

BROOKLYN FIRE & EMS DISTRICT BOARD MEETING MINUTES 12/19/18

Meeting was called to order at 6:30 pm by President Mark O'Brien. Members present were Kim Gruebling, Jim Lunde, and Sue McCallum. Also present were Dan Dean, Brock Padley, Mason Barber and Joanne Van Norman.

Motion: McCallum/Gruebling to approve 10/17/18 minutes as written. Motion carried.

Jim Lunde reported that he had received information on Grants for EMS. He gave the information to Dan Dean.

Brittany Springer stated that she is working to return the July 4th Fireworks to Brooklyn and would like to donate part of the proceeds to Brooklyn Fire Dept. and EMS. There will be a dance on February 23rd at the Community Building from 5 – 10 pm. Admission is free. There will be a silent auction from 6-9 pm. The Chamber of Commerce is assisting with the event. She was given permission to put banner on the Fire Station property to promote the event.

Motion: McCallum/Marx to appoint Sarah Andrisevic as the District Secretary/Treasurer for 2019. Motion carried.

Motion: McCallum/Gruebling to appoint Joanne Van Norman as the Assistant District Secretary/Treasurer for 2019. Motion carried.

Motion: McCallum/Marx to purchase a cell phone plan for use by the Dist. Sec/Treasurer. The plan will be for 3 GB of data at \$38/month. Cost of phone to be decided at January meeting. Motion carried.

Motion: Lunde/McCallum to convene into closed session at 8:10 pm. to discuss appeal of unemployment compensation claim determination. Motion carried

Motion: Gruebling/Lunde to reconvene into open session at 8:25 pm. Motion carried.

No Fire Chief's report.

Motion: Gruebling/Lunde to approve recommendation from Brooklyn Fire Dept. to appoint Mason Barber as Fire Chief for 2019-2020. Marx felt that the election was a personality contest and wants the Municipal Agreement changed to allow for an application process. Barber addressed Marx concerns, providing his Resume showing that he has the qualifications to be the Fire Chief. The Fire Department members felt that what Chief Bowers was doing wasn't working for them and they wanted new leadership. Gruebling asked Barber if he was prepared to make a long term commitment. Barber stated that he is. Motion carried.

The Oath of Office was administered to Chief Barber.

EMS Director Dean reported that EMS lost one member and has 4 new members – all licensed EMTs.

Dean requested that unused funds from 2018 budget be used to fund a program through the Family Resource Center in Madison. Currently, there is nothing available to our Fire and EMS members who made need help. He spoke with Oregon Chief Linzmeier who said that Oregon

currently has a contract with the FRC for their members. The cost is \$1100-1200 per year and any member is allowed 5 sessions per year. Dean will have more information for the January 2019 meeting.

Rescue Kids will be held at the fire station in January and February.

He expressed his thanks to the District Board Members for their assistance during the past year.

McCallum asked for an update of Dr. Warbasse status. He is still our Medical Director.

In-service percentage for the year is at 96.9%.

Motion: Marx/McCallum to approve recommendation from Brooklyn EMS to appoint Dan Dean as the EMS Director for 2019-2020. Motion carried.

Oath of Office was administered to EMS Director Dean.

The Unallocated Cash Balances for Fire and EMS was reviewed. McCallum took the report to her Board. It was suggested to use balances at 12/31 to determine what is unallocated. Heather Kirkpatrick, Village of Brooklyn Trustee, would like a time limit on how long allocated funds can be held. The consensus of the Board was to let the Joint Municipalities decide at the next annual meeting.

Motion: Marx/Lunde to retain records for 7 years and destroy previous year records back to 1950 unless they are of historical value. We must notify the Public Records Board 90 days before destroying any records. Motion carried.

Gruebling nominated Mark O'Brien for District Board President. O'Brien called for any other nominations from the floor three times. Hearing no other nominations, Lunde/Marx motioned to close the nominations and cast a unanimous vote for Mark O'Brien. Motion carried. O'Brien accepted the position.

Gruebling nominated John Marx for District Board Vice President. O'Brien called for any other nominations from the floor three times. Hearing no other nominations, Gruebling/Lunde motioned to close the nominations and cast a unanimous vote for John Marx. Motion carried. Marx accepted the position.

District Sec/Treas. Van Norman reported that the issue with Coverall Cleaning had been resolved. She also reminded Fire and EMS that the SAP report needs to be done as soon as possible. Both groups had established qualifiers for members to be able to participate. For 2017 all members were paid but 2018 they would have to meet the qualifications established.

Next meeting will be on Wed. 1/16/19 at 6:30 pm.

Motion: McCallum/Lund motion to adjourn at 8:28 pm. Motion carried.