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## **BROOKLYN VILLAGE NEWS**

### **January 2019**

Clerk's Office - 455-4201  
Fax - 455-1385  
PO Box 189 210 Commercial St  
Email: [clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

Police Department - 455-2131  
Fax - 455-1799  
102 N. Rutland Ave.  
Email: [police@brooklynwi.gov](mailto:police@brooklynwi.gov)

Public Works Dept. - 455-1842  
Fax - 455-1501  
102 Windy Lane  
Email: [publicworks@brooklynwi.gov](mailto:publicworks@brooklynwi.gov)



## **FEBRUARY 19 PRIMARY**

### **VILLAGE PRESIDENT**

Brit Springer

Jim Bakken

Kyle Smith

## Brooklyn Village Board Meeting Minutes December 10, 2018

The December 10, 2018 Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. at the Brooklyn Village Hall by President Clayton Schulz. Trustees present were Todd Klahn, Sue McCallum, Heather Kirkpatrick, Brittany Springer and Kyle Smith. Trustee Scott Rosenow was absent. Others present were Travis Anderson from Strand Associates, Public Works Director Leif Spilde and Clerk-Treasurer Linda Kuhlman. All present stood for the Pledge of Allegiance.

**Public Comments** – None.

**Smith made a motion to approve the minutes from 11-26-18.** Schulz seconded. Motion carried. Kirkpatrick and Klahn abstained.

**Travis Anderson from Strand** – DNR approved the specs for the WWTP upgrades. Amendment to current Task Order and Agreement for Technical Services were discussed. Anderson explained the amendment to the task order includes all construction-related services, from awarding the project through close-out; a large portion is having someone on site to observe construction and DNR requirements of developing the O&M manual, etc., and the WQT services are included to identify another trade. We have until early 2020 to get that trade accomplished. Smith asked what the changes are from the original. Kuhlman stated the original task order is included in the packet. Anderson stated the dollar amounts are for the construction-related services and the additional WQT services. Kirkpatrick stated the Agreement for Technical Services has a date on page 3 of November 26. Anderson said they will edit the date. **Smith made a motion to approve Amendment No. 2 to Task Order No. 17-02, construction and WQT trading.** Schulz seconded. McCallum asked why construction-related services changed. Anderson explained the new item 7 is a requirement of the CWF application. The old item 7 was deleted because we need a break so the loan can be finalized at the end, so those continuing services would need a new contract at that point, because what is in that agreement is all covered under the CWF, and when the construction is over a new agreement will be completed at that time. Motion carried.

Kirkpatrick asked about page 5 of the Agreement that talks about termination only for cause. She said normally agreements also state for other reasons with proper notice but it's not in there. Usually if terminated in two weeks, it's for cause. Normally termination paragraphs would cover both. If termination is because we feel like it, there's a longer time period to notify Strand, usually 90 days, so she would like that added. Anderson will need to look into that with Strand. Kirkpatrick also said under the dispute resolution, she would like to add "jurisdiction in the County of Dane." Anderson will forward revised language to the clerk and either Kirkpatrick can look at it or the attorney can look at it. **Kirkpatrick made a motion to table the Agreement.** Klahn seconded. Motion carried.

Construction bid ad is scheduled to be advertised on December 20 and 27 with a pre-bid meeting on January 3 and bid opening on January 17. Smith would like to push the pre-bid conference back a week. Spilde said he contacted two different companies and was told over the holidays is a great time to bid. Anderson said he can push the pre-bid and bid dates by about a week but advertise on the same dates. He'll coordinate with Spilde. **Kirkpatrick made a motion to approve the bid advertising with the date changes.** Klahn seconded. Motion carried.

