktop also. Spilde said there are two grates there and they can look at that. Klahn said it wouldn't have to

be the full curb, but if filled half full or 2/3 full because of water flowing, that might be an option. Spilde will take a look at it. Klahn said he can look at it also.

**Clerk's Report** – The **financials** for October were handed out. For the month ending October 31 there was \$97,993.07 in deposits, which included the third quarter Transportation Aid payment of \$14,000. There was \$64,156.14 in withdrawals for a total in all accounts of \$1,678,022.85. The **election** on November 6 went well. Overall in the Village we have 892 registered voters, 75 registered at this election, and 704 total voted for a 79% turnout. The full election results are posted at the Post Office and on the Village website. Kuhlman attended the **CDBG meeting** to ask for a two-year extension on the Village's contract. CDBG agreed to extend the contract for two years with the following conditions. This will be the last extension, and if we do not have the employment requirement by January 1, 2021, we will have to pay back a prorated amount based on the number of employees we have. Also, the board has to acknowledge they understand this condition. McCallum stated the Board agrees and understands. The last requirement is that a representative from the Village must attend the CDBG meetings on a quarterly basis with an update. **Alice in Dairyland** competition is being held in Green County next year, and to kick off the season they are holding a Christmas tree cutting ceremony on November 15 at Winterberry Christmas Tree Farm, and they've asked the Village to say a few words. The board agreed to have Clerk Kuhlman represent the Village.

**Public Works Report** – Spilde went to the **Highway 14** officials meetings and they also had a public meeting. The state is planning on putting a roundabout at 14 and 92. There were enough accidents to give them a grant. This will be done in 2022. He brought up concerns about traffic and detours. Detours will happen before the village. He made sure they know about the stormwater pipe that is at that intersection and asked if there was any way to make improvements. They said they would look into it, but don't know if they'll have the money for that. He brought up the Highway 104 work that will possibly be at the same time. He said they put it in notes not to do the projects at the same time. **Schulz made a motion to approve Resolution 2018-18 for Green County Highway Matching Funds** and read the resolution. Klahn seconded. Motion carried.

**PW/Utilities/Emergency Management Report** – All radio read meters are now in place in every residence. Green County finished patching the areas from the broken mains a year ago. Spilde is still working on trading and planning with Strand. WET test was completed on October 29. We're still taking in high flows at treatment plant. The water table is high. McCann's has been contacted to TV the area in question and see what a solution might be. The Village has applied for FEMA funds for the rental of pumps, fuel and time due to the flooding. They participated in lock-down drill with school. MABAS-WI gives us the ability to make new employee IDs that will include the names and all of their information and certifications. Dane County will print them for free. The cards are scannable with a bar code so at an emergency it will show who they are and what their abilities are. PW has been picking up leaves, trimming trees, Roberts and Hollis went to a tree planting class, they ground the brush pile in cemetery, park bathrooms are closed, he started documentation to keep track of training. They worked with Engelhart to clean out the garage at the community building.

Kuhlman asked to discuss the **loan for the squad and loader**. Village received quotes from UB-T and Monona Bank. We also spoke with a bank about leasing the loader only, which was \$25,000 per year. We asked for quotes on several different options for the approximately \$200,000 – two separate loans with the squad at 5 years and loader at 10 years and total amount for both over 5 years, 7 years and 10 years. Monona Bank quoted 2.9% for all options, and UB-T ranged from 2.987% to 3.87% depending on the option. Spilde stated he received a quote on a snow pusher of approximately \$9,000. Kuhlman stated the squad total cost would be approximately \$61,080, and the loader is at \$115,000 and snow pusher at up to \$9,000. Kuhlman and Spilde confirmed the Town of Brooklyn is voting tonight on whether to purchase our old loader for \$30,000. At five years for the \$200,000, the approximate mill rate will be \$9.53, and the lowest option will be \$9.32. Without the loan, the mill rate will be \$9.14, which is up from \$8.88 last year, due to the S. Kerch Street loan. **Klahn made a motion to take out a loan at Monona State Bank for five years at an interest rate**

**of 2.9% for a price not to exceed the actual cost of the equipment.** Schulz seconded. Motion carried. **Klahn made a motion that the total cost of the squad car and loader will come out of the general fund.** Schulz seconded. Motion carried. Spilde said the loader is ordered and he will order the snow pusher. **Klahn made a motion to include the snow pusher at a price not to exceed \$9,000.** Schulz seconded. Motion carried.

