

Brooklyn EMS  
Business Meeting Minutes  
April 16, 2019

Present: Alexis, Alicia, Bill Sills, Brittany, Brock, Charlie, Cheri, Cory, Dan, Dave P, Elizabeth, Elliot, Evelyn, Grace, Justin, Karen Bartelt, Karl, Kyle M, Marion, Mason,

Absent: Al, Aubree, Bill Golden, Brian, Bruce, Cathy, Chad, Chuck, Clayton, Holly, Jacob Bachim, Julie, Kevin, Leif, Maddie, Matt, Melissa, Paige, Shaunna Sienna, Steve, Tim

Call meeting to order: 18:45 on April 16, 2019 by Dan

Reports:

Approval of Minutes:

- Motion made by Brock to approve the March 2019 Business meeting minutes, 2<sup>nd</sup> by Justin. Motion carried.

Approval of treasury Report:

- Motion made by Cory to approve the March Treasurer's report, 2<sup>nd</sup> by Brock. Motion carried.

Director:

- Elite – let Dan or Evelyn know if there are problems
  - Officers know the computer
- Dan County EMS Meeting – Brooklyn Hosting
  - May 22<sup>nd</sup> – 15:00-17:00
- New phone on the ambulance
  - New smartphone and modem
  - The phone service now has priority emergency response status
    - If the network goes down, the phone and modem will have priority for coming back online
  - If pictures need to be taken at an accident, use this phone
    - There is a gmail account for sending the pictures to add to report
    - Delete pictures after call
  - Has ERG book app
- Cradle Point on the Ambulance (Association donation?)
  - Increases signal by 100-fold
  - Approximately \$1000
  - Motion made by Cherie to use up to \$1300 of EMS Association funds to purchase the Cradle Point for the ambulance, 2<sup>nd</sup> by Cory. Motion carried.
- Sign on the rock out front
  - Plaque was damaged during snow removal this past winter
  - Motion made by Justin to tentatively split the cost of replacing the plaque with the Fire Department, 2<sup>nd</sup> by Cory. Motion carried.
- Card Party
  - Thank you everyone for helping out!
- EMS Day at the Capital Update
  - Dan had a chance to meet with state legislature
  - Medicare and Medicaid issues
    - Medicare only pays \$94 for an ambulance call
    - Looking to resolve this
  - Shared revenue options for

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- A couple of bills to give volunteers a tax break
  - One bill that the people Dan went with endorsed would give a tax credit of up to \$1000
- In Wisconsin
  - No Fire District designation in state law
  - Our District board does not have power under current law
    - Looking to change this so that Fire District boards can be a legal municipal entity
- CPR Classes
  - April 24<sup>th</sup> and 27<sup>th</sup> –
  - This one is not open to the public because it is
- Other
  - Employee Assistance program
    - Representative's card is up on the table
    - They offer counseling services
      - Eligible for Emergency personnel and family
    - Call the number, tell them you're on Brooklyn Fire or EMS, and this is confidential from everyone at the Brooklyn Fire and EMS
    - Can use at any time

Assistant Director:

- Weekend Winners – March
  - Karl Flanagan-Morris
- UV light for ambulance
  - Commercial grade - \$700
  - Motion made by Dan to use EMS Association money to spend up to \$1000 for a Commercial Grade UV light for disinfecting the ambulance, 2<sup>nd</sup> by Cherie. Motion carried.
- Other

Training Officer's Report:

- Training – April 9<sup>th</sup> at 17:45
- Other

Maintenance Officer Report:

- New laptop update
  - Have received the laptop
  - Waiting to get Elite installed
- HS LaCrosse Club team
  - All games are down at Brooklyn Elementary School
  - They asked for volunteers for us to help provide medical assistance at games
    - Usually Tuesdays and Saturdays (couple Monday and Thursdays)
    - They need to have medical personnel on site to be able to play
    - If you want to know the dates for the games, ask Justin
  - For the people who are helping with this, please sign up in lamresponding so we know who is at the games
- Other

Secretary/Treasurer's Report:

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- None

Fire Liaison:

- None

Medical Director:

- Absent, but says hello

Committee Reports:

- Ambulance
- Bylaws
- Building
  - Notebooks in the Radio Room if there are any issues in the station
- CAD
- Clothing – Cheri
  - Clothing has arrived
  - If you have needed clothing for a while, talk to Cheri or Justin
  - There are also some stocking caps available
- Elite
- Fund Raiser
  - Pancake Breakfast and Open House – May 19<sup>th</sup>, 2019 – 07:00
    - EMS will be managing the Pancake Breakfast and Open House
    - Would like to do an extrication demonstration, stop the bleed station, tours
    - Med-Flight is scheduled for 11:00
    - Please clear you calendars, we would like to have everything well-staffed
    - Sign-up sheets will be available soon in the radio room
    - Marion will put out PR on the local news station community boards
- Infection Control
- Membership
  - Tony Brady
    - Currently EMR and on Brooklyn Fire Department
    - Would like to join the EMS department
    - Motion made by Cory to accept Tony Brady to Brooklyn EMS Association, 2<sup>nd</sup> by Alexis. Motion carried.
  - Mason Barber
    - On Brooklyn Fire Department for about 18 years
    - Mason is a licensed EMR and would like to pursue EMT license at some point
    - Motion made by Cory to accept Mason Barber to Brooklyn EMS Association, 2<sup>nd</sup> by Elliot. Motion carried.
- Public Relations
  - Kindergarten tour
    - Dan will send out information notice in Iamresponding to let everyone know when this tour is happening
  - Advertising for more EMTs
    - Alexis would distribute fliers at Edgewood
    - Need to check at Madison College
    - Cherie is going to put a flier up at UW-Hospital
    - Grace will put some fliers up at UW-Madison
    - Will advertise in the paper or on bulletin boards at local paid EMS services

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- Quality Control
  - Evelyn is working on a system to bring in QI (Quality Improvement) to the QC process

Old Business:

- Merging Departments
  - Meeting with Fire and EMS officers last week
  - We are merging the Departments to try to increase the efficiency of the Departments for the community
    - Officers will have some meetings to work on details and then present progress to departments at meetings

New Business:

- Adopt a Hwy future/Other community events
  - There have been some suggestions to volunteer with activities other than Adopt a Hwy
  - Help people in the community with tasks, check blood pressures for people at Genesis Housing, help fix a wheelchair ramp, etc.
  - Our insurance policy would cover us helping out in our community
  - Log book in the ambulance or radio room for when emergency personnel see someone that needs help with tasks
    - And contact senior center to see if there are people in the community that may need assistance
  - Should find someone to take over our stretch of road for Adopt a Hwy
  - Think about this and we will revisit this at next month's meeting
- EMT of the Year Award – Should be EMS of the Year Award (to include Drivers)
  - Fire does a Fire Fighter Retention Award – shows up to a large number of calls, fundraisers, and goes above and beyond
  - For people that run at least 1000 hours, we offer a \$1000 bonus
  - Box for nominations – with winners and recognition
  - Brittany and Elizabeth will work on this
- Other
  - Elizabeth is doing a school to career program
    - She will be around for the last few hours of the day to work on projects that Dan and Mason have for her to work on.

Motion made by Justin to adjourn the meeting, 2<sup>nd</sup> by Alexis.