**CWF loan update and expenses and sewer rate increase** -- Anderson explained the first six lines on the CWF loan application are components of the project cost, up to \$1,032,000. They included a 10% contingency that is allowed in the CWF application. They added an inflation factor also because of things they've heard from contractors and suppliers regarding price increases and uncertainty on prices of materials due to steel tariffs, which could be escalating by 20-30%, so they thought it safest to add that additional factor into the loan application. So that gets to \$1,135,000. Then they added in allowances for the truck, pump, asphalt and SCADA equipment of \$108,000, for a total construction cost of \$1,243,000. Then design and construction engineering were added. We have paid for all the design costs but can be reimbursed in first disbursement of loan. The construction engineering cost is \$128,000. The Village received principal forgiveness of \$555,241, which was based on the total CWF application. That number will vary based on how bids come in. There is a certain percentage for phosphorus and a certain percentage for the building. That would leave an estimated total cost of \$915,759. Assuming 50,000 gallons per user per year, the sewer rate base increase and increase due to the 2018 bonds are to recover existing shortfall in rates, so it ignores the upcoming phosphorus project and looks at the current rate situation. There will need to be a 12.3% increase in sewer rates even without the new loan. If the entire CWF loan is paid for by sewer revenue bonds, there will need to be an additional 11% increase over the 12.3%.

The board will have to decide if funding will be through a combination of general obligation and revenue and that will determine how much is put on sewer rates. So the Village is looking at a range of between the 12.3% base increase up to 23-24% total if the total CWF loan is to be funded through sewer rates. Anderson stated the phosphorus upgrade portions of the loan get up to 50% principal forgiveness and the other portions get 15% principal forgiveness. The board discussed possible options for splitting the loan. Anderson stated the board can adopt the rates after the bid opening, but they have to be adopted prior to loan closing. The board can reevaluate numbers based on the actual bid. The board had a discussion on what should be in or out of the loan and also discussed the plans for the new shop building that's part of the upgrade. Anderson will put together some numbers for the changes to the building that the board requested, removing the bathroom and shifting the building to see how that affects the overall cost. The board will meet again on Wednesday, December 12, to go over the numbers.

**McCallum made a motion to postpone action on the CWF loan and list of expenses.** Smith seconded. Motion carried.  
**McCallum made a motion to postpone adoption of sewer rate increase.** Smith seconded. Motion carried.

President wished everyone a happy holiday. **Clerk's Report** – A resident emailed that she wants the board to know Public Works did a great job decorating the tree by the community building and also the other members of the van appreciate the tree being lit. **November financials** were handed out. Total deposits for November were \$191,686.39 and of that \$126,658.44 was the second payment of shared revenue. Total withdrawals for November were \$203,544.54, which includes a loan payment of \$38,635.20. There is a total of \$1,666,164.70 in all accounts at the end of November. The Veterans are interested in putting up wayfarer signs in the village pointing to the **Veterans Memorial**. They would like to know if there are approvals needed outside of the village. Kirkpatrick said on a county or state highway, approvals are needed from those entities. Spilde said he will see the Green County Commissioner tomorrow in a meeting and will ask. There will be a public hearing on Thursday regarding the **I39/90 and Highway 12/18 interchange improvements**. **Tax statements** went out last week to both Dane and Green County residents. There are **three trustees and the president offices up for reelection**, and candidates have until January 2 at 5 p.m. to hand in paperwork. Golz, Kuhlman, Spilde and Engelhart will have 40 hours of carryover vacation time into next year, and Engelhart has an additional 16 hours that he would like to carry over and use within the first two weeks of January. Roberts has 26.5 hours to carry over, which may be used before the end of the year, but he would like the option to carry over any remaining. **McCallum made a motion to approve all vacation carryovers as presented, including an additional 16 hours to Chief Engelhart to be used in January.** Schulz seconded. Motion carried. **Schulz made a motion to approve Resolution 2018-20 regarding borrowing for the squad and loader loan and read it into record.** Klahn seconded. Schulz and Kuhlman will be signing paperwork tomorrow for the loan. Motion carried.

**Safety Report** - Kuhlman presented the Safety report for November. There were a total of 107 calls in the Village. 97, 102 with traffic, were from Brooklyn Police Department, 3 from Green, 7 from Dane. In November they had 3 open records requests, 1 EMS assist, 8 parking issues, 12 warnings for winter parking and 3 issued, 2 for 48-hour parking violations, 40 traffic accidents and 1 crash hit-and-run hitting a tree on Commercial Street, 2 thefts, animal ordinance violations are ongoing, checking abandoned vehicles throughout village is ongoing. Chief Engelhart, Jan Hartwig, the police secretary, and clerk went to open records training last week. Officer Johnson went to legal update training on November 5 in Monroe.