**Safety** – Engelhart stated he confirmed the price for a new taser that was discussed at the last meeting. It is \$1,304. Kuhlman stated the police equipment outlay account has \$5,286 in it. The officers were recently recertified in tasers. **Schulz made a motion to approve the purchase of a new Taser X2 with battery and cartridges for a cost not to exceed \$1,310 with the funds to come out of the police equipment outlay account as discussed in previous session.** Rosenow seconded. Motion carried. **Schulz made a motion to approve the purchase of new HP laptop, monitor and accessories at a cost not to exceed \$1,500 with the funds to come out of the police equipment outlay account.** Rosenow seconded. Motion carried. Engelhart stated he is ready to take the Crown Vic and equipment to Wisconsin Surplus and someone needs to sign the title. **Schulz made a motion to take the Crown VIC and miscellaneous equipment to Wisconsin Surplus for auction.** Rosenow seconded. Klahn asked what the cleanup charge will be. Engelhart said they will wash it for \$20. Motion carried.

**Chief's Report** – Chief Engelhart stated there were 117 total calls in the Village in October; 94 were taken by the Brooklyn PD, 106 with traffic calls. Green County took 5 calls and Dane County took 6 calls. Officer Johnson has been doing some foot patrols as part of community policing and played football with some kids. The PD participated in the lock-down with the school. They participated in the kickoff for Justice for a Cure and wore pink badges in October. Labor Day was talked about last month, and he's finished the After Action Report, which was given to the board. He and Spilde attended a meeting with the Sno-Hornets. It went well and they discussed completing the park restoration. The Sno-Hornets are still discussing whether they will do the event again next year. He reiterated needing a plan in place for emergencies and they agreed, with it being input from a combination of their group and the Village. McCallum asked if he and Spilde would come up with language for a modification to the event policy. Officer Johnson attended TraCS conference. Kosharek, Johnson and Engelhart recertified on taser. Springer asked about Halloween. Engelhart said it went very well. Hartwig and Johnson handed out items to the kids. Next year they will possibly use two squads and work their way around the village. He believes going over to the school and reaching out is a great thing for the kids. Springer would like to invite some officers to come to the tree lighting and maybe hand out candy canes. Engelhart knows Officer Johnson will be on and he will check with his schedule.

**Schulz made a motion at 8:19 p.m. to Convene into Closed Session Pursuant to WI Stats 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental entity has jurisdiction or exercises responsibility (Police); and 19.85 (1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (Business Complex).** Springer seconded. AYES – Schulz, Rosenow, Klahn, McCallum and Springer. NOES = none. **Schulz made a motion at 8:30 p.m. to reconvene into open session.** Rosenow seconded. AYES – Schulz, Rosenow, Klahn, McCallum and Springer. NOES – none.

Schulz and Springer looked at the bills. **Schulz made a motion to approve bills as presented.** Springer seconded. Motion carried.

Kuhlman stated she found nothing on the background checks for Klietz and Christianson on their operator license applications. **Klahn made a motion to approve June Klietz for an operator license for Dollar General.** Schulz seconded. Motion carried. **Klahn made a motion to approve Tracy Christianson for an operator license for Dollar General.** Schulz seconded.

Motion carried. Kuhlman explained that Village received a letter from General Engineering, who does our building inspections, regarding a new law that goes into effect on January 1, 2020. The state will be offering **commercial electrical inspections**. We have the option to continue to have GEC do our inspections or we can relinquish those inspections to the state. If the state does the inspections, we are not involved at all. **Klahn requested that this be brought back to a subsequent meeting after trustees have a chance to review the information.**

