

OCTOBER 2020 VILLAGE NEWS

Clerk's Office - 455-4201

Fax - 455-1385

PO Box 189, 210 Commercial St

Email: clerk@brooklynwi.gov

Police Department - 455-2131

Fax – 455-1799

102 N. Rutland Avenue

Email: police@brooklynwi.gov

Public Works Dept. - 455-1842

Fax - 455-1501

102 Windy Lane

Email: publicworks@brooklynwi.gov



Happy Halloween
Trick or Treating
2 pm to 6 pm

Please follow the CDC Guidelines

**Wear a Mask, Social Distancing & Frequent
Handwashing.**

Have a Safe and Happy Halloween!



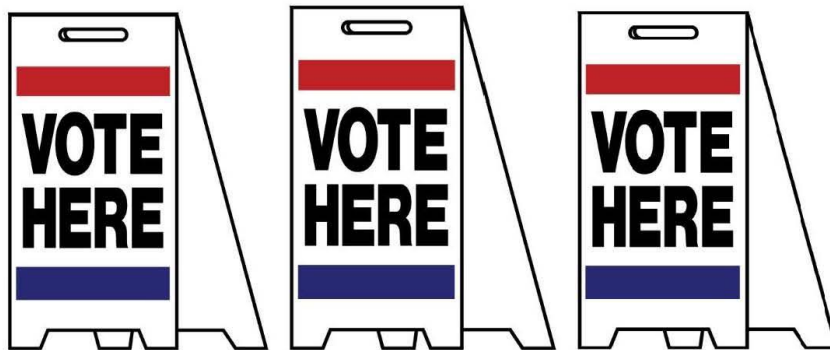


OCTOBER 20-23,
OCTOBER 26-28, AND
OCTOBER 30

7 A.M. TO 5 P.M.

@ Clerk's Office, 210 Commercial St.

(or request by mail at MyVote.wi.gov)



ELECTION DAY – NOVEMBER 3



@ Brooklyn

Community Building
Gym

102 N. Rutland Avenue

7 A.M. until 8 P.M.



MAKE YOUR VOTING PLAN

3 WAYS TO VOTE

1

ABSENTEE

Aim to register to vote before Oct. 9. Request your absentee ballot before Oct. 16. Mail your ballot before Oct. 23. Track your ballot online.

**These are recommended, not official, deadlines.*

**START
NOW**

2

EARLY IN-PERSON

Bring acceptable proof of residency and photo ID. Double check your municipal clerk's office hours before going.

**OCT.
20-30**

3

IN-PERSON ELECTION DAY

Bring acceptable proof of residency and photo ID. Be in line at your polling place before 8 p.m. on Nov. 3 to be counted.

**NOV. 3
7 a.m. -
8 p.m.**

Acceptable Proof of Residency must include your name and current residential address. It can be your WI Driver's License, a utility bill, a bank statement, or a residential lease. It need not have your photo on it. This is not an exhaustive list.

Acceptable Photo ID can be a current WI Driver's License (regardless of address), US Passport, WI State ID, US Uniformed Services ID, or College Voter ID (different than student ID). This is not an exhaustive list.

**SNAP A
PHOTO
SHARE THIS
WITH FIVE
FRIENDS**



FOR MORE INFORMATION

[MYVOTE.WI.GOV](https://myvote.wi.gov)

1-866-VOTE-WIS



HAGA UN PLAN PARA VOTAR

MANERAS DE VOTAR

1

VOTO EN AUSENCIA

Regístrese para votar antes del 9 oct. Solicite su boleta de voto en ausencia antes del 16 oct. Envíe su boleta por correo antes del 23 oct. Realice un seguimiento de su boleta en línea.

**Estas fechas son recomendaciones. No son oficiales.*

EMPIECE
AHORA

2

TEMPRANO EN PERSONA

Traiga un comprobante aceptable de residencia e identificación con foto a la oficina del Secretario Municipal. Confirme las horas de la oficina antes de llegar.

OCT.
20-30

3

EN PERSONA EL 3 DE NOVIEMBRE

Traiga un comprobante aceptable de residencia e identificación con foto. Haga fila en su lugar de votación antes de las 8 p.m. el 3 de noviembre.

NOV. 3
7 a.m. -
8 p.m.

La Prueba de Residencia debe incluir su nombre y dirección residencial actual. Puede ser su licencia de conducir de WI, una factura de servicios públicos, un extracto bancario o un contrato de arrendamiento residencial. No es necesario incluir una foto. Esta no es una lista exhaustiva.

La identificación con foto puede ser una licencia de conducir actual de WI (aun si no contiene su dirección actual), pasaporte de EE. UU., ID de estado de WI, o ID de servicio militar de EE. UU. Esta no es una lista exhaustiva.

SAQUE
UNA
FOTO
COMPARTA
CON CINCO
AMIGOS



PARA MAS INFORMACION

MYVOTE.WI.GOV/ES-ES

1-866-VOTE-WIS

Brooklyn Village Board Meeting Minutes
August 24, 2020
(via online and telephone)

The August 24, 2020, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. via online video and telephone conference by President Brit Springer. Trustees present via online and telephone were Heather Kirkpatrick, Pat Hawkey, Dan Olson, Kyle Smith, and Sean Brennum. Trustee Klahn was not present. Also present via online or telephone were Sam Yanke, Attorney Leslie Salmon, Teresa Truncott, Lisa Lappley, Chief Engelhart and Clerk-Treasurer Linda Kuhlman.

No public comments. **Olson made a motion to approve minutes from August 10, 2020.** Brennum seconded. Motion carried.

President's report – Springer reported last Friday Well 2 went down and it seems to be a motor issue. Spilde thinks the cost will be about \$15,000. Because it was an emergency, Springer authorized up to \$15,000 to repair. Could be as low as \$3,000. There is \$12,000 in the water outlay account. Spilde worked with them on Friday.

COVID Update -- Last week Dane County made it mandatory that all schools start out virtually from grade 3 and up. This will include Brooklyn Elementary. Springer noticed a couple invoices marked as COVID. Kuhlman explained they were for fixing the wifi booster in the community building, to eventually do Zoom meetings from there.