**Public Works** – the treatment plant passed the **WET test** this quarter. They will be starting a new one for 2019 in January. We have been contacted by **FEMA regarding reimbursement for flooding expenses**. Spilde has been playing phone tag with the representative. Smith thanked Public Works for putting up all the **Christmas lights**. Spilde stated **McCanns TV'd West Main Street** on Friday due to the I&I issues he's discussed in the past. Grouting was done as a temporary fix by McCanns in 2014. From the lift station on Main Street there's a sewer main that goes directly north behind Division Street. In those backyards there's an older sewer main that is shallow and there's water coming in there. They had the temporary fix and it blew out when the water table came up due to the rains. It will be about \$30,000 to line that. To put it in perspective, we put about 60,000-70,000 gallons through the WWTP every day, and there's 30,000-40,000 gallons coming in that section right now. That's another third of the flow. The food that we use, the solids, now are diluted and it's hard to run the plant. In three days it went from really, really good to really, really bad. Kuhlman stated when RR Street was lined, the money came out of the sewer connection fee fund, and there is still \$100,000 in that fund. Spilde stated there's a line item in the budget for collection system repair of \$20,000, but the sewer budget is always over budget. Kirkpatrick asked if anything on the phosphorus project is eligible under the sewer connection fee fund. Kuhlman stated not from the sewer connection fees. We looked into that earlier, and they can only be used for certain items. Spilde stated if it gets lined like RR Street, that still looks good and will probably

outlive him. **Klahn made a motion to approve the lining using the sewer connection fee fund.** Schulz seconded. Motion carried.

Spilde stated he asked Bytec to extend their contract to five years with the price not to exceed the third year price. Bytec wants to do a 3% increase in years 4 and 5. **Klahn made a motion to extend the Bytec contract for another two years at an increase of 3% a year.** Kirkpatrick seconded. Motion carried. **The siren** has been going off periodically on its own. The timer for the 6 p.m. whistle has failed. It will be approximately \$500-650 to fix. The last time the issue came up, the residents voted to keep the 6 p.m. whistle. Spilde stated there's only one other siren with a timer in Dane County. He stated the circuit board went bad and needs to be replaced. The Village received a letter from the state indicating that in 2024 they will be doing a ground and overlay on **Highway 92 from Mt. Horeb through Brooklyn to Highway 14.** Their portion only covers the driving surface, and if we want to do more, we need to pay for it. They did infrastructure utilities under Highway 92 in the Village in 2002. He wanted to bring it to the board's attention to think about for budgeting in the future. McCallum stated when it was redone in 2002, it was all paid because of the parking lane.

**New business** – Schulz and Springer reviewed the bills. **Smith made a motion to approve the bills as presented.** Springer seconded. Motion carried. Kuhlman stated that the new squad should be arriving sometime in December, along with accessories for the new squad. She asked if the clerk's office can pay for the new squad and accessory bills before the January meeting. **Klahn made a motion to allow the clerk's office to pay for the actual vehicle only before the January meeting.** Smith seconded. Motion carried. Kuhlman also stated that the clerk's office will be issuing the **three checks for the holiday light contest** before Christmas. Schulz stated that Rosenow wanted to discuss the winter parking ordinance, but was unable to attend tonight's meeting. **McCallum made a motion to postpone discussion on the winter parking ordinance.** Kirkpatrick seconded. Motion carried.

**Recreation Committee** -- Springer stated the Recreation Committee meets this Thursday. The Recreation Committee would like to **donate \$900 from their savings to Friends of Oregon School District** for their program to buy gift cards so the high school kids will have food over the holidays. The board asked whether this is to fully fund the entire program and also if it includes Brooklyn students. Springer will contact Stacey Hardy for more information and the board will come back to this discussion.

**Fire/EMS District Commission** – McCallum stated they **interviewed six candidates** for the secretary position. They had great candidates. The hiring decision will come at the December 19<sup>th</sup> meeting. The interview committee is meeting this week to discuss. Van Norman will stay on to train the new person, who will not start until after January 1.