**Budget** – Kuhlman updated a few items in the budget. We received the amount for exempt computer aid, \$598.61. She also stated that the Law Enforcement Grant should either be removed or a corresponding expense be added to offset it. The board agreed to remove it. Kuhlman asked to move \$500 from the Clerk's Computer Outlay account into the Clerk General Operations account. Board agreed. Expenditure restraint rate is 3.2% this year and we will not even come close to that. Also, there will be about \$8,600 increment in TID 1 and \$21,000 in TID 2 next year. We have received MATC and Oregon School District figures and are waiting on the two counties. The board reviewed the budget. They decided to reduce the loader maintenance expense account to \$300, instead of \$1,000. Klahn made a motion to approve the General Fund budget with the change. Schulz seconded. Kuhlman explained that the property tax amount will change in the General Fund, and Debt Fund will change due to the loan. Schulz withdrew his second. Motion died for lack of second. **McCallum made a motion to approve the Cemetery Fund revenue and expenses.** Klahn seconded. Motion carried. **McCallum made a motion to approve the Special Revenue Fund revenue and expenses.** Klahn seconded. Motion carried. **Klahn made a motion to approve the Capital Project Fund revenue and expenses.** Schulz seconded. Motion carried. **McCallum made a motion to approve the Water Utility Fund revenue and expenses.** Klahn seconded. Motion carried. **McCallum made a motion to approve Sewer Utility Funds revenue and expenses.** Klahn seconded. Motion carried. **McCallum made a motion to take the delinquent utilities and special charges to the 2018 tax roll payable in 2019.** Schulz seconded. Motion carried.

**Recreation Committee** – They've had two movie nights. The Wednesday before Thanksgiving will be a free yoga and wine class. Ballet is continuing on Tuesdays, Country Heat is on Mondays and yoga every Wednesday and all are going strong. December 1 they're working with Chamber. Chamber will host Santa Day with the Methodist Church, and then in the afternoon at 5:45 Recreation will be doing tree lighting, an ugly sweater competition and movie night. They will serve hot cocoa and make your own cookies. They're extending an invitation to all board members and residents. Last year they had over 30 people. They have a new star for the tree this year. Public Works will be decorating tree. They sang carols last year. Tree lighting is at 6:15 and movie at 6:30. There will be two movies that night. It also kicks off the holiday lighting competition, which is open to all residents except board members and employees. There are three categories – classical, Griswold and theme.

**Fire/EMS District Commission** – **Applications to replace Joanne Van Norman** as District Secretary/Treasurer are due November 15. This Friday they will look at submissions and decide who to interview. The interview committee will be Wayne Ace or Mark O'Brien from the Town of Oregon, Sue McCallum from the Village and John Marx from the Town of Brooklyn. The week after Thanksgiving they will be doing interviews and hiring quickly, so Van Norman has time to train. The Commission went to the business meetings for the EMS and Fire to **discuss and present their proposal for a different form of management**. One option, the District Commission would advertise and hire a fire chief and EMS director and assistants, so it's not voted by the members. The other option is to hire one joint director and assistant director to oversee both departments and then the officers would fill out from there. They want to go away from some of the member-elected positions. Now that they have staff working more during the week, this will make the department more professional. The majority of responses was to merge the two departments. The board will discuss it at their next meeting.

Kirkpatrick met with Marx and Van Norman to estimate **the unallocated cash balance** and come up with clearer understanding of the financial situation. Corrections to their document -- in the second paragraph "Fire/EMS district commission decided," it should be changed to the boards decided, not the district. In the paragraph below the numbers, the third sentence, "Determining how much of current cash assets are truly unallocated is a decision for the joint municipal meeting in December," it's not. This was for everybody to agree on right now. Going forward they won't make that decision in the meeting in September because the budgets are done. The unallocated reserve will be determined at the end of the year. In the fourth paragraph, the second to the bottom, "the joint meeting can make other determinations regarding that reserve." Yes, but there's a budget so this will be tricky to change. The dollar amount will change every year. The funds highlighted in yellow, Kirkpatrick wanted the municipalities to decide how long the money should be in the fund until something is done with it. McCallum thinks that should be done by the departments. It's something the board should think about. The total current assets listed on that document are only based on July 31 figures. The board should review it and put on agenda next month to okay it and talk about it.

**Klahn made a motion at 9:23 p.m. to adjourn.** Schulz seconded. Motion carried.

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Brooklyn Village Board Meeting Minutes November 26, 2018

The November 26, 2018 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Sue McCallum, Scott Rosenow, Brittany Springer and Kyle Smith. Trustees Todd Klahn and Heather Kirkpatrick were absent. Others present were Kyle Homan, Kelly Nindorf and Clerk-Treasurer Linda Kuhlman. All present stood for the Pledge of Allegiance.