Smith made a motion at 6:36 p.m. to proceed into closed session pursuant to WI Stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (police). Kirkpatrick seconded. AYES – Smith, Kirkpatrick, Hawkey, Brennum, Olson and Springer. NOES – none.

Reconvened into open session at 8:19 p.m.

Olson made a motion to approve the combination “Class A” fermented malt beverage and intoxicating liquors license for Olin Oil Co. Inc., dba Brooklyn Mini Mart, Kristin Olin Olmeda, Agent, and approve the operator license for Amy Tracey. Smith seconded. Motion carried.

Olson and Springer reviewed bills. **Springer made a motion to approve bills as presented.** Olson seconded. Motion carried.

Kirkpatrick made a motion to approve amendments to Ordinance Chapter 103 Building Regulations. Brennum seconded. Motion carried.

Reese property – Kirkpatrick met with Truncott on Friday. They are still working on the estate. They would be interested in selling at the end of the estate process but could entertain selling before that. They will discuss and keep moving forward. Truncott said they will be getting an appraisal in a few weeks to get a price. Kirkpatrick suggested leasing the land out for planting for the 2021 season and given that plus unknowns of the estate, the best time frame in terms of purchasing would be late 2021 or early 2022. Truncott said yes and no, it's still evolving and they may be willing to sell during the estate process. Kirkpatrick said the village might look at between 12 and 39 acres and what would be the cost and timing of purchase. It's coming to budget time. Truncott will touch base in early to mid-September. Lappley would like to leave some in agriculture, and they need 35 acres or more for animals. Kuhlman read ordinance and 35 acres is minimum for zoning ag.

Clerk report – Kuhlman stated we're preparing for election in November. We have 185 absentee requests right now. They will be sent out mid-September. We received notification that the PSC has continued their moratorium on disconnects until October 1. They will review again in mid-September. We received annual demographic services report on population. Their current total is 1459 for the Village population. The Census figures will be in next year with more accurate numbers. Kirkpatrick mentioned that she heard they moved up the timeline for completing the census.

Planning & Zoning Commission -- Gilmore/Wilke are thinking of splitting Wilke property on North First Street, but the Commission has a list of questions for Wilke to answer. Gilmores want to buy land to build a house. They do have to extend sewer line, etc. They will come back to PZ next month with all questions answered before they go forward.

316 Douglas Drive is ongoing with the drainage issue. Springer met with the property owner and neighbor. She was informed today the landscaper and owner are going to meet with neighbors tomorrow and send in an approved plan. Last Thursday they got the topography map but didn't have a plan yet. Kirkpatrick said Roth had offered to interpret the plan and facilitate the understanding of the plan.

Fire/EMS – Springer is getting frustrated with the District Commission. She tried to ask all the questions the board had. She's getting the impression that they don't like it when she asks questions. They had changes to the agreement, one of which is the fire district would like to have the option of having only one or two people as representatives for each municipality at the joint municipality meeting instead of the whole board. Kirkpatrick is concerned about having legal advice in open session. Village Attorney Leslie Salmon looked into it and there's no pending or likely litigation at this point, so there isn't a closed session provision that would apply to having this discussion. We're looking at proposed amendments to the contract and getting questions answered. Salmon said she can provide advice by letter for a subsequent meeting. She asked if there is litigation that the village believes is likely based on discussion of proposed amendments to the contract. Kirkpatrick thinks it's a potential outcome. There's history and it's been challenging. Hawkey is also concerned regarding in the original document, they're trying to merge units together and it may be a very controversial issue. Salmon didn't appreciate that with the contract amendments there is likely litigation or something pending, so she apologizes that wasn't on her radar in terms of having discussion in closed session. Springer knows it's been volatile. The preference is to have a meeting in closed session in a few days. **Springer made a motion to postpone the discussion of the agreement amendments for fire/EMS contract until August 26.** Kirkpatrick seconded. Smith opposed. Motion carried. **Fire/EMS budget** – it was sent out but it is not done. They will get new budget sheets after Wednesday's meeting. It is scheduled to be approved on the 9th. Board had discussion on waiting to do the meeting until after next Wednesday's meeting. **Springer made a motion to rescind her last motion.** Kirkpatrick seconded. Smith opposed. Motion carried. **Springer made a motion to postpone discussion on the Fire/EMS District agreement amendments and further conversation of fire/EMS district budget for Thursday, August 27.** Kirkpatrick seconded. Smith opposed. Motion carried.

Smith made a motion at 8:57 p.m. to adjourn. Brennum seconded. Motion carried.

Linda Kuhlman, WCMC
Clerk-Treasurer

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## **Brooklyn Village Board Meeting Minutes August 27, 2020 (via online and telephone)**

The August 27, 2020, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. via online video and telephone conference by President Brit Springer. Trustees present via online and telephone were Heather Kirkpatrick, Pat Hawkey, Dan Olson, Kyle Smith, and Sean Brennum. Trustee Klahn was not present. Also present via online or telephone were Leslie Salmon and Deputy Clerk-Treasurer V. Olson.

No public comments.

Smith made a motion to convene into closed session. Kirkpatrick seconded. Individual vote taken. Smith Aye, Kirkpatrick Aye, Hawkey Aye, D. Olson Aye, Brennum Aye, Springer Aye.

Reconvened into Open Session. Hawkey made a motion accept the motion that was made in closed session. Kirkpatrick seconded. Vote taken; motion carried.

Hawkey made a motion to postpone action on the Fire and EMS Budgets. Kirkpatrick seconded. Vote taken; motion carried.

Smith made a motion to adjourn meeting at 9:06 pm. Olson seconded. Vote taken; motion carried.

Adjourn

Vicki Olson  
Deputy Clerk-Treasurer

**Brooklyn Village Board Meeting Minutes**  
**September 14, 2020**  
**(via online and telephone)**

The September 14, 2020, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. via online video and telephone conference by President Brit Springer. Trustees present via online and telephone were Heather Kirkpatrick, Pat Hawkey, Dan Olson (late), Kyle Smith, Todd Klahn and Sean Brennum. Also present were Chief Engelhart and Clerk-Treasurer Linda Kuhlman.

