

Brooklyn EMS
Business Meeting Minutes
February 19, 2019

Present: Alicia, Bill Sills, Brock, Cathy, Charlie, Cheri, Cory, Dan, Elliot, Joe, Julie, Justin, Karl, Kyle M, Mason

Absent: Al, Alexis, Aubree, Bill Golden, Brian, Brittany, Bruce, Chad, Chuck, Clayton, Dave P, Evelyn, Grace, Holly, Jacob Bachim, Karen Bartelt, Kevin, Leif, Maddie, Marion, Matt, Melissa, Paige, Shaunna Sienna, Steve, Tim

Call meeting to order: 18:49 on February 19, 2019 by Dan

Reports:

Approval of Minutes:

- Motion made by Cathy to approve the December and January Business meeting minutes, 2nd by Justin. Motion carried.

Approval of treasury Report:

- Motion made by Justin to approve the January and February Treasurer's report, 2nd by Julie. Motion carried.

Director:

- Elite – let Dan or Evelyn know if there are problems
 - None
 - If you put in an advanced airway, put this in the narrative.
 - For narratives, make sure to be thorough because this data is pulled by emergency management for statistics
- Parking in the Bay
 - If you park in the bay because of inclement weather, make sure to leave your keys in it in case it needs to be moved quickly.
 - If it is nice outside, park outside.
- IDs
 - If you have not seen Dan to have your picture taken, see him ASAP!
- Other

Assistant Director:

- Weekend Winners – January
 - Elliot
- Other

Training Officer's Report:

- Training
 - March 19th – Station training
 - April 9th – 5:45 pm
 - Belleville Training
 - August Training
 - SIM man will be brought for training
- CPR certification
 - Make sure to check your expiration and see Cheri if it expires in the next 6 months

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Maintenance Officer Report:

- Small O₂ cylinders
 - On the regulators, there are now rubber and brass gaskets that are reusable which replace the single use green gaskets
- Driver compartment screen is now fixed
- Ambulance Computer
 - They have received the old computer and are ordering a new computer
 - Justin will check for a status update next week
- Other
 - Temporal thermometer is off the ambulance
 - Justin will order a new one

Secretary/Treasurer's Report:

- None

Fire Liaison:

- None

Medical Director:

- Absent

Committee Reports:

- Ambulance
- Bylaws
- Building
 - Notebooks in the Radio Room if there are any issues in the station
- CAD
- Clothing – Cheri
 - Cheri has placed an order for clothing
- Elite
 - Some Report Posting issues
- Fund Raiser
 - Card Party – April 13th
 - Envelope stuffing TBD
 - Fire will be managing the Card Party
 - Pancake Breakfast and Open House – May 19th, 2019
 - EMS will be managing the Pancake Breakfast and Open House
- Infection Control
 - Get your Flu Shots
- Membership
 - Liz Wicik
 - Currently in the EMT class, senior at Oregon High School
 - Motion made by Cory to accept Liz as a member of Brooklyn EMS Association, Inc, 2nd by Julie. Motion carried.
- Public Relations
 - Rescue Kids – Saturday February 23rd
 - Last Rescue Kids
 - If anyone can help, please show up on Saturday morning at about 10:30 am
- Quality Control

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Old Business:

- None

New Business:

- Back window covering for the ambulance
 - Justin will talk to Monarch Media about a quote for covering the back windows of the ambulance.
- Tour of the school
 - Cathy and Joe will go over to the school sometime soon to see the new layout and anyone on the service is welcome to join
 - Message will be sent out on Iamresponding

Motion made by Cheri to adjourn the meeting, 2nd by Cory.