Public Comments – Springer hopes to see everyone at Brooklyn Recreation tree lighting, ugly sweater and movie night at 5:45 on Saturday, December 1, at the community building and Chamber's Santa Day at 11 a.m. **Kelly Nindorf and Kyle Homan** want to get some feedback on whether their project is something that will fit in the Business Complex. They're looking to build mini-storage buildings, possibly one big and multiple smaller units, and start with one or two buildings and go up to 3 or 4 total, for storage of boats, RVs, campers. Schulz asked if they would be doing services or looking to do storage only. Nindorf has his own business and would like to have part be a business shop for maintenance or tools, place to hold displays for sample items, doors, windows, etc. Rosenow asked how many employees they will have. Nindorf would hope to have at least one new hire for day-to-day business and financials. If expand and have more buildings, so upwards of 100 units, they might possibly hire a business manager. McCallum explained as part of our CDBG grant they would need to create jobs. Nindorf asked if the whole business park is included in the number of jobs. Board explained the CDBG grant requirements. Schulz asked if any board members had any comments on building of storage units. McCallum stated she would not be in favor of storage units in the Business Complex. Board thanked Nindorf and Homan for coming and asked them to attend the December Planning & Zoning meeting to discuss further.

McCallum made a motion to approve the minutes of 11-12-19. Schulz seconded. Smith abstained. Motion carried.

President's Report – Schulz stated **TDS contacted him about bringing fiber to Brooklyn.** They're doing work in Oregon. Schulz thinks it is worth exploring. McCallum stated TDS and other telecommunication companies received millions of dollars to expand into rural areas. The Village would welcome TDS to come in. Board instructed the clerk to contact TDS first and find out more information.

Clerk's Report – Kuhlman reported she attended the **Alice in Dairyland tree cutting** at Winterberry Tree Farm. They will be having the competition in Green County this year, and so kicked off the season with the

tree cutting. **There are 3 trustee positions, Springer, Kirkpatrick and Klahn, and the president up for re-election in the Spring.** Nomination papers can be picked up in the clerk's office or online after December 1 and must be returned to the clerk's office by 5 p.m. on January 2. **The clerk and deputy clerk attended the Green County clerk/treasurer meeting.** Next year the County Treasurer is hoping that all municipalities will have the county use their printing service to send out tax bills directly. There is no cost except for postage, which we currently pay, and a small charge for printing any inserts. Clerk Kuhlman will bring before the board before tax season next year. **The State Legislature will possibly be going into session to discuss adding a third election in spring of 2020.** Clerk Kuhlman sent an email to our representatives to vote against this, as it is costly and will lead to confusion among voters. We did not receive the **Urban Forestry Grant** for this year. The **League of Wisconsin Municipalities Mutual Insurance Company** is retiring next year. We received notification that we will receive **principal forgiveness for the CWF loan** for the phosphorus upgrades in the amount of \$555,241.

Springer and Schulz reviewed the bills. **Schulz made a motion to approve the bills as presented.** Springer seconded. Motion carried.

McCallum made a motion to approve 2018-19 license for Class "B" fermented malt beverage and "Class C" wine for Downhome Cookhouse, Jacob Goldsberry, agent. Schulz seconded. Motion carried.

Schulz made a motion to approve operator's license for Jennifer Dombovy, Brooklyn Mini Mart. Smith seconded. Motion carried.

Schulz explained we are **assessing McGuire \$6,000 in liquidated damages** for going 6 days past the deadline, which was all we could do within the scope of the contract. McCallum stated the residents had some really compelling situations, but because all the taxpayers in the village pay for the work, she can't see giving back to only one portion of the village. Smith stated construction was terrible everywhere this year. He agreed the whole tax base is paying. It would be too hard to try to portion out payments.

2019 Budget -- Kuhlman explained the **loan for the squad and loader will be \$183,870**, which added \$39,811.74 in payments for next year. **The total levy for 2018 is \$842,940.55.** **The mill rate for the Village is \$9.52**, up from \$8.88 last year. **TID 1 is earning an increment of \$9,005.21 and TID 2 is earning an increment of \$21,387.76.** Green County and Oregon School District each had a referendum to increase their budgets. **Green County mill rate is \$27.99, up \$1.77 from last year. Dane County mill rate is \$25.40, up \$1.32 from last year.** We are well below the threshold for expenditure restraint, which is at 3.2%.

Smith made a motion to approve 2019 budgets for General Fund, Debt Fund, TID 1 Fund and TID 2 Fund. Schulz seconded. Motion carried.