**Regarding the fund balance document** – McCallum reported on changes the commission discussed. The first line of second paragraph, second sentence, instead of fire/EMS District Commission, it should be the municipal boards agreed on 30%. When they looked at accounting in center of page, what wasn't taken into account are the expenditures for rest of year. It was only until July 31. Kirkpatrick said they were to get figures for fourth quarter. The totals were not adjusted for outstanding expenditures. In the paragraph below the numbers, the fourth sentence, "determining how much of the current cash asset are currently unallocated is a decision for the joint meeting in September," that won't work because the budget is already presented in September. We will have to use the previous end of year totals. Every year will be determined by what's left at the end of previous year. So they discussed changing terminology to "determined by previous year's unspent budget monies." In the next paragraph, second sentence, "The joint meeting can make other determinations," but they can't, in talking about calculating the 30% reserve. It should be the 30% is of the adopted budget, not the unallocated. Kirkpatrick said the idea at the joint meeting was that a percent of unallocated funds would be held in reserve and it was discussed 30%. She stated the organization can make a determination of earmarked money, the things in yellow, and it should be made clear they're for X purpose and for X amount of time. McCallum said if we wait until joint meeting to make that determination about whether those funds remain in designated accounts, it throws off the budget. She would like to make the decision for the next budget. So when they meet in September 2019, we're looking at the 2020 budget in regards to those funds, so they wanted to make that clear. Klahn stated the municipalities can say yes or no, they want to continue the allocation or leave it there. McCallum said we'd have to change the contract, because the contract is up or down; it's not line item by line item. So she would have to suggest the departments do that for the next year. Kirkpatrick said they discussed potentially amending the agreement to reflect some of the types of things that the agreement is silent about, that are good from an operational perspective, so it's very clear that this is what's expected, this is what's allowed, this is what's not allowed. That's why they went through the whole thing to update the agreement so it actually reflects what we're doing, and she

wants to make sure we keep up with that. McCallum said this idea has to be passed through all municipalities. Kirkpatrick said when it's presented, we need to say because of timing and limitations of the current agreement being up or down on the entire budget, if you want this level of control, there has to be a change to the agreement. Klahn agreed that the more specific the agreement is on these little issues, the better. McCallum will take this back to next meeting and change the sentences discussed, and if they want to do this, then each municipality will have to agree to amend the agreement.

**Recreation Committee** - Springer spoke to Hardy. The \$900 goes solely to high school students because the Friends of Oregon School District is sponsoring the program districtwide for all schools in the district. They are getting donations for all the children in district, and the Recreation Committee committed specifically to sponsoring the high school student portion of the overall program. It's so kids don't go hungry over the holidays. She doesn't know who else is donating. The other sponsoring groups aren't helping with high school because the Brooklyn Recreation Committee is, but all other kids in the district will be taken care of by other donations. Kirkpatrick asked what the overall budget is.

**Schulz made a motion at 8:18 p.m. to convene into closed session pursuant to WI Stats 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of a public employee over which the governmental entity has jurisdiction or exercises responsibility (Public Works).** Smith seconded. AYES – Klahn, Smith, McCallum, Kirkpatrick, Springer, Schulz. NOES – none.

**Schulz made a motion at 8:23 p.m. to reconvene into open session.** Kirkpatrick seconded. AYES – Klahn, Smith, McCallum, Kirkpatrick, Springer, Schulz. NOES – none.

**McCallum made a motion to approve Brandon Hollis' six-month evaluation and raise of 50 cents to begin January 1, 2019.** Smith seconded. Motion carried.

Springer stated Friends of Oregon School District did not ask us for money. The Recreation Committee wanted to donate. Hardy estimates we're donating 25% to 30% of entire program. **Smith made a motion to approve the donation of \$900 from Recreation Committee savings to Friends of Oregon School District.** Springer seconded. Motion carried.

