

## BROOKLYN FIRE & EMS DISTRICT BOARD MEETING MINUTES 2/19/2020

Meeting was called to order at 6:34 pm by Vice President John Marx. Members present were Kim Gruebling, Brit Springer, and Jim Lunde. Also present were Mason Barber, Dan Dean, Sarah Andrisevic and Heather Kirkpatrick. Mark O'Brien was absent.

Motion: Lunde/Gruebling to approve minutes of 1/15/2020 meeting as written. Motion carried.

No Public Comments

John Marx presented his findings of comparable full-time fire chief salaries from several municipalities. There was a wide range in salaries from \$50,000 - \$90,000 plus benefits (WI retirement and health insurance). He reported if the district were to apply to join the WI retirement system for a full-time fire chief, we would also have to offer it to any part-time EMT that work over 1,200 hours a year. One part-time EMT worked over that in 2019 because of picking up extra hours, but the majority work less than 1,200 hours. John Marx suggested a salary of approximately \$60,000 plus benefits and would like for the other members of the board to talk to their municipalities for their input on whether or not they'd like to move forward.

Chief Barber and EMS Director Dean are going to put together a comprehensive job summary for a full-time fire chief to present at the next board meeting. Heather Kirkpatrick asked several questions regarding a strategic plan for the District for the next couple of years, stating the Village of Brooklyn would like to see more of a put together presentation regarding the merger and hiring of a full-time fire chief. She and John Marx are going to work together on that.

Chief Barber reported the department had 12 calls during January. The department had two trainings during January on the new air-packs, one with a technical rep from Scott Safety, and an in house training on the care, use and air consumption. The new fire truck has been assigned a job number and is now in engineering review.

EMS Director Dean reported the department had 15 calls during January. The department hired another part-time EMT. The EMS association is going to purchase a LUCAS CPR device that will be donated to the District.

John Marx handed out a report that shows a summary of the type of calls the department responds to in and out of the District for January 2020.

The District Secretary handed out January financials. She reported Wegner CPAs had been at the station doing fieldwork for the 2018-2019 audits. They are planning on coming to the March board meeting to present draft financial statements to the board.

Next meeting will be July 15, 2020.

Motion: Lunde/Springer to adjourn at 8:47 pm. Motion carried.