Smith made a motion to approve Levy Limit Worksheet and Millrate worksheets for Dane and Green County. Springer seconded. Motion carried.

Smith made a motion to adopt Resolution 2018-19 for 2018 Tax Levy Payable 2019. Schulz seconded and read the resolution into the record. Motion carried.

Committees – Fire & EMS Protection District – McCallum stated they will be **interviewing applicants for the District Secretary** position on December 3 and 4, so hopefully the position will be filled shortly after that. She would like to revisit the **unallocated cash balance form at the next meeting.** There is no District meeting this week. They will call a special meeting to do the hiring. Van Norman is done hopefully by January 1. There were eight applicants.

McCallum asked about **the siren going off.** Kuhlman explained Dane County will be out to look at it tomorrow.

Smith made a motion at 7:31 p.m. to adjourn. Schulz seconded. Motion carried.

Linda Kuhlman
Clerk-Treasurer

News from Your Senior Center

By Rachel Brickner

Transportation options for seniors are funded through the counties in Wisconsin, which means that transportation options provided through the Oregon Area Senior Center are available to seniors living in the Dane County portion of the Village of Brooklyn.

(For seniors in the Green County portion of Brooklyn, the Green County ADRC is the place to reach out to regarding transportation—the number there is: 608-328-9499.)

The transportation options for Dane County residents are very helpful to seniors who no longer drive, or who limit their driving to a small geographic area. There are options for getting to medical appointments and the grocery store. There are options for getting to lunch and to Madison for shopping.

One day each week, a van can pick seniors up at their homes and bring them into Oregon to go to Bill's for groceries, and then home again. On a different day the van picks people up at home and takes them to Pick-N-Save in Stoughton.

Once each month a van takes people into Madison to shop, and the destination changes each month.

RSVP volunteers take seniors to medical appointments. Those rides are coordinated by the staff at the Senior Center.

Seniors can be picked up at home and driven into the Senior Center for lunch every day except Thursdays, when the van takes seniors to Ziggy's, which has the senior lunch program My Meal, My Way that day.

While there is a modest suggested donation for each of these transportation options, no one is turned away for inability to pay.

If you, or someone you know, would benefit from a wider selection of transportation options, please reach out to us at the Senior Center, at 835-5801. As long as the senior resides in Dane County, there are many possibilities available for transportation.



The Clerk's Office and Public Works Dept. will be closed on

Dec 24, 25, 31 & Jan 1, 2019



COMMUNITY POTLUCK

Jan. 24th at Noon

Brooklyn Methodist Church

Bring a dish to pass – table service and beverages are provided.

All ages welcome.



2019

PET LICENSE FEES



Dog license fees for 2019 remain the same as last year. The cost is \$12.00 per spayed or neutered dog and \$17.00 per unaltered dog. Cat license fees remain the same at \$5.00. Licenses for 2019 can be obtained from the Village Clerk's office beginning the week of December 17th.

Current rabies vaccination information needs to be provided to obtain license.

If you have any questions, please call the Clerk's office at 455-4201.



| Calls for Service | Nov. | Jan - Nov |
|--------------------------------|-----------|------------|
| Burglaries | 0 | 0 |
| Thefts | 3 | 18 |
| Suspicious Activity | 2 | 37 |
| Animal | 5 | 12 |
| Damage to Property | 0 | 14 |
| 911 Disconnect/Mis-Dial | 0 | 4 |
| Open Records Request | 3 | 27 |
| Assist Citizen | 3 | 30 |
| Assist Fire Department/EMS | 1 | 12 |
| Assist other agencies | 6 | 36 |
| Assist Village Departments | 1 | 9 |
| Traffic Incident | | |
| Total Traffic Crashes | 1 | 1 |
| Traffic Incident | 40 | 280 |
| Traffic Citations | 5 | 33 |
| Traffic Warnings | 6 | 41 |
| Enforc. /Gen. Activity | | |
| Misc. Comp/Arrests | 0 | 4 |
| Drug Charges/Comp | 0 | 1 |
| Referral to District Atty | 0 | 1 |
| Phone/Internet/Social Media | 0 | 1 |
| Domestic / Family / Assaults | 3 | 9 |
| Disturbance/Disorderly/Threats | 1 | 8 |
| Financial/Fraud | 0 | 4 |
| Missing Person/Check Welfare | 1 | 8 |
| Municipal Ord. Comp/Violation | 4 | 37 |
| Alarms | 0 | 4 |
| Juvenile Offenses/Comp | 0 | 10 |
| Found Property | 0 | 5 |
| Community Policing | 3 | 44 |
| Parking Citations/Comp | 8 | 45 |
| Court Orders/Warrants | 0 | 4 |
| Total Calls: | 96 | 739 |

