

BROOKLYN FIRE & EMS DISTRICT BOARD MEETING MINUTES 02/17/2021

Meeting was called to order at 6:30 pm by President Mark O'Brien. Members present were John Marx, Kim Gruebling, Jim Lunde, and Pat Hawkey. Also present were Mason Barber and Justin Wicik. Sarah Andrisevic, Fred Clark and Heather Kirkpatrick were present via online video conference.

Motion: Marx/Gruebling to approve minutes of 1/20/2021 meeting as written. Motion carried.

No public comments

Pat Hawkey requested they move up the agenda item "update on strategic planning committee" so Heather Kirkpatrick could give an update since she could only attend the meeting for a short time. Kirkpatrick reported they held the first strategic planning meeting and are working on a mission statement. Meetings are planned for the 2nd Tuesday and 4th Wednesday of the month. Marx O'Brien commented the outline he handed out at the last district meeting was just a starting point. John Marx asked if the municipalities each had a strategic plan and asked if they would bring them to the next meeting. Fred Clark asked if any money will be spent on putting together the strategic plan. Kirkpatrick commented no, they are not trying to spend any money unless any experts they have come in request some type of stipend. Chief Barber commented when they spoke with the Oregon and McFarland chiefs they were willing to talk without any compensation, but it was difficult to coordinate a meeting given everyone's busy schedules.

Chief Barber reported the department had 18 calls during January. There were 2 mutual aid requests. The department is ready to list old engine #2 with WI Surplus. He asked if they could also post it on Facebook at no cost to reach a wider audience to potentially get more money for the truck. He reported the interest earned on the retirement CD during 2020 was paid out to 10 eligible members. The Evansville fire department sold a tender and so Brooklyn is providing automatic aid until March. They had acceptance training with Reliant Fire Apparatus on the new engine #2 and have put it in service. The next step is to update their response orders with Dane County Communication Center.

EMS Director Wicik reported the department has had 16 runs through the date of this meeting. He pointed out it is 4.3 minutes from the time the department receives a page until they are out the door. To compare, its 2-3 minutes for the city of Madison. Of the 16 calls, 7 were covered by volunteers. Those 7 calls were during times part-time staff is not at the station. During the previous weekend, the ambulance was out of service, and 2 calls in the district were responded to by other services. There has been 1 EMT start classes at MATC and 3 EMTs have joined the department, 2 are new and 1 is already a member of the fire department.

No action taken on payment of hazard pay.

Motion: Gruebling/Lunde to keep hazard pay on the agenda for next month. Motion carried.

The district secretary handed out January financials. An updated YTD budget for 2020 was included for the fire department.

Hawkey commented John Marx's name had been left off the January board meeting minutes as being in attendance and they needed to amend the motion to add his name. Marx rescinded his original motion to approve the minutes as written.

Motion: Marx/Gruebling to approve minutes of 1/20/2021 meeting with John Marx added to the members present line. Motion carried.

Next meeting will be March 17, 2021.

Motion: Lunde/Gruebling to adjourn at 7:19 pm. Motion carried.