No public comments. **Smith made a motion to postpone approval of all minutes until next meeting.** Klahn seconded. Motion carried.

**President's report** – the bill came in for the motor on well 2, and It was for approximately \$15,000. Kuhlman said \$6,500 was for the tank for used during the water tower painting and \$9700 was for the well motor.

**COVID** – Springer reported that Spilde decided to go to monthly updates for emergency management since we have applied for FEMA. Kuhlman stated the FEMA grant and the Routes to Recovery grants have been applied for. We have reached out to the Fire/EMS District to see if they need help filing their CARES grant for emergency services.

**Trick or Treat hours** – Smith asked if we've heard anything from other communities. Kuhlman said everyone on the clerklist has been asking what others are doing. Engelhart said his calls have been all discussion and no one has made a decision. Smith suggested doing something in the park, if interested, like a drive-by, setting people up 6-10 feet apart, and do a loop, if we don't do normal trick or treating. Springer likes that idea, or opening up the community building and have tables socially distanced and have candy set up on tables. She also suggested a drive-by parade and make sure people are wearing gloves and can throw candy to the people. Engelhart mentioned fire departments stopped throwing in the road because kids were running out and getting hurt. Kirkpatrick said since it's on a Saturday, they can do it during the day and it's easier to socially distance and see hands, etc. She wouldn't mind doing traditional, if we say wear gloves, etc. Springer suggested we keep it open and make a decision at one of the next board meetings. Hawkey likes the park idea and going through there, and then have a candy drop for people to drop candy donations, and use the setup like they used for the ice cream. Springer asked if Recreation Committee would be interested in formally having a plan. Smith suggested maybe the Chamber can help. He said maybe we can do both, allow normal and also have something in the park as well. Kirkpatrick said people could donate candy to Recreation Committee and they could pre-make bags of candy so each kid picks up a bag and have some without nuts. Springer also suggested the teal pumpkin project and have items that are not edible. They will explore ideas and get back to the board.

Kuhlman read **Resolution 2020-04 Authorizing an Adjustment to the Municipal Levy Limit for Increases in Charges Assessed by the Brooklyn Fire and EMS Protection District Inc.** Klahn made a motion to approve Resolution 2020-04. Smith seconded. Motion carried.

Olson and Springer looked over the bills, and Olson will be joining after 7 because he's running dumpster days. **Springer made a motion to approve the bills as presented.** Kirkpatrick seconded. Motion carried.

**Animals at Large ordinance** – Kirkpatrick said the survey has been online for about 3 weeks. We've had about 15 people that filled it out. She asked when we want to end the collection in terms of a date, so we can pull down and analyze the results. It's been on the water bills, on Facebook, the newsletter and the website. She suggested end of the month. Others agree. Kirkpatrick will set the last date for the last day of September. The board will look at the results at the first meeting in October. Kirkpatrick stated we've also received a couple email comments.

**Clerk's Report** – Financials were handed out for August. There was a total of \$207,239.59 in deposits, which included \$205,597.31 in tax payments and \$2,472.83 in CWF loan proceeds. Withdrawals equaled \$137,859.59, which included \$9,796.16 in debt service. There was a total of \$1,670,690.68 in all accounts on August 31. Kuhlman and Olson have been attending virtual trainings this summer. There are currently two lawsuits at the Supreme Court about adding candidates to the ballots, so sending of absentee ballots can't take place until those cases are decided. The President signed an order that employees can elect to defer their Social Security payments from September 1 to December 31 until the first quarter of next year. It would mean employees wouldn't have to pay it now but would have to pay double in the first quarter of next year to pay it back. No employees in the Village want to participate. The board was okay with that decision. The well and water tower projects are

finished. Kuhlman asked if the clerk's office can stop putting park calendars on the shelter, as they are torn down by the next day. Kirkpatrick suggested getting a permanent enclosed box to put them in. Springer also suggested creating a QR code so people can scan and go directly to the calendar. Kuhlman will explore options and come back to another board meeting. Olson joined the meeting by phone.

**Safety Report** – Springer would like to bump up closed session after the safety report. August report by Chief Engelhart – total of 91 calls, and with Dane and Green Counties, 113. Green was in the village 8 times and Dane 14. 4 open records requests. Assisted fire/EMS twice. Assisted Dane 5 times; assisted Oregon police 3 times; assisted Brodhead PD; assisted Green County 4 times; and continue to assist DPW with locking restrooms whenever possible. Had two parking issues; one violation of across the sidewalk parking, which resulted in a positive email from resident. Engelhart observed it at 4 am, after he came in at 3 a.m. Officer Burns made contact with the person later in the day and the resident sent an email that he appreciated knowing the situation and had a positive contact with Officer Burns and we're lucky to have him as an officer. 15 traffic stops, 4 in citations; 3 verbal warnings. Sent 1 referral to Dane County on a domestic and 2 juveniles to Dane; sent referral to Green County DA. Made an arrest for disorderly conduct while armed and sent to Green County. 5 ordinance violations; juvenile dc with a weapon. Community policing is continuing and they're doing foot patrols and changing shifts. Officer Kosharek came in at 3 a.m. and worked until 11 a.m. and Chief Engelhart came in at 3 a.m. a few times and worked until 11, noon. There was a lost dog, which village knew about. The owner requested to put traps in the park, which the Chief denied for liability issues. They also called the school and asked them to put traps on their property, who then called the chief and he gave his opinion. The dog was found several times but ran into the fields. Springer said he was found. Training --- Chief Engelhart and Officer Burns continue to do webinar trainings and Officer Burns has an in-person training in Osseo coming up in October, an interview and investigation course. They've had just shy of 45 hours of follow up and 55 hours of report time so far this month and its continuing to increase. They're still working on thefts from autos but took a step back because of social media, and the two people they were looking at knew because of social media. They're still working with Dane County, and the County is still getting hit. We've had 7 thefts from autos and 1 residential burglary. Since September 1, we've had 40 cases, 6 violations and 3 weapons taken in. The speed board was deployed on S. Rutland. They've had reports that vehicles are reaching speeds up to 80 mph down S. Rutland, but the data does not indicate that. The highest was 57 mph at 8 pm at night. They continue trying to be in that area and putting the speed board out. They continue to enforce the abandoned vehicle ordinance and are getting push back from people saying it's okay to have as long as not an eyesore, but the PD has been working with them and explaining the ordinance. They have 4-5 they are looking at and are in contact with the owners. If anyone has contact with residents about this, please refer them to the PD.