BROOKLYN POLICE DEPARTMENT

102 N.Rutland Avenue
Brooklyn, WI 53521-0189
Non-Emergency: 608-455-2131
Fax: 608-455-1799



VILLAGE OF BROOKLYN
Established 1805

WADE R ENGELHART
Chief of Police



Dear Editor:

This holiday season and throughout the year, our goal is to help make roadways as safe as possible for everyone. As part of these efforts, the Village of Brooklyn Police Department will join law enforcement agencies across Wisconsin during the "Drive Sober or Get Pulled Over" holiday campaign from December 14 through New Year's Day January 1, 2019.

Whether it's caused by alcohol, legal or illegal drugs, getting behind the wheel when impaired is a dangerous and irresponsible decision. Impaired drivers risk injuring or killing themselves, their passengers, and all other travelers along our roadways.

Alcohol-related crashes remain a significant concern in Wisconsin, resulting in 169 deaths and over 3,300 injuries last year. A growing problem in Wisconsin and many other states involves drugged drivers – people whose ability to safely operate a motor vehicle is compromised by prescription or over-the-counter medications and illegal drugs such as heroin.

To help address these challenges, Wisconsin has:

- 25 multi-jurisdictional, high-visibility OWI enforcement task forces operating across the state throughout the year
- Nearly 3,800 law enforcement officers with Advanced Roadside Impaired Driving Enforcement (ARIDE) training - enhancing our ability to identify impaired drivers and get them off our highways
- 292 highly-trained Drug Recognition Experts - among the most in the nation

There are several ways citizens can help. If you see a driver that you suspect is impaired, call 911 and provide as much detail as you can. Never allow someone else to drive impaired. Finally, protect

All Classes are held at the Brooklyn Community Building

**GET FIT CLASSES
are BACK!**



**Monday 6:00pm -
Country Heat®**

**Wednesday 6:00pm -
Yoga: Slow Flow**

**Red, White &
Blue Dance
+ SILENT AUCTION**

**BENEFITTING: BROOKLYN'S 4TH OF JULY COMEBACK
& BROOKLYN FIRE/EMS**

SATURDAY FEB 23RD - DOORS OPEN AT 5PM

**LOOKING FOR
Sponsors**

**AS WELL AS
Silent auction
DONATIONED ITEMS**

**For more info please visit
www.brooklynwifireworks.com
brooklynwifireworks@gmail.com | (608) 909-1403**

Collection Calendar

Wednesdays

Your area will be picked up on non-holiday Wednesdays. Refuse will be collected weekly. Recycling will be collected every other week.



Refuse Pick-up Only.



Recycling and Refuse Pick-up.

For scheduling the pick-up of items too large to fit into your cart, please call Pellitteri Waste Systems at (608) 257-4285, or visit www.pellitteri.com to contact us via email.