**Klahn made a motion at 8:25 p.m. to adjourn.** Smith seconded. Motion carried.

Linda Kuhlman  
Clerk-Treasurer

**Brooklyn Village Board Meeting Minutes**  
**December 12, 2018**

The December 12, 2018 Village Board meeting of the Village of Brooklyn was called to order at 5:30 p.m. at the Brooklyn Village Hall by Trustee Todd Klahn. Present were Heather Kirkpatrick, Kyle Smith, Scott Rosenow, Brittany Springer (appearing by telephone) and President Clayton Schulz (appearing by telephone). Trustee Sue McCallum was absent. Others present were Travis Anderson from Strand Associates, Public Works Director Leif Spilde and Clerk-Treasurer Linda Kuhlman. All present stood for the Pledge of allegiance.

Anderson handed out two sheets – one has a table that shows the net savings for adjusting the building location and the other one is a zoomed-in view showing a red rectangle where the building has moved to. One major item is that the restroom can't be deleted. It's a building code issue. Strand looked at what would have to happen with moving the building. The cost savings from not moving the underground electrical is \$36,900. There are some additions. If they move the building, it makes the area for driving next to the building, for example for sludge hauling, tight, and there will need to be work done there. Also the old control building is under the current asphalt area, so they would have to remove some of those abandoned footings to put new in, and that would be an added cost. And there would be a cost to revise the building. The architect would have to rework the front of the building because it has a different design on the front than the back. So changing it would need some things revised. Getting everything drafted and checked and then resubmitting to the state would be \$7,400. So the net result savings is about \$21,000. Anderson also stated that by pulling the building out to the front will create a blind spot for someone backing out of the garage. Kirkpatrick stated it isn't worth doing all this to save \$21,000. Smith said it will be at least a month to make all the revisions. Anderson said he talked to the state reviewer, and they said they can't roll it into the current review. It would have to go to the back of the line, which would push the state approval to sometime in February. Klahn thought \$20,000 would be the minimum to make the changes, but he agrees it isn't worth the delays. Springer and Schulz agreed.

Anderson spoke with the electrical engineers, and because the new equipment will be powered out of the electrical room that's in the garage, deleting the garage building would mean that they'd have to find other locations, and it would spread out the electrical services with different lighting panels and a new motor control center for the larger equipment somewhere which will set up issues in the future because everything is so tight. Whereas, with the electrical room in the garage, it will make expansion easier in the future because there's more room.

Anderson suggested speaking with Ehlers on what it looks like with splitting the cost between GO and revenue. Clerk put together a summary of what the GO looks like. Anderson clarified that the building will not be moving and we're keeping the garage. Klahn said yes, and we're not splitting it out as a separate bid. Kirkpatrick said once we see bids, we will figure out the funding.

**Kirkpatrick made a motion to send out the original package for bids.** Smith seconded. Motion carried.

Anderson said we will still advertise the project next Thursday, December 20, as planned, and Spilde and Anderson will coordinate to push the bid opening date back a week.

Smith made a motion at 5:41 p.m. to adjourn. Rosenow seconded. Motion carried.

Linda Kuhlman  
Clerk-Treasurer



## PELLITTERI 2019 CALENDAR

Pick up a copy at the Clerk's Office  
or print one from the Village's  
Website.



**Holiday trees can be placed at the curb for pick up. All ornaments, tinsel, tree bags, and wire must be removed. The Public Works Dept. will collect as time and weather allow.**



**\*\*No Parking on Village Streets  
1 am – 7 am. until April 15<sup>th</sup>**

### TRASH & RECYCLING SOME WINTER REMINDERS:

Please place bins on the driveway apron.  
Remember to always have bins out by 7 am.  
DO NOT put bins on top of snow banks or in the street.

## COMMUNITY POTLUCK

**January 24<sup>th</sup> at Noon**

Brooklyn Methodist Church

Bring a dish to pass – table service and beverages are provided.  
All ages welcome.



### REMINDER



The first installment of 2018 property taxes must be paid by January 31<sup>st</sup>.

The Clerk's office is open Mon.-Fri., 7am-5pm if you wish to pay in person. Payments must be postmarked no later than 1/31/19.  
Dog and cat licenses should be purchased at the Clerk's Office. Village Ordinance Chapter 6 states that all animals must be licensed. Fees remain unchanged for 2019.