Chief Engelhart was told, after sending emails, that the part-time hiring process is on hold. He's asking the board for direction on getting some people hired. He had two good candidates, and we just got the bills for the last background check, which was \$984, and the board didn't hire him. He will be hired at another department locally by the end of the week, and the Chief had another candidate that will probably be starting at an agency soon in Rock County. How does the board want him to proceed with part-time or other officers. He was hoping to get a part-time and possibly a full-time person hired. He hasn't been told what the next option is and how to proceed. He's not the only agency struggling for candidates. He appreciates the help and will continue doing what they can, but they can only do so much with the manpower they have. He is trying to adjust schedules as much as he can. Chief Engelhart came in at 3 a.m. last Friday and spoke with several residents while on foot patrol. He's doing what he can and is hoping for some direction on the next step. Springer stated, as he mentioned in the message, there are things they talked about in closed session and are not allowed to repeat. Right now the board is reassessing some things. Engelhart asked if they're saying he should let his officers know they should be looking for other jobs. Springer stated what was discussed was in closed session. Engelhart is asking for direction on what they want him to do. Springer stated to put a hold on hiring part-time until he hears otherwise or gets updated. Engelhart thanked the board for the response.

**Smith made a motion at 7:26 p.m. to go into closed session pursuant to WI Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (personnel reviews).** Brennum seconded. AYES – Springer, Smith, Brennum, Olson, Hawkey, Kirkpatrick, Klahn. NOES – none.

**Springer made a motion at 7:47 to reconvene to open session.** Smith seconded. AYES – Springer, Smith, Brennum, Olson, Hawkey, Kirkpatrick, Klahn. NOES – none.

Springer thanked Engelhart for the report. Engelhart said if he hears any more information on other villages regarding trick or treat, he'll let everyone know. Engelhart left meeting.



**FIRE/EMS Report** – Springer asked if there were any questions with regard to the summary of the last fire/EMS meeting. The District Commission approved the budget for a full-time fire chief. Springer explained what had happened at the meeting. The level of animosity toward the village is continuing. The District Commission did not agree with any of the village’s changes and they are taking it too personal. Oregon Fire District has all elected officials on their board. Kirkpatrick would like to have a meeting right before the all-municipality meeting to discuss how the village wants to go about the all-municipality meeting. Klahn agreed. Discussion on setting up a meeting. Hawkey asked if the Town of Brooklyn might have additional changes. Springer said yes, that John Marx had said they might ask for not having a full audit every two years. Village meeting was set for September 16, at 4:30 p.m. and it will be held at the Community Building and by Zoom and will be a closed session. Springer asked if the village wants to discuss a strategic plan with all the boards. Smith suggested to add it before No. 9. Kirkpatrick stated the SUV has to be listed as part of the budget and approved by the municipalities, just like the ambulance and fire engine were. Smith said it should be a line item by itself and would like to know how it’s being used. Springer’s understanding is it would be to respond to calls, and it would be the responsibility of a duty officer on nights and weekends to take the vehicle home with them so they can go straight to a call. Questions raised by the board were how many calls does the department have; if they get a full-time chief, would that person take it home, do they live in the district, not in the district; is that person paid while they have it at their home. Board asked if there’s an alternative budget, because the only one for approval includes the full-time chief position. So technically, we can’t vote on a budget if we don’t approve the chief position, and if not all boards agree, then it fails. Hawkey would like to postpone further discussion until Wednesday and would like to see the agreement and copies of budgets. Klahn agrees and he would like hard copies.

**Hawkey made a motion to postpone discussion and action until Wednesday, September 16, prior to the joint municipality meeting.** Klahn seconded. **Hawkey amended the motion to make sure it’s closed session.** Klahn seconded the amendment. Motion carried.

**Springer made a motion at 8:39 p.m. to adjourn.** Olson seconded. Motion carried.

Linda Kuhlman, WCMC  
Clerk-Treasurer

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Brooklyn Village Board Meeting Minutes September 16, 2020 (via online, telephone and in-person)

The September 16, 2020, Village Board meeting of the Village of Brooklyn was called to order at 4:32 p.m. via online video, telephone conference and in-person attendance by President Brit Springer (in-person). Trustees present via online and telephone were Heather Kirkpatrick, Sean Brennum and Kyle Smith. Trustees present in person were Todd Klahn, Dan Olson, and Pat Hawkey. Also present was Clerk-Treasurer Linda Kuhlman.

Public Comments – President Springer stated while reviewing the minutes of the Fire/EMS District Meeting, she made a mistake in saying aye to the purchase of the SUV. That wasn’t her intent and she will correct it at the next meeting of the District.

Klahn made a motion at 4:35 p.m. to convene into closed session pursuant to WI Stats 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Hawkey seconded. AYES – Springer, Klahn, Hawkey, Olson, Smith, Kirkpatrick, Brennum. NOES – none.

Hawkey made a motion at 5:35 p.m. to reconvene to open session. Klahn seconded. AYES – Springer, Klahn, Hawkey, Olson, Smith, Kirkpatrick, Brennum. NOES – none.

Springer made a motion at 5:36 p.m. to adjourn. Klahn seconded. Motion carried.

