



210 Commercial Street • P.O. Box 189
 Brooklyn, Wisconsin 53521-0189
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[email: clerk@brooklynwi.gov](mailto:clerk@brooklynwi.gov)

BALL DIAMOND RENTAL FORM

Oregon Youth Softball teams and Special Olympics team will have priority registration of ballfields at Legion Park. Group and team requests to use fields will be fulfilled after Oregon Youth Softball and Special Olympics have completed their schedules.

Individuals wishing to use the fields at Legion Park or Smithfield Park may do so at their leisure on a first-come basis, provided the fields have not been reserved by another party. There is no charge for use of the fields. Copy of proof of insurance is required.

No Legion Park fields may be used Memorial Day Weekend or Labor Day Weekend.

Fields are available for reservations beginning April 1 through September 30. Applications for reservations will not be accepted before January 1.

ORGANIZATION/LEAGUE

NAME: _____

Main Contact: _____

Email: _____ Phone: _____

Address: _____ City/State/Zip _____

Legion Park (Railroad St.): _____ **Smithfield Park** (Hotel St.)

_____ Nonfenced diamond

_____ Fenced diamond

Date(s) of Play:

Start Date: _____ End Date: _____

Day(s) of Play:

Monday _____ Tuesday _____ Wed. _____ Thursday _____ Friday _____ Sat _____ Sun _____

Time of Play:

Start time: _____ am/pm End Time: _____ am/pm

HOLD HARMLESS AGREEMENT

(Legion/Smithfield Park Users)

_____, (hereafter "User"), as a condition of using and in consideration for the Village of Brooklyn renting the Village of Brooklyn Park facilities to User, User shall defend, indemnify and hold the Village of Brooklyn, its trustees and employees (hereafter collectively referred to as the "Village of Brooklyn") harmless from and against any and all claims, demands, penalties, fines, liabilities, settlements, damages, costs and /or expenses of any kind or nature from or arising out of any act, omission, or negligence of any person or organization, or of any occupant, visitor, or user of any portion of the Park facilities, including legal fees and expenses for expert witnesses and consultants, arising out of, or in any way connected with, the use of the Village of Brooklyn Park facilities by User. This indemnification shall survive the end of the term of the use of said facility, and any extensions thereof, and shall inure to the benefit of the Village of Brooklyn.

****The person who signs this form understands all reservation rules and will be held responsible****

_____	_____
(Name of User of Facility)	(Signature)
_____	_____
(Address)	(Date)
_____	_____
	(Witness)
_____	_____
(Home Telephone)	(Work Telephone)

If problems arise, contact Public Works at 608-376-1700.

Policy Issued? Y N

BALL DIAMOND RESERVATION POLICY

Ball diamond reservations are granted with the conditions listed below.

- 1) The person in charge of the rental must complete an application form and return it to the Village Clerk's office, along with proof of insurance.
- 2) All reservation privileges terminate at 9:00 p.m. and the park area must be vacated by 10:00 p.m. Privileges beyond 10:00 p.m. must have special Village Board approval.
- 3) All members of the group will assist in preventing damage to trees, shrubs, park buildings and facilities. The individual whose name appears on this request is responsible for the conduct of persons covered by this request.
- 4) Alcoholic or malt beverages may be consumed only by persons of legal drinking age unless in the company of their parents.
- 5) Notification shall be provided to the Village Clerk's office immediately if reservation is to be cancelled.
- 6) All reserved facilities are equipped with a limited number of trash and recycling containers. We encourage you to arrange for additional trash containers if necessary. Use of "glass" beverage bottles is NOT ALLOWED.
- 7) Renter is responsible for trash pickup and separating of trash and recyclable materials.

GENERAL INFORMATION:

- 1) Please notify the Village Clerk's Office immediately if you intend to operate any public address system, concession, or sell anything in conjunction with rental. Special licenses may be required.
- 2) The Village cannot guarantee absolute privacy to any group.
- 3) If problems arise, contact Public Works at 608-376-0448.