# POLICE DEPT

## NOTES FROM PUBLIC WORKS

Calls for Service - 2018	Dec	Jan-Dec
Burglaries	1	1
Thefts	1	19
Suspicious Activity	1	38
Animal	4	16
Damage to Property	1	15
911 Disconnect/Mis-Dial	0	4
Open Records Request	3	30
Assist Citizen	2	32
Assist Fire Department/EMS	1	13
Assist other agencies	6	42
Assist Village Departments	1	10
Traffic Incident		
Total Traffic Crashes	0	1
Traffic Incident	47	327
Traffic Citations	6	39
Traffic Warnings	6	47
Enforc. /Gen. Activity		
Misc. Comp/Arrests	0	4
Drug Charges/Comp	0	1
Referral to District Atty	3	4
Phone/Internet/Social Media	0	1
Domestic / Family / Assaults	2	11
Disturbance/Disorderly/Threats	1	9
Financial/Fraud	0	4
Missing Person/Check Welfare	1	9
Municipal Ord. Comp/Violation	3	40
Alarms	0	4
Juvenile Offenses/Comp	0	10
Found Property	0	5
Community Policing	7	51
Parking Citations/Comp	22	67
Court Orders/Warrants	0	4
Total Calls:	119	858



### Snow Removal from Sidewalks

All sidewalks must be cleared of snow within 24 hours of snowfall ending. Snow **may not** be put into the street.

**Snow Blowing or Shoveling Snow back into the road is not legal - Per Wisconsin State Statute 346.94 (5) PLACING INJURIOUS SUBSTANCE ON HIGHWAY.** No person shall place or cause to be placed upon a highway any foreign substance which is or may be injurious to any vehicle or part thereof.

***We ask that you be considerate and not place snow back into the road when cleaning your sidewalks/driveways. This causes a financial burden and can cause accidents with injuries. Thank you for your help.***



The owner or user of each mailbox shall, within twenty-four (24) hours after the end of each snowfall, remove all snow and ice which has fallen or accumulated in front of said mailbox, and shall remove the snow and ice away from the curb or area in front of the mailbox a minimum of fifteen (15) feet on each side of said mailbox.



***Please clear snow from around fire hydrants and water meter readers also.***



## News from Your Senior Center

### January 2019

By Rachel Brickner

If you like to enjoy a good breakfast while supporting a good cause, please come join us at the Oregon Area Senior Center on Sunday, January 27, between 7:00 and noon for our annual Pancake Breakfast and Bake Sale.



Delicious pancakes, sausage, scrambled eggs, applesauce and a beverage will be available for \$6.00 for adults and \$3.00 for children age 10 and under. The food is prepared by members of the Oregon/Brooklyn VFW Post 10272.

In addition to the Pancake Breakfast, there are baked goods for sale. Volunteers create a tempting array of cookies, pies, breads and other homemade treats. There is something for every appetite and budget.

Funds raised by the Pancake Breakfast and Bake Sale go to the Oregon Area Council on Aging, a non-profit organization that provides support to the Senior Center and its mission. The Council Raises funds throughout the year, through activities as varied as selling brats at the Brat Bash in May to running a gift shop inside the Senior Center that offers bargains all year long.

The Council on Aging helps cover expenses that the Center's budget doesn't pay for. Everything from the dishes the meals are served on to the movie license that allows movies to be shown at the Center is covered by Council on Aging funds. The Council pays the costs associated with educational and entertainment programming. The Council has purchased much of the furniture in the building, including the baby grand piano. The Council

has also helped seniors who find themselves in dire circumstances.

When you come to the pancake breakfast, you are not only getting a good meal. You are also getting a sense of satisfaction when you realize that part of the cost of that meal is doing good things for seniors in the local community. We hope to see you on the 27<sup>th</sup>!