Linda Kuhlman, WCMC
Clerk-Treasurer

Brooklyn Village Board Meeting Minutes
September 21, 2020
(via online and telephone)

The September 21, 2020, Village Board meeting of the Village of Brooklyn was called to order at 5:30 p.m. via online video and telephone conference by President Brit Springer. Trustees present via online and telephone were Heather Kirkpatrick, Pat Hawkey, Dan Olson, Sean Brennum, Todd Klahn and Kyle Smith. Also present were PC, Deana Zentner, Sharon Seffrood, and Clerk-Treasurer Linda Kuhlman.

Public Comments – No public comments.

Kirkpatrick requested to put a line item for unallocated funds for EMS on the upcoming joint municipality meeting.

Hawkey agreed, because it was discussed at last joint meeting that it would be on agenda and it wasn't.

Springer requested it. Kirkpatrick also wants to discuss rotating the meeting as far as chairing and running it.

Hawkey agreed.

Fire/EMS Budget – Hawkey asked if district commission approved budgets after last week's joint meeting. Springer stated they did not. They want to have boards talk and bring questions to district board, and the district board will approve before the joint municipality meeting. She stated one change is they made fire hazard pay a reimbursable amount. If we have questions about budget, she can text Dean or Barber with questions. She had a conversation after the last joint municipality meeting with Barber and Dean. Barber said he is careful about spending money early in the year, so they do spend more in 3rd and 4th quarters. Klahn asked what the new equipment was? Hawkey stated it was purchase of new battery powered rescue extraction equipment. They have one in the rescue/squad that they are happy with. She feels because of the situation with money this year and they have one on the squad, we shouldn't cover it. Kirkpatrick thought they only got it about 2-3 years ago. Brennum agrees with Hawkey since budget is so tight with everything else. Klahn stated a 15% increase is too much. Smith suggested making a list of questions Springer can ask at the district meeting. Discussion about keeping budgets the same due to economy. Kirkpatrick asked about the utilization of existing extraction equipment. She understands the need to be able to extract two at the same time, but how often do they need it. Smith also stated he thinks there's also one on the engine. Olson said they should have the old hydraulic units. Board agreed that if they have equipment that's usable, because of the economy, continue to use the old for now. Smith asked if there are grants available for it. Hawkey stated they may have carryover from 2019 also. Kirkpatrick also asked if they've bid out the mowing recently, and if not, they should do that again.

Kirkpatrick asked about other sources of revenue. Springer said the district secretary said there have been no donations. The only item was money from the association for Lucas equipment. Kirkpatrick said there's fundraising paid directly to fire/EMS district and then there's the association. If donated funds are coming from the association, it needs to be indicated as a revenue source. Hawkey said it's been discussed before that those funds are controlled by the fire association outside of this. There's no documentation that we've received donations from the association. Kirkpatrick said there should be a line item for donations, so we know if there's something in it or not.

Springer said Barber told her he would need to check for a date code of equipment that it would replace. A biennial inspection is done by an outside equipment. The fire association purchased the most recent set of tools. Olson said it sounds like they're trying to replace the existing Hurst tools. Smith asked why they didn't include that in the price of the new engine. Information from Barber stated the actual cost is \$30,000. The \$24,000 was a proposed compromise to lessen the impact on the budget, and the fire association will pay the extra \$6,000. Smith asked if they have any unallocated funds to cover instead of putting it into the budget. Need to ask why the equipment wasn't included in the purchase of the new engine.

EMS – they are asking put the \$25,500 back in to the part-time salaries that was drawn down from unallocated funds from last year. That is the biggest expense. Kuhlman said she projected, based on August 31 amounts, to the end of the year and came up with about \$150,000, which is about \$6,000 more than the budget. Hawkey said it seems the \$25,000 could be removed or lowered. Klahn stated the amount could be raised by the \$5,000. Discussion on COVID pay. Smith asked if the 200 runs at 60% collection is reasonable. Kirkpatrick asked how many calendar runs they had in 2019 and how many in 2020 to compare to see if it's at the same rate or not. Information from Dan Dean said 2020 had 175 runs and 2019 had 186 and 2018 had 170 and 2017 had 202 runs.

Kirkpatrick asked if we want to vote to approve or not approve the budgets. Hawkey said we can't because we want changes, and if they don't take changes, they won't be approved. Springer suggested she would ask for a break during the joint municipality meeting to go into their own groups to make motions to approve proposed budgets.

Smith made a motion at 6:18 p.m. to adjourn. Hawkey seconded. Motion carried.

Linda Kuhlman, WCMC
Clerk-Treasurer

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## **Brooklyn Village Board Meeting Minutes September 28, 2020 (via online and telephone)**

The September 28, 2020, Village Board meeting of the Village of Brooklyn was called to order at 6:30 p.m. via online video and telephone conference by President Brit Springer. Trustees present via online and telephone were Heather Kirkpatrick, Pat Hawkey, Dan Olson, Sean Brennum, Todd Klahn and Kyle Smith. Also present were Sue McCallum, Public Works Director Leif Spilde and Clerk-Treasurer Linda Kuhlman.

Public Comments – No public comments.

**Olson made a motion to approve the minutes of August 24, 27, September 14, 16 and 21.** Brennum seconded. Motion carried. Klahn abstained from minutes of August 24 and 27.