| JANUARY '19 | FEBRUARY '19 | MARCH '19 | APRIL '19 |
|----------------------|----------------------|----------------------|----------------------|
| S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S |
| 1 2 3 4 5 | 1 2 | 1 2 | 1 2 3 4 5 6 |
| 6 7 8 9 10 11 12 | 3 4 5 6 7 8 9 | 3 4 5 6 7 8 9 | 7 8 9 10 11 12 13 |
| 13 14 15 16 17 18 19 | 10 11 12 13 14 15 16 | 10 11 12 13 14 15 16 | 14 15 16 17 18 19 20 |
| 20 21 22 23 24 25 26 | 17 18 19 20 21 22 23 | 17 18 19 20 21 22 23 | 21 22 23 24 25 26 27 |
| 27 28 29 30 31 | 24 25 26 27 28 | 24 25 26 27 28 29 30 | 28 29 30 |
| | | 31 | |
| MAY '19 | JUNE '19 | JULY '19 | AUGUST '19 |
| S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S |
| 1 2 3 4 | 1 | 1 2 3 4 5 6 | 1 2 3 |
| 5 6 7 8 9 10 11 | 2 3 4 5 6 7 8 | 7 8 9 10 11 12 13 | 4 5 6 7 8 9 10 |
| 12 13 14 15 16 17 18 | 9 10 11 12 13 14 15 | 14 15 16 17 18 19 20 | 11 12 13 14 15 16 17 |
| 19 20 21 22 23 24 25 | 16 17 18 19 20 21 22 | 21 22 23 24 25 26 27 | 18 19 20 21 22 23 24 |
| 26 27 28 29 30 31 | 23 24 25 26 27 28 29 | 28 29 30 31 | 25 26 27 28 29 30 31 |
| | 30 | | |
| SEPTEMBER '19 | OCTOBER '19 | NOVEMBER '19 | DECEMBER '19 |
| S M T W T F S | S M T W T F S | S M T W T F S | S M T W T F S |
| 1 2 3 4 5 6 7 | 1 2 3 4 5 | 1 2 | 1 2 3 4 5 6 7 |
| 8 9 10 11 12 13 14 | 6 7 8 9 10 11 12 | 3 4 5 6 7 8 9 | 8 9 10 11 12 13 14 |
| 15 16 17 18 19 20 21 | 13 14 15 16 17 18 19 | 10 11 12 13 14 15 16 | 15 16 17 18 19 20 21 |
| 22 23 24 25 26 27 28 | 20 21 22 23 24 25 26 | 17 18 19 20 21 22 23 | 22 23 24 25 26 27 28 |
| 29 30 | 27 28 29 30 31 | 24 25 26 27 28 29 30 | 29 30 31 |

Please see reverse side for the updated recycling list. To sign up for email alerts regarding service changes, please email info@pellitteri.com.

B

LOYALTY DISCOUNT

\$20 OFF!

a temporary dumpster

Expires 1/1/2020. Not valid with any other discounts, coupons or promotions.

FOR:

clean ups, small remodeling, bulky items, big jobs, roofing, remodeling, etc.

Residential

COLLECTION INFORMATION

RECYCLING *Information – All recyclables should be placed in your recycling cart*

EXPANDED *Paper* RECYCLING

- Cardboard (empty)
- Catalogs, magazines & phone books
- Cereal & cracker boxes (empty)
- Computer & office paper
- Envelopes & junk mail
- Holiday gift wrapping paper (no foils)
- Newspapers
- Paper egg cartons
- Paper grocery bags
- Paper milk and juice cartons or boxes
- Pizza boxes (no food or grease)
- Shredded paper (place in clear or transparent plastic bag and tie shut; a full bag should be the size of a basketball)

EXPANDED *Plastic* RECYCLING

- All plastic bottles (no motor oils or gasoline)
- Plastic containers / cups #1–7, including #1 deli
- Plastic bags (grocery, newspaper, dry cleaning, etc. – no black or brown bags) – place clean, dry bags into a clear or transparent bag and tie shut; a full bag should be the size of a basketball

RECYCLABLE *Metal & Glass*

- Aerosol cans (empty)
- Aluminum cans & aluminum pie plates
- Glass bottles & jars (clear, blue, brown or green translucent glass)
- Metal pots & pans
- Small metal appliances (toasters, blenders, etc.) – nothing larger than a basketball
- Small metal plumbing fixtures, faucets, valves
- Tin & steel cans

NON-RECYCLABLE *Items:*

- Brake rotors / drums
- Construction waste
- Deli containers – except #1 plastic
- Electronics
- Frozen food or microwave dinner plates
- Glassware & ceramics
- Metal items heavier than 10 pounds
- Mirrors & windows
- Motor oil & gasoline containers
- Plastic film, wrap & Styrofoam
- Recyclable containers containing liquids or food
- Misc.: Carpet, clothing, diapers, fishing line, food, hoses, ropes & shoes

RECYCLING *Tips*

- Containers containing food or liquids, construction waste or electronics CANNOT be placed in the recycling cart.
- Should you choose to bag recyclables you place into the cart, please use clear or transparent bags and leave open – do not tie or seal. Clear bags can be purchased at most grocery and hardware stores.
- Do not flatten or crush plastic or metal items. Do not place smaller items inside larger containers. All items should be loose and empty. Remove all food waste, plastic, Styrofoam & packing peanuts.
- Flatten cardboard boxes and cereal boxes to make room in the recycling cart.
- Your recycling cart will not be picked up if it contains trash, yard waste or prohibited items.
- Check out www.pellitteri.com for more information and a 7 minute video showing what happens to your recyclables. Call (608) 257-4285 if you have any remaining questions.