**Check out our website at [www.brooklynwi.gov](http://www.brooklynwi.gov) for current information and events happening in our area.**

**Village Board Meetings take place on the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month at 6:30 pm. Agendas, Minutes & Packet Information can be found under the Government Tab on the Brooklyn Website.**

# Rewrite the Stars

WITH US ON SATURDAY,  
FEBRUARY 2ND AT 6:30PM

## THE GREATEST FAMILY MOVIE (YET FOR 2019)

Brooklyn Recreation | Brooklyn Community Building

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**All Classes are held at the Brooklyn Community Building**

**GET FIT CLASSES  
are BACK!**



**Monday 6:00pm -  
Country Heat®**

**Wednesday 6:00pm -  
Yoga: Slow Flow**



Brooklyn Cub Scouts Pack 352

## **36<sup>th</sup> Annual Chili Dinner**

February 3rd, 2019

11am – 2pm

Brooklyn Community Center



Come support your Local Scouts!

The cost is \$8 per person for **all you can eat** at the Chili Dinner on Sunday, February 3, 2019. Kids under 10 are \$5, and under 3 eat free.

The dinner includes; different varieties of chili, hot dogs, salad, corn muffins, crackers, milk, lemonade, coffee and a variety of delicious homemade desserts.

**Chili Types: Classic, No Bean, and Vegetarian.**



**Brooklyn Cub Scout Pack 352** is looking for Kindergartners through Fourth Graders to join their pack for the 2019 season. When your child becomes a scout, you can expect them to be taught values consistent with good citizenship, character development and physical fitness. Cub Scout-age children benefit from belonging to a group of scouts' their own age. Through this sense of belonging children build self-esteem and learn to get along well with others.

Cub Scouts is made up of Dens. The dens consist of Lions, (Kindergarten) Tigers, (1<sup>st</sup> Graders) Wolves, (2<sup>nd</sup> Graders) Bears, (3<sup>rd</sup> Graders) and Webelo's (4<sup>th</sup> Graders). Dens meet 1-2 times a month and go through various activities in their guide book. Upon successful completion of these activities the scout earns a number of badges to be worn on their uniform with pride! The Pack-all of the Dens-and their parents meet once a month to participate in larger events.

Contact Chris Week-Committee Chair-at the following email to discuss enrollment opportunities!!



Phone: 1-800-770-3927

Fax: (920) 749-8099

Email: [question@accurateassessor.com](mailto:question@accurateassessor.com)

To maintain fair and equitable assessments, the Village of Brooklyn has implemented a Market Revaluation Assessment process, meaning all assessments will be brought to market value in 2019. This ensures all property owners are paying their appropriate share of property taxes. The last time assessments were brought to market value was five years ago in 2014 when a revaluation was completed. In that five-year time period between revaluations, the market value of residential property has changed greatly.

The assessment value is just one of many variables used to determine property tax rates. A change in your property's assessed value does not necessarily indicate an increase or decrease in the amount of property taxes you will pay. However, it does reflect the most recent market value of your property and helps to ensure all property owners are paying their appropriate share of taxes to support local school, technical college, county and municipal government services in our community.



## FREQUENTLY ASKED QUESTIONS

### **1. What is a revaluation?**

A revaluation is an update of all assessments in a municipality conducted by Accurate Appraisal, LLC. The assessor is a State certified individual whose duties are to discover, list and value all taxable real property in the municipality, in a uniform and equitable manner. The assessor is not involved in the collection of property taxes.

### **2. Why is the revaluation necessary?**

This ensures all property owners are paying their appropriate share of property taxes. The last time assessments were brought to market value was five years ago in 2014 when a full revaluation was completed.

### **3. Will my property values change?**

Most likely - yes! Some neighborhoods and property types may have increased in value and others may have remained the same. One purpose of a revaluation is to make sure that the assessed values reflect the changes that have occurred in property values.

### **4. Will the assessor need to view the inside of my property?**

The assessor will only view properties that changed from the previous year, this includes, new construction, property splits, and properties that were issued a building permit during 2018.

### **5. How can my assessment change when I haven't done anything to my property?**

As property values change in the marketplace, those changes must be reflected on the assessment roll. Economic conditions such as recent home sales in your neighborhood, sales of reasonable comparable buildings, and inflation will influence the value of your real estate.