**Senior Center update** – Sue McCallum – last time the Council on Aging met was January 15, but everything was cancelled since then. She passes along to the board communications from Rachel Brickner. Board had no questions to start. The Council on Aging recently met at Oregon JC Park. The programs they have restarted are foot care in August; adult day care started in June with a limited capacity of 12 people; started home delivery but no in person through this year and delivering 50 meals per day; Ziggy's has been providing meals but changing to Wednesday and Thursdays in October and in the parking lot. Due to cold temps, they're not sure if they will be serving hot meals. The loan closet and gift center are open by appointment. In October they will be starting conference call activities. There is a local number they can call and 10 people at a time can participate. They adopted new changes to the constitution to allow for video meetings. Faye McElroy, Nancy Sheldon and Ruth Klahn were all voted in again as board members. The next executive board meeting is October 8. Fundraising opportunities have diminished due to COVID, but some people have donated their stimulus checks and memorials have been given to the center, so the donations are up substantially because of this. There will be a new representative for the Village of Oregon, Luke Sticht, through April of next year. The Center recognized volunteers with a drive-thru ice cream on September 25 with ice cream and thank you gift. They could use more volunteers in helping packing the meals from 9:30 to 11 a.m., and also the adult day care on Monday, Wednesday and Friday from 9:30-noon. Hiring and budget – the adult day care person was hired and started in June, Molly Kramer. They didn't fill the administrative assistant person. They will put that into the 2021 budget and intend to fill it in 2021. 40<sup>th</sup> anniversary celebrations are going to be put on hold and they will have an anniversary when they can. Kirkpatrick asked if they are taking physical donations for the gift closet and books. McCallum said they will take things, just make an appointment to drop them off. Volunteers have come back and are staffing the front desk and gift center. They are ahead of 2019's budget by \$10,000 in donations. Board thanked McCallum for her update.

**President's report** – Springer thanked the board for the last couple of weeks being on the same page with the fire/EMS meetings. The Oregon Observer did contact her, and she has chosen not to comment, because she feels we're still working through it. Hawkey asked what they were asking about. Springer stated questions of why we didn't approve the management proposal for merger or full-time chief, what is the biggest stumbling block in the proposal from the Village's perspective, how does the Village respond to members and residents who want the merger, how much does the Village contribute to the commission, do we feel like the agreement needs to be changed. Springer responded back that she has no further comments other than what was stated at the meetings, until after a strategic plan identifies a path forward for our wonderful fire and EMS departments. The village looks forward and appreciates our continued partnership with all five municipalities in our fire/EMS District. John Marx emailed her that the Observer was trying to get reach her and thought it would be good to have the other side's views. She doesn't see it as being on a different side. We're trying to work together to come to a solution. Hawkey thinks the contract is still open and there should be a negotiation meeting. Kirkpatrick said they're rolling

the contract into the strategic plan process. There seems to be a consensus they won't change the agreement until the strategic plan is done. Hawkey suggested not commenting until that process is done. Springer agreed and wants to work together with all the communities. Kirkpatrick would be interested if other members in other communities who were opposed to the idea received the same email from the newspaper.

**COVID Update** – Springer stated Wisconsin numbers are growing. Spilde stated he and Kuhlman worked on the FEMA grant. It was submitted 9/10/2020. He had been sending weekly updates as part of the FEMA grant, so he's looking for guidance on how often they would like to see going forward. Olson suggested an update every couple weeks or once a month would be appreciated. Smith agreed with once a month. Spilde will include it with his utilities report once a month, unless something major happens. Kuhlman stated Routes to Recovery grant has opened up an additional time period for reporting from October 1-14. They also clarified a few items that will qualify.

**Clerk's Report** – We've had 260 ballots sent out in the mail and we're getting a good rate of return back through the dropbox, in person and the mail. Have had a number of extra volunteers for poll workers. We will be doing voting in the gym at the community building to allow for more room. We received the bill for the lightning strike at the WWTP. It was submitted last week, and we received the check today. CDBG – we need only one more person to fulfill the requirements, and she will remind Northern Metal of their requirement. The League of Wisconsin Municipalities will be offering a safety grant next year of \$250, similar to what was done in the past.

**Public Works** – Spilde reported the water tower painting is done. Well 2, the pump was running extra due to the water tower painting which contributed to the failure. Hollis took a WRWA class. No in-person classes right now, so they're trying to do Zoom training. One of the challenges is usually DNR offers exams in spring and fall and since they have not offered exams, employees haven't been able to take exams. The DNR has not come up with a solution. Sewer plant – Brennum got his EM binder and did a tour. Spilde thanked him. The BPR tank is in operation, and they're seeing minimal results on the phosphorus. Troy Larson from Strand mentioned it's a slow process and to be patient. Golz took a water class for certification. Had 3 MCC panel issues. They have been getting electrical glitches, and the tech said he's worked for a while and has never seen these panels, they're that old. He tried to sign up for a COVID 19 project through UW with wastewater, but we didn't meet the threshold of population. Streets, parks, cemetery – He and Strand will meet with the DNR September 30 at 11:30 a.m. to discuss the Douglas pond. They painted yellow curbs and street crosswalks. They helped PD pressure wash the garage and painted inside. N. Rutland had a complaint about a sidewalk, and after talking to the resident, there were big trees that were there in the past, so PW assisted in helping fix the sidewalk. The residents paid for materials. Smithfield Park, the guys resealed the basketball court and repainted lines. They received a number of positive emails and phone calls about it. They have started fall tree trimming and general maintenance. Hawkey asked how dumpster days went. Spilde doesn't have numbers yet. Dan Olson does a great job and they had probably the least amount of work they experienced as far as their department. Board thanked Olson.

Cemetery mowing contract is up at the end of this year. Cutting Edge sent a proposal asking for an extension. Spilde went back in the history. Back in 2012 a different company was doing the cemetery and we were paying a flat rate for the year. Langer bid it out in 2012, and at that time Cutting Edge was low bid. Every 3 years since they have asked for an extension, and they asked for \$30 more good for 3 years. Cutting Edge sent a proposal for 3 years for \$325 per mowing. **Smith made a motion to approve the contract extension with Cutting Edge.** Olson seconded. Motion carried. Hawkey commented they do a nice job in the cemetery. Spilde agreed. If there are any issues, they take care of it promptly. They do phenomenal work.

Spilde stated we have received the new 1-1/2 ton plow truck and he would like to sell the old one. In talking to Klahn about selling to Wisconsin Surplus, he would like to set a minimum bid, take photos and have it available for viewing at our shop. They would still use Wisconsin Surplus. The Blue Book value is between \$7,600 and high end of \$9,926. **Smith made a motion to approve PW to sell the old 1-ton plow truck using Wisconsin Surplus but keeping it on site.** Kirkpatrick seconded. Motion carried.