2019 BUDGET APPROVED

The 2019 Budget has been finalized by the Village Board. This is a recap of some of the line items that have been increased, reduced, discontinued or removed totally from the 2019 budget.

Wages & Benefits – increase of \$8,413.10 (we now have a clerk, deputy clerk, police chief, **new** full-time police officer, three part-time police officers, one part-time police secretary, public works director, **new** public works assistant director, two public works employees (**one new**), and one seasonal public works employee.

Public Works & Safety budgets – each decreased slightly

Clerk training budget – increase \$1,500

General obligation debt – increase of \$37,088.68 (S. Kerch/Hilltops reconstruction and new police squad and public works loader, but paid off fire department tender loan)

Water debt – overall decrease of \$8,182.02 (new bond for S. Kerch/Hilltops reconstruction but decrease in previous bond due to using impact fees to pay down the bond)

Sewer debt – increase of \$11,973.28 (new bond for S. Kerch/Hilltops reconstruction)

Engineering expenses in Sewer Fund - \$25,000 increase for

DNR phosphorus removal project

Market revaluation in village - \$34,900 spread out over next 4 years (increase of \$4,800/year)

EMS – Total budget impact for 2019, \$71,044.11 - decrease of \$12,906.89 from the 2018 budget (due in part to using fund balance money)

Fire – Total budget impact for 2019, \$52,688.55 – increase of \$2,285.37 from 2018 budget

Items of interest happening in 2019:

TID #2 (Business Complex) – we will be expanding the stormwater basin to accommodate all businesses in phase 1. Currently have two lots still for sale – 1.16 acres and 3.86 acres.

Public Works – we will be upgrading treatment plant to conform to new DNR rules regarding phosphorus. The project will commence mid-2019. Approximate cost is \$900,000.

Sewer Rate Increase – possibly up to 24% increase

The 2019 budget is under the formula for **Expenditure Restraint Program** with DOR's recent release of growth factor data with the Village having to remain under 3.2% expense increase in the General Fund to qualify for ERP funds in 2020. The current 2019 General Fund proposed expenditure is at \$1,299,279 which is over the 2018 expense of \$1,233,533.

The **levy will be \$842,940.55**, less exempt computer aid. It is an increase of \$56,012 from last year. The allowable levy will have a **mill rate of \$9.52/1000**, which is an **increase from last year of \$.64/1000** assessed value. This does not account for any TID increment values. We do have TID 1 increment value of \$9,005.21 and TID 2 increment value of \$21,387.76.

Any questions regarding any items on the 2019 budget, please contact the Village Clerk's Office

455-4201

Fax - 455-1385

PO Box 189 210 Commercial St

Email: clerk@brooklynwi.gov

January 2019

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--------|--|------------------------------------|--|---|--------|---------------------------------------|
| | | 1 PW & Clerk's Office Closed | 2 Election Paperwork Due by 5 p Rec – Exercise Class 6 p – 7p | 3 Garbage Pick up | 4 | 5 Recreation Movie Night 6 p |
| 6 | 7 Rec – Exercise Class 6 p – 7p | 8 | 9 Recycling Rec – Exercise Class 6 p – 7p | 10 Rec Mtg 530 p | 11 | 12 |
| 13 | 14 Board Mtg 630 p Rec – Exercise Class 6 p – 7p | 15 | 16 Rec – Exercise Class 6 p – 7p | 17 | 18 | 19 |
| 20 | 21 Rec – Exercise Class 6 p – 7p Chamber Mtg 6 p | 22 | 23 Recycling Rec – Exercise Class 6 p – 7p | 24 | 25 | 26 |
| 27 | 28 Board Mtg 630 p Rec – Exercise Class 6 p – 7p | 29 | 30 Rec – Exercise Class 6 p – 7p | 31 Last Day to pay 2018 Taxes at Village Clerk's Office | | |
| | | | | | | |

Notes

Clerk's Office Hours – Monday – Friday, 7 a.m. to 5 p.m.

Check out our Village website at www.brooklynwi.gov

Facebook: [brooklynvillagewi](https://www.facebook.com/brooklynvillagewi) Twitter: [@BrooklynWlgov](https://twitter.com/BrooklynWlgov)