## **6. Will I be notified if there is a change in my assessment?**

The State of Wisconsin State Statutes require that all property owners be notified if there is a change in the assessed value of their property.

## **7. What if I don't agree with my assessment?**

Once you have received your value change notice, you can schedule a meeting with the assessor for Open Book. During this informal session, the assessor will explain how your assessment was prepared, view the property record for your property, what factors were considered in determining a value for your property and view comparable house values.

## **8. What if, after this informal meeting, I still disagree with the assessment?**

You can arrange to appear before the Board of Review. To do so, you will be required to complete an objection form, which must be completed in full. You will then be scheduled for a hearing where you will present your case regarding the assessed value of your property.

## **9. What evidence do I need to present to the Board of Review?**

The best evidence of value is the recent sales price of your property (To ensure an accurate assessment of your property, it is to your advantage to allow the assessment personnel inside your property when an inspection is requested.) By denying an inspection, you lose your right to appeal your assessment to the Board of Review.

## **10. What if there hasn't been a recent arm's-length sale of my property?**

The next best evidence is the arm's-length sales of reasonably comparable properties. These are properties like yours in location, age, style, condition, and other features that affect market value, such as the number of bathrooms, bedrooms, and size of garage.

## **11. How will my taxes change as a result of a new assessment?**

Though the value of your property affects your share of taxes, the actual amount you pay is determined by the budget needs of the schools, city, county, technical college and state. All these taxing units decide what services they will provide in the coming year and how much money they will need to provide those services.

## **ASSESSED VALUE VS. FAIR MARKET VALUE**

**Assessed Value:** This is the dollar value placed on a parcel of property by the Assessor. It is computed by analyzing individual sale transactions and inspections of property within the municipality. This value is important because it establishes and maintains equity between and among all taxpayers in the municipality. This is the value that is used to calculate your tax bill.

**Estimated Fair Market Value: (a.k.a. Equalized Value)** This value estimate is determined by the State of Wisconsin - Department of Revenue. It is used to apportion tax levies among municipalities and is used in the distribution of shared revenues. State law requires that assessors be within 10% (higher or lower) of the State's Fair Market Value.



The Winners of the  
Holiday Light Contest are  
Classical – 116 Teddy St.  
Themed – 100 Division St.  
Griswold – 223 Church St.



*Red, White & Blue*  
**Dance**  
+ SILENT AUCTION

BENEFITTING: BROOKLYN'S 4TH OF JULY COMEBACK  
& BROOKLYN FIRE/EMS  
SATURDAY FEB 23RD - DOORS OPEN AT 5PM

LOOKING FOR  
*Sponsors*

AS WELL AS  
*Silent auction*  
DONATION ITEMS

For more info please visit  
[www.brooklynwifireworks.com](http://www.brooklynwifireworks.com)  
[brooklynwifireworks@gmail.com](mailto:brooklynwifireworks@gmail.com) | (608) 909-1403



# February 2019

Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.
					1	2 Free Movie Night 6p Doors Open 630p Movie
3 <b>Boy Scouts – Annual Chili Dinner Community Building</b>	4 Exercise Class 6p-7p	5	6 Garbage & Recycling Exercise Class 6p-7p	7	8	9 Rec – Exercise Class 830a-1p
10	11 Exercise Class 6p-7p Board Mtg 630p	12	13 Garbage Exercise Class 6p-7p	14	15	16
17	18 Exercise Class 6p-7p Chamber Mtg 6p-7p	19 <b>Election Day</b>	20 Garbage & Recycling Exercise Class 6p-7p	21	22	23 Red, White & Blue Dance brooklynwifireworks
24	25 Exercise Class 6p-7p Board Mtg 630 p	26	27 Garbage Exercise Class 6p-7p	28		

notes

Clerk's Office Hours – Monday – Friday, 7 a.m. to 5 p.m.

Check out our Village website at [www.brooklynwi.gov](http://www.brooklynwi.gov)

Facebook: [brooklynvillagewi](https://www.facebook.com/brooklynvillagewi) Twitter: [@BrooklynWlGov](https://twitter.com/BrooklynWlGov)