**Budget** – sent forms showing examples of how and what to do for planning for next budget cycle. He met with Kuhlman and went over line items and he knows the situation. PW is not looking for any increases anywhere. There are things they'd like to do but will wait to go through another year and then bring some of the items back next year. Besides contract changes, there are not a lot of big increases. Hawkey thanked them for doing that, because it's a tough taxing year. The only concerns are we can't control Mother Nature so using snow and salt is unknown, and it's unknown with the phosphorus removal as to how much chemical will be needed, and until we go through a whole cycle that's their best guess. Kirkpatrick knew there would be an adjustment period for the wastewater treatment plant. Spilde stated he'd like to continue using Strand's professional service into next year, and he's reached out to Travis Anderson, who will ask the DNR if we can put that amount into the principal

forgiveness for the loan. He's waiting to hear back from the DNR. They will try to roll 50% into the loan if they can.

**Smith made a motion at 7:17 p.m. to go into closed session pursuant to WI Stats 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (PW and Clerk personnel reviews, personnel budget) and 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (TID).** Brennum seconded. AYES – Smith, Brennum, Kirkpatrick, Hawkey, Olson, Klahn and Springer. NOES – none.

**Reconvened to open session at 8:37 p.m. Hawkey made a motion to allow the employees to participate in the portion of the health plan for accident insurance and vision and the employees pay the premium.** Smith seconded. Motion carried.

**Smith made a motion to postpone the discussion on the budget.** Brennum seconded. Hawkey asked where Kuhlman thinks we can cut. Kuhlman mentioned some of the usual places – GCDC renewal, EDC, youth center, etc.

**Little free library/ little free pantry** – Springer stated PZ Commission discussed the ordinance for little free libraries, but it has not been approved. Kirkpatrick said it hasn't because it fits into the whole discussion on different residential areas. Do we want to have someone put out pantry items during COVID when it can live on items. Discussion on who could work with it to keep it safe. Hawkey doesn't have a problem with it. They could work with the church to receive the food and place it in the box. She thinks it's a good idea. A lot of people take out of the food share box. Kirkpatrick asked if there's a way to make sure it's deconned appropriately. Brennum asked who manages the produce. Olson said it's Rex Tilley. Hawkey would make a motion to temporarily approve, and if there's an issue, they can look at it again. Brennum asked if we can approve with the church or someone take charge of cleaning. Hawkey said there are always people dropping things off, so they wouldn't necessarily know. **Smith made a motion to approve the little free pantry as it is, like the free libraries.** Brennum asked how long does it live on objects. Kirkpatrick said it depends. It lives longer in cold than heat. Hawkey asked isn't that true about food you buy any place. Kirkpatrick said we're trying to stem the transmission of the virus. We have been trying to be diligent. This feels like an extension of that, allow them to be supported but in a safe way. Brennum seconded the motion. Springer asked what if the board approves conditionally during COVID and they need someone to clean or with restrictions. Kirkpatrick is willing to vote if someone will say they will receive the food, decon it and put it out. Smith's motion is voted on. Motion carried. Kirkpatrick opposed.

Olson and Springer reviewed bills. Olson saw one error on the Sirchie invoice, the shipping amount wasn't calculated in the check register, so instead of \$130 it is \$163.81. He confirmed with Kuhlman. **Klahn made a motion to approve the bills as presented, with the one correction.** Smith seconded. Motion carried.

**Trick or Treat/Halloween** – Springer stated at the last meeting Recreation was to look at other options. She talked with Hardy, and what the board decides will dictate whether or not they'll hold an event. Hawkey stated if the board says no to door-to-door, then Rec will take on an event in the park, and if the board says trick or treating is okay, then there will be no event in the park. Klahn would like to do it at their own risk. Olson agreed. **Klahn made a motion to let normal trick or treaters go at their own risk.** Olson seconded. Smith is okay with having trick or treating, but can they also do something in the park. Hawkey said Rec didn't want to put effort in if we have normal trick or treating. Brennum said face coverings should be included. Kirkpatrick agreed and social distancing, and if giving out candy, wear gloves to put in basket, and face coverings would be ideal. Klahn agreed with that, and hours should be earlier. **Klahn amended his motion to include hours of 2 pm to 6 pm and include following CDC recommendations of face coverings, social distancing, frequent hand washing or gloves.** Olson seconded. Motion carried. Hawkey said she will contact Hardy.

**Fire/EMS District Commission** has their next district board meeting October 14.

**PZ Commission** -- They are still working through the issue with the Douglas Drive resident, and Roth is working with their surveying company, so nothing has been done yet with regard to that. They are still waiting for DNR to discuss the pond as a whole. The Commission did postpone working on ordinances. They're still factfinding regarding splitting the lot on N. First Street. Kuhlman stated she asked Olson to put together an RFP for updating the comprehensive plan. It will be 10 years old in 2022, so it needs to be updated. Smith suggested getting a few quotes with reputable people first and can always do a more in-depth RFP later. Kirkpatrick said if there are



questions on the quotes, they can drill down and get them answered later. Okay. **Hawkey made a motion to go out for quotes for the comprehensive plan.** Kirkpatrick seconded. Motion carried.

**Smith made a motion at 9:12 p.m. to adjourn.** Brennum seconded. Motion carried.

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**Prepare to "Fall Back"
by Checking & Changing
your Batteries in your
Home Fire & Carbon Monoxide Detectors**

***Daylight Saving Time ends
Sunday, November 1, 2020***

Oct. 2020 News from Your Senior Center

By Rachel Brickner

The airwaves are once again overwhelmed with advertising for health and drug insurance policies aimed at people on Medicare. That is a clear sign that it is Medicare's Annual Open Enrollment period once again.

Every advertiser wants you to believe that they will provide you the very best coverage for the very least cost. That is what marketing is all about.

The reality is there is no free lunch. There is no perfect insurance policy. There is simply the best policy for your situation. Insurance policies, especially drug coverage (Part D) policies, are definitely not a one-size-fits-all experience. Coverage and costs can vary widely, and it takes some research and investigation to make sure you are getting the best plan for you, at the best price.

It is unfortunate that the system we have is so complex, but there are unbiased people who can help you figure out how to get the best coverage for your particular needs. Two of those people are the outreach workers at the Oregon Area Senior Center.

The outreach workers can work with you to make sure you have the best coverage for your particular medications at the most reasonable cost. That is a process worth going through every year, as insurance companies tend to rely on the fact that people won't bother to explore other options, and the insurance companies increase the premiums even though there is another plan (often offered by the same company!) that is cheaper. The insurance company is betting that you won't bother to look for a less expensive alternative.

Drug plans also change the medications that they cover each year. Too often we have heard sad stories from people who didn't realize their medications were no longer all going to be covered by their insurer until the new year—when it is too late to change. That can leave people with big out-of-pocket expenses.

Checking on insurance for the coming year makes a lot of sense. It is a free service offered by the Senior Center each autumn. Call 835-5801 to take advantage of it.

Brooklyn Recreation Annual Tree Lighting



Save the Date:
Saturday, Dec. 5th (at dusk)
Brooklyn Community Bldg
More Details in November



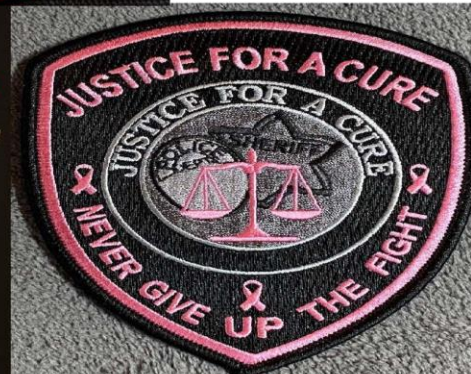
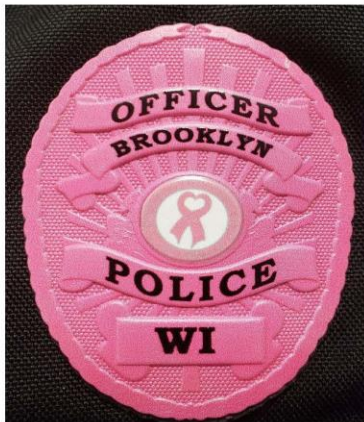
Event Sponsored by
Brooklyn Recreation Department
Brooklyn Area Chamber of Commerce
Brooklyn Memorial Council Inc.



The Brooklyn Police Department supports the survivors and remembers the loved ones lost. Never give up, you are not alone.

Chief Wade Engelhart and staff

October is Breast Cancer Awareness Month



Be Strong & Do Your Part

Police Department

October Law of the Month

Sec. 12-65. - Open fires and open flame

(1) Prohibitions; definitions. The term "open burning," as used herein, shall mean burning done outside of a building. Open burning is prohibited in the village without first obtaining a "fire pit" permit, with the following exceptions:

(1) Small outdoor fires used for cooking, provided they are contained within a grill designed for cooking or an outdoor fireplace with a screen to contain any embers produced by burning. The burning material should not contain yard waste or rubbish.

(2) Small open fires for welding, acetylene torches, safety flares, heating tar, or similar applications.

(3) No burning shall be allowed on or immediately adjacent to the surface of any blacktop street.

(4) All leaf burning is prohibited.

(b) Substances which may be burned. The following open burning may be conducted providing a burning pit permit is first obtained:

(1) Fires set for practice and instruction of firefighters, or the testing of firefighting equipment.

(2) The burning of small amounts of dry combustible rubbish not to include: wet combustible rubbish, garbage, oily substances, asphalt, plastic, or rubber products.

(3) The burning of trees, wood, limbs, stumps, brush, or leaves; provided, however, that such materials may be burned only in those areas zoned "agricultural" or by permission of the fire chief or designee.

Failure to adhere to the above Ordinance could result in a citation and a penalty of up to \$326.50.

Brooklyn Police Department

Monthly Activity Report

Calls for Service	Sept.	Jan – Sept.
Burglaries	2	3
Thefts	0	14
Suspicious Activity	0	18
Animal	1	15
Damage to Property	2	11
911 Disconnect/Misdial	0	12
Open Records Request	4	22
Assist Citizen	4	29
Assist Fire Department/EMS	2	12
Assist other agencies	4	42
Assist Village Departments	15	82
Traffic Incident		
Total Traffic Crashes	0	2
Traffic Incident	19	219
Traffic Citations	1	30
Traffic Warnings	4	25
Enforc. /Gen. Activity		
Misc. Comp/Arrests	5	10
Drug Charges/Comp	0	3
Referral to District Atty	2	6
Phone/Internet/Social Media	0	1
Domestic / Family / Assaults	2	13
Disturbance/Disorderly/Threats	0	10
Financial/Fraud	0	3
Missing Person/Check Welfare	1	7
Municipal Ord. Comp/Violation	6	50
Alarms	0	1
Juvenile Offenses/Comp	3	16
Found Property	0	10
Community Policing	5	37
Parking Citations/Comp	3	36
Court Orders/Warrants	0	5
Total Calls:	85	744

All Get Fit classes will be held via Zoom until further notice.

Check Facebook for the registration link - links will be posted the day of class.



**We are offering
PiYo Live (Monday at 6:00pm) & Yoga (Wednesday at 6:00pm) via Zoom (on-line). For more information on how to participate - contact Stacey (608-455-4201 or recreation@brooklynwi.gov)**

**follow us on Facebook at
<https://www.facebook.com/BrooklynRecWI/>**

Brooklyn Recreation Holiday Lighting Contest



More Details in November

November

2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3 ELECTION DAY *Tires, Oil, Battery Pick up	4 Garbage	5	6	7
8	9 Board Meeting 630 pm	10 Brush Pick up	11 Garbage & Recycling	12	13	14
15	16	17	18 Garbage	19	20	21
22	23 Board Meeting 630 pm	24	25 Garbage & Recycling	26 Thanksgiving Clerk's Office & Public Works Closed	27 Clerk's Office & Public Works Closed	28
29	30					
	*\$5/tire purchase sticker at clerk's office					